

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF MARINE PILOTS**

MINUTES OF MEETING

March 31, 2015

**Teleconference originating at the State Office Building
333 Willoughby Avenue
9th Floor Conference Room A-South
Juneau, Alaska**

These minutes were approved by the Alaska Board of Marine Pilots on April 16, 2015.

By the authority of AS 08.01.070(2), AS 08.62.030, and in compliance with the provisions of AS 44.62, Article 6, a special meeting of the Alaska Board of Marine Pilots was held on April 03, 2014 in via teleconference.

March 31, 2015

Call to Order/Roll Call

The meeting was called to order at 9:05 AM by Commissioner Hladick. The Marine Pilot Coordinator (MPC) conducted roll call.

Members present constituting a quorum were:

Hans Antonsen	- Pilot Member
David Arzt	- Pilot Member
Richard Erickson	- Agent Member
Tom Rueter	- Agent Member
Shirley Marquardt	- Public Member
Chris Hladick	- Commissioner's Designee

Staff present:

Crystal Dooley	Marine Pilot Coordinator (MPC)
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There were no public subscribers to the teleconference.

Agenda Item 1 Review and Set Agenda

Hearing no objections to the set agenda, it was: RESOLVED to approve the agenda. Commissioner Hladick asked for any declarations or recusals and there were none.

Agenda Item 3 **Selection of a Chairman**

Commissioner Hladick asked for a motion.

Motion: Nominate Commissioner Hladick for Chairman of Board of Marine Pilots

Moved by: Captain Arzt

Seconded by: Mr. Rueter

Commissioner Hladick asked for discussion. There was none. The Commissioner requested a roll-call vote.

Captain Antonsen	yes
Captain Arzt	yes
Mr. Erickson	yes
Mr. Rueter	yes
Ms. Marquardt	yes
Commissioner Hladick	yes

Agenda Item 4 **Next Meeting**

The Chair asked the Board if there were any items for the April 16 meeting. Captain Antonsen stated that the investigations matrix subcommittee would be ready to report to the Board, and he asked the MPC if that was on the agenda. The Chair asked the MPC if she could go over the agenda, and the MPC stated she hadn't finished the agenda since she was waiting for input from the Chair. The Chair asked if the investigations would require a motion to adopt a policy. The MPC stated that the investigative subcommittee was learning about the process, and because the Board of Marine Pilots doesn't do investigations very often, the Board needed to go over the process. The MPC stated that the Investigations Division heard complaints from the Board and other boards and made corrections to their flow chart, and that the Board discussion would be about how the Board would like to designate a Reviewing Board Member. The Chair asked if it could be a policy, and the MPC said yes. The Chair asked if this was just a workshop item for this Board meeting and the MPC said yes. Captain Antonsen stated that the subcommittee looked at some of the matrixes, flow of information, and what counts as a violation of the statutes/regulations, and that the subcommittee would be ready to present the summary and overview of the meetings so far. He stated

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the subcommittee could present to the Board something to consider and possibly vote at the meeting to adopt policies for investigations, how and what pool to appoint expert witnesses, and those procedures. He states that he thought the Board would be ready for a substantive discussion in the April meeting, either to take action or defer it.

Ms. Marquardt asked if the information the subcommittee was preparing would be available to the other Board members before the Board meeting. Captain Antonsen said that previous meetings tasked the subcommittee to present the information to the Board and that there would be a summary put together. Captain Antonsen asked Mr. Rueter and the MPC if the plan was for the subcommittee to present to the Board. The MPC stated that she had written the summary and it would be within the Board packet, and the Board packet would be mailed out before the meeting. Ms. Marquardt thanked the MPC.

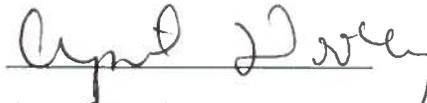
The Chair asked if there was a yearly report and the MPC stated there was. The Chair requested that she send the information to the new members.

The Chair asked for further discussion and there was none. The MPC stated she would send the Board packets out approximately a week early. The Chair requested Board members email the MPC with any agenda items.

Captain Antonsen asked for clarification in procedure. Captain Antonsen asked if the motion was to nominate and vote for the nominee for Chair or if there should have been a separate vote. The MPC confirmed that the Board had voted to nominate Commissioner Hladick as Chairman.

On a motion by Mr. Rueter, seconded by Ms. Marquardt, and carried without dissent, the Board RESOLVED to adjourn at 9:15 AM.

Respectfully submitted:



Crystal Dooley

Marine Pilot Coordinator



Chris Hladick

Chairman