

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

**MINUTES OF THE MEETING ON
WEDNESDAY, FEBRUARY 15th, 2017**

By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Big Game Commercial Services Board was held February 15th, 2017.

Wednesday, February 15th, 2017 Meeting Minutes

AGENDA ITEM A CALL TO ORDER/ROLL CALL

9:02 am

The meeting was called to order by Kelly Vrem, Chair, at 9:03 a.m.

Board members present:

Henry D. Tiffany IV, *Master Guide-Outfitter* (Acting Chair)
Michele Metz, *Large Private Landowner*
James “David” Jones, *Transporter*
James “Tom” Atkins, *Transporter*
Thomas “Tom” Sullivan, *Public Member* (effective March 1st, 2017)

Board members absent

Kelly Vrem, *Master Guide*
Nicholas Jackson, *Private Landowner*
Adam Trombley, *Public Member* (effective March 1st, 2017)

Board staff present:

Laura Carrillo, Records & Licensing Supervisor
Lee Strout, Investigator

ITEM 1 **CALL TO ORDER/ROLL CALL** **9:08 am**

Acting Chair, Henry D. Tiffany IV called the meeting to order at 9:08am, and prompted new public Board member, Thomas “Tom” Sullivan to introduce himself to the Board and the public. Mr. Sullivan informed the Board that he has lived in Alaska for 34 years, spent 26 years in the Air Force, and currently works for the State of Alaska as an IT manager. Mr. Sullivan added that he has loved hunting and fishing since growing up as a small boy in Alabama doing such activity, and now does most hunting in Wyoming for mule deer and antelope. It was further added that he has used a guide-outfitter in Alaska, Alabama, and Wyoming and as such is knowledgeable about the profession. Mr. Sullivan expressed his excitement in being able to meet the Board and is eager to learn from the experts. Mr. Tiffany thanked Mr. Sullivan and welcomed him to the Board, expressing his appreciation for Mr. Sullivan’s voluntary dedication to the profession. Tom Atkins acknowledged Mr. Sullivan’s service in the Air Force and thanked him for serving our country, to which the Board also acknowledged.

ITEM 2 **Ethics Disclosures** **9:13 am**

Chair, Henry D. Tiffany IV informed the Board and the public that there were no ethics disclosures to report during this meeting.

ITEM 3 **Executive Session** **9:14 am**

As public noticed on the agenda, six consent agreements including one voluntary surrender were to be discussed by the Board; case #'s 2016-000148, 2016-000224, 2016-000656, 2015-001663, 2016-000304, and 2016-000811 would be discussed under executive session.

On a motion duly made by Michele Metz, seconded by Tom Atkins in accordance with the provisions of Alaska Statute 44.62.310(c): to discuss (2) subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and (4) matters involving consideration of government records that by law are not subject to public disclosure, and by unanimous approval, it was:

RESOLVED to enter into Executive Session in accordance with AS 44.62.310(c).

**In executive session at 9:14am
Out of executive session at 11:14am.**

ITEM 4 **Board Discussion** **9:14 am**

Moving out of the executive session, Chairman Tiffany prompted the Board to make a motion on the consent agreement cases.

Case 2016-000148

Mr. Strout indicated to the Board that there is additional information that needs to be added to this agreement. The Board will reconsider this at a later date.

Case 2016-000224

Michele Metz initiated a motion to approve the consent agreement, which was seconded by David Jones.

Discussion: David Jones expressed his support of the agreement, but would have liked to see a probationary case. Ultimately, Mr. Jones believes the fine and reprimand are appropriate and ultimately will support the consent agreement. Tom Atkins expressed his agreement with Mr. Jones, and believes it was a rather mild violation. Chairman Tiffany expressed his intent to vote “No” as he believes the probation should have been included.

On a motion duly made by Michele Metz, seconded by David Jones to approve the consent agreement, and approved by a quorum, it was:

RESOLVED to accept the consent agreement for case# 2016-000224,

	APPROVE	DENY	ABSTAIN	ABSENT
Henry D. Tiffany IV		x		
David Jones	x			
Tom Atkins	x			
Michele Metz	x			
Tom Sullivan	x			

The motion carried.

Case 2016-000656

Michele Metz initiated a motion to approve the consent agreement, which was seconded by David Jones.

Discussion: Michele commented to the Board that the respondent requested an extension to pay the fine, which the consent agreement ordered to be paid within 180 days. Though the respondent requested an extension of up to 360 days, Ms. Metz suggested amending the consent agreement to increase the timeframe of paying the fine from 180 days (6 months) to 270 days (9 months).

On a motion duly made by Michele Metz, seconded by David Jones to approve the consent agreement, and approved by a quorum, it was:

RESOLVED to accept the consent agreement for case# 2016-000656 as amended to allow the respondent up to 270 days to pay the fine.

	APPROVE	DENY	ABSTAIN	ABSENT
Henry D. Tiffany IV	x			
David Jones	x			
Tom Atkins		x		
Michele Metz	x			
Tom Sullivan	x			

The motion carried.

Case 2016-001663

Michele Metz initiated a motion to approve the consent agreement, which was seconded by David Jones.

Discussion: None.

On a motion duly made by Michele Metz, seconded by David Jones to approve the consent agreement, and approved by a quorum, it was:

RESOLVED to accept the consent agreement for case# 2016-001663.

	APPROVE	DENY	ABSTAIN	ABSENT
Henry D. Tiffany IV	x			
David Jones	x			
Tom Atkins		x		
Michele Metz	x			
Tom Sullivan	x			

The motion carried.

Case 2016-000304

Michele Metz initiated a motion to approve the consent agreement, which was seconded by David Jones.

Discussion: Chairman Tiffany suggested amending the consent agreement to reduce the fine from \$1,000 to \$600, and to amend the suspended portion from \$500 to \$300, the reason being that after the reviewing Board member made a sanction recommendation; the criminal fine was reduced from \$500 to \$300. Chairman Tiffany further added that following guidelines and precedence, the Board has doubled the amount of the criminal fine for the license fine. As this more closely aligns with the Board's guidelines, David Jones expressed his agreement.

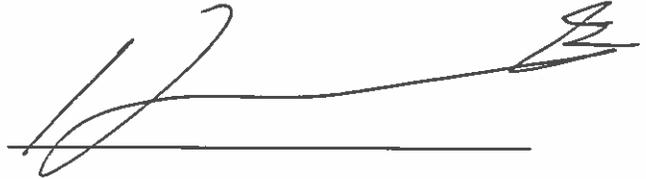
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Chairman Tiffany adjourned the meeting of the Alaska Big Game Commercial Services Board at
11:35 a.m.

Respectfully submitted:



Laura Carrillo, Records & Licensing
Supervisor



Henry D. Tiffany IV, Chairperson
Big Game Commercial Services Board

Date 03/06/2017

Approved Date: 03/06/17