

ALASKA STATE BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

TENTATIVE AGENDA

Meeting Date: February 8-9th, 2024

Meeting Time/ University of Alaska Anchorage **Location:** EIB Room 413 – 9am – 4:30pm

Zoom Link:

https://us02web.zoom.us/meeting/register/tZlvd-CtqT4uGtGt8gBGXucAL0FwCF5b6Nqn

Teleconference: 253-215-8782 **Meeting ID:** 862 0957 5405 **Passcode**: 129747



Catherine Fritz

Architect (Chair)

Jeffrey Garness

Engineer other than those listed (Vice Chair)

Edward Leonetti

Landscape Architect (Secretary)

Robert (Bob) Bell

Land Surveyor

Brent Cole

Public Member

Elizabeth Johnston

Electrical/Mechanical

Loren Leman

Civil Engineer

Jake Maxwell

Land Surveyor

Randall Rozier

Architect

Sterling Strait

Civil Engineer

Fred Wallis

Mining Engineer

Board Staff

Sara Neal Executive

Administrator

Kelly Johnson

Licensing Examiner

<u>Agenda</u>

- 1. 9:00 am Call to Order/Roll Call/Virtual Notice
- 2. 9:05 am Review/Amend/Approve Agenda
- 3. 9:10 am General Information
 - A. Mission Statement
 - B. Virtual Meeting Code of Conduct
 - C. Strategic Plan
 - D. National Organization Updates
 - 1. NCEES see updates on <u>www.ncees.org</u>
 - 2. NCARB see updates on www.ncarb.org
 - 3. CLARB see updates on www.clarb.org
- 4. 9:20 am Consent Agenda
 - A. Item 1: Meeting Minutes
 - 1. November 14-15th meeting minutes
 - B. Item 2: Outgoing Correspondence
 - 1. Roger Weese Direct Supervisory Control Leman, Garness
 - 2. Danh Vu Application Requirements Fritz
- 5. 9:25 am Ethics Reporting
- 6. 9:35 am Review Public Comments and final Board review for Regulation Projects
 - A. 36.068 Landscape Architect by Exam Leonetti summarize
 - B. Simplified Reexamination (no public comments received)
 - C. SB 126
 - D. Digital Signatures



- 7. 10:00 am Regulation Projects in Progress
 - A. Responsible Charge Leman / Garness summarize
 - B. 12AAC 36.185 Document Retention Johnston/Garness
 - C. 12AAC 36.145 What defines an office Johnston/Garness/Wallis
 - D. 12AAC 36.530(b) CE Military Exemption Education Committee
 - E. Architectural Engineering Johnston, Legislative Liaison Committee (See agenda item 19 no regulation language drafted)
- 8. 10:30 am Break
- 9. 10:45 am Division Report
 - A. FY 2024 1st Quarter Update
 - B. Update on EA Salary
 - C. Update on ADEC
 - D. Update on Military & Spouse Special Licensure
- 10. 11:30 am Public Comment
- 11. 12:00 pm Outreach Event Cold Regions Design Course Instructors
- 12. 1:30 pm Board discussion on Cold Regions Design Course core competencies
- 13. 2:30 pm Old Business
 - A. Create Policy/Reg Project on Number of References for Applications Bell / Wallis
 - B. AELS Website Strait / Staff
 - C. Gather DEI Data from National Organizations Johnston / Leonetti
- 14. 3:00 pm Break
- 15. 3:15 pm Board Elections (Feb 2024-Feb 2025)
- 16. 3:35 pm New Business
 - A. Incoming Correspondence
 - 1. Stephanie Cloud CE Volunteer Hours
 - 2. Bill Mendenhall DUIs Investigative Advisory Committee
 - B. New Annual Report Template assign to new Vice Chair
 - C. Board delegate(s) to speak on SB 73/HB 159 after March 1, 2024
- 17. 4:00 pm Licensing Examiner's Report Johnson
 - A. Update on staff approval process Neal
- 18. 4:10pm Application Review Questions
- 19. 4:30 pm Recess

Day 2

- 20. 9:00 am ASCE Architectural Engineering Andrea Reynolds
- 21. 9:30 am Architectural Engineering Board Discussion as a registered profession to see if regulation project is necessary
- 22. 10:15 am Break
- 23. 10:30 am Committee Reports
 - A. Investigative Advisory Committee Leonetti
 - 1. Investigative Report Kase
 - 2. Barrier crimes
 - B. Outreach Committee Maxwell
 - 1. 2024 Newsletter
 - 2. Wall Certificates
 - May 2024 outreach event Regulators' forum with Anchorage Building Official, State Fire Marshal, key Municipality of Anchorage (MOA) officials, and AELS Investigator.
 - C. Guidance Manual Committee Rozier
 - 1. Bylaws
 - 2. Definition of Responsible Charge Experience and HSW
 - 3. Example of CE self-study structured report Leonetti
 - 4. Digital signature waiting for regulation change Johnston
 - D. Legislative Liaison Committee Leman
 - 1. Board make-up
 - 2. EA Salary Issue
 - 3. SB 73 / HB159 update Fritz
 - E. Education Committee Johnston
 - 1. On demand Cold Regions Design course core competencies (See agenda item 12)
 - 2. Regulation project CE 12AAC 36.530(b) (See agenda item 7 D)
- 24. 12:00 pm Lunch
- 25. 1:00 pm Special Groups
 - A. Land Surveyor Subcommittee Maxwell, Bell
 - B. ADEC Regulations Working Group Leman, Garness
 - C. DOT Bridge / Structural Engineering Working Group Strait / Leman

- 26. 1:45 pm Review Action Item List
- 27. 2:00 pm Set Committee Meeting Dates
- 28. 2:15 pm Read Applicants into the Record
- 29. 2:30 pm Upcoming Calendar:
 - A. February 29-March 2 NCARB Regional Summit, Savannah, GA Fritz/Neal
 - B. April 19th AKLS
 - C. May 8-9th, 2024 AELS Board Meeting
 - 1. FY 2025 New Strategic Plan Actions
 - 2. CE Audit documentation review
 - 3. Sunset Process
 - 4. New Board Member Welcome
 - D. May 16-17th NCEES Zones, Bozeman, MT Johnson/Maxwell/Strait
 - E. June 13-15th NCARB Annual Business Meeting, Chicago, IL
 - F. August 14-17th NCEES Annual Business Meeting, Chicago, IL
 - G. August Set dates for the August 2024 Board Meeting
 - H. September 2024 CLARB Annual Business Meeting, Buffalo, NY
- 30. 2:45 pm Board Member Comments
- 31. 3:30 pm Adjourn