

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

ALASKA STATE BOARD OF SOCIAL WORK EXAMINERS

SEPTEMBER 13, 2022 DAY ONE OF TWO

Location: 550 West 7th Ave, Suite 1550, Anchorage, AK 99501

Attending: Brandon Ercanbrack, Licensed Clinical Social Worker, Board Chairperson; Amber Taylor, Licensed Master Social Worker; Ann Applebee, Licensed Clinical Social Worker; Sharon Woodward, Licensed Baccalaureate Social Worker; Stefanie Davis, Occupational Licensing Examiner

Absent: n/a

1. Call to order/Roll Call

Chairperson **Brandon Ercanbrack** called the meeting to order at **9:07am**

2. Review/Approve Agenda

A motion duly made by Ann Applebee, seconded by Sharon Woodward, and approved by unanimous consent, was:

Resolved to approve the agenda as written.

3. Ethics Disclosures

There were no ethics conflicts to report.

4. New Board Member Introduction

Introductions were made for the two new board members. The board reviewed an LCSW application by Credentials in full via PDF and in OnBoard for new board member training and to answer any questions new board members may have.

5. Investigative Memos

Jasmin Bautista and Marilyn Zimmerman joined the meeting

A motion duly made by Amber Taylor, seconded by Sharon Woodward, and approved by unanimous consent, was:

Resolved that the Alaska State Board of Social Work Examiners enter into executive session in accordance with Alaska Statute 44.62.310(c), and the Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Board staff to remain present: Stefanie Davis, Marilyn Zimmerman, and Jasmin Bautista.

The board went off record into Executive Session at 9:44am

Back on the record at 9:54am

A motion duly made by Ann Applebee, seconded by Amber Taylor, and approved by unanimous consent, was:

Resolved to accept the Consent Agreement for Case Number: 2021-000811 as presented

A motion duly made by Ann Applebee, seconded by Sharon Woodward, and approved by unanimous consent, was:

Resolved to accept the Consent Agreement for Case Number: 2021-001022 as presented

A motion duly made by Ann Applebee, seconded by Sharon Woodward, and approved by unanimous consent, was:

Resolved to accept the Consent Agreement for Case Number: 2021-000639 as presented

6. BREAK

A motion duly made by Sharon Woodward, seconded by Ann Applebee, and approved by unanimous consent, was:

Resolved that the Alaska State Board of Social Work Examiners go off the record for a break, to return at 11:05am

The board went off record into Executive Session at 10:49am

Back on the record at 11:05am

7. Investigative Report/Training

Jasmin Bautista presented the Investigative Report. The report covered April 12, 2022 through September 7, 2022. There are currently 14 open cases in various statuses, and 5 were closed.

The board went into Executive Session to receive in-depth Investigative training from Jasmin Bautista.

A motion duly made by Amber Taylor, seconded by Ann Applebee, and approved by unanimous consent, was:

Resolved that the Alaska State Board of Social Work Examiners enter into executive session in accordance with Alaska Statute 44.62.310(c), and the Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing matters which by law, municipal charter, or ordinance are required to be confidential. Board staff to remain present: Stefanie Davis, Marilyn Zimmerman, Jasmin Bautista.

The board went off record into Executive Session at 10:03am

Back on the record at 10:48am

8. Division Update

Division Director Sara Chambers joined the meeting

Director Chambers joined the meeting to discuss creating a Disciplinary Matrix committee with the board and what a committee entails. After receiving this information, the board elected to discuss the Disciplinary Matrix the next day during the scheduled agenda item.

A. HB 265

HB265 is now in effect in Centralized Statutes as AS 08.01.085. This bill applies to Social Workers. These new statutes explain Telehealth in full. The Division now has a website page explaining the new Telehealth laws: <https://www.commerce.alaska.gov/web/cbpl/TelehealthInformation.aspx>

The board then reviewed their telehealth regulations in full to ensure they were in compliance with the new Telehealth centralized statutes. No adjustments are needed to Article 3 of the Social Work regulations.

B. Naloxone Response Request – discussion

Director Chambers reached out to the Department of Law to answer questions the board has had on a Naloxone Response Request from the Veteran’s Health Administration National Social Work Program Office. The board wanted to know if licensed social workers can legally administer naloxone. The response from Department of Law stated “at this time except in emergency situations, social workers in Alaska cannot administer Naloxone (Narcan)”. However, should the board desire to allow this, statutory framework is in place. Board Chair Brandon Ercanbrack will complete the form, which will then be sent forward by OLE Davis.

A motion duly made by Ann Applebee, seconded by Amber Taylor and approved by unanimous consent, was:

Resolved that we as a Social Work Board have concurred that Social Workers in the state can carry and administer Narcan/Naloxone only if they have completed education and training in order to do so

9. LUNCH

The board took a recess for lunch at 12:02pm

The board returns from recess and is back on record at 1:00pm

10. Department of Health Presentation – C. Lee

Charity Lee from Department of Health joined the meeting

Charity Lee presented to the board: Training Social Workers on Suicide: The Need for Required Education. This presentation provided various suicide/psychiatric care/suicide training statistics in Alaska. The presentation noted that suicide continuing education is needed for the Social Work workforce in Alaska, as Alaska currently has the second highest suicide rate in the nation, and is the highest for youth. The Division of Behavioral Health currently offers trainings through at least 2027 with CEUs, and there are free online trainings with CEUs available through AFSP, Zero Suicide listserv, smiadvisor.org, etc. Almost every state that requires suicide continuing education includes three CEUs as a one-time requirement.

The board noted that they will have additional discussion on this tomorrow during the New Business agenda item.

11. Audit/Application Review

A motion duly made by Amber Taylor, seconded by Ann Applebee and approved by unanimous consent, was:

Resolved that the Alaska State Board of Social Work Examiners enter into executive session in accordance with Alaska Statute 44.62.310(c), and the Alaska Constitutional Right to Privacy

Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Board staff to remain present: Stefanie Davis.

*The board went off record into Executive Session at 1:36pm
Back on the record at 2:07pm*

RESOLVED to approve the audit for license number 169208:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(a)(2). Motion did not pass.

RESOLVED to approve the audit for license number 171502:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(a)(2). Motion did not pass.

RESOLVED to approve the audit for license number 172445:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(a)(2). Motion did not pass.

RESOLVED to approve the audit for license number 188500:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(a)(1), (2), (4). Motion did not pass.

A motion duly made by Ann Applebee, seconded by Sharon Woodward and approved by unanimous consent, was:

***Resolved to approve the following Social Work Continuing Education renewal audits:
License Numbers: 185072, 154940, 161713, 148334, 186346, 160815, 157674, 150315, 176343, 177699,
180780, 152016, 152924***

A motion duly made by Sharon Woodward, seconded by Ann Applebee and approved by unanimous consent, was:

***Resolved to approve the following Social Work Continuing Education renewal audits:
License Numbers: 100085, 139880, 131090, CSWS748, CSWS1127, 123769***

Audit review will continue tomorrow during the Audit Review agenda item.

12. Recess

Board of Social Work Examiners took a recess at 4pm to resume September 14th at 9am.
The board went off record at 4:00pm

SEPTEMBER 14, 2022 DAY TWO OF TWO

Location: 550 West 7th Ave, Suite 1550, Anchorage, AK 99501

Attending: Brandon Ercanbrack, Licensed Clinical Social Worker, Board Chairperson; Amber Taylor, Licensed Master Social Worker; Ann Applebee, Licensed Clinical Social Worker; Sharon Woodward, Licensed Baccalaureate Social Worker; Stefanie Davis, Occupational Licensing Examiner

Absent: n/a

1. Call to Order/Roll Call

Chairperson **Brandon Ercanbrack** called the meeting to order at **9:00am**

2. Old Business

A. Regulation Update – 12 AAC 18.108 Temporary Military Courtesy License; 12 AAC 18.115 Supervision

Both regulations went into effect as of 9/11/22. Applicants may apply for a Temporary Military Courtesy License if they meet the requirements. OLE Davis issues these without board approval. There is no paper application for this license type. The Supervision regulations were updated to re-define “face-to-face” so applicants may receive supervision via Zoom/Phone/etc. without prior board approval. The current Position Statement on this topic must be updated. Ann Applebee assigned herself this task. Once completed, it will go to OnBoard for approval by the board as a whole.

3. New Business

A. Disciplinary Matrix – Create committee?

After receiving further information from Director Chambers on creating a committee, the board has decided they would prefer to have a Board Meeting to create the Disciplinary Matrix. Jasmin Bautista stated it will likely be a long project, but a half-day meeting would be sufficient to begin the project. The board will reach

out to other jurisdictions to see if they would be willing to provide their disciplinary matrices as an example. The board will schedule this meeting during the Administrative Business agenda item.

B. Discuss Prorating CEs

Lacey Derr joined the meeting

RLS Derr asked the board to review their current CE regulations, and to discuss if they would like to update their regulations to prorate CEs for those who have had their license for 12 months or less when they renew. The board reviewed the Continuing Education regulations for all other mental health boards. The board discussed this in full and agreed on a regulation change. In addition, the board discussed the possibility of adding Suicide Prevention continuing education and the presentation received from Charity Lee. The board agrees this is not going anywhere, and it is important for social workers to be knowledgeable in this area.

A motion duly made by Ann Applebee, seconded by Amber Taylor and approved by unanimous consent, was Resolved to approve a regulation change to 12 AAC 18.210: Renewal 12 or less months: 21 hours of Continuing Education (6 AK native, 6 Substance Abuse, 3 Ethics, 3 Teletherapy, 3 Suicide Prevention)

A motion duly made by Amber Taylor, seconded by Sharon Woodward and approved by unanimous consent, was Resolved to approve a regulation change to 12 AAC 18.210(a) and 12 AAC 18.210(b) to add 3 Suicide Prevention CEs as a requirement for license renewal

A motion duly made by Sharon Woodward, seconded by Ann Applebee and approved by unanimous consent, was Resolved to approve a regulation change to 12 AAC 18.112(2)(b) to add 3 Suicide Prevention CEs as a requirement for initial licensure

C. Social Work Compact

RLS Derr discussed the Social Work Compact draft recently released by ASWB. ASWB would like feedback from board members from all jurisdictions regarding the compact draft. Alaska is interested in the compact in what this can do for license mobility, however discussions must be had for financial reasons as the board does not collect revenue from compact licensees (when initially licensed in other states), but they are required to pay for Investigations costs. RLS Derr states that we would like to assign a board member the task of being the go-to person regarding the Social Work Compact. Chairperson Ercanbrack has assigned himself this task. OLE Davis will forward any pertinent emails as necessary.

D. TBD

RLS Derr discussed the Motivo platform with the board. Motivo is a platform for telesupervision. This platform tracks hours, assists applicants in finding a supervision, amongst other things. The board should be aware Motivo made need to be discussed further in the future if the Division decides to discuss using this platform. RLS Derr will provide updates on this topic. It will be added to the agenda as necessary in the future.

4. NASW AK Chapter Meeting

Toni Protzman joined the meeting

Toni Protzman is the Executive Director for the NASW Alaska Chapter. She wanted to introduce herself to the board to see how they can work together, offer her resources to the board as necessary, and wanted the board's opinion on the upcoming compact. She will be surveying her membership to see which way they are leaning on the compact as well. The board is interested in the results of that survey. This will be provided to the board once received. This amongst other survey findings will be emailed to OLE Davis and forwarded to the board/added to the agenda as necessary. NASW AK Chapter biennial conference will be in Anchorage September 20-23, 2023. Toni Protzman has started a library online to pull up all CEs and Alaska Native CEs so all licensees can find CEs as necessary.

The board went off the record at 10:13am for a recess

The board returns from recess and is back on the record 10:23am

5. Board Member Updates

A. ASWB Spring Education Meeting

Sharon Woodward attended the ASWB Spring Education Meeting. The majority of the meeting addressed speaking with legislators, Right Touch Regulation, and how to change laws. The meeting stressed that when on the board they are regulators and not social workers. They should wear the right hat when making decisions on the board. Sharon highly recommends that all board members attend the Education Meeting at least once.

B. Special Meeting of the Delegate Assembly

Brandon Ercanbrack attended this meeting as he is the Delegate for Alaska this year. During this meeting ASWB published the Examination Pass Rates. This was published by state, school, etc. This data is provided on the ASWB website. A quorum was required to approve the examination rates to be released, which was the purpose of this meeting.

6. Administrative Business

A. Examiner Update

Annual Report Update

The Annual Report has been completed by the Board of Social Work Examiners and has been turned in to the Publications team. This will be posted on the website along with all other annual reports in the future.

CEBroker – Division Update

OLE Davis and RLS Derr reached out to the Division to see if CEBroker would be available for the board/licensees to use. At this point, the Division would either like to use this for all boards or none. The board will be updated as the Division makes a decision.

B. Schedule Future Meeting

ASWB New Board Member Training

One person per jurisdiction may attend. Ann Applebee will be scheduled for the first New Board Member Training, and Amber Taylor will be scheduled for the second training. OLE Davis will keep an eye out for the training dates and will reach out to Ann/Amber as necessary to schedule this and request travel.

Quarterly Board Meetings

December 12-13, 2022 (full day 12/12, ½ day in morning 12/13 – Disciplinary Matrix 12/13) - Zoom

March 6-7, 2023 – in Juneau
May 22, 2023 – Zoom
September 11, 2023 – Zoom

C. Review Minutes (4/26/22; 7/14/22; 7/25/22)

RESOLVED to approve the minutes for April 26, 2022 as presented:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack	x			
Amber Taylor			x	
Ann Applebee			x	
Sharon Woodward	x			

Motion passed.

RESOLVED to approve the minutes for July 14, 2022 as presented:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack	x			
Amber Taylor			x	
Ann Applebee	x			
Sharon Woodward	x			

Motion passed.

RESOLVED to approve the minutes for July 25, 2022 as presented:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack	x			
Amber Taylor			x	
Ann Applebee	x			
Sharon Woodward	x			

Motion passed.

7. Public Comment

Public comment opened at 11:45. Three members of the public spoke:

Denise Brooks joined the meeting to thank OLE Davis, and to ask a question regarding completing a Verification of Work Experience form. OLE Davis followed up with Denise Brooks via email after the board meeting.

Sue Lutz with Goldbelt Glacier Health Services joined the meeting. She works for the Military and Family Life Counseling program in Alaska, and hires for that program. Her question: would there be any kind of consideration to do a temporary 30-day license for people who are going to work as an MFLC while working towards their permanent licensure? She also noted that Colorado is interested in joining the social work

compact, and they will have licensees pay an additional fee to receive the compact license in order to offset financial costs.

Angela Brown with Goldbelt Glacier Health Services joined the meeting to assist Sue Lutz and did not have additional comments to make.

8. LUNCH

The board took a recess for lunch at 12:00pm

The board returns from recess and is back on record at 1:04pm

9. Audit/Application Review

CSWS1303 – tabled. Agenda needed for Native American Survivors of MST: Engaging in VA Care and Resources That Can Help” to verify Alaska Native CE hours. Short 1 AK Native CEU until received.

RESOLVED to approve the audit for license number 139693:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(b), (b)(1). Motion did not pass.

RESOLVED to approve the audit for license number CSWS1121:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(b). Motion did not pass.

A motion duly made by Ann Applebee, seconded by Sharon Woodward, and approved by unanimous consent was:

Resolved to approve the following Social Work Continuing Education renewal audits: License Numbers: 115513, CSWS1133, CSWS1046, CSWS1041, 103172, CSWS21, 137799

RESOLVED to approve the audit for license number 133782:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		

Ann Applebee	X
Sharon Woodward	X

Audit failed per 12 AAC 18.210(b)(1), (2). Motion did not pass.

RESOLVED to approve the audit for license number 130789:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(b)(2). Motion did not pass.

RESOLVED to approve the audit for license number CSWS519:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack	X			
Amber Taylor	X			
Ann Applebee	X			
Sharon Woodward		X		

Motion passes.

A motion duly made by Amber Taylor, seconded by Sharon Woodward, and approved by unanimous consent was:

Resolved to approve the following Social Work Continuing Education renewal audits: License Numbers: 114753, 122866, CSWS82, CSWS1340, 120839, CSWS1363, CSWS611

RESOLVED to approve the audit for license number 152561:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		X		
Amber Taylor		X		
Ann Applebee		X		
Sharon Woodward		X		

Audit failed per 12 AAC 18.210(b), (b)(1). Motion did not pass.

RESOLVED to approve the audit for license number CSWS870:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack	X			
Amber Taylor	X			

Ann Applebee	x
Sharon Woodward	x

Motion passes.

RESOLVED to approve the audit for license number CSWS554:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		x		
Amber Taylor		x		
Ann Applebee		x		
Sharon Woodward		x		

Audit failed per 12 AAC 18.210(b)(4). Motion did not pass.

A motion duly made by Ann Applebee, seconded by Amber Taylor, and approved by unanimous consent was:

Resolved to approve the following Social Work Continuing Education renewal audits: License Numbers: CSWM1019, 123400, CSWS913, 147566, 119903, CSWS1281, CSWS538

RESOLVED to approve the audit for license number 108241:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		x		
Amber Taylor		x		
Ann Applebee		x		
Sharon Woodward		x		

Audit failed per 12 AAC 18.210(b)(3) or (b)(4). Motion did not pass.

RESOLVED to approve the audit for license number CSWS843:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		x		
Amber Taylor		x		
Ann Applebee		x		
Sharon Woodward		x		

Audit failed per 12 AAC 18.210(b), (b)(1). Motion did not pass.

RESOLVED to approve the audit for license number 118919:

	APPROVE	DENY	ABSTAIN	ABSENT
Brandon Ercanbrack		x		
Amber Taylor		x		

Ann Applebee	X
Sharon Woodward	X

Audit failed per 12 AAC 18.210(b)(1) – (4). Motion did not pass.

A motion duly made by Amber Taylor, seconded by Ann Applebee and approved by unanimous consent was:

Resolved to approve the following Social Work Continuing Education renewal audits: License Numbers: CSWM1330, 105303, CSWS1050, CSWT501, CSWS1267, CSWS814, CSWS1221

All remaining audits will be added to OnBoard in sets of ten for the board to review. These should be completed within a month.

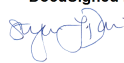
10. Adjourn

A motion duly made by Amber Taylor, seconded by Ann Applebee, and approved by unanimous consent, was:

Resolved to adjourn the Alaska State Social Work Examiner Board Meeting at 4:02PM

Adjourned at 4:02PM


Respectfully Submitted By:

DocuSigned by:

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Stefanie Davis
Occupational License Examiner
State of Alaska, DCCED, CBPL

12/12/2022

Date

DocuSigned by:

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Brandon Ercanbrack
Board Chairperson
Alaska State Board of Social Work Examiners

12/12/2022

Date