



7. 10:00 am – Regulation Projects in Progress
  - A. Responsible Charge – Leman / Garness summarize
  - B. 12AAC 36.185 – Document Retention – Johnston/Garness
  - C. 12AAC 36.145 What defines an office – Johnston/Garness/Wallis
  - D. 12AAC 36.530(b) CE Military Exemption – Education Committee
  - E. Architectural Engineering – Johnston, Legislative Liaison Committee (See agenda item 19 – no regulation language drafted)
8. 10:30 am - Break
9. 10:45 am - Division Report
  - A. FY 2024 1st Quarter Update
  - B. Update on EA Salary
  - C. Update on ADEC
  - D. Update on Military & Spouse Special Licensure
10. 11:30 am – Public Comment
11. 12:00 pm – Outreach Event – Cold Regions Design Course Instructors
12. 1:30 pm – Board discussion on Cold Regions Design Course core competencies
13. 2:30 pm – Old Business
  - A. Create Policy/Reg Project on Number of References for Applications – Bell / Wallis
  - B. AELS Website – Strait / Staff
  - C. Gather DEI Data from National Organizations – Johnston / Leonetti
14. 3:00 pm – Break
15. 3:15 pm – Board Elections (Feb 2024-Feb 2025)
16. 3:35 pm – New Business
  - A. Incoming Correspondence
    1. Stephanie Cloud – CE Volunteer Hours
    2. Bill Mendenhall – DUIs – Investigative Advisory Committee
  - B. New Annual Report Template – assign to new Vice Chair
  - C. Board delegate(s) to speak on SB 73/HB 159 after March 1, 2024
17. 4:00 pm - Licensing Examiner’s Report – Johnson
  - A. Update on staff approval process – Neal
18. 4:10pm - Application Review Questions
19. 4:30 pm - Recess

## Day 2

20. 9:00 am – ASCE – Architectural Engineering – Andrea Reynolds
21. 9:30 am - Architectural Engineering Board Discussion as a registered profession to see if regulation project is necessary
22. 10:15 am - Break
23. 10:30 am – Committee Reports
  - A. Investigative Advisory Committee - Leonetti
    1. Investigative Report – Kase
    2. Barrier crimes
  - B. Outreach Committee – Maxwell
    1. 2024 Newsletter
    2. Wall Certificates
    3. May 2024 outreach event
      - Regulators’ forum with Anchorage Building Official, State Fire Marshal, key Municipality of Anchorage (MOA) officials, and AELS Investigator.
  - C. Guidance Manual Committee - Rozier
    1. Bylaws
    2. Definition of Responsible Charge Experience and HSW
    3. Example of CE self-study structured report - Leonetti
    4. Digital signature – waiting for regulation change - Johnston
  - D. Legislative Liaison Committee – Leman
    1. Board make-up
    2. EA Salary Issue
    3. SB 73 / HB159 update - Fritz
  - E. Education Committee - Johnston
    1. On demand Cold Regions Design course – core competencies (See agenda item 12)
    2. Regulation project CE 12AAC 36.530(b) (See agenda item 7 D)
24. 12:00 pm – Lunch
25. 1:00 pm – Special Groups
  - A. Land Surveyor Subcommittee – Maxwell, Bell
  - B. ADEC Regulations Working Group – Leman, Garness
  - C. DOT Bridge / Structural Engineering Working Group – Strait / Leman

26. 1:45 pm - Review Action Item List
27. 2:00 pm – Set Committee Meeting Dates
28. 2:15 pm – Read Applicants into the Record
29. 2:30 pm – Upcoming Calendar:
  - A. February 29-March 2 – NCARB Regional Summit, Savannah, GA – Fritz/Neal
  - B. April 19<sup>th</sup> - AKLS
  - C. May 8-9<sup>th</sup>, 2024 – AELS Board Meeting
    1. FY 2025 – New Strategic Plan Actions
    2. CE Audit documentation review
    3. Sunset Process
    4. New Board Member Welcome
  - D. May 16-17<sup>th</sup> – NCEES Zones, Bozeman, MT – Johnson/Maxwell/Strait
  - E. June 13-15<sup>th</sup> – NCARB Annual Business Meeting, Chicago, IL
  - F. August 14-17<sup>th</sup> – NCEES Annual Business Meeting, Chicago, IL
  - G. August – Set dates for the August 2024 Board Meeting
  - H. September 2024 – CLARB Annual Business Meeting, Buffalo, NY
30. 2:45 pm – Board Member Comments
31. 3:30 pm – Adjourn