

**STATE OF ALASKA**  
**DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT**  
**DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

**BOARD OF SOCIAL WORK EXAMINERS**  
**SEPTEMBER 11 -12, 2014**  
**MINUTES OF MEETING**

THESE DRAFT MINUTES WERE PREPARED BY THE STAFF OF THE DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING. THEY HAVE NOT BEEN REVIEWED OR APPROVED BY THE BOARD.

By authority of AS 08.01.070(2) and AS 08.95.020, and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Social Work Examiners was held in Fairbanks, AK, 2301 Peger Road..

**Thursday September 11, 2014**

**Call to Order/Roll Call**

Board members present, forming a quorum of the Board, were:

Laura Thiesen, Licensed Master Social Worker  
Marilyn B. Kerr, Licensed Clinical Social Worker  
Danielle LaFon, Licensed Baccalaureate Social Worker  
Tina Walter, Public Member

Board member:

Zachary Paulson, Licensed Clinical Social Worker, approved absence.

Present from the Division of Corporations, Business, and Professional Licensing at various times were:

Martha Hewlett, Administrative Officer  
Michele Wall-Rood, Investigator, by telephone  
Angie Parker, Licensing Examiner  
Eleanor Vinson, Licensing Examiner

**Ethics Reports**

There were no ethics violations to report.

**Agenda Item 1      Review Agenda**

The Board approved the agenda as amended; some items were added.

**Agenda Item 2      Review Meeting Minutes**

The Board reviewed the minutes from the May 16, 2014, meeting. Change the incorrect spelling of an applicant's name; Coaty to Coady.

**On a motion duly made by Marilyn Kerr, seconded by Danielle Lafon, and passed unanimously, it was**

**RESOLVED that the Board accept the May 16, 2014 meeting minutes as corrected.**

**Agenda Item 3      Board Reports**

**A. NASWAK Liaison Report**

Board Member Kerr is the liaison for this Board with the NASWAK. She reported that NASW won't be having a conference also that CEU's are offered on-line only. They have positions open for board members.

**B. University Liaison Report**

Zachary Paulson is the Liaison for the Universities. Board member Paulson was not present. No report.

**C. Scope of Practice Committee Reports**

Board member Paulson was not present. No report

The Board took a short restroom break at 10:00 am.

Upon return from the break, the Board made the following motion:

**On a motion duly made by Tina Walter, seconded by Danielle LaFon and approved unanimously, it was**

**RESOLVED to enter into executive session with staff in accordance with AS 44.62.310(c)(2) and (3) for the purpose of discussing agenda item #6.**

Off record at 10:10 AM

On record at 10:30 AM

**Agenda Item 4      Budget Report**

The Board discussed budget information with Martha Hewlett. Hewlett explained that the Board is in a deficit but the 3<sup>rd</sup> quarter report does not include renewals (4<sup>th</sup> quarter revenues not reflected). Chamber discussed overview of Board travel policies and procedures.

**Agenda Item 5      Investigator's Report**

**A. General Report**

Investigator Wall-Rood met with the Board by telephone. Probation Investigator will Harlan was introduced. Investigator Wall-Rood gave the Investigations Report. For the period up to August 6, 2014 open matters include two investigations, seven complaints. During that period two investigation cases were closed and two complaints were closed. Investigator Harlan presented the probation report. The report goes up through August 6, 2014, there were five licensees on probation as a result of consent agreements.

**Lunch - noon – 1:00pm**

**Agenda Item 6      Dept. of Law/Executive Session**

**On a motion duly made by Ms. Kerr, seconded by Ms. LaFon and approved unanimously, it was**

**RESOLVED to enter into executive session without staff in accordance with AS 44.62.310(c)(2) and (3) for the purpose of discussing Board Case number 2013-001781.**

The Board entered into executive session at 1:06 p.m. and exited at 1:40 p.m. Upon return from Executive Session;

**On a motion duly made by Ms. LaFon, seconded by Ms. Walter and approved unanimously, it was**

**RESOLVED that the Alaska Board of Social Work Examiners in accordance with AS 44.64.060(e)(3), revises the enforcement action, determination of best interest, order, award, remedy, sanction, penalty, or other disposition of the case as set forth below, and adopts the proposed decision (B) as revised: by the Proposal for Action as submitted by AAG Todd Araujo dated May 22, 2014 for Board Case number 2013-001781.**

**Agenda Item 7      Correspondence**

- A. NASW –MA (ESL-EXAMS) –Discussion regarding English as a second language applicants having trouble passing ASWB exams because of language difficulties. The Board decided to refer question to ASWB for response.
- B. WV Health and Human Services (Exemption)- discussion regarding exemption from licensing. The Board will referred to 08.95.911, page 4. (Exemption).
- C. Applicant – Extension/ Clarification- Require a new application and extend 1 year(from today’s date) pending receipt of application and accept existing recommendations.
- D. Palliative Care- discussion regarding credit for CEU class. Applicant did not apply and knew the need to Direct them to 12 AAC 18.220, have them apply.

**Agenda Item 8      Applications**

The Board reviewed 44 applications, 3 continuing education provider’s approval requests, and 3renewal/ reinstatements. Review done on Thursday and Friday, motion made on Friday.

**On a motion by Danielle LaFon, seconded by Marilyn Kerr, and approved unanimously it was**

**RESOLVED to approve the following Social Work applications with the stipulation that the information in the applicants’ files will take precedence over the information in the minutes:**

**CLINICAL SOCIAL WORKER BY EXAMINATION**

- Altafer, Kamaree K.
- Anderson, Joellene
- Anderson, Laurie L.
- Brummett, Elizabeth K.
- Corwin, Katherine B.

Edward, Elizabeth A.  
Featherston, Jeremy T.  
Gibney, Shana  
Hutchison, Shayle M.  
Young, Joel F.  
Adams, Jessica F  
Merrifield, Keith W.

CLINICAL SOCIAL WORKER BY CREDENTIALS

Roush, Natasha N.

MASTER SOCIAL WORKER BY EXAMINATION

Demientieff, Laverne M.  
Forgione, Christine M.  
Luddington, Brittany A.  
Jackson, Rebecca M  
Rogers, Michelle N.  
Yarbor, Chelsea M.  
Webb, Jerry

MASTER SOCIAL WORKER – CRED

Wagner, Julie K

BACCALAUREATE SOCIAL WORKER BY EXAMINATION

Bushy, Rochelle R.  
Esmailka, Tonya D.

**On a motion by Marilyn Kerr, seconded by Danielle LaFon, and approved unanimously it was**

**RESOLVED to adjourn the meeting until 9:00 AM tomorrow, Sept. 12, 2014.**

Meeting adjourned at 5:02 pm.

**Friday, September 12, 2014**

**Call to Order/Roll Call 9:02 AM**

Board members present, forming a quorum of the Board, were:

Laura Thiesen, Licensed Master Social Worker  
Marilyn B. Kerr, Licensed Clinical Social Worker  
Danielle LaFon, Licensed Baccalaureate Social Worker  
Tina Walter, Public Member

Board member:

Zachary Paulson, Licensed Clinical Social Worker, approved absence.

**Agenda Item 8      Application Review**

The Board continued to review, discuss, and vote on application files.

**On a motion duly made by Danielle LaFon, seconded by Marilyn Kerr and approved unanimously, it was**

**RESOLVED to enter into executive session with staff in accordance with AS 44.62.310(c)(2) and (3) for the purpose of discussing application reviews.**

Off record at 9:32 AM

On record at 10:14 AM

**Agenda Item 9      Public Comment**

There was no public comment.

**Agenda Item 10      Regulations**

**A. 12 AAC 18.210**

**A. 12 AAC 18.150**

This item was reviewed and discussed on Thursday out of order. The Board discussed where the regulations stand. The Code of Ethics and Standard of Practice regulations have been voted on previously; they have not been public noticed. The PARF form for Jun to submit to the Lt. Governor was reviewed and edited by the Board. These are changes to 12 AAC 18.160. Standards of Practice; 12 AAC 18.150. Social Worker Code of Ethics; and 12.AAC.18.210(e) will also be included. The rest of 12 ACC.18.210 is tabled until the Board drafts a new definition of face-to-face.

**Agenda Item 11      New Business**

This item was reviewed and discussed on Thursday out of order. Discussion regarding two applicants' submission of supervisor release letters. Board requires that the applicants continue to comply with 12 AAC 18.115(c)(2) and (d).

**Agenda Item 12 Board Business**

A. Task List

B. Sign Wall Certificates

Five wall certificates were signed by the Board and Vice Chair.

C. Schedule future meetings

February 26 -27, 2015 – Juneau

May 15-16, 2015 – Anchorage

August 27 -28, 2015 – Anchorage

December 4 -5, 2015- Anchorage

The meetings will begin at 9:00 a.m.

D. Sign Meeting Minutes

The meeting minutes were signed on record by the Board Chair.

E. Training/conferences

Discussions by the Board about upcoming conferences.

**On a motion duly made by Marilyn Kerr, seconded by Danielle LaFon, and passed unanimously, it was**

**RESOLVED that the Board will send Tina Walter and Angie Parker to the ASWB New Board/staff training in the next year (2015).**

**On a motion by Tina Walter, seconded by Marilyn Kerr, and approved unanimously it was**

**RESOLVED to adjourn the meeting.**

Meeting adjourned at 3:00 p.m.

Respectfully submitted:

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Licensing Examiner

Approved:

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Laura Thiesen, Chair  
Social Work Examiners Board

Date: \_\_\_\_\_

DRAFT