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**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND  
ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS,  
BUSINESS & PROFESSIONAL LICENSING  
BOARD OF DENTAL EXAMINERS**

**MINUTES OF MEETING  
August 23, 2019**

By authority of AS 08.01.070(2) and AS 08.36.040 and in compliance with the provisions of Article 6 of AS 44.62, a meeting of the Board of Dental Examiners was held August 23, 2019, at 550 W. 7<sup>th</sup> Ave. Anchorage, AK Suite 1550 and Juneau staff attending via Zoom Videoconferencing.

The meeting was called to order by Dr. David Nielson, President, at 9:14 a.m.

**Agenda Item 1 - Roll Call**

Those present, constituting a quorum of the board, were:

Dr. David Nielson, President – Anchorage  
Ms. Gail Walden – Wasilla  
Dr. Steven Scheller - Fairbanks  
Ms. Brittany Dschaak - Dillingham  
Dr. Jonathan Woller – Fairbanks  
Dr. Kelly Lucas - Wasilla  
Dr. Dominic Wenzell – Girdwood  
Ms. Robin Wahto – Anchorage  
Dr. Jesse Hronkin – Excused Absence

In attendance from the Division of Corporations, Business & Professional Licensing, Department of Commerce, Community and Economic Development were:

Ms. Tracy Wiard, Occupational Licensing Examiner – Juneau  
Mr. Joseph Bonnell, Records and Licensing Supervisor - Juneau  
Ms. Elaine Brewer, PDMP Program Coordinator I - Juneau  
Ms. Jasmin Bautista, Investigator III – Anchorage  
Ms. Sonia Lipker, Investigator III – Anchorage  
Mr. Billy Homestead, Investigator III – Anchorage  
Ms. Melissa Dumas, Administrative Officer II - Juneau  
Ms. Sher Zinn, Regulation Specialist – Juneau  
Ms. Ashley Brown – AAG – Anchorage

49 **Agenda Item 2 – Ethics Report**

50

51 Dr. Nielson advised the board there have not been any disclosures of potential violations or requests  
52 for determinations under the Ethics Act AS 39.52 and there have been no written determinations  
53 for this quarter. The board was asked if there were any outstanding ethics issues to report and none  
54 were reported.

55

56 **Agenda Item 3 – Review / Approve Agenda**

57

58 There were several changes made to the DRAFT 08.23.2019 agenda. Dr. Nielson noted the AAG  
59 time was moved to 1:15 p.m. in the afternoon due to her travel schedule. The agenda item for  
60 board discussion of the professional fitness questions on the initial and renewal applications were  
61 moved before lunch. Dr. Nielson suggested adding two (2) items to the agenda under new business.  
62 One was listing the correct regulations on the Program Verification Form for pediatric sedation and  
63 the application for the Permit to Administer Moderate Sedation. Dr. Nielson also stated since OLE  
64 Wiard was made aware of the corrections to be made to the forms, it may not need to be added to  
65 the agenda. Dr. Nielson also suggested a change to the license by exam checklist to add equivalent  
66 scores to the checklist aside from just WREB. OLE Wiard added the board was requested to vote  
67 on the adoption of the state seal instead of the dental board seal for certificates and license  
68 verifications.

69

70 **On a motion duly made by Wenzell, seconded by Walden, and approved unanimously, it**  
71 **was RESOLVED to approve the 08.23.2019 dental board agenda as amended.**

72

73 **Agenda Item 4 – Review / Approve Past Meeting Minutes**

74

75 The board reviewed the meeting minutes from the April 15, 2019 meeting. Dr. Wenzell noted he is  
76 from Girdwood and not Fairbanks. He stated the incorrect city on lines 29, 135, 211, 324 and 368.  
77 Dr. Nielson stated line 243-244 needed to be re-written. He suggested the sentence read as follows  
78 after the word site on line 243, “the test must be a constructive response test. Meaning it is not a  
79 multiple-choice exam. Currently WREB is the only testing agency that offers a constructive  
80 response treatment exam.” There was also a recommendation to review line 602 and 603 to look for  
81 the or that should have been and of. Ms. Wahto also noted Mr. Boothe should be referred to as Dr.  
82 Boothe and it was recommended that be corrected.

83

84 **On a motion duly made by Wahto, seconded by Wenzell, and approved unanimously, it was**  
85 **RESOLVED to approve the 04.15.2019 dental board minutes as amended.**

86

87 Dr. Nielson stated there was a few minutes before the investigative report was to occur. He wanted  
88 to know if there was anything the board could do with the few minutes there was. Dr. Wenzell  
89 wanted to ask what the investigative review panel was. It was suggested that was a good question  
90 for Jasmin.

91 **Agenda Item 5 – Investigative / Probationary Report**

92

93 Ms. Bautista provided the board with the investigative report covering April 4, 2019 through August  
94 16, 2019. Investigations has thirty-three (33) opened investigative cases and closed seven (7)  
95 matters since the last report. There is a total of fifty-five (55) open investigative matters for the  
96 dental board now.

97  
98 Dr. Wenzell wanted to know if seventeen cases opened on the same day were for the same dentist.  
99 It was stated they were all related. Dr. Wenzell also wanted to know if there continued to be a  
100 discipline review panel comprised of two dentists that kept the dental board informed of  
101 investigative actions without providing too much detail. Historically, this panel informed the board  
102 what investigations were doing but would have recused themselves from voting on cases. Jasmin  
103 asked for further clarification and wanted to know if it was the review the board members are asked  
104 to complete when a case comes through investigations? Dr. Wenzell thought it was something  
105 different and planned to review past meeting minutes again for clarification.  
106

107 **On a motion duly made by Walden, seconded by Woller, and approved unanimously, it was**  
108 **RESOLVED to go in to executive session in accordance with Alaska Statute 44.62.310(c)(3)**  
109 **for the purpose of discussing investigative matters that tend to prejudice the reputation and**  
110 **character of any person, provided the person may request a public discussion. Board staff**  
111 **to remain.**

112  
113 Off Record: 9:33 AM  
114 On record: 9:56 AM  
115

116  
117 **Agenda Item 7 – Division Update**  
118

119 There was no division update for the board. OLE Wiard covered the current travel restrictions in  
120 place. Dr. Nielson asked if this meant the AADB meeting would not be approved. OLE Wiard  
121 stated the request was submitted and it does not mean the travel will not be approved but it does  
122 not mean it will be approved either. The board stated that travel is paid for by dental licensee's fees  
123 and does not come from the State of Alaska General Fund so it has no effect on the State budget.  
124 OLE Wiard informed the board this information has been relayed to the current administration and  
125 they are aware the funding for board travel is not coming from the general fund. Ms. Walden  
126 believed if the travel request was presented in a tactful and responsible way it would make sense for  
127 it to be approved.  
128

129 Dr. Nielson stated he was planning on getting his own tickets to the AADB Conference if travel was  
130 not approved. It was stated that was fine but Dr. Nielson would not be able to represent the State  
131 of Alaska Board of Dental Examiners or discuss State of Alaska Board of Dental Examiners  
132 business if he traveled on his own dime. It was also noted some boards added travel requirements  
133 to their regulations in the hopes representatives could travel to important meetings without being  
134 banned. Dr. Nielson did not understand how travel to the AADB meeting could be denied since  
135 membership was required in the Board of Dental Examiners statutes and regulations. The board  
136 requested that we ask Sara Chambers for more help in obtaining travel approvals.  
137

138 **Agenda Item 8 – PDMP Warning Letter Update**  
139

140 OLE Wiard informed the board that there were more than 300 dentists listed in the Awarxe  
141 database that have not registered for the PDMP. OLE Wiard explained she needs to add the  
142 current list to a spreadsheet and pull the list of licensed dentists from the CBPL database. At this  
143 point she would need to delete all licensees who have registered from the list and mail merge the

144 unregistered licensees CBPL database into a Word document to mail the letter. This is an ongoing  
145 task and should be completed after the board meeting.

146

147 **Agenda Item 16 (c) – PDMP Penalty Matrix**

148

149 More discussion ensued regarding the PDMP and the penalty matrix. It was clarified via e-mail by  
150 Ms. Zinn that the PDMP penalty matrix does not need to be in regulations but can be adopted as  
151 board standards. There was also an overview informing the board that PDMP applications and  
152 renewals were delegated to the OLE’s for each program. OLE Wiard informed the board this  
153 added about 500 new applications and renewals to her tasks.

154

155 Melissa Dumas called the board meeting to inform them that there was no division report. The  
156 older agenda had a division update listed at 10:15 am. The agenda was changed to remove the  
157 division update prior to approval. She informed the board the 4<sup>th</sup> quarter update would be available  
158 in October.

159

160 The board reviewed the penalty matrix at length and discussed having the PDMP penalty matrix as  
161 part of an overall penalty matrix for the dental board. The board wants to establish a penalty matrix  
162 for dentists, hygienists, and PDMP violations. The Board decided to return the PDMP penalty  
163 matrix back to Dr. Hronkin. The board hoped to make the matrix more dental specific. Dr.  
164 Nielson hoped to have the matrix cover three issues, failure to register for the PDMP, failure to  
165 review the PDMP prior to prescribing and unauthorized access to the database which would fall  
166 under a standard of care issue.

167

168 **Agenda Item 9 – PDMP Report**

169

170 Elaine Brewer called in to deliver the board with the PDMP report. Ms. Carrillo was providing a  
171 report to the Chiropractic Board and was unable to attend the Dental Board meeting. Ms. Brewer  
172 discussed the Narx Care component of the Awarxe platform. This will be rolling out in September.  
173 She also noted the delegation of PDMP applications and renewals to the OLE. There is an  
174 awareness and feedback questionnaire that will be coming out soon and Ms. Brewer wanted the  
175 board to be on the lookout for that. She also stated most dentists holding a DEA are registered with  
176 the PDMP Awarxe.

177

178 Dr. Nielson inquired what type of prescribing information the board could get and Ms. Brewer  
179 informed the board about the upcoming compliance module that will be rolled out in September.  
180 This module will allow the PDMP staff to review what dentists reviewed the database before  
181 prescribing and will allow a review of compliance to the regulations.

182

183 Dr. Nielson reported that there have been automated letters from the Awarxe database stating  
184 dentists were prescribing outside normal amounts. Ms. Brewer advised the letter is quarterly and is  
185 only sent to prescribers who have prescribed at least one opioid in the quarter. It’s sent to peers  
186 who have the same specialty in Awarxe. The letter is meant to be exclusively educational and not  
187 punitive. Ms. Brewer advised the letter is the same nationwide. Ms. Brewer offered to send a copy  
188 of the letter to the board to review with all the confidential material redacted.

189

190 **Agenda Item 10 – Right Touch Regulation Report**

191

192 The board was waiting to be joined by Director Chambers and took a quick break.

193

194 Off Record: 11:04 am

195 On record: 11:17 am

196

197

198 **Agenda Item 16 (h) – Professional Fitness Questions**

199

200 While the board was waiting to be joined by the Director, Dr. Nielson moved on the discuss the  
201 professional fitness questions on the initial and renewal dental and dental hygiene applications. Dr.  
202 Woller presented the professional fitness questions to the board and showed how he attempted to  
203 break the questions into a simpler version. Ms. Walden inquired if the board needs to simplify the  
204 questions but add more questions to reduce excessive wording. She noted that the State of Idaho  
205 has 31 professional fitness questions on their applications for dental hygiene. OLE Wiard stated  
206 that the Central Statutes and Regulations address child support in arrears and it may not be  
207 necessary to add questions pertaining to child support to the applications. **It was decided that Dr.**  
208 **Woller would continue to review professional fitness questions on all the applications and**  
209 **then they would vote on the new questions and get an opinion from LAW. – TASK**

210

211 **Agenda Item 10 – Right Touch Regulation Report**

212

213 The board was informed that Director Chambers would be unable to call in for the Right Touch  
214 Regulations presentation or an update on the radiologic equipment inspectors due to illness. This  
215 was to be completed in the afternoon by Licensing Supervisor Joe Bonnell but there was no time to  
216 complete this presentation.

217

218 **Agenda Item 16 (e) – CEU’s Allowable on Line Per Day**

219

220 Dr. Wenzell presented the board with a list of states and the number of online CEU’s allowed per  
221 day. Dr. Wenzell believes the online CEU’s are being abused as some applicants take 17-18 hours of  
222 online CEU’s per day. Dr. Nielson states CERP does not make licensees review the entire course  
223 content and many licensees skip ahead to the tests at the end. Dr. Wenzell noted it is not acceptable  
224 for someone to take 17 hours of CEU in a day when one (1) CEU covers all 50 minutes of course  
225 content. Dr. Wenzell suggested the board limit the number of online CEU allowed in a day.

226

227 **On a motion duly made by Walden, seconded by Wenzell, and approved unanimously, it**  
228 **was RESOLVED to add 28.410(i) no more than eight (8) hours of online CEU may be**  
229 **completed in a twenty-four (24) hour period to the current regulations project. Ms. Zinn can**  
230 **let the board know if there are other places in the regulations this should be added.**

231

232 **Agenda Item 16 (g) – NBDE Language Change**

233

234 Dr. Nielson stated the name of the NBDE needs to be corrected in the regulations as the National  
235 Board part I will be going away in 2020 and it will be a new integrated board exam. The board  
236 discussed changing 28.940 (b)(9) and 28.951(c)(3) to be amended to include **verifying successful**  
237 **passage of the National Board of Dental Examination Part I and Part II, or the Integrated**  
238 **National Board Dental Examination.**

239  
240 **On a motion duly made by Nielson, seconded by Wenzell, and approved unanimously, it**  
241 **was RESOLVED to add, verifying successful passage of the National Board of Dental**  
242 **Examination Part I and Part II, or the Integrated National Board Dental Examination, to**  
243 **28.940(b)(9) and 28.951(c)(3) and any other place in the regulations deemed necessary by**  
244 **Ms. Zinn.**

245  
246 The board decided to break for lunch.

247  
248 Off Record: 12:05 PM

249 On record: 1:03 PM

250  
251 Those present, constituting a quorum of the board, were:

- 252  
253 Dr. David Nielson, President – Anchorage  
254 Ms. Gail Walden – Wasilla  
255 Dr. Steven Scheller - Fairbanks  
256 Ms. Brittany Dschaak - Dillingham  
257 Dr. Jonathan Woller – Fairbanks  
258 Dr. Kelly Lucas - Wasilla  
259 Dr. Dominic Wenzell – Girdwood  
260 Ms. Robin Wahto – Anchorage  
261 Dr. Jesse Hronkin – Excused Absence

262  
263 **Agenda Item 12 – Public Comment**

264  
265 The board reconvened for public comment at 1:03 pm. No one joined the meeting via Zoom or  
266 phone for public comment. There was one (1) public member available for public comments. Dr.  
267 Kenley Michaud attended public comment to ask the board if a collaborative agreement that is in  
268 place between a licensed dentist and a person other than a deep or moderate sedation permit holder  
269 (MD or CRNA), is the collaborative agreement with the one dentist who sends the non-permit  
270 holder into the field to work or is the collaborative agreement with every office the non-permit  
271 holder is sent to? The board consulted the regulations and it was determined that the collaborative  
272 agreement is between the dentist employing the non-permit holder and the liability resides with the  
273 dentist who hired the non-permit holder. The collaborative agreement and procedures performed  
274 by the non-permit holder would be the responsibility of the dentist holding the collaborative  
275 agreement and not every office the non-permit holder is sent to by the hiring dentist.

276  
277 **Agenda Item 13 – Review Tabled Renewals and AAG Update**

278  
279 **Agenda Item 14 – Continuing Education Consent Agreements**

280  
281  
282 **On a motion duly made by Nielson, seconded by Wenzell, and approved unanimously, it**  
283 **was RESOLVED to go in to executive session in accordance with Alaska Statute**  
284 **44.62.310(c)(3) for the purpose of discussing investigative matters that tend to prejudice the**

285 reputation and character of any person, provided the person may request a public  
286 discussion. Board staff to remain.

287

288 Off Record: 1:11 pm

289 On Record: 2:17 pm

290

291 **On a motion duly made by Nielson, seconded by Woller, and approved unanimously, it was**  
292 **RESOLVED to approve Aidan Park’s Dental License by Exam Level II.**

293

294 **On a motion duly made by Woller, seconded by Walden, and approved unanimously, it was**  
295 **RESOLVED to approve the renewal of Dr. Lookhart’s Dental License and Moderate**  
296 **Sedation Permit in suspended status based upon danger to the public with the**  
297 **understanding that Dr. Lookhart has voluntarily surrendered his license pending his**  
298 **criminal case.**

299

300 **On a motion duly made by Nielson, seconded by Wahto, and approved unanimously, it was**  
301 **RESOLVED to approve consent agreement 2018-000357 for Dr. Halliday.**

302

303 **On a motion duly made by Nielson, seconded by Wenzell, and approved unanimously, it**  
304 **was RESOLVED to refer Dr. Uldrikson’s application by credentials to investigations as**  
305 **required by CBPL policies and procedures.**

306

307 **On a motion duly made by Nielson, seconded by Woller, and approved unanimously, it was**  
308 **RESOLVED to table Dr. Soon Park’s renewal application based on being incomplete.**

309

310 Ms. Walden wanted to state on the record if anyone has questions about a cease and desist order for  
311 the Smile Direct Club they should review the Board of Dental Examiners meeting minutes from  
312 December 8, 2017 when the order was withdrawn by the board.

313

314 **Agenda Item 15 – Discuss Request for Proposal for Sedation Inspections**

315

316 The board moved on to discuss sedation inspections and the process obtaining sedation inspectors  
317 to inspect dental facilities with deep or moderate sedation permits. Rob Roys, Joseph Bonnell, and  
318 Sher Zinn were all present via Zoom and AAG Ashley Brown was present to address the board in  
319 person.

320

321 Dr. Nielson informed the group that the board could not obtain a specific inspector without going  
322 through the appropriate RFP/procurement process. Dr. Nielson is hoping to put out an RFP to  
323 find a company who is willing to provide inspections of dental facilities providing deep and/or  
324 moderate sedation in Alaska. Dr. Nielson also wanted to know what regulations would need to be  
325 revised for the Dental Board to appropriately conduct inspections.

326

327 Ms. Brown informed the board that the current regulations state the board may conduct inspections  
328 but it is never a bad idea to specifically spell out what would trigger an inspection, how inspections  
329 would be conducted and what is required to pass an inspection. A regulation project may clarify the  
330 requirements. Dr. Nielson asked what would need to be stated in regulation to conduct inspections  
331 for all sedation permit holders. He noted it would take time to get caught up on the inspections but  
332 would like all permit holders to be inspected. Dr. Nielson stated oral surgeons could use AAOMS

333 for their inspections. It was stated that not having the oral surgeons included in the inspections due  
334 to AAOMS is a bit disconcerting. Inspections would be more stringent than the buddy system used  
335 by AAOMS. Ms. Brown stated the board could draft regulations to include the boards requirements  
336 and she would be happy to help the board with that draft. Ms. Walden thought the board covered  
337 their bases by using the wording of, “may.”  
338

339 The board members would like hyperlinks for references adopted in the statutes and regulations to  
340 be added to the dental board website. Such references would include: *Office Anesthesia Evaluation*  
341 *Manual*, Eighth Edition, 2012. The American Dental Association’s *Principles of Ethics and Code of*  
342 *Professional Conduct*, with official advisory opinions revised to April 2012. *Suggested State Regulations for*  
343 *the Control of Radiation*," Part F, published by the Conference of Radiation Control Program  
344 Directors, Inc., May 2009. *Radiological Equipment Registration Form*, dated February 2014. *Radiological*  
345 *Equipment Registration Form*, dated February 2014. *Guidelines for Teaching Pain Control and Sedation to*  
346 *Dentists and Dental Students*, as adopted by the American Dental Association (ADA) House of  
347 Delegates, October 2016. *Guidelines for the Use of Sedation and General Anesthesia by Dentists*, as adopted  
348 by the American Dental Association (ADA) House of Delegates, October 2016. *Guideline for*  
349 *Monitoring and Management of Pediatric Patients During and After Sedation for Diagnostic and Therapeutic*  
350 *Procedures*. The board was informed that the copies of the references were not added to the website  
351 due to copyright laws. CBPL has purchased copies of the referenced items and those with specific  
352 copyright laws are not on the website.  
353

354 Dr. Nielson informed the board he had relied on SAMERI to determine what is required of a  
355 sedation inspector. Mr. Roys informed the board that the procurement process is determined by the  
356 dollar amount. It was stated SAMERI could perform the inspections remotely and this is an  
357 attractive option for Alaska due to the geography of the state. Mr. Roys informed the board that the  
358 procurement process cannot limit competition. Since SAMERI determined the qualifications for  
359 the inspectors they could not bid on the RFP. The qualifications need to be determined by the  
360 board and be as basic as possible to not limit the competition in the bid process.  
361

362 There was discussion about who would be paying for the inspections. Would the state pay or would  
363 the dentists pay? It was determined if the state was not going to be invoiced it may be best to list  
364 requirements for qualifications in regulations and have the dentists select the appropriate inspector  
365 as opposed to going through the procurement process. Originally the sedation license fees were  
366 supposed to include the costs of inspections but it has been covering the legal fees for all the  
367 regulation changes. More discussion ensued regarding the procurement process and a regulations  
368 project.  
369

370 The board decided to complete a regulations project instead of completing the RFP through  
371 procurement. The board opted to not make a motion and just complete a regulations project to add  
372 new sedation inspection qualifications and requirements to pass an inspection.  
373

#### 374 **Agenda Item 16(a) – Review Draft Regulations for Public Comment**

375 Ms. Zinn was available for questions from the board via Zoom. Dr. Nielson suggested removing  
376 the word, “and,” from 12 AAC 28.010(g)(1) and Ms. Zinn stated she would take care of that when  
377 the regulations were sent for public comment. Dr. Nielson also had questions regarding 12 AAC  
378 28.010(g)(3) wondering if it should be 60 days but less than one year as opposed to 60 days but less  
379 than 2 years for a lapsed sedation permit reinstatement? Dr. Nielson asked for clarification on the  
380 definition of the concluding licensing period. Ms. Zinn clarified it was the 2-year period that would

381 conclude before a license renewal. It was stated the continuing education required for reinstatement  
382 would be easy to obtain but completing the required sedation cases would not be possible if their  
383 license was lapsed. Dr. Nielson suggested the following comment, “sedation cases required under  
384 this subparagraph must be completed while holding a current deep sedation permit or while  
385 observing or under the supervision of a current deep sedation and general anesthesia permit holder  
386 or anesthesiologist or certified nurse anesthetist licensed in this state or another jurisdiction.” He  
387 brought to light the fact that a sedation permit holder could not complete the sedation inspections if  
388 their license was lapsed. On 12 AAC 28.015 the same wording was used. Ms. Zinn stated if the  
389 license was lapsed more than 2 years it is redundant to state that. It is the same as the dental license.  
390 Dr. Wenzell suggested removing the word observing, suggesting someone complete the 20 sedation  
391 cases with someone to observe them. The board agreed to remove the wording, observing or, from  
392 12 AAC 28.010(g)(3)(C) and 12 AAC 28.015(l)(3)(C).

393  
394 Dr. Nielson addressed Ms. Zinn’s other comment clarifying if the 2 hours of CE covering  
395 restorative function would be in addition to the 20 hours of CE already required for a dental hygiene  
396 license renewal. It was decided by the board that the 2 hours would be in addition to the 20 hours  
397 of CE and the word, additional, should be added to 12 AAC 28.400 (c) and for 12 AAC 78.780 (d)  
398 (3). It was clarified the wording does not need to be added to 12 AAC 78.780 (d)(3) if it’s under  
399 400. Additionally, Ms. Walden wanted to update the dates listed for the Code of Ethics for the  
400 ADHA to June of 2018 and Code of Ethics for the ADA to November of 2018 under 12 AAC  
401 28.905 (a) and (b).

402  
403 Dr. Nielson also wanted to add something to 12 AAC 28.940(b)(9) and 12 AAC 28.951(3) regarding  
404 the NBDE. The language for the change was e-mailed to Ms. Zinn. In addition, the board changed  
405 the requirement of continuing education to only allow for 8 hours of online CEU in a 24-hour  
406 period to 28.410(i).

407  
408 **On a motion duly made by Walden, seconded by Nielson, and approved unanimously, it**  
409 **was RESOLVED to approve the draft regulations for public comment as amended.**

410  
411 **Agenda Item 16(f) – Resident Military Exemptions to Courtesy Licenses**

412  
413 The board discussed allowing Alaska residents who are military members the option to obtain a  
414 courtesy dental license. It was concluded that this could not be an allowable exception unless the  
415 centralized statutes and regulations were changed. It was suggested that an e-mail could be sent to  
416 Director Chambers making this request. Dr. Nielson offered to write a letter to Director Chambers  
417 regarding the resident military exemption. 08.01.062 would like to have the wording non-resident  
418 removed or allow for existing military members to be eligible for a courtesy license.

419  
420 **On a motion duly made by Nielson, seconded by Wahto, and approved unanimously, it was**  
421 **RESOLVED to have the dental board support the idea of removing the requirements under**  
422 **central statutes for a courtesy license to apply to non-residents only.**

423  
424 **Agenda Item 16(d) – Dental Hygiene Penalty Matrix**

425  
426 Ms. Walden suggested the board review what she had drafted now. She is willing to consider any  
427 suggestions the board makes regarding the matrix. She will continue to work on the penalty matrix  
428 and add more information for the next meeting.

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**Agenda Item 18 (a) – Old Business Specialty License Update**

Dr. Wenzell informed the board that he had drafted a letter for Dr. Logan of the Alaska Dental Society but needs to reword the letter. Dr. Logan wants to do a poll with the specialists to determine if they want specialty licenses reinstated. If the specialists do not want the licenses reinstated it would not make sense to complete a statute or regulations change. Dr. Wenzell will draft a letter to the AK Dental Society asking for input regarding the definition of a specialist and the specialty license issue.

**Agenda Item 18 (b) – Review Board Interview Process**

OLE Wiard discussed the process of completing a board interview for the dental license by credentials applications. She informed the board that she asks the applicant for times available for the interview then asks the board for a volunteer if the time fits their schedule. Once a date and time are identified for the applicant and a board member, the conference room is reserved and the meeting is set up in Zoom. The meeting links and call in numbers are sent to the applicant and the board member. OLE covered the 10 questions the board asks of each applicant.

It was stated by OLE Wiard that the Right Touch Regulations Project was not being presented at today’s meeting but the interview for credentials process is something that the board may consider removing from statute to speed up the license process. It was also noted by the board that nothing has ever come from an interview that has changed the deciding factor of issuing or denying a license. The board asked OLE Supervisor Bonnell if this could be removed from statute and it was stated that the current administration would consider the changes. Basically, the board would need to let the Division know what changes the board would like to see and Director Chambers would present the administration with the suggested changes for potential legislative approval.

**Agenda Item 18 (c) – Task List Update**

The board reviewed the previous task list and noted that this task list would not be as long.

**Agenda Item 19 (a) – Task List**

OLE Wiard offered to type up the new task list upon return to the office and e-mail it to the board members. It was determined that Ms. Walden would continue to work on the Dental Hygiene Penalty Matrix. Dr. Nielson will work on drafting the requirements for the sedation inspectors for a regulations project. Dr. Nielson will also draft a letter to Director Chambers regarding travel, changing the centralized statutes and regulations to remove non-residents for courtesy dental licenses, and suggested statute and regulation changes for the right touch project. OLE Wiard will get the PDMP warning letter mailed to non-registered dentists. Dr. Wenzell will draft a letter to Dr. Logan regarding specialty licenses and the definition of a dental specialty. Dr. Hronkin will continue to revise the PDMP penalty matrix to make it more specific to the dental board. The board is requesting a memorandum from Director Chambers informing the board of the radiologic equipment inspections updates. Dr. Woller will continue to draft the professional fitness questions for the board to vote on in On Board. Once approved by the board they will be forwarded to LAW for review. OLE Wiard will send a Doodle Poll in approximately 2-3 weeks to schedule the upcoming board meetings.

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**Agenda Item 19 (b) – Meeting Schedule**

OLE Wiard is to send a Doodle Poll to the board in 2-3 weeks to schedule upcoming board meetings. The meeting is to be scheduled sometime around March 27, 2019.

**Agenda Item 19 (c) – Review Varying Exam Content**

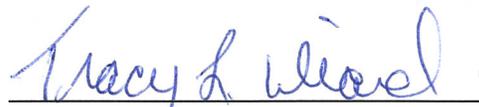
The board discussed the different exams that may be accepted after 02/01/2019. The ADEX, CRTA, CRDTS, SRTA, all need to verify that they meet the 6 requirements in regulation. Ms. Walden stated that the exam scores from agencies other than WREB do not always include the Endo scores which are specific in regulation. She suggested OLE Wiard make a form to send to the exam agencies asking if applicants passed the required components per regulation. OLE Wiard stated she has contacted the testing agencies and the only additional tests determined to be needed for ADEX, CRDTS, and SRTA applicants would only need to take the CTP portion which is already the procedure in place.

**Agenda Item 19 (d) – Review Varying Exam Content**

On a motion duly made by Nielson, seconded by Dschaak, and approved unanimously, it was **RESOLVED** to use the Division Seal for the Dental Board Seal.

Dr. Nielsen made a motion to adjourn the meeting which was seconded by Ms. Wahto.  
Meeting adjourned at: 4:19 PM.

Respectfully Submitted:



Tracy Wiard  
Occupational Licensing Examiner

Approved:



David Nielsen, DDS, President

Date: December 27, 2019