



**ALASKA STATE BOARD OF REGISTRATION FOR
ARCHITECTS, ENGINEERS, AND LAND SURVEYORS
TENTATIVE AGENDA**

Meeting Date: November 14-15th, 2023

Meeting Time/ Location: Day 1: University of Alaska Anchorage
EIB Room 413 – 9am – 4:30pm
Day 2: University of Alaska Anchorage
ECB Room 204 – 9am - Noon

Zoom Link:

<https://us02web.zoom.us/j/81358988870?pwd=dzRuQm1rRlI4NE45MU5oNTVIOWFQQT09>

Teleconference: 253-215-8782 Meeting ID: 813 5898 8870 Passcode: 129747

Agenda

1. 9:00 am - Call to Order/Roll Call/Virtual Notice
2. 9:05 am - Review/Amend/Approve Agenda
3. 9:10 am – General Information
 - A. Mission Statement
 - B. Virtual Meeting Code of Conduct
 - C. Strategic Plan
 - D. National Organization Updates
 1. NCEES – see updates on www.ncees.org
 - a. US/UK MRA – Lucy Campbell -British Deputy Consul General
Gregor Catto – Senior Trade Advisor
 - b. Elizabeth Johnston – Running for President-Elect
 2. NCARB – see updates on www.ncarb.org
 - a. Pathways to Practice Statement
 3. CLARB – see updates on www.clarb.org
4. 9:40 am - Consent Agenda
 - A. Item 1: Meeting Minutes
 1. August 28th meeting minutes
 2. May 2nd meeting minutes
 - B. Item 2: Outreach Reports
 1. 8/2023 NCEES Annual Business Meeting – Fritz/Johnston/Maxwell
 2. 9/14/2023 UAA College of Engineering ABET Accreditation – Leman
 3. 9/15/2023 UAA College of Engineering Student Showcase – Leman

Board Members:

Catherine Fritz
Architect (Chair)

Jeffrey Garness
Engineer other than those listed (Vice Chair)

Edward Leonetti
Landscape Architect (Secretary)

Robert (Bob) Bell
Land Surveyor

Brent Cole
Public Member

Elizabeth Johnston
Electrical/Mechanical

Loren Leman
Civil Engineer

Jake Maxwell
Land Surveyor

Randall Rozier
Architect

Sterling Strait
Civil Engineer

Fred Wallis
Mining Engineer

Board Staff

Sara Neal
Executive Administrator

Kelly Johnson
Licensing Examiner

4. 9/2023 CLARB Annual Business Meeting - Leonetti
- C. Item 3: Outgoing Correspondence
 1. 9/14/2023 – Paul Davis
RE: Engineering documents not requiring seals
 2. 9/14/2023 – Commissioner Anderson
RE: Removing 12AAC 36.990(44)(F)
 3. 9/14/2023 – Sava White
RE: 12AAC 36.145 “Regularly Employed” needs revision
5. 9:42 am – Ethics Reporting
6. 9:45 am – Review Public Comments and final Board review for Regulation Projects
Both projects have an estimated date for public notice of 11/15/2023-12/15/2023
 - A. Update Landscape Architect by Exam and Simplified Reexamination
 - B. SB 126 and Digital Signatures
7. 9:50 am – Regulation Projects in Progress
 - A. Responsible Charge – Leman / Garness
 - B. Architectural Engineering – Johnston, Legislative Liaison Committee
8. 10:00 am – Division Report
 - A. 4th Quarter Update – Melissa Dumas
 - B. Update on EA Salary - Sylvan
 - C. Update on ADEC - Sylvan
 - D. Update on Military & Spouse Special Licensure - Sylvan
 - E. Board Training Webinars – Sara Chambers
Subjects she will cover: when roll call voting is needed & rules for abstaining
9. 10:45 am – Old Business
 - A. Executive Session – Billy Homestead and Patrick Kase will join – Investigative Memo in Onboard Resources
Possible committee to look into what AELS’s role is enforcing its statutes and regulations with local government and other state agencies - Fritz
 - B. ADEC Regulatory Changes – Leman / Garness
 - C. Revising 12AAC 36.145 RE: what defines an office – Johnston / Garness / Wallis
 - D. Document retention – Johnston / Garness
 - E. Create Policy on Number of References for Applications – Bell / Wallis
 - F. DOT Working Group – Bridge span 12 AAC 36.990 (44)(F) – Strait / Leman

- G. AELS Website – Strait / Staff
 - H. Look into MN Regulations RE: Review Investigations Process and Regulations – Leonetti
 - I. Gather DEI Data from National Organizations – Johnston / Leonetti
10. 11:45 am - Break
11. 12:00 pm – Outreach Event – APDC & AIA Boards –Johnston
12. 1:30 pm – New Business
- A. Board Make-up – potential new house bill– Rep. McKay
 - B. Incoming Correspondence
 - 1. Christopher Johnston RE: Recommended change to 12 AAC 36.530(b)
 - 2. Mike Erdman – ADEC EDMS Onsite Wastewater Documentation
 - C. CE Form Revision – Updated CE Reporting Forms Fritz/Neal
13. 2:30 pm – Public Comment
14. 3:00 pm - Licensing Examiner’s Report - Johnson
- A. Update on staff approval process – Neal
15. 3:10 pm - Application Review Questions
- A. Danh Vu
16. 3:30 pm – Break
17. 3:45 pm – Committee Reports
- A. Overview of Committee Rules
 - B. Investigative Advisory Committee – Leonetti
 - 1. Investigative Report – Kase
 - C. Outreach Committee – Maxwell
 - 1. 2024 Newsletter Articles
 - 2. February 2024 outreach event
 - UAA Engineer/Land Surveyor Forum – “Path to Licensure”
 - D. Guidance Manual Committee
 - 1. Define HSW for Board Policies and Historical Information
 - 2. Completed CE Structured report for example and compile a list of possible professional and technical societies. – no example for self-study yet
 - 3. Define responsible charge experience and identify areas where it is appropriate to use. Lemman/Rozier – drafted language for Guidance Manual
 - 4. Digital signature – waiting for regulation change - Johnston

E. Legislative Liaison Committee – Leman

1. EA Salary Issue
2. SB 73 update - Fritz

F. Education Committee - Johnston

1. On demand Cold Regions Design course
Summary of 9/27 meeting
2. UW Course Content
Summary of 10/27 Meeting

18. 4:30 pm – Recess

Day 2 – University of Alaska – ECB 204 – 9am-Noon

19. 9:00 am – Working Sessions (15-minute break between topics)

A. Topic 1: Cold Regions On-Demand Course

1. What are the minimum/core competencies that should be required?
2. Should there be shared course content with specializations for different professions?
3. Understanding the differences between “on demand”, self-directed, etc.

9:45am – Break

10:00am – Working Sessions Continued

B. Topic 2: Architectural Engineering

1. Who are the affected professions and how should the board engage with them?
2. What are the pros and cons for adding this profession to the AELS board?
3. Does this align with the right-touch regulation and AELS’s strategic plan?

10:45am -Break

20. 11:00 am – Review Action Item List

21. 11:15 am – Read Applicants into the Record

22. 11:30 am – Upcoming Board Meetings:

- A. Set committee meeting dates
- B. February 8-9th, 2024
- C. NCARB Regional Summit - February 29-March 2, 2024 – Savannah, GA
- D. Set date for the April 2024 AKLS
- E. NCEES Zones – May16-17th – Bozeman, MT – need to name 3 funded delegates
- F. Set dates for May 2024 Board meeting
- G. NCARB Annual Business Meeting – June 2024 – Chicago, IL

H. NCEES Annual Business Meeting – August 14-17th, 2024 – Chicago, IL

23. 11:45 am – Board Member Comments

24. Noon – Adjourn