

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BOARD OF SOCIAL WORK EXAMINERS

FEBRUARY 26-27, 2015

MINUTES OF MEETING

By authority of AS 08.01.070(2) and AS 08.95.020, and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Social Work Examiners was held in Anchorage, AK, 550 W. 7th Ave, room 106.

Thursday February 26, 2015

Call to Order/Roll Call 11:15 AM (delay due to weathered out Board Member flights)

Board members present, forming a quorum of the Board, were:

Laura Thiesen, Licensed Master Social Worker
Marilyn B. Kerr, Licensed Clinical Social Worker
Danielle LaFon, Licensed Baccalaureate Social Worker

Board member:

Zachary Paulson, Licensed Clinical Social Worker, approved absence.
Tina Walter, Public Member - resigned

Present from the Division of Corporations, Business, and Professional Licensing at various times were:

Sara Chambers, Director
Martha Hewlett, Administrative Officer
Collen Kautz, Division Operations Manager
Michele Wall-Rood, Investigator
Ed, Reifle, Senior Investigator
Angie Parker, Licensing Examiner

Ethics Reports

There were no ethics violations to report.

Agenda Item 1 Review Agenda

The Board approved the agenda as amended; some items were added or changed. Because of the late start of the meeting the agenda items were reviewed out of order except for Public Comment.

**On a motion duly made by Marilyn Kerr, seconded by Danielle LaFon, and passed
unanimously, it was**

RESOLVED that the Board will leave the agenda open with the exception of Public Comment.

Agenda Item 5 Budget Report

The Board discussed budget information with Martha Hewlett. Hewlett reviewed and explained the 2015 2nd quarter report. She specifically reviewed the travel, contractual, equipment, and indirect costs. Board member Kerr asked why there was an increase between FY 13 and FY 14. Hewlett explained that the indirect methodology lowered the overall indirect costs for the department by a million dollars by changing the standard calculation method for how indirect cost allocated. The change is a more accurate method. Also changed was the license count allocation and PCN count method.

Board Member Kerr stated that from what the Board was told at the last meeting and this meeting that it sounds like our dues may go up by 30%. She stated that the new methodology overall did not sound beneficial to the Board as it pertains to fees. Chair Thiesen inquired about getting fee schedule information. Hewlett stated that Director Chambers or Manager Kautz would get the information to staff Parker. Board member Kerr and Chair Thiesen both emphasized public safety is the role of social work licensing and if costs are so high that it is a hardship to become a professional that it not a benefit to the public or the State.

Thiesen stated that she and the Board are unhappy about the decisions that were made in regards to changing the indirect cost methodology. The Board raised the dues higher than recommended by Director Haberger and was told that by doing so that the program budget would be flush and now told that the change in methodology may cause a dues increase.

Break for Lunch at 11:45 AM

Return from Lunch at 12:40 PM

Agenda Item 2 Review Meeting Minutes

The Board reviewed the minutes from the Dec, 4 -5 2014 meeting. The following changes were made:

- Pg. 1, Heading - change the address from Peger Road Fairbanks to 550 W. 7th Ave, Anchorage
- Pg. 2, Item 4, third line - delete - the word "and"
- Pg. 3, item 6 - add - the case # to investigations under the motion by ZP and MK.
- Pg. 3, Item 3 - add- first line - add "reported on" and "Meeting"
- Pg. 4, Item 11 – correct spelling to NASWAK and to biennial
- Pg. 4, Item 7 – change applicant name to "correspondence question"
- Pg. 4, Item 7 – delete – "no rules of thumb other than, spell out word Policy and Procedure, change from P & P
- Pg. 5, Item 9 – delete- "Stephanie Johnson, NASWAK President and"
- Pg. 5, Item 9 - add- "NASWAK", after Lelja Berberovic's name

On a motion duly made by Danielle LaFon, seconded by Marilyn Kerr, and passed unanimously, it was

RESOLVED that the Board accept the Dec. 4 – 5, 2015 minutes as amended.

Agenda Item 3 Conference Report

- A. **University Liaison Report** – There was no report- Board Member Paulson absent.
- B. **Scope of Practice Committee Report** – There was no report- board Member Paulson absent. The Board not sure if this issue still on the table. The decision was made to table the Scope of Practice report indefinitely and move this item to Old Business on next agenda.

On a motion duly made by Marilyn Kerr, seconded by Danielle LaFon, and passed unanimously, it was

RESOLVED that the agenda item titled “Conference Reports” will be changed to “Liaison Reports” on future agendas, and NASW-AK will be added under Liaison Reports, and that “Scope of Practice Report” will be moved under Old Business on future agendas.

Agenda Item 6 Public Comment

There was no public comment.

Agenda Item 7 New Business

NASW-AK Forum Oct 22-25, 2015 – Board Member Kerr gave a brief report. Following the Dec 4 -5, 2014 meeting she contacted NASW-AK offering to present at the NASW- AK in October, but has have not yet received a resposne. They were looking for topics so she offered some suggestions for them to consider such as ethics, custody studies, complaints or litigations.

Agenda Item 4 Investigator’s Report

A. General Report

Investigator Wall-Rood met with the Board and introduced Senior Investigator Ed Reifle. Investigator Wall-Rood gave the Investigations Report which includes cases, complaints, and intake matters. For the period of Nov. 18, 2014 – May 29, 2015 there were 5 matters opened and 10 were closed. A total 7 matters remain ongoing and under review. There is one open case. Three open probations cases and 1 closed probation case.

There was some discussion and questions on whether or not it is appropriate to have the name of a person in the meeting minutes that sent a correspondence question to the Board at the last meeting which ended up getting referred by the Board to Investigations. Chair Thiesen felt that the name of person needed to appear so that it was evident that the question was dealt with. Senior Investigator Reifle and Investigator Wall-Rood stated that the perception would appear as though the person was being investigated which was not accurate; the question was being explored for an appropriate answer. Parker will need to change the name in the minutes to the, “Public inquiry regarding...was referred to investigations.”

Executive Session

On a motion duly made by Danielle LaFon, seconded by Marilyn Kerr and approved unanimously, it was

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3) with staff Parker, Wall-Rood and Reifle for the purpose of discussing Consent Agreement #2014-001074.

The Board entered into executive session at 1:20 p.m. and exited at 2:00 p.m. Upon return from Executive Session;

On a motion by Danielle LaFon, seconded by Marilyn Kerr, and approved unanimously it was

RESOLVED that in case #2014-001074 the licensee released from the terms of the consent agreement.

Agenda Item 8 Applications

The Board reviewed 14 applications, 1 continuing education provider's approval requests, and 3 renewal/reinstatements. Review done on Thursday, motion made on Friday.

On a motion by Danielle LaFon, seconded by Marilyn Kerr, and approved unanimously it was

RESOLVED to approve the following Social Work applications with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:

CLINICAL SOCIAL WORKER BY EXAMINATION

Johnson, Samuel H.

CLINICAL SOCIAL WORKER BY CREDENTIALS

Edwards, Shelly L.

MASTER SOCIAL WORKER BY EXAMINATION

Fuller, Garrick W.D.

MASTER SOCIAL WORKER BY CREDENTIALS

Brown, Kimberly C.

Youmans, Jessica A.

RENEWAL/REINSTATEMENTS

Pursell, Jeanette

Shields, Mark A.

CEU Provider Approval

Alaska Regional Hospital & March of Dimes

- Mothers, Infants and Families w/Substance Dependence: Advances and Challenges

On a motion by Marilyn Kerr, seconded by Danielle LaFon, and approved unanimously it was

RESOLVED to adjourn the meeting until 10:00 AM tomorrow, February 27, 2015.

Meeting adjourned at 4:52 pm.

Friday, February 27, 2015

Call to Order/Roll Call 10:04 AM

Board members present, forming a quorum of the Board, were:

Laura Thiesen, Licensed Master Social Worker
Marilyn B. Kerr, Licensed Clinical Social Worker
Danielle LaFon, Licensed Baccalaureate Social Worker

Board member:

Zachary Paulson, Licensed Clinical Social Worker, approved absence.
Tina Walter, Public Member – resigned

Agenda Item 9 Old Business

Scope of Practice tabled indefinitely.

Agenda Item 10 Correspondence

The Board reviewed and discussed the correspondence questions received from the following:

On a motion duly made by Danielle LaFon, seconded by Marilyn Kerr and approved unanimously, it was

RESOLVED to enter into executive session in accordance with AS 44.62.310(c) (2) and (3) with staff Parker, to discuss correspondence.

Off record at 10:14

On record 10:16

- A. Fanta Lee exam extension – wants an extension for taking the exam. The Board approves the extension. (Danielle LaFon recused herself).**

On a motion by Marilyn Kerr, seconded by Laura Thiesen, and approved unanimously it was

RESOLVED to grant an extension for taking the ASWB exam for one year from the date of input into ASWB database,

B. Weyhmler remote supervision- no opposition from Board for remote, but needs to write a letter from her directly to Board asking, 12 AAC18.115, was already told to her in an email.

C. Swisher remote supervision- the Board approves her request.

D. Molina-Prichardo remote supervision- has not even applied. She needs to send in application.

E. Dunville remote supervision- not SW applicant- is PCO.

F. Rush remote supervision-- not SW applicant- is PCO.

Agenda Item 11 Regulations

A. 12 AAC 18.210 (e)

B. 12 AAC 18.150

C. 12 AAC 18.160

These items just got approval to be Public Noticed. Will be Public Noticed before the next meeting and ready for review and adoption by the May meeting.

Agenda Item 12 Board Business

A. Task List-

- Board Member Kerr will contact NASWAK regarding their conference.
- Chair Thiesen will call the Governor's office, Division of Boards and Commissions and ask about the appointment of new Public Member and ask about Member Kerr, whether she can be re-appointed. She has served one year of one appointment cycle and will have served a full 4-year cycle on March 16, 2016.
- Chair Thiesen will send out a power point presentation that she will send to Parker to forward on to the Board.

B. Sign Wall Certificates

Wall certificates were signed by the Board Chair Thiesen and Board Member Kerr.

C. Scheduled meetings

- February 26 -27, 2015 – Anchorage
- May 14-15, 2015 – Anchorage
- August 27 -28, 2015 – Anchorage
- December 3 -4, 2015- Anchorage
- October 22 -25 is NASWAK conference in Anchorage.

The meetings will begin at 9:00 a.m.

D. Sign Meeting Minutes

The Dec 4-5 meeting minutes were signed on record by the Board Chair.

E. Training/conferences

- Chair Thiesen will attend the ASWB Spring Education meeting in Seattle, WA, April 30 – May 2, 2015.
- Parker will attend the ASWB Board Training in June 2015.
- Parker will submit the travel requests for both trips.

On a motion by Danielle LaFon, seconded by Marilyn Kerr, and approved unanimously it was

RESOLVED to adjourn the meeting.

Meeting adjourned at 11:15 p.m.

Lunch 11:30 AM – 12:30PM

Return to clean up room and pack boxes.

Licensing Examiner
~~present~~ @ time of
Mtg was Angie Parker.

Licensing Examiner @
Present is Chelsea Childress

Respectfully submitted,

Chris Childress
Licensing Examiner

Approved:

Laura Thiesen, MSW
Laura Thiesen, Chair
Social Work Examiners Board

Date: 11-10-16