



State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing Big Game
Commercial Services Board

Board Packet

December 5-7, 2022

DRAFT

Roster

Big Game Commercial Services Board

NAME	APPOINTED	REAPPOINTED	EXPIRES
Bloomquist, Aaron (Copper Center) Licensed Registered Guides-Outfitters	03/01/2021		03/01/2025
Boniek, Martin (Glennallen) Licensed Transporters	03/01/2021		03/01/2025
Buist, Peter (Fairbanks) Public	05/21/2019	03/01/2021	03/01/2025
Bunch, Jason (Kodiak) Licensed Registered Guides-Outfitters	03/02/2018	03/01/2019	03/01/2023
Burnett, Jerry (Juneau) Designated Game Board Member/Restricted	01/21/2021		03/01/2024
Flores, Michael (Soldotna) Licensed Transporters	05/11/2020		03/01/2023
Kunder, Larry (Anchorage) Public	05/25/2022		03/01/2026
Nordlum, Clay (Kotzebue) Private Landholders/Restricted	06/25/2021	03/01/2022	03/01/2026
Vacant () Private Landholders/Restricted			03/01/2024



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing
Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST
Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMtIYMTNIS3FLakhsRGFtUjMyQT09>

Call in: (669)900-6833

Meeting ID: 840 5247 3024

Passcode: 429717

TENTATIVE MEETING AGENDA (DAY 1) **December 5, 2022**

Agenda

- 1. 9:00am - Roll Call/ Call to Order**
- 2. 9:05am - Review Agenda**
- 3. 9:10am - Ethics Review**
- 4. 9:15am - Review/Approve Meeting Minutes**
 - A. August 16, 2022**
- 5. 9:20am - Pending Regulatory Proposals**
 - A. Supervision and Participation**
- 6. 9:30am - New Proposals Overview FOR Public Comment**
 - A. Supervision and Participation**
 - B. Guides and Transporters - Boat and Plane Identification**
 - C. Marine Transporter - Vessel and Captain Requirements**
 - D. Marine Transporter - Client Land Use Requirements**
 - E. GUA Registration and RGO Contract Requirements**
 - F. Helicopter Use**
 - G. Booking Agents and Hunt Planners**
 - H. Transporter Report Revision**
- 7. 10:15am - Break**
- 8. 10:30am - State and Federal Agency Updates**
 - A. Department of Fish & Game**
 - B. United States Coast Guard**
 - C. Department of Natural Resources**
 - D. Bureau of Land Management**

- E. Mental Health Trust**
- F. United States Forest Service**
- G. Arctic National Wildlife Refuge**
- H. Board of Game**
- I. Alaska Wildlife Troopers**
- 9. 12:30pm - Lunch Break**
- 10. 1:30pm - Division Update**
 - A. End of FY22 and Current Fiscal Report**
 - i. 3rd/4th Quarter Fiscal Report (FY22)**
 - ii. 1st Quarter Fiscal Report (FY23)**
- 11. 2:00pm - Investigations Unit**
 - A. Probation Monitor Report**
 - B. Investigative report**
 - C. Executive Session**
- 12. 4:30pm – Recess**

DRAFT



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TENTATIVE MEETING AGENDA (DAY 2)

December 6, 2022

- 13. 9:00am - Roll Call**
- 14. 9:05am - Review Agenda**
- 15. 9:10am - Summary/Motions (from Executive Session)**
- 16. 10:10am - Public Comment**
- 17. 11:00am - Break**
- 18. 11:15am - Subcommittee Updates/Formation of New Committees**
 - A. Exams - Jason Bunch**
 - B. Transporters - Mike Flores**
 - C. Concession Program - Jason Bunch**
 - i. Motion to Approve Committee Member**
 - D. Partnerships - Aaron Bloomquist**
- 19. 12:00pm - Lunch**
- 20. 1:00pm - USCG Vessel Inspector Presentation**
- 21. 1:30pm - Regulation Proposals**
- 22. 2:45pm - Break**
- 23. 3:00pm - Regulation Proposals (continued)**
- 24. 3:30pm - Public Comment**
- 25. 4:30pm – Recess**



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing

Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST

Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMtIYMTNIS3FLakhsRGftUjMyQT09>

Call in: (669)900-6833

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TENTATIVE MEETING AGENDA (DAY 3)

December 7, 2022

- 26. 9:00am - Roll Call**
- 27. 9:05am - Review Agenda**
- 28. 9:15am - Public Comment**
- 29. 9:45am - Break**
- 30. 10:00am - Position Statement(s)**
- 31. 10:30am - Application Review (tabled applications/"YES" answers)**
- 32. 12:00pm - Lunch Break**
- 33. 1:00pm - Approve/Amend Regulation Proposals and/or Projects**
- 34. 1:30pm - Staff Update**
- 35. 1:45pm - Board Business**
 - A. Old Business**
 - i. Alaska Wood Bison Planning Team**
 - B. New Business**
 - i. Helicopter Use**
- 36. 2:45pm - Administrative Business**
 - A. Set Next Fall Meeting Date/Board Travel**
 - B. Task List**
- 37. 3:00pm - Adjourn**

State of Alaska
DEPARTMENT OF LAW

ETHICS ACT PROCEDURES FOR BOARDS & COMMISSIONS

All board and commission members and staff should be familiar with the Executive Branch Ethics Act procedures outlined below.

Who Is My Designated Ethics Supervisor (DES)?

Every board or commission subject to the Ethics Act¹ has several ethics supervisors designated by statute.

- The chair serves as DES for board or commission members.
- The chair serves as DES for the executive director.
- The executive director serves as DES for the staff.
- The governor is the DES for a chair.²

What Do I Have To Disclose?

The Ethics Act requires members of boards and commissions to disclose:

- Any matter that is a potential conflict of interest with actions that the member may take when serving on the board or commission.
- Any circumstance that may result in a violation of the Ethics Act.
- Any personal or financial interest (or that of an immediate family member) in a state grant, contract, lease or loan that is awarded or administered by the member's board or commission.
- The receipt of certain gifts.

The executive director of the board or commission and its staff, as state employees, must also disclose:

- Compensated outside employment or services.
- Volunteer service, if any compensation, including travel and meals, is paid or there is a potential conflict with state duties.

- For more information regarding the types of matters that may result in violations of the Ethics Act, board or commission members should refer to the guide, *"Ethics Information for Members of Boards and Commissions."* The executive director and staff should refer to the guide, *Ethics Information for Public Employees.* Both guides and disclosure forms may be found on the [Department of Law's ethics website](#).

How Do I Avoid Violations of the Ethics Act?

- Make timely disclosures!
- Follow required procedures!
- Provide all information necessary to a correct evaluation of the matter!³
- When in doubt, disclose and seek advice!
- Follow the advice of your DES!

What Are The Disclosure Procedures for Board and Commission Members?

The procedural requirements for disclosures by members are set out in AS 39.52.220 and 9 AAC 52.120. One goal of these provisions is to help members avoid violations of the Ethics Act. The procedures provide the opportunity for members to seek review of matters in advance of taking action to ensure that actions taken will be consistent with the Act.

Procedure for declaring actual or potential conflicts.

Members must declare potential conflicts and other matters that may violate the Ethics Act **on the public record and in writing to the chair**.

Disclosure on the public record. Members must identify actual and potential conflicts orally at the board or commission's public meeting **in advance** of participating in deliberations or taking any official action on the matter.

- A member must always declare a conflict and may choose to refrain from voting, deliberations or other participation regarding a matter.⁴
- If a member is uncertain whether participation would result in a violation of the Act, the member should disclose the circumstances and seek a determination from the chair.

Disclosure in writing at a public meeting. In addition to an oral disclosure at a board or commission meeting, members' disclosures must be made in writing.

- If the meeting is recorded, a tape or transcript of the meeting is preserved **and** there is a method for identifying the declaration in the record, an oral disclosure may serve as the written disclosure.
- Alternatively, the member must note the disclosure on the Notice of Potential Violation disclosure form and the chair must record the determination.

Confidential disclosure in advance of public meeting. Potential conflicts may be partially addressed in advance of a board or commission's public meeting based on the published meeting agenda or other board or commission activity.

- A member identifying a conflict or potential conflict submits a Notice of Potential Violation to the chair, as DES, in advance of the public meeting.
- This written disclosure is considered confidential.
- The chair may seek advice from the Attorney General.
- The chair makes a written determination, also confidential, whether the disclosed matter represents a conflict that will result in a violation of the Ethics Act if the member participates in official action addressing the matter.⁵
- If so, the chair directs the member to refrain from participating in the matter that is the subject of the disclosure.
- An oral report of the notice of potential violation and the determination that the member must refrain from participating is put on the record at a public meeting.⁶

Determinations at the public meeting. When a potential conflict is declared by a member for the public record, the following procedure must be followed:

- The chair states his or her determination regarding whether the member may participate.
- Any member may then object to the chair's determination.
- If an objection is made, the members present, excluding the member who made the disclosure, vote on the matter.
- *Exception:* A chair's determination that is made consistent with advice provided by the Attorney General may not be overruled.
- If the chair, or the members by majority vote, determines that a violation will exist if the disclosing member continues to participate, the member must refrain from voting, deliberating or participating in the matter.⁷

If the chair identifies a potential conflict, the same procedures are followed. If possible, the chair should forward a confidential written notice of potential violation to the Office of the Governor for a determination in advance of the board or commission meeting. If the declaration is first

made at the public meeting during which the matter will be addressed, the members present, except for the chair, vote on the matter. If a majority determines that a violation of the Ethics Act will occur if the chair continues to participate, the chair shall refrain from voting, deliberating or participating in the matter. A written disclosure or copy of the public record regarding the oral disclosure should be forwarded to the Office of the Governor for review by the chair's DES.

Procedures for Other Member Disclosures

A member's interest in a state grant, contract, lease or loan and receipt of gifts are disclosed by filling out the appropriate disclosure form and submitting the form to the chair for approval. The disclosure forms are found on the [Department of Law's ethics website](#).

What Are The Disclosure Procedures for Executive Directors and Staff?

Ethics disclosures of the executive director or staff are made in writing to the appropriate DES (chair for the executive director and the executive director for staff).

- Disclosure forms are found on the ethics website, noted above.

Notices of Potential Violations. Following receipt of a written notice of potential violation, the DES investigates, if necessary, and makes a written determination whether a violation of the Ethics Act could exist or will occur. A DES may seek advice from the Attorney General. If feasible, the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

- These disclosures are not required to be made part of the public record.
- A copy of a determination is provided to the employee.
- Both the notice and determination are confidential.

Other Disclosures. The DES also reviews other ethics disclosures and either approves them or determines what action must be taken to avoid a violation of the Act. In addition to the disclosures of certain gifts and interests in the listed state matters, state employees must disclose all outside employment or services for compensation.

- The DES must provide a copy of an approved disclosure or other determination the employee.

How Are Third Party Reports of Potential Violations or Complaints Handled?

Any person may report a potential violation of the Ethics Act by a board or commission member or its staff to the appropriate DES or file a complaint alleging actual violations with the Attorney General.

- Notices of potential violations and complaints must be submitted in **writing** and **under oath**.
- Notices of potential violations are investigated by the appropriate DES who makes a written determination whether a violation may exist.⁸
- Complaints are addressed by the Attorney General under separate procedures outlined in the Ethics Act.
- **These matters are confidential**, unless the subject waives confidentiality or the matter results in a public accusation.

What Are The Procedures for Quarterly Reports?

Designated ethics supervisors must submit copies of notices of potential violations received and the corresponding determinations to the Attorney General for review by the state ethics attorney as part of the quarterly report required by the Ethics Act.

- Reports are due in April, July, October and January for the preceding quarter.
- A sample report may be found on the Department of Law's ethics website.
- An executive director may file a quarterly report on behalf of the chair and combine it with his or her own report.
- If a board or commission does not meet during a quarter and there is no other reportable activity, the DES advises the Department of Law Ethics Attorney by e-mail at ethicsreporting@alaska.gov and no other report is required.

If the state ethics attorney disagrees with a reported determination, the attorney will advise the DES of that finding. If the ethics attorney finds that there was a violation, the member who committed the violation is not liable if he or she fully disclosed all relevant facts reasonably necessary to the ethics supervisor's or commission's determination and acted consistent with the determination.

How Does A DES or Board or Commission Get Ethics Advice?

A DES or board or commission may make a **written request** to the Attorney General for an opinion regarding the application of the Ethics Act. In practice, the Attorney General, through the state ethics attorney, also provides **advice by phone or e-mail** to designated ethics supervisors, especially when time constraints prevent the preparation of timely written opinions.

- A request for advice and the advisory opinion are confidential.
- The ethics attorney endeavors to provide prompt assistance, although that may not always be possible.
- The DES must make his or her determination addressing the potential violation based on the opinion provided.

It is the obligation of each board or commission member, as well as the staff, to ensure that the public's business is conducted in a manner that is consistent with the standards set out in the Ethics Act. We hope this summary assists you in ensuring that your obligations are met.

¹ The Act covers a board, commission, authority, or board of directors of a public or quasi-public corporation, established by statute in the executive branch of state government.

² The governor has delegated the DES responsibility to Guy Bell, Administrative Director of the Office of the Governor.

³ You may supplement the disclosure form with other written explanation as necessary. Your signature on a disclosure certifies that, to the best of your knowledge, the statements made are true, correct and complete. False statements are punishable.

⁴ In most, but not all, situations, refraining from participation ensures that a violation of the Ethics Act does not occur. Abstention does not cure a conflict with respect to a significant direct personal or financial interest in a state grant, contract, lease or loan because the Ethics Act prohibition applies whether or not the public officer actually takes official action.

⁵ The chair must give a copy of the written determination to the disclosing member. There is a determination form available on the Department of Law's ethics web page. The ethics supervisor may also write a separate memorandum.

⁶ In this manner, a member's detailed personal and financial information may be protected from public disclosure.

⁷ When a matter of particular sensitivity is raised and the ramifications of continuing without an advisory opinion from the Attorney General may affect the validity of the board or commission's action, the members should consider tabling the matter so that an opinion may be obtained.

⁸ The DES provides a copy of the notice to the employee who is the subject of the notice and may seek input from the employee, his or her supervisor and others. The DES may seek advice from the Attorney General. A copy of the DES' written determination is provided to the subject employee and the complaining party. The DES submits a copy of both the notice and the determination to the Attorney General for review as part of the DES' quarterly report. If feasible,

the DES shall reassign duties to cure a potential violation or direct divestiture or removal by the employee of the personal or financial interests giving rise to the potential violation.

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The Attorney General and Department of Law staff may not provide legal advice to private citizens or organizations. Please contact an attorney if you need legal advice. The [Alaska Lawyer Referral Service](#) or your local bar association may be able to assist you in locating a lawyer.

Alaska Department of Law

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Ethics Disclosure Form

<p style="text-align: center;">CONFIDENTIAL REQUEST FOR ETHICS DETERMINATION</p>
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TO: _____, Designated Ethics Supervisor

(Identify Your Department, Agency, Public Corporation, Board, Commission)

I request advice regarding the application of the Executive Branch Ethics Act (AS 39.52.010 - .960) to my situation. The situation involves the following:

I have provided additional information in the attached document(s).

I believe the following provisions of the Ethics Act may apply to my situation:

- AS 39.52.120, Misuse of Official Position
- AS 39.52.130, Improper Gifts
- AS 39.52.140, Improper Use or Disclosure of Information
- AS 39.52.150, Improper Influence in State Grants, Contracts, Leases or Loans
- AS 39.52.160, Improper Representation
- AS 39.52.170, Outside Employment Restricted
- AS 39.52.180, Restrictions on Employment after Leaving State Service
- AS 39.52.190, Aiding a Violation Prohibited

I understand that I should refrain from taking any official action relating to this matter until I receive your advice. If the circumstances I described above may result in a violation of AS 39.52.110 - .190, I intend that this request serve as my disclosure of the matter in accordance with AS 39.52.210 or AS 39.52.220.

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

(Signature)

(Date)

(Printed Name)

(Division, Board, Commission)

(Position Title)

(Location)

Designated Ethics Supervisor: Provide a copy of your written determination to the employee advising whether action is necessary under AS 39.52.210 or AS 39.52.220, and send a copy of the determination and disclosure to the attorney general with your quarterly report.

Ethics Disclosure Form

Receipt of Gift

TO: _____, Designated Ethics Supervisor, _____
(Agency, Public Corporation, Board, Commission or Council)

This disclosure reports receipt of a gift with value in excess of \$150.00 by me or my immediate family member, as required by AS 39.52.130(b) or (f).

1. Is the gift connected to my position as a state officer, employee or member of a state board or commission?

Yes No

2. Can I take or withhold official action that may affect the person or entity that gave me the gift?

Yes No

(If you answer "No" to both questions, you do not need to report this gift. If the answer to either question is "Yes," or if you are not sure, you must complete this form and provide it to your designated ethics supervisor.)

The gift is _____

Identify gift giver by full name, title, and organization or relationship, if any:

Describe event or occasion when gift was received or other circumstance explaining the reason for the gift:

My estimate of its value is \$ _____ The date of receipt was _____

The gift was received by a member of my family. Who? _____

If you checked "Yes" to question 2 above, explain the official action you may take that affects the giver (attach additional page, if necessary):

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is punishable under AS 11.56.200 - AS 11.56.240.

(Signature)

(Date)

(Printed Name)

(Division)

(Position Title)

(Location)

Ethics Supervisor Determination: Approve Disapproved

Designated Ethics Supervisor*

(Date)

*Designated Ethics Supervisor: Provide a copy of the approval or disapproval to the employee. If action is necessary under AS 39.52.210 or AS 39.52.220, attach a determination stating the reasons and send a copy of the determination and disclosure to the attorney general with your quarterly report.

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BIG GAME COMMERCIAL SERVICES BOARD

CONDENSED MINUTES OF THE MEETING HELD *AUGUST 16, 2022*

BOARD ACTION AUGUST 16, 2022

Date:	August 16, 2022
Location:	Zoom Teleconference, originating 333 Willoughby Ave., 9 th Floor, Juneau Alaska
Attending:	Buist, Burnett, Flores, Boniek, Bunch
Absent:	Bloomquist, Nordlum, Kunder

1. Agenda, August 16		
Brief Discussion:	<i>The board discussed the draft agenda; added discussion of spring meeting date as agenda item 8.</i>	
Motion:	<i>Motion to approve the agenda for 8/16/2022 – Pete Buist</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Yes</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
2. Approval of meeting minutes – March 2022		
Brief Discussion:	<i>The board reviewed the drafted minutes from the March 29-31, 2022 meeting.</i>	
Motion:	<i>Move to approve the 3/29-31/2022 minutes as drafted – Pete Buist</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Yes</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>

3. Annual Report		
Brief Discussion:	<i>The board reviewed the drafted annual report of board activities for fiscal year 2022 and projections for fiscal year 2023...</i>	
Motion:	<i>Move to approve FY2023 annual report as drafted – Pete Buist</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Yes</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
4. Delegation of authority2		
Brief Discussion:	<i>The board a draft delegation of authority for the division to issue licenses for applicants that have “Yes” answers on professional fitness questions but meet specific criteria (Appendix A).</i>	
Motion:	<i>Move to approve the delegation of authority with the division exercising due diligence – Pete Buist</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Yes</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
5. Executive Session - Investigations		
Brief Discussion:	<i>The board moved into executive session for discussion of investigative matters; no actions were taken during executive session. Off record at 9:35am; return to record at 11:06 am.</i>	
Motion:	<i>I, Pete Buist, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; and matters which by law, municipal charter, or ordinance are required to be confidential.</i>	
	<i>Board staff member(s) R. Carabajal, T. Bay and L. Strout to remain during the session.</i> <i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Yes</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>

6. Summary Motion – Investigations Case 2021-000012		
Brief Discussion:	<i>The board considered the proposed consent agreement in case 2021-000012 for providing Big Game Commercial Services within an unregistered Guide Use Area. Fine of \$4,500 with \$3,000 suspended, 1 year probation and a Board reprimand.</i>	
Motion:	<i>Move to adopt the consent agreement as presented – Pete Buist</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
7. Summary Motion – Investigations Case 2021-000898		
Brief Discussion:	<i>The board considered the proposed consent agreement in case 2021-000898 for providing Big Game Commercial Services within an unregistered Guide Use Area and failure to submit completed hunt records in a timely manner. \$500 fine with \$500 suspended, 1-year probation, additional education, and Board reprimand.</i>	
Motion:	<i>Move to adopt the consent agreement as presented – Pete Buist.</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
8. Summary Motion – Investigations Case 2022-000012		
Brief Discussion:	<i>The board considered the proposed consent agreement in case 2022-00012 for failure to disclose a conviction of a hunting violation in a timely manner per 12 AAC 75.340(a)(2)(D)(i). \$600 fine with \$300 suspended, 1-year probation and a Board reprimand.</i>	
Motion:	<i>Move to adopt the consent agreement as presented – Pete Buist.</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>

9. Summary Motion – Investigations Case 2022-000286		
Brief Discussion:	<i>The board considered the proposed consent agreement in case 2022-000286 for improper use of a unique verification code. \$500 fine and a Board reprimand.</i>	
Motion:	<i>Move to adopt the consent agreement as presented – Pete Buist.</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
10. Summary Motion – Investigations Case 2022-000311		
Brief Discussion:	<i>The board considered the proposed consent agreement in case 2022-000311 for unlawful harvest of a brown bear; self-reported. \$1,000 fine with \$750 suspended, 1-year probation and a Board reprimand.</i>	
Motion:	<i>Move to adopt the consent agreement as presented – Pete Buist</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
11. Summary Motion – Investigations Case 2022-000426		
Brief Discussion:	<i>The board considered the proposed consent agreement in case 2022-000426 for permitting a client to harvest 2 bears in the same regulatory year, self-reported. \$600 fine with \$300 suspended and a Board reprimand.</i>	
Motion:	<i>Move to adopt the consent agreement as presented – Pete Buist.</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>

12. Summary Motion – Investigations Case 2021-001046		
Brief Discussion:	<i>The board considered the proposed consent agreement in case 2021-001046 for taking 2 clients onto national wildlife refuge without proper consent and allowing 2 clients to hunt below the highwater mark without proper consent. 1-year suspension, 5-years’ probation upon reinstatement of license, \$17,000 fine with \$11,000 suspended.</i>	
Motion:	<i>Move to adopt the consent agreement as presented – Pete Buist.</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>
12b. Summary Motion – Case 2021-0001046		
Brief Discussion:	<i>The board requested investigations open a case on the assistant guide that worked with/for the guide disciplined under case 2021-0001046 – unanimous consent.</i>	
13. Summary Motion – Tabled application, 182524		
Brief Discussion:	<i>The board considered the tabled assistant guide application for applicant 182524. Per discussion the applicant is not eligible per the board position statement dated 3/2020 regarding felons and firearms. per 18 USC 922; the applicant is not permitted to be in “possession” of a firearm. This would not allow him to carry a firearm nor be in the presence of anyone carrying a firearm, which would be in direct conflict of 12 AAC 75.340 and 12 AAC 75.440.</i>	
Motion:	<i>Move to approve – Pete Buist. – MOTION FAILED ROLL CALL VOTE</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - No</i>	<i>Burnett -No</i>
	<i>Boniek - No</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - No</i>	<i>Kunder - absent</i>

14. Summary Motion – Tabled application, 194868		
Brief Discussion:	<i>The board considered the tabled assistant guide application for license number 194868.</i>	
Motion:	<i>Move to approve the assistant guide license application – Pete Buist.</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>

The board held a brief discussion regarding the spring 2023 board meeting and moved the date(s) from February 2023 to March 28-30, 2023 with practical exams to be held March 31, 2023 in Fairbanks. Staff to poll absent board members to determine availability.

15. Adjourn		
Motion:	<i>Move to adjourn – Pete Buist.</i>	
	<i>2nd motion – Jerry Burnett</i>	
Recorded Votes:	<i>Buist - Yes</i>	<i>Burnett -Yes</i>
	<i>Boniek - Yes</i>	<i>Flores - Abstain</i>
	<i>Bloomquist - absent</i>	<i>Nordlum - absent</i>
	<i>Bunch - Yes</i>	<i>Kunder - absent</i>

Off record at 11:51 am

Respectfully submitted: _____
 Renee Carabajal, Executive Administrator

Approved: _____
 Jason Bunch, Chair

Date: _____

Delegation of authority – issuance of licenses

Board order delegating authority to issue licenses to applicants that clearly meet the requirements for licensure as provided in program statutes/regulation under the following conditions:

1. Applicant does not have any “Yes” answers on professional fitness portion of the application
2. Any items that have no further need for investigation required by division policies and procedures manual #28.
3. Any application submitted to the investigative unit for review of a “conviction” * that occurred more than 5 years before of the date of the application providing the occurrence is not a violation of state or federal hunting, fishing, transporting statutes or regulations or one of the items provided for in AS 08.54.605.
4. Applicant fails to mark “Yes” to a “conviction” * for an occurrence documented on a criminal history/Fish & Wildlife violations report submitted at time of application providing the “Conviction” is older than 7 years before the date of the application and does not trigger AS 08.54.605.

Staff will create a spreadsheet of the licenses issued and which condition the license was issued under for board review at the next scheduled board meeting. For licenses issued under the conditions 3 and 4, a brief explanation of the “conviction” will be added to the spreadsheet for board members information. The spread sheet will not be included in the public board packet.

Applications for condition 4 will be submitted to the investigation’s unit for review per division policy and the license issued after the closure email is received from the investigator.

* “Conviction” includes having been found guilty by verdict of a judge or jury, having entered a plea of guilty, nolo contendere or no contest, or having been given probation, a suspended imposition of sentence, or a fine

12 AAC 75.240. SUPERVISION.

(a) A registered guide-outfitter who contracts to guide a hunt shall plan, direct, and monitor the big game hunting services provided to the client. **The contracting registered guide-outfitter must be physically present in the State of Alaska in a location where they can respond to the communications and needs of clients and employees participating in currently contracted hunts.**

(b) At the conclusion of the hunt, a registered guide-outfitter who contracts to guide a hunt shall evaluate the performance of the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the hunt to determine whether the big game hunting services provided to the client were satisfactory.

(c) To comply with (b) of this section, the contracting registered guide-outfitter shall ~~verbally communicate, by telephone or radio, or in person,~~ with the client and the assistant guide, class-A assistant guide, or registered guide-outfitter involved in the hunt, separately or together, at least once within 10 days after the conclusion of the hunt. The contracting registered guide-outfitter shall obtain the necessary information to evaluate the performance of the assistant guide, the class-A assistant guide, or registered guide-outfitter and determine whether the big game hunting services were provided safely, in accordance with state and federal law, and to the satisfaction of the client.

(d) ~~The contracting registered guide-outfitter shall make a good faith effort to verbally communicate with the client to obtain the necessary information to evaluate the performance of the assistant guide, class A assistant guide, or registered guide-outfitter. If the attempt to verbally communicate with the client is unsuccessful, the contracting registered guide-outfitter shall write to the client and request the necessary information to evaluate the performance of the assistant guide, the class A assistant guide, or registered guide-outfitter. The contracting registered guide-outfitter shall write to the client within 60 days after the conclusion of the hunt.~~

(e) A registered guide-outfitter shall document on the hunt record the date the registered guide-outfitter complied with the ~~verbal, or if applicable the written,~~ client communication requirements in (c) and (d) of this section.

(f) The contracting registered-guide outfitter or a noncontracting registered guide-outfitter or class-A assistant guide supervising an assistant guide shall be ~~available in~~ **physically present in a location that allows for supervision of the contracted hunt by communication in person or by electronic means, the same guide use area, or an adjacent guide use area with a common border, to direct and monitor the big game hunting services provided to the client, except during times**
When

The supervising guide must attempt to communicate daily and be available to communicate at all times with assistant guides to direct and monitor the big game hunting services provided to the client, except during times when an emergency situation exists that requires the guide's assistance; or an emergency situation exists that requires the guide's assistance; or the supervising guide's means of communication is malfunctioning for a reason out of the control of the supervising guide

(2) **the supervising guide must be in the field except** when the contracting registered guide-outfitter or noncontracting registered guide-outfitter or class-A assistant guide supervising the hunt is outside the guide use area or neighboring guide use area while

(A) in transit with, **or while processing** meat or trophies from the **current season of hunts** ~~that or a neighboring guide use area;~~

(B) in transit with, **or while acquiring** food, supplies, or clients directly associated with the **current season of hunts** ~~conducting guided hunts in that or a neighboring guide use area; or~~

(C) conducting important duties that are essential for **the safe** completion of **the current season of** ~~current~~ contracted hunts.

(D) conducting maintenance or repairs on vehicles necessary to complete the current season of hunts.

(E) conducting a hunt that primarily takes place in a location defined as outside of the "field" as defined in 08.54.790(7)

(F) conducting a hunt in which clients are primarily housed outside of the "field" as defined in 08.54.790(7)

(G) for the purposes of this section; “Current Season” means: a period of consecutive or nearly consecutive hunts

(g) Repealed 7/30/2006.

(h) In this section, "emergency situation" means a situation in which a person is in a remote area and

(1) is involuntarily experiencing an absence of food, water, shelter, or medical care required to sustain life or health;

(2) is lost;

(3) is unable to perform the functions necessary for survival, leading to a high risk of death or serious and permanent health problems without the assistance of the guide; or

(4) the guide's presence is necessary for a family medical condition.

(i) For purposes of the requirement in AS 08.54.610(e) for supervision of a contracted hunt, and in addition to the requirements of this section, the contracting registered guide-outfitter may plan, direct, and monitor a contracted hunt

(1) while in the field and present in

(A) ~~the same game management unit in which the contracted hunt is taking place;~~ **with currently contracted clients, or**

(B) ~~a game management unit adjacent to and sharing a common border with the unit in which the contracted hunt is taking place;~~ **or supervising assistant guide(s), and other staff; or**

(C) ~~a location that is no further than 50 miles from the nearest boundary of an area or unit described in (A) or (B) of this paragraph;~~ and

(2) **While outside of the field if** performing those activities, while in the field and present in a location listed in (1) of this subsection, is practicable; for purposes of this paragraph, planning, directing, and monitoring the contracted hunt is not practicable if the contracting registered guide-outfitter cannot communicate in person, communicate personally by telephone, or communicate personally by radio with the assistant guide, class A assistant guide, or registered guide-outfitter involved in the contracted hunt.

(A) as described in 08.54.620(b)(3), a non-contracting, supervising Registered Guide Outfitter or Class-A Assistant guide is in the field as described in (f) of this section. The contracting Guide must maintain daily communication and be available to communicate at all times with the supervising guide personally by telephone, radio or satellite device.

(B) conducting activities described in (f)(2) of this section

12 AAC 75.250. PARTICIPATION IN A HUNT.

(a) Repealed 6/2/2011.

(b) A registered guide-outfitter who contracts to guide a hunt and who is participating in a hunt as required in AS 08.54.630(b)(3) shall **attempt to** be in communication **daily**, either personally or through an agent, with the assistant guide, who is in the field with the client, ~~at least once during the hunt if the hunt is longer than five days.~~

(c) In this section, "communication" includes in-person contact, radio contact, telephone contact, **text messaging, email,** and signaling.

(d) A registered guide-outfitter who contracts to outfit a hunt shall

(1) before leaving a client in the field, advise the client of the date, time, and location at which the registered guide-outfitter will pick up the client and the course of action the client should follow if the registered guide-outfitter is unable to pick up the client as planned;

(2) ~~either personally or through a class A assistant guide, an assistant guide, or a licensed transporter,~~ transport **or arrange for the transportation of** the client into and out of the field at the planned date, time, and location, unless prevented by weather, mechanical problems, or other safety concerns; and

(3) check on or communicate with a client in the field as agreed to before transporting that client.

(e) A registered guide-outfitter who contracts to guide a hunt and who is participating in a hunt as required in AS 08.54.630 (b)(3) shall have available to each client, an electronic communication device capable of calling or sending a message to the contracting registered guide. The contracting registered guide will

provide their contact information to each client prior to the hunt. This device may be kept by an assistant guide as long it is made available to the client upon request.

DRAFT

12 AAC 75.XXX. Marking of aircraft and boats used by guides and transporters

- (a) aircraft used by a guide or transporter shall be marked with 12 inch FAA Registration numbers, not less than 1” thick in a color that contrasts with the background and is easily visible from a distance.
- (b) any boat over 24 feet (length is a placeholder and should be discussed) in length used by a guide or transporter must be marked with 12 inch numbers, on both sides of the vessel that are not less than 1” thick in a color that contrasts with the background and is easily visible from a distance. The number shall include the guide license number for guides prefixed by the letter “G”, and the the Transporter license number for Transporters prefixed by the letter “T”.

All airplane Transporters are already required to have 12” numbers as well as any guide operating on Federal Lands. This should be standard across the board. The public often assumes people are guides if someone is using their airplane inappropriately. Most of the time it is not a guide. This would make for easy identification of guide aircraft. If someone says it had small numbers or none, it would eliminate a guide from the complaint. On the flip side, some unscrupulous guides in the past have been famous for creative ways to obscure their numbers on generic looking super cubs. This would help the public and law enforcement identify them.

The same arguments could be used for vessels. In addition, having a number, identifiable from afar may allow Law enforcement to identify a vessel that has already been checked satisfactorily recently and avoid redundant checks and disruption of hunts.

Applicable Statute: 08.54.650

12 AAC 75.XXX. Boat Based Transporters with Living Accommodations on Saltwater

(a) Boat based transporters as described in 08.54.650(b) shall

(1) only provide overnight accommodations for the total number of clients and crew as the number of people intended to be accommodated in permanent berths on each boat.

(2) have a captain onboard at all times on any boat with permanent living accommodations while clients are in the field or on the boat. This means that if there is a skiff present to take clients to shore it must be operated by a licensed captain, as per USCG regulations, AND there must be a licensed captain that remains on the larger boat.

(3) record the names of all captains and crew on transporter activity reports for each trip

(b) for the purposes of 08.54.650(b), “boat with permanent living quarters” means a boat that has:

(1) permanent berths intended exclusively for sleeping that are not removable, and are not contained in a removable pod, container, or other structure and,

(2) a head that contains a toilet, shower and sink appropriate for daily bathing and sanitation and,

(3) a galley that includes a permanently installed cook stove, dining area, refrigerator, and sink with hot running water large enough for sanitation for the intended occupancy of the boat.

Sec. 08.54.650. TRANSPORTER LICENSE. (a) A person is entitled to a transporter license if the person (1) applies for a transporter license on a form provided by the department; and (2) pays the license application fee and the license fee.

(b) A transporter may provide transportation services and accommodations to big game hunters in the field at a permanent lodge, house, or cabin owned by the transporter or on a boat with permanent living quarters located on salt water. A transporter may not provide big game hunting services without holding the appropriate license.

(c) A transporter shall provide an annual activity report on a form provided by the department. An activity report must contain all information required by the board by regulation.

Justification: The Legislative history indicates that the Marine Transporter statute was written to limit overnight, marine transporters to “Live Aboard” vessels. This has not recently been enforced and the expansion of those out of compliance has accelerated. In the last couple years many transporters based on smaller charter boats and commercial fishing boats have been operating more frequently creating safety issues and crowding situations in some areas as well as resource issues. The USCG has also implemented new safety regulations for inspected vessels that include multiple captains on each vessel and limited hours of service. The above regulation referencing captains is intended to provide the margin of safety the USCG has identified without dictating mandatory hours of service. This suite of regulations is intended to provide for the Legislative intent of the transporter Statute and provide for a safe and sanitary environment on overnight, vessel based transporter operations.

Applicable Statute Sec. 08.54.600 (c) (1)

12 AAC 75.440. PROFESSIONAL ETHICS STANDARDS FOR PROVIDERS OF TRANSPORTATION SERVICES.

(e) if permitted to advertise or sell big game transportation services under AS 08.54, a transporter may not advertise or sell big game transportation services to be conducted solely on tidelands; a transporter may not provide big game transportation services on tidelands or below mean high water mark in fresh water, except on those tidelands and below mean high water mark lands that are immediately adjacent to uplands on which the transporter's clients are legally permitted to hunt; in this paragraph, "tidelands" has the meaning given in AS 38.05.965

Justification: There is an ongoing and increasing problem with transporters dropping off clients on beaches adjacent to private lands, thus aiding in blatant trespass. There is a similar ethics regulation for guides that prohibits guide services on beaches/below high-water areas adjacent to areas where they are not permitted to operate.

Proposal:

12 AAC 75.230. GUIDE USE AREA REGISTRATION. (a) The department will register an applicant in a guide use area if the applicant meets the requirements of AS 08.54.750 and this section. For each guide use area for which a registered guide-outfitter is registering, the registered guide-outfitter shall submit the following information on a form provided by the department:

- (1) the applicant's registered guide-outfitter license number;
- (2) the guide use area for which the registered guide-outfitter is registering;
- (3) certification in the game management unit in which the registered guide-outfitter is applying;
- (4) a sworn statement by the applicant attesting to the required land use authorization;
- (5) a sworn statement by the applicant attesting to the ability to provide services on at least 5,000 contiguous acres of uplands in the guide use area requested;
- (6) ~~whether registration is for a single calendar year or multiple calendar years.~~

~~(b) Unless it is issued for multiple calendar years, a guide use area registration issued under AS 08.54.750 and this section expires on December 31 of each year. A registration for multiple calendar years expires on December 31 of the last year for which it is issued. To re-register, the registered guide-outfitter must again submit a complete application under (a) of this section.~~

(c) A registered guide-outfitter may register for a maximum of five calendar years ending on December 31, including the calendar year in which the registration becomes effective. A registration for multiple calendar years may be withdrawn or changed annually **if the GUA being withdrawn or changed has not been used in the that year. This includes attempting to get hunters drawn for limited entry drawings for that GUA, in which case the guide must have been registered for the GUA in the year of the December draw application period AND the year the hunt would have taken place. Both of these years will be considered used and may not be withdrawn. No refunds will be issued for the years left on a multiple year registration if it is withdrawn.** ~~with the withdrawal or change to take effect on or after January 1 of the next calendar year.~~

(d) In accordance with AS 08.54.750, a registration will be considered effective 30 days after the date the registration is submitted to the department, or 30 days after the date the application is considered complete, whichever is later.

(e) A registered guide-outfitter who is registered in three guide use areas may register for and conduct big game hunting services in a portion of one additional guide use area on federal land adjacent to a guide use area for which the registered guide-outfitter is already registered if the registered guide-outfitter meets the requirements of (a)(1) – (5) and (f) of this section, and submits

(1) the guide use area map that identifies the portion of the additional guide use area that is located on federal land and is adjacent to a guide use area for which the registered guide-outfitter is currently registered; and

(2) a letter from the federal landholder that states that the area would otherwise remain unused by a registered guide-outfitter because the boundaries do not coincide with boundaries of a federal big game guide concession or permit area.

(f) A registered guide-outfitter may not register for, or provide services within, a guide use area unless the applicant has written authorization by the landowner or appropriate representative in the form of a permit, registration or letter to provide big game hunting services on at least 5,000 contiguous acres of uplands in the guide use area.

~~(g) A registered guide-outfitter or master guide-outfitter who was unable to hunt a brown bear in game management unit 9 in the spring 2020 season may register for the 2021 spring brown bear season in game management unit 9, if~~

~~(1) the registered guide outfitter or master guide outfitter registers on a form provided by the department; (2) the registered guide outfitter or master guide outfitter provides either~~

~~(A) a current registration, valid as of April 10, 2020, for the same guide use area for which the registration is submitted; or~~

~~(B) copies of completed, signed, and dated hunt contracts for the 2020 spring bear season in game management unit 9 indicating that the registered guide outfitter or master guide outfitter had booked clients who were later unable to complete the contracted hunt and an attestation that the registered guide outfitter or master guide outfitter would have registered before the April 10, 2020 deadline; and~~

~~(3) the clients for whom the registered guide outfitter or master guide outfitter will provide services have not hunted brown bear in a guide use area within game management unit 9 since May 10, 2020.~~

(h) A registered guide-outfitter or master guide-outfitter must register for a minimum of three years in a guide use area at the time of registration.

12 AAC 75.260. REGISTERED GUIDE-OUTFITTER CONTRACT REQUIREMENTS

(d) A contracting registered or master guide who is signing the hunt contract, and who intends to apply a client for a drawing hunt permit for a hunt conducted under regulations required under AS 16.05, shall obtain a unique verification code for each guide use area in which a unique verification code is required from the department before entering an application for the client. Unique verification codes will only be issued to registered or master guides who are registered in a guide use area located in the hunt area the year the application is made and the years the permit is valid; **except a contracting guide may receive a code and apply a client in a new concession area in which the permit for the concession is authorized but not valid until the year of the hunt as long as the Concessionaire registers for the guide use area before hunting.** Unique verification codes are current until the associated guide use area registration expires or is withdrawn or amended. Unique verification codes may only be utilized by the contracting registered or master guide who is applying clients for a drawing hunt permit.

Who is likely benefit? All Licensees. This is largely a housekeeping proposal with one substantive change. That substantive change is to allow guides to change or withdraw a GUA that they have not used, at any time, rather than having that withdrawal or change wait until Jan 1 of the following year. The Jan 1 date is arbitrary and has caused a hardship for licensees that have had situations change after January 1 but need to make changes before hunting season. An example of this is if someone buys a new business or gets a new Federal Concession after Jan1. Some of these business sales involve hundreds of thousands of dollars and great financial hardship may be encountered if they are not allowed to operate simply because the deal closed after January 1 but well before any hunting seasons. The current regulation essentially makes them take a year of from guiding in those areas. It also makes clear that there will be no refunds for withdrawals. This has been the practice but was not in regulation so some licensees didn't know. It also changes the UVC language to allow guides to apply clients in a concession area where they WILL be authorized in the following year without needing to register the year of the application. This is necessary because Federal Permits are sometimes issued more than a year out and it would be impossible to register a GUA in an area where a guide is not yet authorized to guide, even though they have been issued a permit to

guide there in the coming years. We are also removing any reference to a single year registration and the covid specific regulations that applied to 2020 and 2021.

Who is likely to suffer? No one will suffer any more than they already have. The non-refund for withdrawals of GUA's could be seen as financial suffering for some but this has already been the practice. The fee is to register the GUA's, not for the use of the GUA.

What will happen if nothing is done? People will suffer the ramifications of not being able to guide in areas in which they are authorized by the land manager but not able to register a GUA simply because they got authorization after January 1 of the year they plan to hunt. Concessionaires would need to forgo a whole year of hunting drawing species in new Concessions because they didn't have authorization to operate in the area, therefore being unable to obtain a GUA registration that year. Even if there was enough land of a different type in the GUA to obtain a GUA, they would be forced to burn 1 of their 3 GUAs without operating simply to put people in for the drawings. There will also be confusion with reference to single year registrations and unnecessary covid-specific regs on the books.

Submitted By Aaron Bloomquist
Po box 871
Palmer Ak 99645

Helicopter use

12 AAC 75.XXX

Transporters or Guides of any level may not use a helicopter in any manner for guiding or transporting, or to aid in guiding or transporting, including transportation to, or from, the field of any unprocessed game or parts of game, any hunter or hunting gear, or any equipment. "Equipment" includes, but is not limited to vehicles, building materials, shelters, equipment for building runways, animal feed, furniture, etc; this paragraph does not apply to transportation of a hunter, hunting gear, or game during an emergency rescue operation in a life-threatening situation or to remove a wrecked aircraft from the field;

Justification: We have had a couple cases recently in which the Troopers would have like to prosecute helicopter use offenses but the DA has been reluctant. It always seemed clear to most of the industry that the below provision prohibiting the use of Helicopters for hunting was absolute. It seems that some are now interpreting it to allow for incidental helicopter use in the case of vehicles, cabins, and other equipment. This is not and has not ever been the intent of this Board.

"5 AAC 92.080. Unlawful methods of taking game; exceptions

The following methods of taking game are prohibited:

knowingly, or with reason to know, with the use of a helicopter in any manner, including transportation to, or from, the field of any unprocessed game or parts of game, any hunter or hunting gear, or any equipment used in the pursuit or retrieval of game; this paragraph does not apply to transportation of a hunter, hunting gear, or game during an emergency rescue operation in a life-threatening situation;"

Proposal: As per 08.54.720 and 08.54.790,

12 AAC 75.XXX Advertising and Representation

(a) A person without a current registered guide-outfitter, master guide outfitter, or transporter license may not advertise big game hunting services of any kind, or represent to be a big game hunting “guide”, “outfitter”, or “transporter” except;

- 1. employees, and advertising contractors of a registered or master guide-outfitter may advertise guided, outfitted, or transported big game hunting services, and**
- 2. employees, and advertising contractor of a licensed transporter may advertise transported big game hunting services.**
- 3. For the purposes of this section an “advertising contractor” of the licensee includes “Booking agent”, “Hunting Consultant”, “Hunt Planner” or similar person or entity that provides advertising and booking services associated with a BGCSB licensed profession.**
- 4. An advertising contractor must include the RGO, MGO or Transporter name (licensee name, or business name) OR licensee number of the licensee in any media advertising hunts for the licensee.**
- 5. An advertising contractor must have expressed, written consent from a licensee to provide advertising for that licensee.**
- 6. The advertising contractor may not contract for a hunt at any time. Contracting is a duty of a licensee under 08.54.790**

Who is likely benefit? All Licensees and customers. This activity is common but has been taking place in conflict with statute for many years. Complaints about Booking Agents and hunt Planners are very common but have not been enforced. Official complaints are rare because they are not licensed individuals and usually not associated exclusively with Alaska. This Regulation will clarify that is the duty of the Licensee to contract and advertise hunts, not the duty of an independent, unaffiliated agent. It will also force these unlicensed Big Game Commercial Services providers to work with a licensee(s) so there will be some accountability for bad actors.

Who is likely to suffer? Unscrupulous actors that operate on the fringes of the Big Game Hunting Industry will have a more difficult path. Reputable booking agents and licensees and advertisers will suffer minimally in that they will be required to identify the licensee they are working with. All booking agents may suffer to some small extent a loss of revenue because including the licensee’s name or license number in advertising may allow some customer to internet search the licensee and book directly, cutting the agent out of a commission.

What will happen if nothing is done? Accountability will continue to be difficult, if not impossible to attain in these support roles.

Referenced Statutes:

Sec. 08.54.720. UNLAWFUL ACTS. (a) It is unlawful for a

(9) person without a current registered guide-outfitter license to knowingly guide, advertise as a registered guide-outfitter, or represent to be a registered guide-outfitter, except as provided by AS 08.54.635;

(10) person without a current master guide-outfitter license to knowingly advertise as, or represent to be, a master guide-outfitter;

(11) person without a current registered guide-outfitter license to knowingly outfit a big game hunt, provide outfitting services, advertise as an outfitter of big game hunts, or represent to be an outfitter of big game hunts;

(12) person to knowingly provide transportation services to big game hunters without holding a current registered guide-outfitter license or transporter license;

(13) person without a current transporter license to knowingly advertise as, or represent to be, a transporter;

(14) class-A assistant guide or an assistant guide to knowingly contract to guide or outfit a hunt;

Sec. 08.54.790. DEFINITIONS. In this chapter

(9) "guide" means to provide, for compensation or with the intent or with an agreement to receive compensation, services, equipment, or facilities to a big game hunter in the field by a person who accompanies or is present with the big game hunter in the field either personally or through an assistant; in this paragraph, "services" includes

(A) contracting to guide or outfit big game hunts;

(B) stalking, pursuing, tracking, killing, or attempting to kill big game;

(C) packing, preparing, salvaging, or caring for meat, except that which is required to properly and safely

load the meat on the mode of transportation being used by a transporter;

(D) field preparation of trophies, including skinning and caping;

(E) selling, leasing, or renting goods when the transaction occurs in the field;

(F) using guiding or outfitting equipment, including spotting scopes and firearms, for the benefit of a hunter; and

(G) providing camping or hunting equipment or supplies that are already located in the field;

(10) "licensee" means a person to whom a license, other than a retired status license, has been issued under this chapter;

(11) “outfit” means to provide, for compensation or with the intent to receive compensation, services, supplies, or facilities, excluding the provision of accommodations by a person described in AS 08.54.785, to a big game hunter in the field, by a person who neither accompanies nor is present with the big game hunter in the field either personally or by an assistant;

(12) “transportation services” means the carriage for compensation of big game hunters, their equipment, or big game animals harvested by hunters to, from, or in the field; “transportation services” does not include the carriage by aircraft of big game hunters, their equipment, or big game animals harvested by hunters

(A) on nonstop flights between airports listed in the Alaska supplement to the Airmen’s Guide published by the Federal Aviation Administration; or

(B) by an air taxi operator or air carrier for which the carriage of big game hunters, their equipment, or big game animals harvested by hunters is only an incidental portion of its business; in this subparagraph, “incidental” means transportation provided to a big game hunter by an air taxi operator or air carrier who does not

(i) charge more than the usual tariff or charter rate for the carriage of big game hunters, their equipment, or big game animals harvested by hunters; or

(ii) advertise transportation services or big game hunting services to the public; in this subparagraph, “advertise” means soliciting big game hunters to be customers of an air taxi operator or air carrier for the purpose of providing air transportation to, from, or in the field through the use of print or electronic media, including advertising at trade shows, or the use of hunt broker services or other promotional services.

Appropriation Name (Ex)	(All)
Sub Unit	(All)
PL Task Code	GUI1

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)				Grand Total
	1000 - Personal Services	2000 - Travel	3000 - Services	4000 - Commodities	
1011 - Regular Compensation	126,644.25				126,644.25
1014 - Overtime	1,188.88				1,188.88
1023 - Leave Taken	25,740.76				25,740.76
1028 - Alaska Supplemental Benefit	9,413.40				9,413.40
1029 - Public Employee's Retirement System Defined Benefits	18,624.36				18,624.36
1030 - Public Employee's Retirement System Defined Contribution	4,397.85				4,397.85
1034 - Public Employee's Retirement System Defined Cont Health Reim	2,749.11				2,749.11
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	885.63				885.63
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	16,900.24				16,900.24
1039 - Unemployment Insurance	321.29				321.29
1040 - Group Health Insurance	39,033.53				39,033.53
1041 - Basic Life and Travel	37.87				37.87
1042 - Worker's Compensation Insurance	1,342.57				1,342.57
1047 - Leave Cash In Employer Charge	2,601.07				2,601.07
1048 - Terminal Leave Employer Charge	2,335.70				2,335.70
1053 - Medicare Tax	2,194.27				2,194.27
1077 - ASEA Legal Trust	150.01				150.01
1079 - ASEA Injury Leave Usage	18.03				18.03
1080 - SU Legal Trst	6.64				6.64
2007 - In-State Non-Employee Lodging			845.00		845.00
2008 - In-State Non-Employee Meals and Incidentals			480.00		480.00
2010 - In-State Non-Employee Non-Taxable Reimbursement			1,428.76		1,428.76
3045 - Postage				96.93	96.93
3046 - Advertising				997.04	997.04
3094 - Inter-Agency Hearing/Mediation				4,139.80	4,139.80
4002 - Business Supplies				2,016.44	2,016.44
1016 - Other Premium Pay	115.64				115.64
2000 - In-State Employee Airfare			1,212.31		1,212.31
2002 - In-State Employee Lodging			891.00		891.00
2003 - In-State Employee Meals and Incidentals			663.00		663.00
2009 - In-State Non-Employee Taxable Per Diem			112.00		112.00
3079 - Inter-Agency Conservation/Environmental				6,403.33	6,403.33
2036 - Cash Advance Fee			5.26		5.26
3088 - Inter-Agency Legal				7,660.96	7,660.96
2004 - In-State Empl Non-Reportable Reimburse / Mileage Pymt			281.90		281.90
3085 - Inter-Agency Mail				3,509.22	3,509.22
Grand Total	254,701.10	5,919.23	22,807.28	2,016.44	285,444.05

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Summary of All Professional Licensing
Schedule of Revenues and Expenditures

Big Game Commercial Services Board, Guide-Outfitters	FY 16	FY 17	Biennium	FY 18	FY 19	Biennium	FY 20	FY 21	Biennium	FY 22
Revenue										
Revenue from License Fees	\$ 1,057,847	\$ 485,669	\$ 1,543,516	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450	\$ 1,193,160
General Fund Received							\$ -	\$ -	\$ -	\$ 27,909
Allowable Third Party Reimbursements	-	225	225	-	-	-	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 1,057,847	\$ 485,894	\$ 1,543,741	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450	\$ 1,221,069
Expenditures										
Non Investigation Expenditures										
1000 - Personal Services	118,573	78,939	197,512	103,082	85,533	188,615	116,391	128,509	244,900	191,468
2000 - Travel	17,545	14,814	32,359	10,047	10,107	20,154	9,328	3,751	13,079	12,731
3000 - Services	49,702	24,199	73,901	35,454	28,371	63,825	50,200	23,671	73,871	20,872
4000 - Commodities	1,518	212	1,730	3,092	2,560	5,652	41	165	206	2,283
5000 - Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Non-Investigation Expenditures	187,338	118,164	305,502	151,675	126,571	278,246	175,960	156,096	332,056	227,354
Investigation Expenditures										
1000-Personal Services	124,462	127,020	251,482	118,456	146,016	264,472	150,184	148,053	298,237	165,989
2000 - Travel							1,099	-	1,099	-
3023 - Expert Witness								2,981	2,981	
3088 - Inter-Agency Legal	85,834	23,942	109,776	101,433	167,574	269,007	46,637	59,243	105,880	8,084
3094 - Inter-Agency Hearing/Mediation	21,387	5,318	26,705	7,138	69,542	76,680	20,485	38,084	58,569	4,140
3000 - Services other					1,524	1,524	1,730	612	2,342	3,969
4000 - Commodities					270	270	49	300	349	54
Total Investigation Expenditures	231,683	156,280	387,963	227,027	384,926	611,953	220,184	249,273	469,457	182,236
Total Direct Expenditures	419,021	274,444	693,465	378,702	511,497	890,199	396,144	405,369	801,513	409,590
Indirect Expenditures										
Internal Administrative Costs	59,545	51,116	110,661	69,514	65,321	134,835	70,156	59,162	129,318	66,247
Departmental Costs	43,045	46,041	89,086	48,099	47,629	95,728	39,754	37,509	77,263	48,863
Statewide Costs	15,685	23,522	39,207	24,759	24,123	48,882	35,119	37,959	73,078	44,929
Total Indirect Expenditures	118,275	120,679	238,954	142,372	137,073	279,445	145,029	134,630	279,659	160,039
TOTAL EXPENDITURES	\$ 537,296	\$ 395,123	\$ 932,419	\$ 521,074	\$ 648,570	\$ 1,169,644	\$ 541,173	\$ 539,999	\$ 1,081,172	\$ 569,629
Cumulative Surplus (Deficit)										
Beginning Cumulative Surplus (Deficit)	\$ (1,120,051)	\$ (599,500)		\$ (508,729)	\$ 92,957		\$ (150,523)	\$ 370,234		\$ 288,755
Annual Increase/(Decrease)	520,551	90,771		601,686	(243,480)		520,757	(81,479)		651,440
Ending Cumulative Surplus (Deficit)	\$ (599,500)	\$ (508,729)		\$ 92,957	(150,523)		\$ 370,234	\$ 288,755		940,195
										* No fee changes needed
Statistical Information										
Number of Licenses for Indirect calculation	1,770	1,574		1,730	1,467		1,624	1,446		1,635
Additional information:	<ul style="list-style-type: none"> • Fee analysis required if the cumulative is less than zero; fee analysis recommended when the cumulative is less than current year expenditures; no fee increases needed if cumulative is over the current year expenses * • Most recent fee change: New fee added FY19 • Annual license fee analysis will include consideration of other factors such as board and licensee input, potential investigation load, court cases, multiple license and fee types under one program, and program ch 									

Appropriation	(All)
Sub Unit	(All)
PL Task Code	GUI1

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)				Grand Total
	1000 - Personal Services	2000 - Travel	3000 - Services	4000 - Commodities	
1011 - Regular Compensation	180,307.24				180,307.24
1014 - Overtime	1,845.00				1,845.00
1016 - Other Premium Pay	386.38				386.38
1023 - Leave Taken	33,386.53				33,386.53
1028 - Alaska Supplemental Benefit	13,232.37				13,232.37
1029 - Public Employee's Retirement System Defined Benefits	27,346.74				27,346.74
1030 - Public Employee's Retirement System Defined Contribution	6,149.02				6,149.02
1034 - Public Employee's Retirement System Defined Cont Health Reim	3,791.73				3,791.73
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	1,239.09				1,239.09
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	23,588.67				23,588.67
1039 - Unemployment Insurance	321.29				321.29
1040 - Group Health Insurance	55,967.46				55,967.46
1041 - Basic Life and Travel	37.87				37.87
1042 - Worker's Compensation Insurance	1,578.28				1,578.28
1047 - Leave Cash In Employer Charge	4,310.84				4,310.84
1048 - Terminal Leave Employer Charge	2,924.79				2,924.79
1053 - Medicare Tax	3,080.54				3,080.54
1077 - ASEA Legal Trust	203.68				203.68
1079 - ASEA Injury Leave Usage	18.03				18.03
1080 - SU Legal Trst	12.12				12.12
1970 - Personal Services Transfer	(2,270.66)				(2,270.66)
2000 - In-State Employee Airfare			2,106.13		2,106.13
2001 - In-State Employee Surface Transportation			355.95		355.95
2002 - In-State Employee Lodging			1,937.40		1,937.40
2003 - In-State Employee Meals and Incidentals			1,200.55		1,200.55
2004 - In-State Empl Non-Reportable Reimburse / Mileage Pymt			281.90		281.90
2005 - In-State Non-Employee Airfare			541.90		541.90
2006 - In-State Non-Employee Surface Transportation			214.11		214.11
2007 - In-State Non-Employee Lodging			2,371.00		2,371.00
2008 - In-State Non-Employee Meals and Incidentals			2,001.95		2,001.95
2009 - In-State Non-Employee Taxable Per Diem			112.00		112.00
2010 - In-State Non-Employee Non-Taxable Reimbursement			1,598.41		1,598.41
2036 - Cash Advance Fee			9.32		9.32
3026 - Transcription/Record				3,649.65	3,649.65
3045 - Postage				348.07	348.07
3046 - Advertising				1,562.94	1,562.94
3057 - Structure, Infrastructure and Land - Rentals/Leases				2,400.00	2,400.00
3079 - Inter-Agency Conservation/Environmental				7,199.39	7,199.39
3085 - Inter-Agency Mail				5,350.69	5,350.69
3088 - Inter-Agency Legal				12,414.36	12,414.36
3094 - Inter-Agency Hearing/Mediation				4,139.80	4,139.80
4002 - Business Supplies				2,337.75	2,337.75
Grand Total	357,457.01	12,730.62	37,064.90	2,337.75	409,590.28

FY 2022 CBPL COST ALLOCATIONS

Name	Task Code	Direct Revenues	General Fund Received	3rd Party Reimbursement	Total Revenues	Direct Expense	Percentage of board licenses/total licensees:	Department certified transactions % by Fiscal Revenue \$	Indirect Expense (Total Non-PCN Allocated)	Percentage of program direct Personal Services:	Total Indirect Expenses	Total Expenses	2022 Annual Surplus (Deficit)	FY21 Direct Expense	FY21 Indirect Expenses	FY21 Total Expenses	
Acupuncture	ACU1	\$ 2,315	\$ 306	\$ -	\$ 2,621	\$ 3,921	\$ 3,232	\$ 762	\$ 3,994	1,205	\$ 5,199	\$ 9,120	\$ (6,499)	\$ 3,734	\$ 5,489	\$ 9,223	
Architects, Engineer	AEL1	\$ 957,475	\$ 17,581	\$ 1,375	\$ 976,431	\$ 284,522	230,294	\$ 3,783	234,077	70,096	304,173	588,695	387,736	282,663	254,030	536,693	
Athletic Trainers	ATH1	\$ 5,930	\$ 80	\$ -	\$ 6,010	\$ 1,044	1,673	\$ 598	2,271	314	2,585	3,629	2,381	8,349	4,381	12,730	
Audiology and Speech Pathologists	AUD1	\$ 69,567	\$ 1,536	\$ -	\$ 71,103	\$ 20,790	23,052	\$ 2,049	25,101	6,053	31,154	51,944	19,159	26,607	33,237	59,844	
Barbers & Hairdressers	BAH1	\$ 1,035,686	\$ 21,523	\$ -	\$ 1,057,209	\$ 320,315	212,856	\$ 4,805	217,661	84,847	302,508	622,823	434,386	281,634	257,801	539,435	
Behavior Analysts	BEV1	\$ 6,210	\$ 319	\$ -	\$ 6,529	\$ 5,855	2,580	\$ 854	3,434	1,256	4,690	10,545	(4,016)	4,966	5,106	10,072	
Chiropractors	CHI1	\$ 24,005	\$ 6,407	\$ -	\$ 30,412	\$ 147,678	10,803	\$ 2,175	12,978	25,257	38,235	185,913	(155,501)	137,019	45,115	182,134	
Collection Agencies	COA1	\$ 62,375	\$ 2,208	\$ -	\$ 64,583	\$ 31,054	22,287	\$ 1,439	23,726	8,706	32,432	63,486	1,097	33,147	29,527	62,674	
Concert Promoters	CPR1	\$ 3,250	\$ 1,836	\$ -	\$ 5,086	\$ 3,095	482	\$ 631	1,113	951	2,064	5,159	(73)	574	1,181	1,755	
Construction Contractors	CON1	\$ 912,525	\$ 20,197	\$ -	\$ 932,722	\$ 469,007	319,355	\$ 4,326	323,681	79,623	403,304	872,311	60,411	496,407	327,180	823,587	
Home Inspectors	HIN1	\$ 23,410	\$ 743	\$ -	\$ 24,153	\$ 9,583	3,686	\$ 1,136	4,822	2,930	7,752	17,335	6,818	6,676	6,036	12,712	
Dental	DEN1	\$ 138,195	\$ 275,253	\$ -	\$ 413,448	\$ 187,263	66,860	\$ 2,781	69,641	43,708	113,349	300,612	112,836	225,301	124,531	349,832	
Dietitians/Nutritionists	DTN1	\$ 21,365	\$ 401	\$ -	\$ 21,766	\$ 5,499	10,094	\$ 1,368	11,462	1,582	13,044	18,543	3,223	13,508	9,466	22,974	
Direct Entry Midwife	MID1	\$ 17,065	\$ 1,165	\$ -	\$ 18,230	\$ 18,245	1,333	\$ 816	2,149	4,591	6,740	24,985	(6,755)	22,687	5,555	28,242	
Dispensing Opticians	DOP1	\$ 9,220	\$ 23,308	\$ -	\$ 32,528	\$ 6,798	4,395	\$ 1,506	5,901	2,079	7,980	14,778	17,750	15,035	8,485	23,520	
Electrical Administrator	EAD1	\$ 184,943	\$ 3,000	\$ -	\$ 187,943	\$ 107,134	27,362	\$ 2,146	29,508	11,828	41,336	148,470	39,473	67,402	33,175	100,577	
Euthanasia Services	EUT1	\$ 1,500	\$ 6,151	\$ -	\$ 7,651	\$ 131	312	\$ 484	796	40	836	967	6,684	1,833	981	2,814	
Geologists	GEO1	\$ 240	\$ 100	\$ -	\$ 340	\$ 1,290	284	\$ 669	953	393	1,346	2,636	(2,296)	793	1,039	1,832	
Guardians/Conservators	GCO1	\$ 2,043	\$ 9,346	\$ -	\$ 11,389	\$ 3,421	454	\$ 286	740	1,053	1,793	5,214	6,175	637	919	1,556	
Guide-Outfitters	GUI1	\$ 1,193,160	\$ 27,909	\$ -	\$ 1,221,069	\$ 409,590	46,359	\$ 3,657	50,016	110,023	160,039	569,629	651,440	405,369	134,630	539,999	
Marine Pilots	MAR1	\$ 18,650	\$ 1,951	\$ -	\$ 20,601	\$ 38,881	4,140	\$ 1,153	5,293	7,693	12,986	51,867	(31,266)	51,354	18,279	69,633	
Foreign Pleasure Craft	FPC1	\$ 94,283	\$ 812	\$ -	\$ 95,095	\$ 10,424	-	\$ 854	854	3,201	4,055	14,479	80,616	9,368	3,707	13,075	
Marital & Family Therapy	MFT1	\$ 38,880	\$ 53,761	\$ -	\$ 92,641	\$ 23,651	4,026	\$ 1,582	5,608	6,745	12,353	36,004	56,637	37,587	14,725	52,312	
Massage Therapists	MAS1	\$ 400,630	\$ 230,859	\$ -	\$ 631,489	\$ 261,538	39,753	\$ 3,173	42,926	61,780	104,706	366,244	265,245	197,556	88,077	285,633	
Mechanical Administrator	MEC1	\$ 115,080	\$ 2,773	\$ -	\$ 117,853	\$ 121,729	17,410	\$ 1,809	19,219	10,932	30,151	151,880	(34,027)	56,147	23,772	79,919	
Medical	MED1	\$ 945,106	\$ 272,744	\$ -	\$ 1,217,850	\$ 907,475	234,179	\$ 4,603	238,782	226,402	465,184	1,372,659	(154,809)	899,162	569,260	1,468,422	
Mortuary Science	MOR1	\$ 7,105	\$ 581	\$ -	\$ 7,686	\$ 7,716	3,771	\$ 875	4,646	2,290	6,936	14,652	(6,966)	4,042	5,193	9,235	
Naturopaths	NAT1	\$ 83,690	\$ 110	\$ -	\$ 83,800	\$ 1,768	1,503	\$ 905	2,408	435	2,843	4,611	79,189	7,091	3,750	10,841	
Nurse Aides	NUA1	\$ 403,929	\$ 15,541	\$ -	\$ 419,470	\$ 293,537	104,287	\$ 2,714	107,001	61,265	168,266	461,803	(42,333)	226,749	146,755	373,504	
Nursing	NUR1	\$ 2,224,194	\$ 614,726	\$ 833	\$ 2,839,753	\$ 1,751,709	694,541	\$ 5,331	699,872	379,830	1,079,702	2,831,411	8,342	1,448,247	911,621	2,359,868	
Nursing Home Administrators	NHA1	\$ 3,100	\$ 14,064	\$ -	\$ 17,164	\$ 5,300	1,503	\$ 652	2,155	1,169	3,324	8,624	8,540	6,051	3,390	9,441	
Optometry	OPT1	\$ 25,770	\$ 100,227	\$ -	\$ 125,997	\$ 42,853	6,578	\$ 1,405	7,983	10,893	18,876	61,729	64,268	73,836	31,493	105,329	
Pawnbrokers	PAW1	\$ 2,155	\$ 722	\$ -	\$ 2,877	\$ 9,272	681	\$ 576	1,257	2,847	4,104	13,376	(10,499)	60	685	745	
Pharmacy	PHA1	\$ 444,975	\$ 29,810	\$ 1,650	\$ 476,435	\$ 434,595	185,494	\$ 4,633	190,127	116,727	306,854	741,449	(265,014)	432,923	320,184	753,107	
Physical/Occupational Therapy	PHY1	\$ 412,136	\$ 8,330	\$ -	\$ 420,466	\$ 109,867	61,784	\$ 3,581	65,365	32,838	98,203	208,070	212,396	134,328	92,146	226,474	
Prescription Drug Monitoring Program	PDMP	\$ 32,490	\$ 222	\$ -	\$ 32,712	\$ 12,968	-	\$ -	-	-	12,968	19,744	1,728	-	-	1,728	
Professional Counselors	PCO1	\$ 267,862	\$ 10,910	\$ -	\$ 278,772	\$ 148,004	33,288	\$ 3,105	36,393	43,011	79,404	227,408	51,364	154,477	77,160	231,637	
Psychology	PSY1	\$ 33,536	\$ 42,146	\$ -	\$ 75,682	\$ 85,474	11,484	\$ 2,373	13,857	22,301	36,158	121,632	(45,950)	67,981	32,539	100,520	
Public Accountancy	CPA1	\$ 646,145	\$ 17,196	\$ 720	\$ 664,061	\$ 230,968	52,711	\$ 1,830	54,541	67,792	122,333	353,301	310,760	212,245	102,906	315,151	
Real Estate	REC1	\$ 820,700	\$ 17,842	\$ -	\$ 838,542	\$ 270,986	115,175	\$ 2,361	117,536	70,253	187,789	458,775	379,767	261,752	170,261	432,013	
Real Estate Appraisers	APR1	\$ 62,165	\$ 9,845	\$ 3,600	\$ 75,610	\$ 132,111	11,058	\$ 2,239	13,297	37,386	50,683	182,794	(107,184)	104,618	36,203	140,821	
Social Workers	CSW1	\$ 326,730	\$ 49,705	\$ -	\$ 376,435	\$ 180,156	33,316	\$ 3,101	36,417	47,862	84,279	264,435	112,000	197,763	74,517	272,280	
Storage Tank Workers	UST1	\$ 6,790	\$ 874	\$ -	\$ 7,664	\$ 1,786	724	\$ 724	2,510	3,444	5,954	17,196	(9,532)	5,406	3,472	8,878	
Veterinary	VET1	\$ 69,880	\$ 19,480	\$ -	\$ 89,360	\$ 123,779	23,109	\$ 2,348	25,457	37,343	62,800	186,579	(97,219)	138,572	70,255	208,827	
No longer existent board/commission (ie Athletic)																	
Totals All Boards		\$ 12,156,460	\$ 1,934,600	\$ 8,178	\$ 14,099,238	\$ 7,252,238	\$ 2,629,330	\$ 88,198	\$ 2,717,528	\$ 1,710,974	\$ 4,428,502	\$ 11,680,740	\$ 2,418,498	\$ 6,763,380	\$ 4,088,214	\$ 10,851,594	

ABL & Corporations	080801005	\$ 7,124,804	\$ -	\$ -	\$ 7,124,804	\$ 1,405,967	\$ 138,033	\$ 8,723	\$ 146,756	\$ 158,895	\$ 305,651	\$ 1,711,618				
Fines & Forfeit GF		75,306			75,306											
Revenue Transfer In (Carry Forward Net) CFWD		9,356,591			9,356,591											
Reimbursable Service Agreements AR 080801007		-			-											
RSA 0822041- DHSS Nurse Aide Program		145,000			145,000	145,000										145,000
RSA 0822011- DHSS PFS- DOA BJA PDMP		116,799			116,799	116,799										116,799
RSA 0822010- DHSS EPI PDMP		336,469			336,469	336,469										336,469
RSA 0822012 Child Support Assistance		985			985	985										985
RSA 0822009- DHSS PFS- PDMP		89,402			89,402	89,402										89,402
RSA 0822238- Emergency Medical Licenses		80,000			80,000	80,000										80,000
Interagency clearing		916			916	916										916
Real Estate Recovery Fund ZSU1		101,260			101,260	43,243										43,243
DWAD - Emergency Authorizations		350			350	-										-
RSA 0822010- DHSS EPI PDMP Third Par 080801108				2,533	2,533	2,533										2,533
Total CBPL		\$ 29,584,342	\$ 1,934,600	\$ 10,711	\$ 31,529,653	\$ 9,473,551	\$ 2,767,363	\$ 96,921	\$ 2,864,284	\$ 1,869,869	\$ 4,734,153	\$ 14,207,704				

DIVISION INDIRECT EXPENSES	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:			
Business Supplies	28,432	24,275	4,157
Office Equipment	46,620	43,685	2,935
State Vehicles	4,060	3,695	365
Storage and Archives	12,685	12,356	329
Legal Support	51,845	51,845	-
Central Mail Services Postage	38,648	19,602	19,046
Software Licensing and Maintenance	96,529	90,358	6,171
Division Administrative Expenses - all other	192,266	192,266	-
Division allocated by percentage of direct personal services:	471,085	438,082	33,003
Percentage of board licenses/total licensees:			
Investigations indirect Personal Services	420,043	398,051	21,992
Division Administration Personal Services	1,831,020	1,761,446	69,574
Division allocated by percentage of board licenses/total licensees:	2,251,063	2,159,497	91,566
Total Division Indirect Expenses	2,722,148	2,597,579	124,569
DEPARTMENT INDIRECT EXPENSES	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:			
Commissioner's Office	168,220	153,080	15,140
Administrative Services - Director's Office	59,823	54,439	5,384
Administrative Services - Human Resources	93,556	85,136	8,420
Administrative Services - Fiscal	89,898	81,807	8,091
Administrative Services - Budget	61,186	55,679	5,507
Administrative Services - Information Technology	122,146	111,153	10,993
Administrative Services - Information Technology - Network & Database	25,235	22,964	2,271
Administrative Services - Mail	10,900	9,919	981
Administrative Services - Facilities - Maintenance	-	-	-
Department allocated by percentage of direct personal services:	630,964	574,177	56,787
Percentage of board licenses/total licensees:			
Department administrative services support: Fiscal, IT, Procurement	516,300	469,833	46,467
Receiving transaction % by Personal Services:			
Department certified transactions % by Fiscal Revenue \$	96,921	88,198	8,723
Total DEPARTMENT INDIRECT EXPENSES	1,244,185	1,132,208	111,977
STATEWIDE INDIRECT EXPENSES	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:			
Accounting and Payroll Systems	54,521	49,614	4,907
State Owned Building Rental (Building Leases)	354,120	322,249	31,871
State OIT Server Hosting & Storage	9,785	8,904	881
State OIT SQL	22,402	20,386	2,016
State Software Licensing	-	-	-
Human Resources	52,542	47,813	4,729
IT Non-Telecommunications (Core Cost)	241,355	219,633	21,722
IT Telecommunications	29,452	26,801	2,651
Risk Management	3,643	3,315	328
Statewide allocated by percentage of direct personal services:	767,820	698,715	69,105
FY22 TOTALS BY METHODOLOGY	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:	1,869,869	1,710,974	158,895
Percentage of board licenses/total licensees:	2,767,363	2,629,330	138,033
Receiving transaction % by Personal Services:	96,921	88,198	8,723
Grand Total	4,734,153	4,428,502	305,651

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Summary of All Professional Licensing
Schedule of Revenues and Expenditures

Big Game Commercial Services Board, Guide-Outfitters	FY 16	FY 17	Biennium	FY 18	FY 19	Biennium	FY 20	FY 21	Biennium	FY 22	FY 23 1st QTR
	Revenue										
Revenue from License Fees	\$ 1,057,847	\$ 485,669	\$ 1,543,516	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450	\$ 1,193,160	\$ 80,570
General Fund Received								\$ -	\$ -	\$ 27,909	\$ -
Allowable Third Party Reimbursements	-	225	225	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 1,057,847	\$ 485,894	\$ 1,543,741	\$ 1,122,760	\$ 405,090	\$ 1,527,850	\$ 1,061,930	\$ 458,520	\$ 1,520,450	\$ 1,221,069	\$ 80,570
Expenditures											
Non Investigation Expenditures											
1000 - Personal Services	118,573	78,939	197,512	103,082	85,533	188,615	116,391	128,509	244,900	191,468	25,506
2000 - Travel	17,545	14,814	32,359	10,047	10,107	20,154	9,328	3,751	13,079	12,731	-
3000 - Services	49,702	24,199	73,901	35,454	28,371	63,825	50,200	23,671	73,871	20,872	118
4000 - Commodities	1,518	212	1,730	3,092	2,560	5,652	41	165	206	2,283	-
5000 - Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Non-Investigation Expenditures	187,338	118,164	305,502	151,675	126,571	278,246	175,960	156,096	332,056	227,354	25,624
Investigation Expenditures											
1000-Personal Services	124,462	127,020	251,482	118,456	146,016	264,472	150,184	148,053	298,237	165,989	36,248
2000 - Travel	-	-	-	-	-	-	1,099	-	1,099	-	-
3023 - Expert Witness	-	-	-	-	-	-	-	2,981	2,981	-	-
3088 - Inter-Agency Legal	85,834	23,942	109,776	101,433	167,574	269,007	46,637	59,243	105,880	8,084	-
3094 - Inter-Agency Hearing/Mediation	21,387	5,318	26,705	7,138	69,542	76,680	20,485	38,084	58,569	4,140	-
3000 - Services other	-	-	-	-	1,524	1,524	1,730	612	2,342	3,969	-
4000 - Commodities	-	-	-	-	270	270	49	300	349	54	-
Total Investigation Expenditures	231,683	156,280	387,963	227,027	384,926	611,953	220,184	249,273	469,457	182,236	36,248
Total Direct Expenditures	419,021	274,444	693,465	378,702	511,497	890,199	396,144	405,369	801,513	409,590	61,872
Indirect Expenditures											
Internal Administrative Costs	59,545	51,116	110,661	69,514	65,321	134,835	70,156	59,162	129,318	66,247	16,562
Departmental Costs	43,045	46,041	89,086	48,099	47,629	95,728	39,754	37,509	77,263	48,863	12,216
Statewide Costs	15,685	23,522	39,207	24,759	24,123	48,882	35,119	37,959	73,078	44,929	11,232
Total Indirect Expenditures	118,275	120,679	238,954	142,372	137,073	279,445	145,029	134,630	279,659	160,039	40,010
TOTAL EXPENDITURES	\$ 537,296	\$ 395,123	\$ 932,419	\$ 521,074	\$ 648,570	\$ 1,169,644	\$ 541,173	\$ 539,999	\$ 1,081,172	\$ 569,629	\$ 101,882
Cumulative Surplus (Deficit)											
Beginning Cumulative Surplus (Deficit)	\$ (1,120,051)	\$ (599,500)		\$ (508,729)	\$ 92,957		\$ (150,523)	\$ 370,234		\$ 288,755	\$ 940,195
Annual Increase/(Decrease)	520,551	90,771		601,686	(243,480)		520,757	(81,479)		651,440	(21,312)
Ending Cumulative Surplus (Deficit)	\$ (599,500)	\$ (508,729)		\$ 92,957	(150,523)		\$ 370,234	\$ 288,755		\$ 940,195	\$ 918,883
Statistical Information											
Number of Licenses for Indirect calculation	1,770	1,574		1,730	1,467		1,624	1,446		1,635	
Additional information:	<ul style="list-style-type: none"> • Fee analysis required if the cumulative is less than zero; fee analysis recommended when the cumulative is less than current year expenditures; no fee increases needed if cumulative is over the current year expenses * • Most recent fee change: New fee added FY19 • Annual license fee analysis will include consideration of other factors such as board and licensee input, potential investigation load, court cases, multiple license and fee types under one program, and program c 										

Appropriation Name (Ex)	(All)
Sub Unit	(All)
PL Task Code	GUI1

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)		Grand Total
	1000 - Personal Services	3000 - Services	
1011 - Regular Compensation	32,959.29		32,959.29
1014 - Overtime	44.99		44.99
1023 - Leave Taken	6,412.82		6,412.82
1028 - Alaska Supplemental Benefit	2,418.38		2,418.38
1029 - Public Employee's Retirement System Defined Benefits	4,629.31		4,629.31
1030 - Public Employee's Retirement System Defined Contribution	1,099.41		1,099.41
1034 - Public Employee's Retirement System Defined Cont Health Reim	685.32		685.32
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	228.14		228.14
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	3,128.99		3,128.99
1040 - Group Health Insurance	7,681.09		7,681.09
1042 - Worker's Compensation Insurance	316.01		316.01
1047 - Leave Cash In Employer Charge	1,381.83		1,381.83
1048 - Terminal Leave Employer Charge	157.40		157.40
1053 - Medicare Tax	561.91		561.91
1077 - ASEA Legal Trust	30.71		30.71
1079 - ASEA Injury Leave Usage	15.50		15.50
1080 - SU Legal Trst	3.12		3.12
3046 - Advertising		118.02	118.02
Grand Total	61,754.22	118.02	61,872.24



PROBATION REPORT

DATE: November 14, 2022

TO: Alaska Big Game Commercial Services Board

THROUGH: Jennifer Summers, Senior Investigator DocuSigned by: *J Summers*

FROM: Katrina Eldred, Probation Monitor DocuSigned by: *Katrina Eldred*

SUBJECT: Probation Report for the December 5, 2022 Meeting D63A12B86C91483...

The following is a complete list of individuals on probation for this Board. All individuals are in compliance with their agreements except as noted below. There are currently **twelve (12)** licenses on probation as of the date of this document. Since the last probation report, **two (2)** licenses were released from probation. All personnel are in compliance except as noted below.

<u>Name</u>	<u>Case Number</u>	<u>Start of Probation</u>	<u>End of Probation</u>
Malone, Paul	2019-000173	08/12/2020	08/12/2023
Cavner, Preston	2020-000741	07/22/2020	09/21/2022
*Walker, John	2020-001047	07/22/2020	Suspended
Augustine, Ryan	2021-000252	03/24/2021	03/24/2023
Hyce, Richard	2021-000253	03/24/2021	03/24/2023
Roberts, Clayton	2021-000255	03/24/2021	03/24/2024
Cates, Jerry	2021-000282	03/19/2020	03/19/2023
Burns, Bradford	2021-000278	03/24/2021	03/24/2023
Butler, Creig	2021-000646	07/27/2021	07/27/2023
Whitehead, Kurt	2022-000321	03/30/2022	03/30/2023
Hedlund, Thomas	2022-000322	03/30/2022	03/30/2023
**Pierce, Ernest	2022-000323	TBD	TBD

RELEASE FROM PROBATION:

<u>Name</u>	<u>Case Number</u>	<u>Start of Probation</u>	<u>Release Date</u>	<u>Status</u>
Kruse, Jeff	2020-000734	07/22/2020	08/18/2022	
Colpo, Michael	2020-000719	07/22/2020	07/22/2022	

NOTES:

- *Walker, John: Mr. Walker's OAH Decision was adopted on July 22, 2020 and stipulated a one-year probation and a \$4,000 fine with \$2,000 suspended due by January 22, 2021. Mr. Walker became non-compliant in January of 2021 when he failed to pay the civil fine in full by the due date. The Division made numerous attempts to contact Mr. Walker. All attempts have resulted in no contact with Mr. Walker. Mr. Walker's license was suspended on July 23, 2021, and the full fine was invoked due to non-compliance with his Consent Agreement. The Notice of Suspension was successfully served by the Alaska State Troopers on January 7, 2022. During service, Mr. Walker reported that he does not intend to guide in the future. The Division has been in communication with the Alaska State Troopers to serve Mr. Walker with a voluntary surrender of license.
- **Pierce, Ernest Mr. Pierce's Consent Agreement was adopted on March 30, 2022 and stipulated a one-year probation and a \$5,000 fine with \$5,000 suspended due by September 26, 2022. Per AS 08.54.605(a)(1)(A)(ii), Mr. Pierce is not eligible to renew his license until October 11, 2022. His one (1) year probation will begin effective the date of his license renewal. At the time of this report, the Division has not received an application for renewal from Mr. Pierce.



MEMORANDUM

DATE: November 21, 2022
 TO: Big Game Commercial Services Boards
 THRU: Greg Francois, Chief Investigator 
 FROM: Lee Strout, Investigator 
 RE: Investigative Report for the December 05, 2022 Meeting

The following information was compiled as an investigative report to the Board for the period of August 17, 2022 thru November 21, 2022; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

OPEN - 53

<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
ASSISTANT GUIDE			
2022-000830	License application problem	Intake	08/31/2022
2021-000314	Unlicensed practice or activity	Complaint	04/14/2021
2021-000759	License application problem	Complaint	09/22/2021
2021-001302	License application problem	Complaint	02/28/2022
2021-001101	Criminal action - conviction	Investigation	12/02/2021
2022-000772	Criminal action - conviction	Investigation	08/23/2022
2022-000998	Criminal action - conviction	Investigation	10/11/2022

GUIDE-OUTFITTER

2022-000906	Violation of licensing regulation	Intake	09/22/2022
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2020-001017	Violation of licensing regulation	Complaint	11/24/2020
2021-000405	Criminal action - no conviction	Complaint	06/17/2021
2021-000680	Violation of licensing regulation	Complaint	08/10/2021
2021-000706	Violation of licensing regulation	Complaint	08/12/2021
2021-000712	Violation of licensing regulation	Complaint	08/12/2021
2021-000873	Violation of licensing regulation	Complaint	09/22/2021
2021-001029	Criminal action - no conviction	Complaint	12/01/2021
2022-000176	Breach of fiduciary duty	Complaint	03/09/2022
2022-000222	Criminal action - no conviction	Complaint	04/04/2022
2022-000244	Criminal action - conviction	Complaint	03/15/2022
2022-000406	Criminal action - no conviction	Complaint	05/03/2022
2022-000407	Criminal action - conviction	Complaint	05/03/2022
2022-000686	Criminal action - conviction	Complaint	07/20/2022
2022-000799	Violation of licensing regulation	Complaint	08/30/2022
2021-000624	Criminal action - no conviction	Monitor	
2020-000051	Criminal action - conviction	Investigation	05/16/2022
2021-000315	Breach of fiduciary duty	Investigation	12/15/2021
2021-000968	Criminal action - conviction	Investigation	07/27/2022
2021-001082	Criminal action - no conviction	Investigation	05/16/2022
2022-000192	Violation of licensing regulation	Investigation	04/11/2022
2022-000705	Criminal action - conviction	Investigation	08/02/2022
2022-001062	Criminal action - conviction	Investigation	11/03/2022

MASTER GUIDE-OUTFITTER

2022-001050	Violation of licensing regulation	Intake	10/25/2022
2020-000135	Breach of fiduciary duty	Complaint	03/04/2020
2021-000623	Criminal action - no conviction	Complaint	07/21/2021
2022-000099	Violation of licensing regulation	Complaint	03/22/2022
2022-000100	Criminal action - no conviction	Complaint	01/31/2022
2022-000160	Breach of fiduciary duty	Complaint	03/07/2022
2022-000576	Violation of licensing regulation	Complaint	07/06/2022

2022-000577	Criminal action - no conviction	Complaint	06/16/2022
2022-000615	Criminal action - conviction	Complaint	06/29/2022
2022-000179	Violation of licensing regulation	Monitor	
2021-000627	Criminal action - no conviction	Investigation	09/26/2022
2022-000210	Violation of licensing regulation	Investigation	10/06/2022
2022-000248	Criminal action - no conviction	Investigation	07/18/2022

TRANSPORTER

2020-000924	Violation of licensing regulation	Complaint	10/01/2020
2022-000170	Criminal action - no conviction	Complaint	03/07/2022
2022-000345	Breach of fiduciary duty	Complaint	05/03/2022
2022-000441	Criminal action - no conviction	Complaint	06/14/2022
2022-000442	Criminal action - no conviction	Complaint	06/22/2022
2022-000443	Criminal action - no conviction	Complaint	06/14/2022
2022-000444	Criminal action - no conviction	Complaint	06/22/2022
2019-000483	Criminal action - no conviction	Investigation	04/06/2022
2019-000589	Falsified application	Investigation	04/06/2022
2020-000486	Violation of licensing regulation	Investigation	05/26/2020

Closed - 19

<u>Case #</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>
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ASSISTANT GUIDE

2022-000630	Criminal action - conviction	Closed-Intake	08/18/2022	Incomplete Complaint
2022-000776	License application problem	Closed-Intake	08/18/2022	Review Complete
2022-000855	License application problem	Closed-Intake	09/07/2022	Review Complete
2021-000828	License application problem	Closed-Complaint	10/06/2022	Application Denied
2018-001136	Unlicensed practice or activity	Closed-Investigation	09/27/2022	License Lapsed - Flagged Do Not Renew
2022-000264	License application problem	Closed-Investigation	08/25/2022	Advisement Letter
2022-000311	Criminal action - conviction	Closed-Investigation	08/18/2022	License Action

CLASS A ASSISTANT GUIDE

2022-000778	License application problem	Closed-Intake	08/18/2022	Review Complete
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GUIDE-OUTFITTER

2022-000654	Violation of licensing regulation	Closed-Intake	08/18/2022	Incomplete Complaint
2021-000223	Fraud or misrepresentation	Closed-Complaint	09/27/2022	No Action - No Violation
2021-001242	Violation of licensing regulation	Closed-Complaint	10/06/2022	No Action - No Violation
2021-000898	Violation of licensing regulation	Closed-Investigation	08/18/2022	License Action
2021-001046	Violation of licensing regulation	Closed-Investigation	08/18/2022	License Action
2022-000090	Falsified application	Closed-Investigation	08/18/2022	License Action
2022-000286	Violation of licensing regulation	Closed-Investigation	08/18/2022	License Action
2022-000426	Criminal action - conviction	Closed-Investigation	08/18/2022	License Action

MASTER GUIDE-OUTFITTER

2021-000012	Violation of licensing regulation	Closed-Investigation	08/18/2022	License Action
2022-000645	Violation of licensing regulation	Intake	08/18/2022	Incomplete Complaint

TRANSPORTER

2022-000168	License application problem	Closed-Complaint	10/20/2022	Review Complete
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END OF REPORT

EXECUTIVE SESSION MOTION

I, _____, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing _____

Board staff member(s) _____ to remain during the session.

Off record: _____

On record: _____

Authority: AS 44.62.310(c), Government meetings public

The following subjects may be considered in executive session:

- matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
- **subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;**
- **matters which by law, municipal charter, or ordinance are required to be confidential;**
- matters involving consideration of government records that by law are not subject to public disclosure.

Roster

Big Game Commercial Services Board

NAME	APPOINTED	REAPPOINTED	EXPIRES
Bloomquist, Aaron (Copper Center) Licensed Registered Guides-Outfitters	03/01/2021		03/01/2025
Boniek, Martin (Glennallen) Licensed Transporters	03/01/2021		03/01/2025
Buist, Peter (Fairbanks) Public	05/21/2019	03/01/2021	03/01/2025
Bunch, Jason (Kodiak) Licensed Registered Guides-Outfitters	03/02/2018	03/01/2019	03/01/2023
Burnett, Jerry (Juneau) Designated Game Board Member/Restricted	01/21/2021		03/01/2024
Flores, Michael (Soldotna) Licensed Transporters	05/11/2020		03/01/2023
Kunder, Larry (Anchorage) Public	05/25/2022		03/01/2026
Nordlum, Clay (Kotzebue) Private Landholders/Restricted	06/25/2021	03/01/2022	03/01/2026
Vacant () Private Landholders/Restricted			03/01/2024



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing
Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST
Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMlYMTNlS3FLakhsRGFtUjMyQT09>

Call in: (669)900-6833

Meeting ID: 840 5247 3024

Passcode: 429717

TENTATIVE MEETING AGENDA (DAY 1) **December 5, 2022**

Agenda

- 1. 9:00am - Roll Call/ Call to Order**
- 2. 9:05am - Review Agenda**
- 3. 9:10am - Ethics Review**
- 4. 9:15am - Review/Approve Meeting Minutes**
 - A. August 16, 2022**
- 5. 9:20am - Pending Regulatory Proposals**
 - A. Supervision and Participation**
- 6. 9:30am - New Proposals Overview FOR Public Comment**
 - A. Supervision and Participation**
 - B. Guides and Transporters - Boat and Plane Identification**
 - C. Marine Transporter - Vessel and Captain Requirements**
 - D. Marine Transporter - Client Land Use Requirements**
 - E. GUA Registration and RGO Contract Requirements**
 - F. Helicopter Use**
 - G. Booking Agents and Hunt Planners**
 - H. Transporter Report Revision**
- 7. 10:15am - Break**
- 8. 10:30am - State and Federal Agency Updates**
 - A. Department of Fish & Game**
 - B. United States Coast Guard**
 - C. Department of Natural Resources**
 - D. Bureau of Land Management**

- E. Mental Health Trust**
- F. United States Forest Service**
- G. Arctic National Wildlife Refuge**
- H. Board of Game**
- I. Alaska Wildlife Troopers**
- 9. 12:30pm - Lunch Break**
- 10. 1:30pm - Division Update**
 - A. End of FY22 and Current Fiscal Report**
 - i. 3rd/4th Quarter Fiscal Report (FY22)**
 - ii. 1st Quarter Fiscal Report (FY23)**
- 11. 2:00pm - Investigations Unit**
 - A. Probation Monitor Report**
 - B. Investigative report**
 - C. Executive Session**
- 12. 4:30pm – Recess**

DRAFT



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing

Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST

Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMTIYMTNIS3FLakhsRGftUjMyQT09>

Call in: (669)900-6833

Meeting ID: 840 5247 3024

Passcode: 429717

TENTATIVE MEETING AGENDA (DAY 2)

December 6, 2022

- 13. 9:00am - Roll Call**
- 14. 9:05am - Review Agenda**
- 15. 9:10am - Summary/Motions (from Executive Session)**
- 16. 10:10am - Public Comment**
- 17. 11:00am - Break**
- 18. 11:15am - Subcommittee Updates/Formation of New Committees**
 - A. Exams - Jason Bunch**
 - B. Transporters - Mike Flores**
 - C. Concession Program - Jason Bunch**
 - i. Motion to Approve Committee Member**
 - D. Partnerships - Aaron Bloomquist**
- 19. 12:00pm - Lunch**
- 20. 1:00pm - USCG Vessel Inspector Presentation**
- 21. 1:30pm - Regulation Proposals**
- 22. 2:45pm - Break**
- 23. 3:00pm - Regulation Proposals (continued)**
- 24. 3:30pm - Public Comment**
- 25. 4:30pm – Recess**



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing

Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST

Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMtIYMTNIS3FLakhsRGftUjMyQT09>

Call in: (669)900-6833

Meeting ID: 840 5247 3024

Passcode: 429717

TENTATIVE MEETING AGENDA (DAY 3)

December 7, 2022

- 26. 9:00am - Roll Call**
- 27. 9:05am - Review Agenda**
- 28. 9:15am - Public Comment**
- 29. 9:45am - Break**
- 30. 10:00am - Position Statement(s)**
- 31. 10:30am - Application Review (tabled applications/"YES" answers)**
- 32. 12:00pm - Lunch Break**
- 33. 1:00pm - Approve/Amend Regulation Proposals and/or Projects**
- 34. 1:30pm - Staff Update**
- 35. 1:45pm - Board Business**
 - A. Old Business**
 - i. Alaska Wood Bison Planning Team**
 - B. New Business**
 - i. Helicopter Use**
- 36. 2:45pm - Administrative Business**
 - A. Set Next Fall Meeting Date/Board Travel**
 - B. Task List**
- 37. 3:00pm - Adjourn**

State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing Big Game
Commercial Services Board



Public Comment

the board can also accept and attend or
conduct and conduct the business of
conduct the business of the board
and the board shall keep track of the
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State of Alaska
Department of Commerce, Community &
Economic Development Division of Corporations,
Business, and Professional Licensing Big Game
Commercial Services Board



Public Comment

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Roster

Big Game Commercial Services Board

NAME	APPOINTED	REAPPOINTED	EXPIRES
Bloomquist, Aaron (Copper Center) Licensed Registered Guides-Outfitters	03/01/2021		03/01/2025
Boniek, Martin (Glennallen) Licensed Transporters	03/01/2021		03/01/2025
Buist, Peter (Fairbanks) Public	05/21/2019	03/01/2021	03/01/2025
Bunch, Jason (Kodiak) Licensed Registered Guides-Outfitters	03/02/2018	03/01/2019	03/01/2023
Burnett, Jerry (Juneau) Designated Game Board Member/Restricted	01/21/2021		03/01/2024
Flores, Michael (Soldotna) Licensed Transporters	05/11/2020		03/01/2023
Kunder, Larry (Anchorage) Public	05/25/2022		03/01/2026
Nordlum, Clay (Kotzebue) Private Landholders/Restricted	06/25/2021	03/01/2022	03/01/2026
Vacant () Private Landholders/Restricted			03/01/2024



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing
Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST
Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMlYMTNlS3FLakhsRGFtUjMyQT09>

Call in: (669)900-6833

Meeting ID: 840 5247 3024

Passcode: 429717

TENTATIVE MEETING AGENDA (DAY 1) **December 5, 2022**

Agenda

- 1. 9:00am - Roll Call/ Call to Order**
- 2. 9:05am - Review Agenda**
- 3. 9:10am - Ethics Review**
- 4. 9:15am - Review/Approve Meeting Minutes**
 - A. August 16, 2022**
- 5. 9:20am - Pending Regulatory Proposals**
 - A. Supervision and Participation**
- 6. 9:30am - New Proposals Overview FOR Public Comment**
 - A. Supervision and Participation**
 - B. Guides and Transporters - Boat and Plane Identification**
 - C. Marine Transporter - Vessel and Captain Requirements**
 - D. Marine Transporter - Client Land Use Requirements**
 - E. GUA Registration and RGO Contract Requirements**
 - F. Helicopter Use**
 - G. Booking Agents and Hunt Planners**
 - H. Transporter Report Revision**
- 7. 10:15am - Break**
- 8. 10:30am - State and Federal Agency Updates**
 - A. Department of Fish & Game**
 - B. United States Coast Guard**
 - C. Department of Natural Resources**
 - D. Bureau of Land Management**

- E. Mental Health Trust**
- F. United States Forest Service**
- G. Arctic National Wildlife Refuge**
- H. Board of Game**
- I. Alaska Wildlife Troopers**
- 9. 12:30pm - Lunch Break**
- 10. 1:30pm - Division Update**
 - A. End of FY22 and Current Fiscal Report**
 - i. 3rd/4th Quarter Fiscal Report (FY22)**
 - ii. 1st Quarter Fiscal Report (FY23)**
- 11. 2:00pm - Investigations Unit**
 - A. Probation Monitor Report**
 - B. Investigative report**
 - C. Executive Session**
- 12. 4:30pm – Recess**

DRAFT



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing

Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST

Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMtYMTNlS3FLakhsRGftUjMyQT09>

Call in: (669)900-6833

Meeting ID: 840 5247 3024

Passcode: 429717

TENTATIVE MEETING AGENDA (DAY 2)

December 6, 2022

- 13. 9:00am - Roll Call**
- 14. 9:05am - Review Agenda**
- 15. 9:10am - Summary/Motions (from Executive Session)**
- 16. 10:10am - Public Comment**
- 17. 11:00am - Break**
- 18. 11:15am - Subcommittee Updates/Formation of New Committees**
 - A. Exams - Jason Bunch**
 - B. Transporters - Mike Flores**
 - C. Concession Program - Jason Bunch**
 - i. Motion to Approve Committee Member**
 - D. Partnerships - Aaron Bloomquist**
- 19. 12:00pm - Lunch**
- 20. 1:00pm - USCG Vessel Inspector Presentation**
- 21. 1:30pm - Regulation Proposals**
- 22. 2:45pm - Break**
- 23. 3:00pm - Regulation Proposals (continued)**
- 24. 3:30pm - Public Comment**
- 25. 4:30pm – Recess**



Big Game Commercial Services Board - Winter meeting

Alaska Division of Corporations, Business and Professional Licensing

Dec 5, 2022 at 9:00 AM AKST to Dec 7, 2022 at 5:00 PM AKST

Online (Zoom)

Meeting Details:

<https://us02web.zoom.us/j/84052473024?pwd=NURTMTIYMTNIS3FLakhsRGFtUjMyQT09>

Call in: (669)900-6833

Meeting ID: 840 5247 3024

Passcode: 429717

TENTATIVE MEETING AGENDA (DAY 3)

December 7, 2022

- 26. 9:00am - Roll Call**
- 27. 9:05am - Review Agenda**
- 28. 9:15am - Public Comment**
- 29. 9:45am - Break**
- 30. 10:00am - Position Statement(s)**
- 31. 10:30am - Application Review (tabled applications/"YES" answers)**
- 32. 12:00pm - Lunch Break**
- 33. 1:00pm - Approve/Amend Regulation Proposals and/or Projects**
- 34. 1:30pm - Staff Update**
- 35. 1:45pm - Board Business**
 - A. Old Business**
 - i. Alaska Wood Bison Planning Team**
 - B. New Business**
 - i. Helicopter Use**
- 36. 2:45pm - Administrative Business**
 - A. Set Next Fall Meeting Date/Board Travel**
 - B. Task List**
- 37. 3:00pm - Adjourn**

State of Alaska
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EXECUTIVE SESSION MOTION

I, _____, move that the Alaska State Big Game Commercial Services Board enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing _____

Board staff member(s) _____ to remain during the session.

Off record: _____

On record: _____

Authority: AS 44.62.310(c), Government meetings public

The following subjects may be considered in executive session:

- matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
- **subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;**
- **matters which by law, municipal charter, or ordinance are required to be confidential;**
- matters involving consideration of government records that by law are not subject to public disclosure.

State of Alaska 2023 HOLIDAY CALENDAR

State Holidays

Date	Holiday
01/01/2023	New Year's Day (observed 01/02/2023)
01/16/2023	MLK Jr.'s Birthday
02/20/2023	Presidents' Day
03/27/2023	Seward's Day
05/29/2023	Memorial Day
07/04/2023	Independence Day
09/04/2023	Labor Day
10/18/2023	Alaska Day
11/11/2023	Veterans' Day (observed 11/10/2023)
11/23/2023	Thanksgiving Day
12/25/2023	Christmas Day

Please refer to appropriate collective bargaining unit agreement for more information regarding holidays.

 Holiday



JANUARY

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NOVEMBER

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DECEMBER

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