

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

**DRAFT MINUTES OF MEETING
July 28, 2015**

By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS 44.62, Article 6, an executive session teleconference of the Big Game Commercial Services Board was held July 28, 2015.

The staff of the Division of Corporations, Business and Professional Licensing prepared these draft minutes. They have not been approved by the board.

AGENDA ITEM 1 CALL TO ORDER/ROLL CALL

The meeting was called to order by Kelly Vrem, Chairman at 9:06a.m. There was a quorum.

Board Members present:

Kelly Vrem, Master Guide-Outfitter
Tom Atkins, Transporter
Henry D. Tiffany IV, Master Guide-Outfitter
Michele Metz, Private Landowner
David Brown, Board of Game Representative

Board Members absent:

Karen Polley, Public Member
Brenda Rebne, Private Landowner
David Jones, Transporter
Gene Peltola, Public Member

Board staff present:

Lee Strout, Investigator
Cindy Hansen, Licensing Examiner

AGENDA ITEM 2 APPROVAL OF THE AGENDA

On a motion duly made by Mr. Tiffany IV, seconded by Mr. Atkins and approved unanimously, the agenda was approved.

AGENDA ITEM 3 MOVE INTO EXECUTIVE SESSION

On a motion duly made by Mr. Tiffany IV, seconded by Mr. Atkins and approved unanimously, it was

RESOLVED to enter into executive session in accordance with AS 44.62.310(c) for the purpose of discussing confidential disciplinary matters for the purpose of discussing investigations and reports.

Staff members Ms. Hansen and Mr. Strout remained during executive session.

In the matter of the investigative review of Case No. 2011-000143

Mr. Tiffany IV moved to accept the consent agreement in Case No. 2011-000143 and Ms. Metz seconded.

Discussion: Chairman Vrem stated after reviewing the consent agreement that the person entered into it willingly and so he will accept it. Mr. Tiffany IV stated he will also accept it. A clerical error was made and that same error will not be made in the future and it's an appropriate sanction for that error. Chairman Vrem stated he thinks it is more than a clerical error.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the consent agreement of Randall L. Quincy, R#1180.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|---------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |

| | | |
|----------------------------|----------|----------|
| Tom Atkins | X | |
| Henry D. Tiffany IV | X | |
| Karen Polley | | X |
| Brenda Rebne | | X |
| David Jones | | X |
| Gene Peltola | | X |

In the matter of the investigative review of Case No. 2012-001209

Mr. Tiffany IV moved to accept the consent agreement in Case No. 2012-001209 and Ms. Metz seconded.

Discussion: Chairman Vrem stated this person apparently recognized the error of his ways and is showing contrition and therefore he will accept his consent agreement. Mr. Tiffany IV stated he agreed with the Chairman, this person made a mistake and is willing to learn from that mistake.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the consent agreement of Joseph Zimmerman A#6683.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----------------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

In the matter of the investigative review of Case No. 2013-001015

Mr. Tiffany IV moved to accept the consent agreement in Case No. 2013-001015 and Ms. Metz seconded.

Discussion: Mr. Tiffany IV stated this case is is similar in nature to what we have seen in the past but the person was forthcoming in his mistake. This sanction is not as severe because the board used the matrix as a guideline for an appropriate sanction. Chairman Vrem stated he concurred with this; while it violated the statute it doesn't violate the intent, there isn't nefarious activity and it doesn't violate future violations

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the consent agreement of Samuel T. Fejes, Jr. M#73.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----------------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

In the matter of the investigative review of Case No. 2015-000504

Mr. Tiffany IV moved to accept the license surrender in Case No. 2015-000504 and Ms. Metz seconded.

Discussion: Chairman Vrem stated this is the first of three cases which resulted in the original violation of a guide and he is not going to object to it. Mr. Tiffany IV stated he concurred and sees no reason to not accept a voluntary surrender.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the license surrender of Steve T. Letcher A#5582.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----------------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

In the matter of the investigative review of Case No. 2015-000505

Mr. Tiffany IV moved to accept the license surrender in Case No. 2015-000505 and Ms. Metz seconded.

Discussion: Mr. Tiffany IV stated that the Chairman pointed out the three surrendering of licenses and all are similar in nature. This individual knowingly and willingly surrendered their license and he sees no reason to not accept that. Chairman Vrem concurred.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the license surrender of Richard D. Owens A#6851.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----------------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

In the matter of the investigative review of Case No. 2015-000506

Mr. Tiffany IV moved to accept the license surrender in Case No. 2015-000506 and Ms. Metz seconded.

Discussion: Mr. Tiffany IV stated this individual is wishing to surrender their license, knows they will no longer be allowed to guide in Alaska and he is willing to accept their decision. Chairman Vrem agreed it was pretty self-evident.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the license surrender of Jason Kummerfeldt A#6693.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|---------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |

| | | |
|---------------------|---|---|
| David Brown | X | |
| Tom Atkins | X | |
| Henry D. Tiffany IV | X | |
| Karen Polley | | X |
| Brenda Rebne | | X |
| David Jones | | X |
| Gene Peltola | | X |

In the matter of the investigative review of Case No. 2014-001010

Mr. Tiffany IV moved to accept the consent agreement in Case No. 2014-001010 and Ms. Metz seconded.

Discussion: Chairman Vrem though it was reasonable and the person has agreed to it so he is willing to accept it as presented. Mr. Atkins agreed. Mr. Tiffany IV stated a mistake was made and he suspected in the future the same mistake will not occur.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the consent agreement of Joseph K. Romano, R#1177.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|---------------------|---------|------|---------|--------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

In the matter of the investigative review of Case No. 2014-001781

Mr. Tiffany IV moved to accept the consent agreement in Case No. 2014-001781 and Ms. Metz seconded.

Discussion: Mr. Tiffany IV stated he will reluctantly vote to approve this because it has been a case that this board has dealt with for some time and he thinks this consent agreement satisfies what is required and it is in the best interest of the state and the board to vote yes. Chairman Vrem stated this is one of those inter-agency jurisdictional cases and agreed it is in our best interest to accept it.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the consent agreement of Clarence Keith Skaflestad C#600.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----------------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

In the matter of the investigative review of Case No. 2013-002382

Mr. Tiffany IV moved to accept the consent agreement in Case No. 2013-002382 and Ms. Metz seconded.

Discussion: Chairman Vrem stated that as in the previous case this was handed to us by another agency and it is in our best interest to accept it. Mr. Tiffany IV stated

he agreed with what the Chairman said. He is going to reluctantly approve it because it is in the best interest of the state and this board but it is with reluctance he does so.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the consent agreement of Clifford F. Smith, Jr. R#1318.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----------------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

In the matter of the Assistant Guide license application for Brad Wheeler

Mr. Tiffany IV moved to accept the Assistant Guide license application for Brad Wheeler and Ms. Metz seconded.

Discussion: Mr. Atkins stated he would like to make a motion to amend the motion to include a probation period of two years for alcohol related convictions. Mr. Tiffany IV and Ms. Metz accepted the amendment. Mr. Tiffany IV stated it would be an acceptance of Mr. Wheeler’s application with a probation period of two years with no alcohol-related convictions. Chairman Vrem stated yes, that was how he understood it. He reluctantly accepts it and will go along so this gentleman can get a license.

Upon a motion duly made by Mr. Tiffany IV, seconded by Ms. Metz and approved by roll call vote, it was:

RESOLVED to accept the Assistant Guide license application with a consent agreement of Brad Wheeler.

Roll Call Vote:

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----------------------------|----------------|-------------|----------------|---------------|
| Kelly Vrem | X | | | |
| Michele Metz | X | | | |
| David Brown | X | | | |
| Tom Atkins | X | | | |
| Henry D. Tiffany IV | X | | | |
| Karen Polley | | | | X |
| Brenda Rebne | | | | X |
| David Jones | | | | X |
| Gene Peltola | | | | X |

The Chair adjourned the meeting of the Alaska Big Game Guides and Commercial Services Board at 11:21a.m.

 Respectfully submitted:
 Cindy Hansen, Licensing Examiner

 Kelly Vrem, Chairperson
 Big Game Commercial Services Board

Date: _____

Date: _____