

**State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing**

**Alaska State Board of Social Work Examiners
December 4th, 2015**

By Authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, a regularly scheduled meeting of the Alaska State Board of Social Work Examiners was held Friday December 4th, 2015 in Anchorage Alaska.

Friday, December 4th, 2015

Agenda item #1 Call to order:

This meeting was called to order by Chairperson Laura Thiesen at 9:20 a.m.

Roll call:

Laura Thiesen, Chairperson
Marilynn Kerr
Danielle LaFon
Zachary Paulson
Rachel Olson

Board staff:

Dawn K Hannasch - Records and Licensing Supervisor
Chelsea S Childress – Licensing Examiner

Agenda Item #2 Review Agenda

Since the applications were not able to make their way up to Anchorage, the Board amended the agenda to reflect postponed application review. The motion was made to amend the agenda duly made by Zachary Paulson, Seconded by Danielle Lafon, and approved by unanimous consent.

Agenda item #3: Administrative Business

Ethics report:

There were no ethics conflicts to report.

Review Meeting minutes from the August 27th & 28th 2015 meeting:

A motion duly made by Ms. Rachel Olson, seconded by Mr. Zachary Paulson, and approved by unanimous consent, was:

Resolved to approve the minutes of the August 27th & 28th 2016 meeting minutes as amended.

Agenda item #3: Administrative Business (continued)

Travel designation:

The Board discussed travel concerns regarding safety and reimbursement procedures.

For the ASWB new Board member training March 18th-20th 2016, the Board will send up new public member Rachel Olson and licensing examiner Chelsea Childress.

For the ASWB Spring meeting in New Jersey, April 28th –May 1st 2016, the Board will send Ms. Lafon.

Correspondence:

The Board reviewed a few email correspondences regarding:

- Alternate Supervision for LMSW in a classroom setting for Anchorage School District
 - The Board determined that we would need additional documentation to consider this request – Is the classroom oriented to behavioral health? Does the position supervisor meet the requirements per AS? Etc.
- Distance Supervision for LCSW without prior approval.
 - The applicant states that prior request for supervision has been submitted (Oct 2014). However, with no prior record of submission, the board cannot approve previous hours. The Board determined that if the applicant can produce proof of submission from 2014 they may consider approving the previous hours accrued. If no prior submission can be found the Board determined that the applicant would need to provide a new letter to request supervision as well as a release from the employer for distant supervision. The Board also determined that if no prior record is found, the hours accrued shall only begin once the new letter(s) have been approved.
- CEU approval – UAA Behavioral Health Sciences
 - The Board approved this request
- CEU Clarification – Subject hours available to split between requirement categories
 - The Board approved this request

Ms. Childress will reply to all inquiries via email.

Task list:

The Board reviewed the FY16 task list while reviewing the annual report.

Schedule the FY2016 meetings:

The Board determined to meet in Fairbanks for the June meeting to keep in accordance with the meeting requirements, stating there shall be multiple meeting locations. Also, the Board determined that since 2016 is a renewal year, there shall be a couple two-day meetings following the renewal period. The Board shall meet:

Friday, March 4th 2016 in Anchorage

Friday, June 3rd 2016 in Fairbanks

Thursday & Friday, September 22nd & 23rd 2016 in Anchorage

Thursday & Friday, December 1st & 2nd 2016 in Anchorage

Agenda Item #4 Investigative report:

The Board was joined by Investigators Lipker and Sr. Investigator Riefle.

Probationary license case was discussed; applicant moved out of state causing further investigation/attention in regards to Statutes and whether the probation period should only be served while she is in the State of Alaska.

The Board entered Executive Session at 9:43AM

The Board came back on record at 10:14AM

Agenda item #5 Division update:

The Board was joined by Administrative Officer Martha Hewlett.

Ms. Hewlett went over the FY15 final financial report. Ms. Hewlett also provided an overview for the FY16 Quarter 1 report.

Ms. Hewlett explained that the fee analysis schedule is to begin this week (first week of December) with Division Director Janey Hovenden. This will potentially cause a raise in licensure fees as a response to our large financial deficit as a Board.

Agenda item #6 Liaison/Conference report:

Marilynn Kerr represented the Board at the ASWB Delegate Assembly.

Ms. Kerr represented the Board at the ASWB meeting. Ms. Kerr ported that this year the ASWB decided to update the entire Model Social Work Practice Act, rather than updating a small portion like they do every year. At the meeting they also discussed the exam process and reviewed the development of test sites.

With Ms. Kerr's term ending March 2016, it was discussed that this board needs a new NASW liaison.

Agenda item #7 **New Buisness**

No new business reported.

The Board recessed for lunch at 11:28 am.

The Board returned on the record at 1:04 pm.

Public Comments:

No one was present for public comments.

Agenda item #8 **Application review**

Applications will be imported into a Secured Website for the board to review the week following the meeting.

Since we have a new board member, Rachel Olson, the Board was provided one application via email to show Ms. Olson the way the licensure/approval process works. This application was deemed approved pending additional documentation.

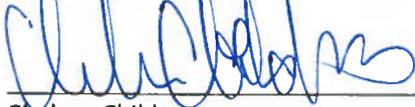
Agenda item #9 **Old Business**

Previous ballots for approval reviewed under Administrative Business.

Motion moved to adjourn meeting by Zachary Paulson, Seconded by Marilyn Kerr, unanimously approved.

Adjourned at 2:01 pm

Respectfully Submitted By:



Chelsea Childress
Occupational Licensing Examiner
State of Alaska, CCED

11.2.2014

Date

Laura Thiesen, MSW

Laura Thiesen
Board Chairperson
Alaska State Board of Social Work Examiners

11-10-16

Date