



**Alaska Board of Massage Therapists  
State Office Building  
333 Willoughby Ave  
Juneau, AK 99801**

**December 2-3, 2019  
9:00 a.m.**

**GCI Call In: 1-800-315-6338  
Access Code: 14875**

**Zoom Call In: 1-408-638-0968**

**Day 1: Access Code: 777-956-184 or <https://zoom.us/j/777956184>**

**Day 2: Access Code: 835-247-736 or <https://zoom.us/j/835247736>**

**Meeting Agenda (Draft)**

**Day 1- December 2, 2019**

<b><u>Time</u></b>	<b><u>Subject</u></b>	<b><u>Lead</u></b>
1. 9:00 a.m.	Call to Order/Roll Call	Chair
2. 9:05 a.m.	Outreach and Education Subcommittee Meeting	Chair
3. 10:30 a.m.	Ethics Report	Chair
4. 10:35 a.m.	Review/Approve Agenda	Chair
5. 10:40 a.m.	Review/Approve Past Meeting Minutes <ul style="list-style-type: none"><li>September 19-20, 2019</li></ul>	Chair
6. 10:50 a.m.	Old Business <ul style="list-style-type: none"><li>Task List from September 19-20, 2019</li><li>Establish Registration Renewals</li><li>Travel Summary from FSMTB Annual Meeting</li><li>Example of Why It's Important to Be Consistent with Investigative Reviews</li></ul>	Chair
7. 11:30 a.m.	Investigative Case Review, Probation Reports, Memos & Consent Agreements (Executive Session, if needed)	Investigators Jacobs & Homestead
8. 12:00 p.m.	Lunch	
9. 1:15 p.m.	Division/Financial Update and Indirect Allocations <ul style="list-style-type: none"><li>FY 2019 and 1<sup>st</sup> Quarter FY 2020</li></ul>	TBD
10. 2:15 p.m.	Regulation Public Comments	Zinn
11. 4:00 p.m.	Adjourn or Recess until 9:00 a.m. on December 3, 2019	Chair

**Day 2- December 3, 2019**

<b><u>Time</u></b>	<b><u>Subject</u></b>	<b><u>Lead</u></b>
12. 9:00 a.m.	Call to Order/Roll Call	Chair
13. 9:05 a.m.	Review Agenda	Chair
14. 9:10 a.m.	Professional Licensing- Meetings 101	Chair
15. 9:30 a.m.	Old Business (continued) <ul style="list-style-type: none"><li>• Review New FAQ's</li><li>• Board Compilation of State Authorizing and National Accrediting Entities</li><li>• Board Position Statement on HB0169A</li><li>• Regulations Questionnaire for Military and Medical Extension</li></ul>	Chair
16. 11:30 a.m.	Administrative Business <ul style="list-style-type: none"><li>• Statistics</li><li>• Meeting Calendar Review</li><li>• Document Signing</li><li>• Correspondence<ol style="list-style-type: none"><li>1. Malenfant</li><li>2. KRDO News Article</li><li>3. Santa Barbara Body Therapy Institute</li></ol></li><li>• Election of Audit Reviewing Board Member for Audits</li></ul>	Chair
17. 12:00 p.m.	Lunch	
18. 1:15 p.m.	Public Comment	Chair
19. 1:30 p.m.	Tabled Applications	Chair
20. 2:00 p.m.	Adjourn	Chair