



Alaska Board of Massage Therapists
State Office Building
333 Willoughby Ave, 9th Floor,
Conference Room B
Juneau, AK 99801

June 18-19, 2020
9:00 a.m.

Please contact the Licensing Examiner for meeting call in information
before 12:00 p.m. on June 17, 2020 at 907-465-3811 or
BoardOfMassageTherapists@Alaska.Gov.

Meeting Agenda (Draft)

<u>Time</u>	<u>Subject</u>	<u>Lead</u>
1. 9:00 a.m.	Call to Order/Roll Call	Chair
2. 9:05 a.m.	Ethics Report	Chair
3. 9:10 a.m.	Review/Approve Agenda	Chair
4. 9:15 a.m.	Task List from Previous Meetings <ul style="list-style-type: none">AHCI/ US Career Institute<ol style="list-style-type: none">Qualifying- Distance EducationRemedial- Letter of Intent	
5. 9:30 a.m.	Division and Financial Update <ul style="list-style-type: none">3rd and 4th QuartersFee Analysis on Hold	Chair
6. 9:50 a.m.	Investigative Case Review, Probation Reports Memos & Consent Agreement (Executive Session, if needed) <ul style="list-style-type: none">Inspection Allotment for Compliance- Therapists & Establishments<ol style="list-style-type: none">Related to Department of Labor and FBI InspectionsCompliance Inspection Report"No Investigations Needed" List Feedback	Chair Inv. Jacobs Inv. Jacobs
7. 10:10 a.m.	Board Training/ Refresher <ul style="list-style-type: none">Roles and Responsibilities of Reviewing Board MembersRobert's Rules of OrderMeetings 101- Board GuidancePublic Communications as Board MembersCBPL Legislative Guidance"No Investigations Needed" List- January 2020Disciplinary MatricesRegulations Training	Inv. Jacobs Chair

<u>Time</u>	<u>Subject</u>	<u>Lead</u>
8. 12:00 p.m.	Lunch	Chair
9. 1:15 p.m.	Public Comment	Chair
10. 1:30 p.m.	Continuing Education Audits <ul style="list-style-type: none"> • Signatures on Certificates • TBA 	Zimmerman
11. 2:00 p.m.	Application by Credentials <ul style="list-style-type: none"> • Minimum Hours to Apply? • Application of 12 AAC 79.140 • Out of State Verification Implication 	Chair/Zinn
12. 2:30 p.m.	Regulations Projects <ul style="list-style-type: none"> • Establishments <ol style="list-style-type: none"> 1. Therapist in Charge** 2. Procedure and Fee for Change of Location** 3. Proof of Business License Requirement** 4. Employees vs. Independent Contractors** 5. Renewal Timeframe and Requirements 6. Notification of Close of Business 7. Unregistered Establishment Investigation • Adding CPR to Continuing Education Requirement Regulation • Online Distancing Monitoring Programs** 	Zinn
13. 3:30 p.m.	Old Business <ul style="list-style-type: none"> • FSMTB MTLD Update • Gilmour Follow-up on HB225 <ol style="list-style-type: none"> 1. Kiehl 2. Story 3. Hannan • FSMTB Annual Meeting Travel Cancelled- Online Voting 	Chair
14. 4:00 p.m.	Recess or Adjourn until Following Day	

DAY 2- June 19, 2020

<u>Time</u>	<u>Subject</u>	<u>Lead</u>
15. 9:00 a.m.	Call to Order/Roll Call	Chair
16. 9:05 a.m.	Review Agenda	Chair
17. 9:10 a.m.	Tabled Application Review <ul style="list-style-type: none"> • E.C. • L.L. • L.T.- Reinstatement • M.V 	Chair
18. 9:40 a.m.	Tabled Continuing Education Audits <ul style="list-style-type: none"> • M.C. • K.D. 	Chair

- Jo.H.
- Je.H.
- W.K.
- E.K.
- H.N.
- B.P.
- C.R.
- T.S.
- C.S.
- J.V.
- L.W.
- A.W.

19. 12:00 p.m. Lunch Chair

20. 1:15 p.m. New Business

- Board Guidance on COVID-19
- Summary of Board of Chiropractic Examiners- April 23, 2020
- Summary of Board Chair Weekly Meeting

21. 2:00 p.m. Administrative Business Chair

- Statistics from March - June 2020
- Meeting Calendar Review for 2020-2021
- Document Signing
- Review and Approve Meeting Minutes
 1. January 13, 2020
 2. March 2, 2020
 3. April 20, 2020
- Review and Update “Unapproved Continuing Education” List
- Correspondence
 1. Hooper
 2. Andrews
 3. Dishner
 4. Garcia
 5. Henrikson- A
 6. Henrikson- B
 7. Henrikson- C
 8. Nelson
 9. O’Fontanella- A
 10. O’Fontanella- B
 11. McMullen
 12. Younger
 13. Waller

22. 3:00 p.m. Adjourn Chair