

1 State of Alaska
2 Department of Commerce, Community and Economic Development
3 Division of Corporations, Business and Professional Licensing

4 Alaska State Board of Social Work Examiners
5 September 15th, 2017

6 By Authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, a regularly scheduled meeting of the
7 Alaska State Board of Social Work Examiners was held September 15th, 2017 at 550 W. 7th Ave., Suite 1760, Anchorage,
8 Alaska.

9 Friday September 15th, 2017

10 **Agenda item #1 Call to order/Ethics Reporting**

11 This meeting was called to order by Chairperson Danielle LaFon at 8:10 a.m.

12 **Roll call:**

13 Danielle LaFon, Chairperson

14 Angie Christiansen – participated via telephone

15 Laura Thiesen Rachel

16 Olson

17 **Board staff:**

18 Chelsea S Childress, Licensing Examiner

19 **Ethics report:**

20 There were no ethics conflicts to report.

21 **Agenda Item #2 Review Agenda**

22 Ms. Thiesen suggested we add the discussion of board members and vacancies to New Business.

23 ***A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:***

24 ***Resolved to approve the agenda as amended.***

25 **Agenda item #3 Review Meeting Minutes**

26 The Board reviewed the drafted minutes presented in the Board Book. Ms. Thiesen and Ms. Olson noted minor
27 corrections to the minutes on pages 2, 4, 5 and 6. The noted revisions were in regards to punctuation, spelling, and
28 verbiage used.

29 ***A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:***

30 ***Resolved to accept the June 2nd, 2017 minutes as amended.***

31 Ms. Childress shall mail the revised final minutes to Chairperson Danielle LaFon to sign and return. Upon receipt of the
32 signed minutes, Ms. Childress will post them to the State of Alaska Board of Social Work Examiners webpage.

33 With additional time before the Investigative Report, the Board moved on to discuss New Business.

34 **Agenda item #11** **New Business**

35 **Position Statements:**

36 The Board reviewed the position statements presented by Ms. Childress for the Volunteer Hours for Supervision and for
37 the Continuing Education related to ICWA. The Board noted the liked the idea of position statements and that the
38 position statement related to Volunteer Hours was outlined nicely.

39 With ICWA being a sensitive topic, the Board determined the position statement related to ICWA and Alaskan Native
40 education would have to wait until the discussion with Assistant Attorney General, Joan Wilson took place.

41 ***A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:***

42 ***Resolved to adopt the position statement in regards to Individuals applying volunteer hours towards***
43 ***the clinical supervision requirements.***

44 **Teletherapy FAQ's:**

45 Ms. Childress presented a document to the Board that included fields for frequently asked questions related to
46 teletherapy. Ms. Childress noted this wasn't a required form, but that it would help the development of her online FAQ
47 page as we move forward with drafting teletherapy regulations. The Board agreed to fill out the worksheet and email
48 the completed document back to Ms. Childress before the next meeting, tentatively scheduled for December 15th, 2017.

49 **Audits and Renewal Process:**

50 Ms. Christiansen wanted to discuss the Boards ability to change the requirements for Baccalaureate and Master
51 Social Work License renewal. The Board acknowledged the financial difficulties for individuals who hold a
52 Baccalaureate or Master Social Work License to complete the same requirements for renewals as the individuals
53 who hold a Clinical Social Work License. However, the Board tiered the renewal fees for each license type in 2016,
54 making the Baccalaureate and Master renewal fees significantly lower. The Board discussed the process for
55 auditing the licensees if they were to tier the renewal requirements. From an administrative standpoint, it is not a
56 realistic goal to have the renewal requirements tiered for each level of licensure.

57 The Board discussed repealing 12 AAC 18.210(a) in order to homogenize the renewal process for all social work
58 licensees.

59 **Definitions:**

60 Ms. Childress presented drafted language for revisions to 12 AAC 18.990 – Definitions, specifically to amend the
61 definition for Substance Abuse Education and to add a definition for education specific to Alaskan Natives. The
62 Board reviewed the drafted changes and provided revisions to some of the verbiage used to read:

63 (7)"substance abuse education" means a structured educational experience such as a course, lecture, workshop, or
64 other organized training that focuses on an overindulgence in or dependence on psychoactive substances, such as
65 alcohol, marijuana, prescriptions, pharmaceuticals, and/or illicit drugs, as it applies to social work practices;

66 (8)repealed 5/11/2012.

67 (9)"specific to Alaska Natives" means a structured educational experience such as a course, lecture, workshop, or
68 other organized training that focuses on the indigenous peoples of Alaska as it applies to social work practices;

69 ***A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:***

70 ***Resolved to approve the proposed revisions to 12 AAC 18.990 – Definitions.***

71 Ms. Childress will forward the draft to the regulations specialist, Jun Maiquis, with the other proposed regulations.

72 **Board Members:**

73 The Board discussed the upcoming vacancies for the Board, and that we will have 2 terms ending in March, 2018. Ms.
74 Laura Thiesen will be concluding her second term, and Ms. Danielle LaFon will be concluding her first. Ms. Thiesen noted
75 she would be willing to continue to serve on the Board until her position has been filled. Ms. LaFon noted she is unsure if
76 she will be renewing her term with the Board.

77 The Board discussed the difficulty with filling the current vacancy with the Board. The struggle in filling this vacant
78 position is due to the language used in Sec 08.95.100. This statute states at least one of the licensed members must be a
79 person who is not an employee of a federal, state, or local government or of a private nonprofit organization that is
80 exempt from federal income tax. The Board requested Ms. Childress research the costs for lobbying and the possibility
81 for the Board to make an effort to change this statute.

82 **Agenda Item #4 Investigative report**

83 Senior Investigator, Jeanette Akers entered the room at 8:58AM.

84 Sr. Inv. Akers reviewed the investigative report for the period of May 16, 2017 through August 24, 2017. The Division
85 opened seven (7) matters and closed three (3) matters. Five (5) matters remain ongoing and under active investigation.
86 The probationary portion remains unchanged with two (2) cases to report; one in compliance and one on hold.

87 Senior Investigator, Jeanette Akers exited the room at 9:02AM.

88 Break at 9:03AM

89 Return from break at 9:05AM

90 **Agenda item #5 Division update**

91 Division Director, Janey Hovenden joined the meeting via telephone at 9:14AM.

92 Ms. Hovenden explained that the FY17 Year-End Quarter 4 reports wouldn't be ready until mid-October, and that the
93 Board had already reviewed the FY17 Quarter 3 report at the June 2nd board meeting. With no changes to the reports
94 presented, and no Quarter 4 report to review, the Board had no questions for Ms. Hovenden.

95 Division Director, Janey Hovenden exited the meeting at 9:10AM.

96 **Agenda item #6 Consent Agreements**

97 Paralegal, Marilyn Zimmerman joined the meeting via telephone at 9:17AM.

98 The Board entered executive session at 9:19AM The
99 Board exited executive session at 9:49AM

100 Paralegal, Marilyn Zimmerman exited the meeting at 9:50AM.

101 ***A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:***

102 ***Resolved to approve the consent agreements presented by Marilyn Zimmerman for Sherry Byers***

103 **and Lorraine Jaeger-Kirsch (#2016001265 and #2017000323).**

104 **Agenda item #7 Audit Discussion**

105 Assistant Attorney General, Joan Wilson joined the meeting via telephone at 10:02AM.

106 The Board entered executive session at 10:04AM The

107 Board exited executive session at 10:46AM

108 Assistant Attorney General, Joan Wilson exited the meeting via telephone at 10:48AM.

109 **A motion duly made by Ms. Laura Thiesen, seconded by Ms. Rachel Olson, and approved by unanimous consent, was:**

110 ***Resolved to table the CE Audit presented until the Board has the opportunity to look at the initial***
111 ***audit submission and documentation.***

112 The Board started lunch at 11:05AM

113 The Board returned from lunch at 12:05PM

114 **Agenda item #8 Application review**

115 Upon return from lunch, the Board began application review.

116 **Upon a motion duly made by Ms. Thiesen seconded by Ms. Olson, and approved by unanimous consent, it was:**

117 ***RESOLVED to approve the following applications for licensure in Alaska:***

- 118 License Applications
- 119 Kristin McCreedy
- 120 Kathleen Frost
- 121 Sarah Histand
- 122 Leighanne Serio
- 123 Geoffry McCormick
- 124 Jennie MacEachern
- 125 Celina Ramsdale Margaret
- 126 Elkins
- 127 Susan O'Dell
- 128 Tiffany Danforth
- 129 Elizabeth Atkins
- 130 Jessica Moreland
- 131 Gisela Pagan
- 132 Alexandra Draper
- 133 Anita Initez-Bouziane

134 CEU Providers

135 Cultural Considerations for Ethical Practice in Alaska – Alaska Trust Training Cooperative

136 Culturally Responsive Care for Sexual Trauma – Alaska Trust Training Cooperative

- 137 Alaska Native Storytelling Guide for Resilience – Alaska Trust Training Cooperative
- 138 Planting the Seeds – The Influence of Alaska Native Culture on Resiliency – Alaska Trust Training Cooperative
- 139 Basic Fundamental Training in Clinical Hypnosis – Changing Tides, LLC
- 140 Medical Aspects of Disability – Inupiat Community of the Arctic Slope Voc. Rehab
- 141 Child Therapists and the Court System: Navigating Legal and Ethical Issues

- 142 Distant Supervision Requests
- 143 Leighanne Serio

- 144 Audits
- 145 Vanessa Meade
- 146 Virginia Hayes

147 Agenda Item #12 Old Business

148 Statutes and Regulations Discussion:

149 The Board drafted language for the proposed teletherapy regulations at the meeting held June 2nd, 2017. Ms. Childress
150 made revisions and added to the drafted document in July, and presented the revised draft to the Board at this meeting.
151 The Board reviewed the draft provided, and determined the document appropriate for submission to our Regulations
152 Specialist, Jun Maiquis. The Board also reviewed the Regulations FAQ Worksheet, and determined the answers provided
153 are adequate for submission.

154 *A motion duly made by Ms. Rachel Olson, seconded by Ms. Laura Thiesen, and approved by unanimous consent, was:*

155 *Resolved to approve the drafted teletherapy regulations, revised 7/21/2017.*

156 Agenda Item #8 Public Comments

157 1:30 PM -- No public comments.

158 Agenda item #9 Application review

159 With no persons present for public comment, the Board continued with Administrative Business

160 Agenda Item #13 Administrative Business Meeting

161 Dates:

162 Due to the timing of Legislative Session, Ms. Childress mentioned the Board may want to revise the March, 2018
163 meeting date, the tentative date being Friday, March 16th. Meeting dates that are scheduled on a Thursday or Friday
164 make it hard for Division Staff to attend due to obligations with Legislative Session. The Board agreed to change the
165 tentative meeting date to Tuesday, March 13th.

166 Correspondence:

167 Ms. Childress presented a correspondence inquiry from Andrew Hill, an LCSW in Montana. Mr. Hill submitted
168 correspondence in regards to teletherapy, specifically if he may provide services to a client that is relocating to Alaska.

169 The Board discussed the correspondence and determined they do not have jurisdiction. Since the Board is currently in
170 the process of drafting regulations that address teletherapy in Alaska, the Board does not have jurisdiction until these

171 regulations are passed. The Board noted they would like to extend assistance to the LCSW and his client if possible in
172 providing a list of resources/providers in the region where the client will be relocating. Ms. LaFon, Chairperson,
volunteered to assist in drafting a response for Ms. Childress to send to the licensee.

174 **Wall Certificates:**

175 Ms. Childress informed the Board she had 2-3 requests for wall certificates, however, they were not ready in time for
176 this meeting. The certificates are generated by other staff in the office; subsequently, she will be mailing them to Ms.
177 LaFon and Ms. Christiansen for signatures after they have been provided to her.

178 **Travel:**

179 Ms. Childress informed the Board that the ASWB does not have a delegate assigned for Alaska. The ASWB notified Ms.
180 Childress that they will provide funding for the State's Delegate to attend the ASWB Annual Delegates Assembly at a
181 100% reimbursement rate. The Board asked if a public member can be tasked as the delegate. Ms. Childress noted she
182 was not sure if a public member can serve as a delegate, but that she would find out upon return to the office.

183 **Liason & Conference Report:**

184 Ms. Thiesen noted she attempted to reach the NASW-AK without success. Ms. Thiesen noted she would try reaching out
185 to them again by contacting the President of the Missouri Chapter.

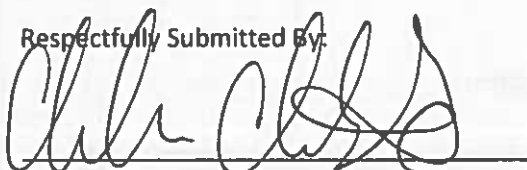
186 With no further business to discuss, a motion was made to adjourn the meeting.

187 *Upon a motion duly made by Ms. Thiesen and seconded by Ms. Olsen, and approved by unanimous consent, it was:*

188 ***RESOLVED to adjourn the Alaska State Board of Social Work Examiners. Adjourned***

1 at 3:54 PM

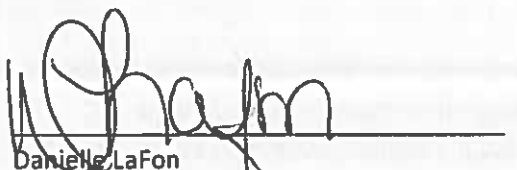
190 Respectfully Submitted By:



Chelsea Childress
Occupational Licensing Examiner
State of Alaska, CCED

12/13/2018

Date



Danielle LaFon
Board Chairperson
Alaska State Board of Social Work Examiners

12/10/2018

Date