

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

Big Game Commercial Services Board Teleconference
Public Conference Number: 1-800-315-6338
Access Code: 24272

MINUTES OF THE MEETING
Thursday, November 16th, 2017

These are DRAFT minutes prepared by the staff of the Division of Corporations, Business and Professional Licensing. These minutes have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled teleconference of the Big Game Commercial Services Board was held Thursday, November 16th, 2017, beginning at 8:00 a.m. The teleconference was held at State Office Building, 9th Floor, Conference Room A in Juneau, Alaska.

Agenda Item 1 Call to Order/Roll Call

The meeting was called to order by Chair Henry Tiffany at _____ a.m.

Board Members present, constituting a quorum:

Michele Metz, Private Landowner
Nicholas Jackson, Private Landowner
James (David) Jones, Licensed Transporter
Adam Trombley, Public Member
Kelly Vrem, Licensed Master Guide-Outfitter
Thomas Sullivan, Public Member
Henry Tiffany, Licensed Master Guide-Outfitter

Attending from the Division of Corporations, Business and Professional Licensing were:

Dawn Hannasch, Licensing Examiner
Laura Carrillo, Records and Licensing Supervisor
Lee Stout, Investigator
Harriet Milks, Board Counsel

Present from the Public:

Andy Pevehouse, Attorney for Darwin Vander Esch 10:04 a.m.-1:30 p.m.
Darwin Vander Esch 10:30 a.m.-1:30 p.m.

Agenda Item 2 Ethics Disclosure

There were no ethics violations to report.

Agenda Item 3 Board Business

- The Board reviewed the Big Game Commercial Services Position Statement 2nd Offense Fine.

Hearing nothing from the Board regarding ethics disclosures, Mr. Tiffany moved onto the draft of the Boards position statement on the 2nd offense fine. Mr. Trombley will speak to the Boards Counsel. Mr. Jones requested clarification of what is a “1st” degree versus “2nd” degree offenses and if this change would be specific to particular categories or a general change. Mr. Thomas stated that he is in opposition to designating the offenses by category. He believes that each offense, whatever the category should be counted as 1st, 2nd, 3rd and so on. Mr. Tiffany requested that Occupational Licensing Examiner (OLE) Dawn Hannasch place this topic on the December 4th and 5th meeting agenda.

- The Board reviewed the Letter of Support/Guide Concession Program

Board Chairmen, Henry Tiffany informed the Board that he has a very rough draft that he is working on. His plan is to have it completed and ready for the Board to review at its December 4th & 5th 2017 meeting. Mr. Tiffany also plans to send a copy of the letter to the Commissioner of Alaska Department of Natural Resources, Andrew Mack. Mr. Vrem spoke briefly on the history of the program and will provide the Board with more information at the December 4th and 5th 2017 meeting.

- The Board reviewed written public comment for regulation change 12 AAC 75.205(b) – Hunt Records.

Hearing nothing further, Mr. Tiffany moved the Board onto the one written public comment pertaining to proposed regulation change, 12 AAC 75.205(b). The statement of support from Rodney Pangborn was read onto the record by Mr. Tiffany.

- The Board reviewed written public comment for regulation change 12 AAC 75.400 – Transporter License.

There were no written public comments pertaining to 12 AAC 75.400

The Board will entertain oral public comments pertaining to the purposed regulation changes at the December 4th 2017 meeting at 1:30 p.m.

Agenda Item 4 Application and Exam Review

OLE Dawn Hannasch reviewed executive session procedures with the Board. The Board made the decision to stay out of executive session and using initials and/or case numbers when reviewing documents throughout the meeting unless absolutely necessary.

At this time, Mr. Tiffany directed the Board's attention to the application and 2 exam review requests that were in their Board packet.

As the Board reviewed the requests from 2 individuals to review the outcome of their exams, the Board stated that they are in full support of Loren Karro's assistance to the Board with exam reviews. The Board fully trusts Ms. Karro and appreciated the time she puts into assisting with the exams and the reviews.

In a motion duly made by Kelly Vrem and seconded by Adam Trombley, with a roll call vote, it was

RESOLVED to uphold the original exam score for Joseph Kazimirowicz. Mr. Kazimirowicz may pay the \$125 fee and retake the exam in December 2017.

**David Jones-Yea
Adam Trombley-Yea
Kelly Vrem-Yea
Thomas Sullivan-Yea
Henry Tiffany-Yes**

In a motion duly made by Kelly Vrem and seconded by Adam Trombley, with a roll call vote, it was

RESOLVED to uphold the original exam score for Jim Nabulsi. Mr. Nabulsi may pay the \$125 fee and retake the exam in December 2017.

David Jones-Yea
Adam Trombley-Yea
Kelly Vrem-Yea
Thomas Sullivan-Yea
Henry Tiffany-Yes

Agenda Item 5 **Investigations**

Hearing nothing further regarding the exam reviews, the Chair entertained the idea of moving into the Investigative review of 5 consent agreements presented to the Board by Investigator Lee Strout. The discussion regarding the application review would commence after the Board reviewed the consent agreements.

Investigator Strout gave the Board a recap for 4 of the consent agreements. Case #2017-000009 would not be reviewed by the Board.

The Board reviewed signed consent agreement: 2017-000124

On a motion duly made by Kelly Vrem and seconded by Adam Trombley, and approved with a roll call vote, it was

RESOLVED to adopt the consent agreement for Jeremy Philips, case #2017-000124.

David Jones-Yea
Adam Trombley-Yea
Kelly Vrem-Yea
Thomas Sullivan-Yea
Henry Tiffany-Yes

The Board reviewed signed consent agreement: 2017-000910

In a motion duly made by David Jones, seconded by Kelly Vrem, and approved with a roll call vote, it was

RESOLVED to adopt the consent agreement for Glen M Wysocki, case #2017-000910

David Jones-Yea
Adam Trombley-Yea
Kelly Vrem-Yea
Thomas Sullivan-Yea
Henry Tiffany-Yes

The Board reviewed signed consent agreement: 2017-000911

In a motion duly made by Kelly Vrem, seconded by Adam Trombley, and approved with a roll call vote, it was

RESOLVED to adopt the consent agreement for Gust Tunguing Jr, case #2017-000911

David Jones-Yea
Adam Trombley-Yea
Kelly Vrem-Yea
Thomas Sullivan-Yea
Henry Tiffany-Yes

The Board reviewed signed consent agreement: 2017-000912

In a motion duly made by Kelly Vrem, seconded by Adam Trombley, and approved with a roll call vote, it was

RESOLVED to adopt the consent agreement for John L McKinney, case #2017-000912

**David Jones-Yea
Adam Trombley-Yea
Kelly Vrem-Yea
Thomas Sullivan-Yea
Henry Tiffany-Yes**

Agenda item 4 Application and Exam Review (continued)

Hearing nothing further from Investigator Strout, the Board Chair re-directed the Board back to the application review. The Board requested that Legal Counsel, Harriot Milks, join them in this discussion.

In a motion duly made by David Jones, seconded by Kelly Vrem, and with a unanimous consent, it was

RESOLVED to go into executive session in accordance with the provision of Alaska Statute 44.62.310 (c) (2), for the purpose of discussing subjects that tend to prejudice the reputations and character of any person.

Executive Session began at 10:58 a.m.

At 12:00 p.m. the Board opted to recess from executive session until 1:00 p.m. so that Board Counsel and staff could provide the Board with more information.

Executive Session continued at 1:00 p.m.

Executive Session ended at 1:20 p.m.

In a motion duly made by Adam Trombley, seconded by David Jones, and approved with a roll call vote, it was

RESOLVED to table the application for Darwin Vander Esch until the December 4th 2017 meeting. At which time the Board will allow Mr. Vander Esch to respond to the Boards questions.

David Jones-Yea
Adam Trombley-Yea
Kelly Vrem-Yea
Thomas Sullivan-Yea
Henry Tiffany-Yes

Agenda Item Adjournment

The Board Chair, Henry Tiffany adjourned the meeting at 1:23 p.m.

Respectfully submitted,

Dawn K Hannasch
Occupational Licensing Examiner

Date



Henry Tiffany
Alaska Big Game Commercial
Services Board Chair

12/05/17
Date