State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

BOARD OF MASSAGE THERAPISTS

MINUTES OF THE MEETING
March 6th & March 7th 2017

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Massage Therapists was held at the State Office Building, in Juneau Alaska on Monday, March 6th and Tuesday March 7th 2017.

Day 1

Agenda item 1 Call to order/Roll call:
The meeting was called to order by Chair, David Edwards-Smith at 8:32 am

Board Members present, constituting a quorum:
- David Edwards-Smith, Licensed Massage Therapist
- Ron Gibbs, Licensed Massage Therapist
- Traci Gilmour, Licensed Massage Therapist
- Shirley Nelson, Public Member-telephonically
- Jill Motz, Licensed Massage Therapist

Division Staff present:
- Dawn Hannasch, Occupational Licensing Examiner
- Janey Hovenden, Division Director-9:00 am -10:00 am
- Martha Hewlett, Administrative Officer-9:00 am-10:00 am
- Jasmin Batista, Investigator 1:30 pm-1:43 pm-telephonically

Members from the public:
- Ed Toal: Licensed Massage Therapist, Certified ROLFER, Regional Chair for the Rolf Institute Structural Integrations, Representative of Alaska ROLFERS and other Structural Integration practitioners-telephonically
- Tammy Gifford ACC Graduate-telephonically

The Board welcomed new Board Members Jill Motz. Jill is a Licensed Massage Therapist who has practiced in Alaska for over a decade. Board member Traci Gilmour stated that the Board is a hard working team and that Ms. Motz will be an excellent addition.
Agenda Item 2  Review/Approve the agenda

Board Chair David Edwards-Smith initiated discussion on reviewing the agenda for March 6th & March 7th 2017.

On a motion duly made by Ron Gibbs, seconded by Traci Gilmour, and approved unanimously, it was:

RESOLVED to approve the agenda as is

Agenda item 3  Review/Approve past meeting minutes

Hearing no changes to the agenda, Mr. Edwards-Smith prompted the Board to review the meeting minutes from December 1st & 2nd, 2016 and from the teleconference on January 30th 2017.

On a motion duly made by Traci Gilmour, seconded by Ron Gibbs, and approved Unanimously, it was:

RESOLVED to approve the meeting minutes as written from December 1st & 2nd 2016 meeting.

Chair, David Edwards-Smith requested a change on page #2 of the January 2017 meeting minutes. The term “drafted language” replaced “bill”.

On a motion duly made by Ron Gibbs, seconded by Traci Gilmour, and approved Unanimously, it was:

RESOLVED to approve the meeting minutes as amended from the January 30th, 2017 teleconference meeting minutes

Agenda item 4  Ethics report

There were no ethics to report

Break 8:47 am-9:00 am

Division Director, Janey Hovenden joined the meeting at 8:55 am
Administrative Officer, Martha Hewlett joined the meeting at 9:00 am

Agenda item 5  Division/Financial update

Hearing nothing to report, Chair Edwards-Smith invited Director Hovenden to the table. The Board along with Director Hovenden and Administrative Office Martha Hewlett review the programs financial report for fiscal year 2017 1st quarter. The program shows a surplus at this time.

Director Hovenden reviewed the fee analysis work sheet with the Board. She explained that it is important that the Board have enough money to cover their operating expenses in a non-renewal
year as well as the ability to cover any large investigations that might occur. It was determined that
the licensure base may grow at about 100 new licenses each fiscal year. This information is valuable
as the Division determines future financial needs as well as income on the Boards behalf. Ms.
Gilmour reported that all of the Legislators that she has spoken to would like to see the fees
lowered, as would the Board. Chair Edwards-Smith also wants the Board to consider the
“unknowable’s” that are a potential when such a new program. Occupation Licensing Examiner,
Dawn Hannasch informed the Board that at this time there are 1034 active licenses in Alaska. Board
member Jill Mots inquired from Director Hovenden the cost of Investigations in fiscal year 2016,
with the understanding that investigations may slow down now that the majority of applicants have
their licenses. Director Hovenden reported that amount at $11,039.00. The Board will review the
cost analysis work sheets during tomorrow’s meeting and make its recommendations to the Division
Director Hovenden will take the Board recommendations into consideration as she makes the final
decision.

Director Hovenden also reviewed the status of HB90 with the Board. At this time the bill has
moved out of Labor & Commissions and into the House of Finance. This bill would assign a
“surcharge” to every applicant to cover investigative cost. For more information regarding HB90,
please visit the Alaska Legislators home page. The Board believes that if this is put into law that it
might end up saving their licensure base fees.

Break 10:01 am-10:06 am

Agenda item 6  Regulations/Statute project review

A. 12 AAC 79.210

The Board reviewed the final draft from law. It was decided that 12 AAC 79.210 (d) (2) should read
as follows:

(2) regionally or nationally accredited institution of higher education; a
course, seminar workshop, or other program through that institution must be approved by the board
as directly related to the skills and knowledge required for the practice of massage therapy, and
includes a blood borne pathogens and universal and standard precautions course under (c) of this
section; or

In a motion duly made by Traci Gilmour and seconded by Ron Gibbs, with a roll call vote it was:

RESOLVED to add “and standard” to 12 AAC 79.210(d)(2) and send the
regulations out for public comments.

Traci Gilmour-Yes
Ron Gibbs-Yes
Jill Motz-Yes
Shirley Nelson-Yes
David Edwards-Smith-Yes
The word’s “and standard” must also be added in 12 AAC 79.990 (a) (2).

(2) “universal “and standard” precautions” means the infectious control precautions that are recommended by the United States Department of Health and Human Services, Centers for Disease Control and Prevention, to be used to prevent the transmission of blood borne germs such as human immunodeficiency virus and hepatitis B virus.

In a motion duly made by Traci Gilmour and seconded by Ron Gibbs, with a roll call vote it was:

RESOLVED to add “and standard” to 12 AAC 79.990(a)(2) and send the regulations out for public comments.

Traci Gilmour-Yes
Ron Gibbs-Yes
Jill Motz-Yes
Shirley Nelson-Yes
David Edwards-Smith-Yes

B. HB 110 update:

Hearing nothing further on the regulations project, the Chair encouraged discussion from the Board on HB110. Board member Ron Gibbs recommended that the Board consider requesting that the legislators remove the exemptions language. Traci Gilmore supported that suggestion. David Edwards-Smith reminded the Board that the Establishment Licensing portion of the bill is the Boards greatest concern at this time. It was decided that Board Chair David Edwards-Smith would draft a position statement to be sent to Rep. Sam Kito who is the sponsor of HB110.

The letter will read:

‘The Board would support changes to HB110 and respectfully ask for your consideration.

After much discussion and reevaluation of the existing statute, we have come to the understanding that the exemption language is acceptable as written is statute and would support removal of that portion of the language.

We feel the Establishment portion of the language is too important to lose and feel that this has impeded any hope for progress through committee.

Thank you for your consideration and for meeting with Mr. David Edwards-Smith and Ms. Jill Motz.”
Discussion of HB110 continued as the Board discussed the increase of required education from 500 hours to 625 hours. Ron Gibbs was concerned that only 6 States in the Country have that same requirement. Traci Gilmour disagrees that it will be difficult. There are many avenues to obtain the required hours. Occupational Licensing Examiner Dawn Hannasch interjected that many of the transcripts that she reviews have much more than the required 500 hours. David Edwards-Smith added that at the latest FSMTB’ s meeting, many states voiced their support and desire to have this change as the national standard.

The Board noted that the Division has to provide the requested fee information for establishment licensing that the Board requested last summer. The Board believes that they should plan for about 150 establishment’s licenses in Alaska. Traci Gilmour referenced a story from the Anchorage Daily Dispatch to reiterate with the Board that this law is essential at combating human trafficking in our State. The Rainbow Day Spa had been raided in 2014 or 2015 twice in one week and a total of 8 times since 2002. According to the FBI Investigator, people were living and being “kept” on sight. Traci Gilmour will be having a discussion with Deputy Commissioner Cashen on March 7th 2017, to garner support for HB110. The establishment licensing portion of HB110 would be a great tool that the Human Trafficking Task Force would be able to benefit from significantly. Traci Gilmour requested that any further discussion on HB110 be tabled until after her meeting with DC Cashen.

C. HB145 update

Chair, David Edwards-Smith then directed the Board’s attention to a discussion on HB145. Board member Shirley Nelson stated for the record that fingerprints don’t change. However Traci Gilmour informed the Board that fingerprints are not kept after they are processed. They are destroyed. David Edwards-Smith read a letter that he wrote:

“The Professionals licensing of Massage Therapists is a new program in Alaska and in comparison to other programs stands unique. The fingerprint requirement upon license renewal is an unfortunate and necessary burden of the massage therapy profession. Massage therapy profession is burdened with fraud, prostitution and human and sex trafficking. The Board of Massage Therapists is aware of the notable number of transient license applicants. The Division does not specifically track this data and we are interested in this information. Transients have been linked to illegal practices such as massage. The purpose of fingerprinting at renewal is to obtain a federal background check to inform the Department of the criminal violations that occurs when a licensed Alaskan Massage Therapists practices in another State.

Our Board has now worked with 3 different licensing examiners, at first their questions of “how can we ask applicants to fingerprint on renewal” that question quickly transforms to “how can you not fingerprint”.

Here are some statistics of your current Alaskan license population:

- Active Alaskan licenses: 1014
- In process application: 161
• Probationary licenses: 3
• Rough estimate of 3 in 10 applicants that have “yes” answers of criminal convictions on their licensing application.

Ron Gibbs stated that he is not in favor of fingerprinting at every renewal. The number of incoming licenses does not justify the burden. A state background check would give us the information that we need without holding up renewals. Traci Gilmour echoed Mr. Gibbs statement about a state background check. Jill Motz suggested that the fingerprints for a national and state background check be required every 5 years. After further discussion and suggestions the Board decided that Traci Gilmour will write a letter of support on behalf of the Board for HB145 as follows:

‘Representatives Westlake and LeDoux,

The Board appreciates the time you took to meet with Mr. David Edwards-Smith and Mr. Ron Gibbs.

We would like to show our support for HB145 and respectfully request a change in language.

The Board supports a change to the language as outlined below:

The Alaska Massage Therapists Board supports a state background for the 2017 and 2019 renewal periods. The Alaska Massage Therapists Board supports a National background check for the 2021 renewal period triggered by fingerprinting.

We would also support a rural exemption to any future fingerprinting requirements but continue to support a State background check for rural applicants. The rural exemption would be only for villages and communities without fingerprinting services readily available or accessible.

This would be effective July 1, 2017.

Thank you for considering our position on HB145”

D. Guidelines for Apprenticeship Programs in Alaska

David Edwards-Smith initiated conversation about the drafted regulations for Apprenticeship programs in Alaska. After much research, the Board discovered that they do not have the statutory authority to regulate apprenticeship programs. Instead the Board will be working on providing a “guideline” to those who would like to either participate as an apprentice or train one. Any further discussion was tabled until Tuesday, March 7, 2017.
E. Disciplinary Matrix regulations project

Hearing nothing further, David Edwards-Smith moved the Boards discussion onto the disciplinary matrix that is used by staff when determining if a “yes” answer should go to investigations for review. It was recommended by the Department of Law that this information be in regulations.

In a motion duly made by Traci Gilmour and seconded by Jill Motz with a roll call vote, it was:

Resolved to submit the following language to Jun Maiquis as a new regulations Project:

Traci Gilmour-Yes
Ron Gibbs-Yes
Jill Motz-Yes
Shirley Nelson-Yes
David Edwards-Smith-Yes

“The Board of Massage Therapists has determined, at its November 5-6, 2015 meeting, that the disclosure of one (or more) of the following convictions on an application or in a criminal background check will not result in a referral to investigations unless the division in its discretion reasonably believes that an attempt to secure a license through fraud, deceit or misrepresentation has occurred.

- Traffic Violations (minor), including but not limited to:
  - Reckless driving
  - Driving without a license/ suspended license
  - Speeding tickets, other minor moving violation
  - Driving without Insurance
  - Jaywalking

- Fish and Game Violations

- Animal offenses (excluding animal cruelty or abuse) – conviction older than 10 years from application

- Petty crimes (misdemeanors) conviction older than 5 years from application, including but not limited to:
  - Shoplifting
  - Bounced/ bad checks
  - Minor theft charges
  - Littering

- Misdemeanor offense against property— conviction older than 5 years from date of application
• Burglary conviction more than 10 years from date of application
• Underage drinking
• Possession or Use of Marijuana – single offense (Federal)
• Driving Under the Influence/Driving While Intoxicated convictions – no more than 2 in a 10-year period
• Disorderly Conduct
• Public Inebriation – single offense
• Harassment – conviction more than 5 years ago from date of application
• Misdemeanor Assault – conviction more than 5 years from date of application”

The Board recessed for lunch 11:58 am – 1:00 pm

Agenda item                    Application Review

Occupational Licensing Examiner Dawn Hannasch presented 3 completed files to the Board. The majority of all applications are reviewed electronically in-between Board meetings.

In a motion duly made by Traci Gilmour and seconded by Ron Gibbs with a roll call vote it was:

Resolved to approve the full, unrestricted massage therapists license of Liu Jinjrong

Traci Gilmour-Yes
Ron Gibbs-Yes
Jill Motz-Yes
Shirley Nelson-Abstain
David Edwards-Smith-Yes

In a motion duly made by Traci Gilmour and seconded by Ron Gibbs with a roll call vote it was:

Resolved to approve the full, unrestricted massage therapists license of Jie Cates

Traci Gilmour-Yes
Ron Gibbs-Yes
Jill Motz-Yes
Shirley Nelson-Abstain
David Edwards-Smith-Yes

In a motion duly made by Ron Gibbs and seconded by Traci Gilmour with a roll call vote it was:

Resolved to approve the full, unrestricted massage therapists license of Jada Humphrey
Investigator, Jasmin Bautista joined the meeting via teleconference at 1:30 pm to provide the Board with her report. The report is from November 29th 2016 through February 28th, 2017. Investigator Bautista reported that the Division opened 14 matters and closed 9. 10 matters remain open.

Board member, Jill Motz inquired as to what would “trigger” a license to be put onto probations? Investigator Bautista reported that a license can end up with probation for items such as falsification, past criminal convictions or even past substance abuse.

Board member, Ron Gibbs inquired from Ms. Bautista if she had a ball park figure of what the Boards costs of a license denial’s. Ms Bautista informed the Board that once a denied license file goes into an appeal, the Investigators clock stops and the Board is not incurring their fees. The cost will come from the Department of Law and the Occupational Licensing Examiner’s time. The Board is very conscious of its operating budget and would like to keep investigations to only the essential needs. The disciplinary matrix purposed regulations will also help with that.

Break 1:45 pm-1:48 pm

From 1:48 pm until 2:00 pm the Board reviewed newly received information regarding the scheduled full Board interview at 2:30 pm

Agenda item 8 Investigative report

1. Amanda Gifford: ACC graduate, license application pending. Ms Gifford wanted to express her concerns to the Board regarding the renewal date (September 30th of every odd numbered year), that all licenses expire at the same time and that this could significantly slow down the renewal process. She also voiced concerns over the regulations that require all licenses to pay the renewal fees, submit new fingerprints and to have completed their 6 continuing educational requirements.

The Board thanks Ms. Gifford for taking the time to provide her opinion, thoughts and suggestions to the Board.

2. Edward Toal: Certified ROLFERS, Reginal Chair for the Rolf Institute Structural Integrations, Representative of Alaska ROLFERS and other Structural Integration Practitioner’s. Mr. Toal congratulated the Board on the quality of their meeting, the productive discussion and the smooth public process that they have demonstrated during their meeting. Mr. Toal was going to read a letter of clarification, however after hearing the Board discussion earlier in the day; he does not believe that it will be necessary to do so. It
appears that all are in agreement on HB110 at this time. Mr. Toal will forward statement to
the Licensing Examiner and to the Bill Sponsor’s.

3. Edward Toal: Licensed Massage Therapist in the State of Alaska. Mr. Toal has requested that
the Board Chair, David Edwards-Smith submit written amended testimony to
Representative Kito and the members of the Labor and Commerce Commission for his
comments during his testimony in front of the Labor and Commerce Committee on
February 15, 2017. Mr. Toal believes that Mr. Edwards-Smith’ comments were incorrect;
specifically the comment that the “1000+ massage therapists in the state could avoid
licensing by hanging a ROLFERS sign outside of their office and that potential loopholes
have been identified that could allow sex traffickers to avoid prosecution by claiming that
they are ROLFERS.” This is false as all ROLFERS must be a graduate of a ISAI approved
training in order to claim the exemption and that the credentials can/must be verified.
Legislators and the public should be able to rely on members of the Board to provide
truthful and completed testimony. Mr. Toal also added to his testimony that he has
concerns about Occupational Licensing Examiner Dawn Hannasch attending the Executive
Directors Summit thought the FSMTB in March. Mr. Toal cautioned the Board that this has
the appearance of impropriety because one may wonder what FSMTB is getting out of it.
They are a nonprofit agency and theoretically they would be watching the expenses. What is
their motivation? Seem like they are well intentioned, it would appear that way to a Massage
Therapy Board. However with other National Organizations, FSMTB doesn’t have a great
reputation. The have a monopoly on the MBLEx and did not keep their word on the
continuing education portion with NCBTMB. They are an insider trade group that doesn’t
have a good reputation in the field. Mr. Toal cautioned the Board that as a LMT he doesn’t
want his Board or the State official influenced by the FSMTB.

The Board thanks Mr. Toal for taking the time to provide his opinion, thoughts and suggestions in
his different capacities to the Board.

Break 2:27 pm – 2:30 pm

Agenda item 9 Full Board Interview

The Board welcomed applicant Kiemonte Blueford and his attorney Maeve Kendal to the meeting
telephonically.

Ms. Kendal requested that Mr. Blueford provide his testimony in executive session.

In accordance with the provision of Alaska Statute 44.62.310 (c), I Ron Gibbs move to go
into executive session for the purpose of discussion (2) subjects that tend to prejudice the
reputation and character of any person, provided the person may request a public
discussion. Seconded by Traci Gilmour, with unanimous consent.

Executive session 2:33 pm to 3:05 pm.
The Board then discussed a pending application file until 3:26 pm. At which time the Board recessed until 11:00 am on Tuesday the 7th, to attend numerous meeting with Legislators regarding HB90, HB110 & HB145 Monday Afternoon and Tuesday morning.

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

BOARD OF MASSAGE THERAPISTS

MINUTES OF THE MEETING
March 6th & March 7th 2017

Day 2

Agenda item                  Call to order/Roll call:
The meeting was called to order by Chair, David Edwards-Smith at 11:01 am

Board Members present, constituting a quorum:
David Edwards-Smith, Licensed Massage Therapist
Ron Gibbs, Licensed Massage Therapist
Traci Gilmour, Licensed Massage Therapist
Shirley Nelson, Public Member-telephonically
Jill Motz, Licenses Massage Therapist

Division Staff present:
Dawn Hannasch, Occupational Licensing Examiner
Janey Hovenden, Division Director-12:30 pm – 1:30 pm

Members from the public:
Ed Toal: Licensed Massage Therapist, Certified ROLFER, Reginal Chair for the Rolf Institute Structural Integrations, Representative of Alaska ROLFERS and other Structural Integration practitioners-telephonically

Agenda item                  Review the Agenda
The Board reviewed the day’s agenda and added the subject of human trafficking to the Report on Representative/ Legislators meeting, time with Director Hovenden at 12:30 to continue with the fee analysis and time to finish reviewing the incomplete application from yesterday afternoon.

In a motion duly made by Traci Gilmour and seconded by Jill Motz, with unanimous consent it was;

Resolved to accept the agenda as amended
Agenda item 10 New Business

A. Massage school accreditations

Ron Gibbs, through the Chair led the discussion on how other States are using lists that they have created to identify accredited massage schools in their state. Ron Gibbs encouraged the other members to make sure when they are doing their review of completed application, to make sure that they are double checking the school meets Alaska standard. David Edwards-Smith requested that Ron Gibbs provide the Board with what criteria California used to determine accreditation. Jill Motz also suggested that the Board use the list on AMTA and AMP.

B. Open meeting act review

Hearing nothing further, the Chair recognized Traci Gilmour to open a discussion regarding The Open Meetings Act. Occupational Licensing Examiner Dawn Hannasch was able to provide the Board with clarification when it comes to the Board communicating directly with the public. The Board was encouraged to only offer information to the public that may contact them directly (which they should never do) what is already public information. They are not to speak on behalf of the Board or offer their opinions without the Board’s authority to do so.

C. Renewal questions and concerns

The Chair recognized Occupational Licensing Examiner, Dawn Hannasch. Ms. Hannasch provided the Board with a copy of their current Statute and Regulations concerning renewals for the massage therapist licenses. Ms. Hannasch voiced concern that that the continuing education requirements may need to be reviewed before the renewal in September 2017. It was reported that many licenses have contacted the Division for clarification and to voice their concerns regarding the current CE requirements. The Board looked at a few different solutions and had excellent discussion on the
subject. All members were in agreement that a change must be made before this year’s renewals in
September.

In a motion duly made by Ron Gibbs and seconded by Jill Motz, with a roll call vote, it was:

Resolved to submit a regulations change to the Division’s Regulations Specialist, 
Jun Maiquis, to read as follows 12 AAC 79.210 (h) An applicant for renewal under (a) of this 
section who has been licensed more than 90 days but less than 12 months of the concluding 
license period shall not be required to submit proof of completion of continuing education.

Traci Gilmour-Yes
Ron Gibbs-Yes
Jill Motz-Yes
Shirley Nelson-Yes
David Edwards-Smith-Yes

It was mentioned that the fees are already structured in the centralized regulations as follows:

12 AAC 02.020. PRORATING RENEWAL FEES. The department will prorate the first 
license renewal fees following initial licensure, in accordance with 12 AAC 02.030. All 
renewal fees, including penalty and delinquent fees must be paid by the licensee applying 
for renewal of a license, except as provided in 12 AAC 02.030(a)(1) and (b)(1).

What this means is that for the licenses that were licensed more than 90 days but less than 12 
months of the concluding licensing period, they will have a prorated fee. This is usually half of the 
amount of the renewal fee.

Break at 12:25 pm – 12:30 pm

Agenda item 5                            Division update

Division Director, Janey Hovenden re-joined the meeting at 12:30 pm, and through the Chair she 
continue the discussion with the Board regarding the fee analysis. The Board was able to voice great 
concern with the amount of fee’s and that this has created a hardship for many massage therapists in 
our State. The Board will give their recommendations to Director Hovenden. These will be provided 
as suggestions to Director Hovenden as she makes her final determination.

In a motion duly made by Traci Gilmour and seconded by Jill Motz, with a roll call vote, it 
was:

Resolved to recommend to the Division the following fees:

License Fee: From $350.00 to $295.00
Renewal Fee: From $350.00 to $295.00

Traci Gilmour-Yes
Ron Gibbs-Yes
Jill Motz-Yes
Shirley Nelson-Yes
David Edwards-Smith-Yes

Lunch Break 1:30 pm – 1:50 pm

Board member Shirley nelson left the meeting at 1:52 pm.

**Agenda item 9 Full Board Interview-Board discussion continued**

In accordance with the provision of Alaska Statute 44.62.310 (c), I Ron Gibbs move to go into executive session for the purpose of discussion (2) subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Seconded by Jill Motz, with unanimous consent.

Executive Session from 1:55 pm – 2:21 pm

Occupational Licensing Examiner will work alongside the Boards Investigator Jasmin Bautista to complete the file.

**Agenda item 11 Old Business**

A. Past task’s status

The Chair, David Edwards-Smith reviewed the task list from the December 2016 meeting with the Board. It was reported that all tasks have been completed.

B. Update the FAQ’S on the website

The Chair then directed the Boards attention to the outdated FAQ’s that are on the Boards website. The Board reviewed and discussed all 20 questions. Many were either updated or replaced with more pertinent information. Occupational Licensing Examiner Dawn Hannasch will send a draft to the Board for review, once it is completed. The Board will then bring any other suggestions to the July meeting.

C. Fingerprint Requirements

This topic was covered during the discussion about HB145

**Agenda Item 12 Task List**

<table>
<thead>
<tr>
<th>Task</th>
<th>Who to complete</th>
<th>When is the deadline?</th>
<th>Dawn to Distribute to the Board?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Write a letter of support for HB90</td>
<td>David Edwards-Smith</td>
<td>ASAP</td>
<td>Yes</td>
</tr>
<tr>
<td>Contact Joe-Bob Smith and inquire about the criteria for CA accredited massage therapist's school.</td>
<td>Ron Gibbs</td>
<td>July 2017 meeting</td>
<td>In Board packet for July meeting</td>
</tr>
<tr>
<td>Contact AMTA &amp; AMP for a list of accredited schools</td>
<td>Dawn Hannasch</td>
<td>ASAP</td>
<td>Yes</td>
</tr>
<tr>
<td>Flush out more accreditation agencies</td>
<td>Traci Gilmour</td>
<td>July 2017 meeting</td>
<td>In Board packet for July meeting</td>
</tr>
<tr>
<td>FAQ's</td>
<td>All members</td>
<td>July 2017 meeting</td>
<td>In Board packet for July meeting</td>
</tr>
<tr>
<td>Seek support for HB90</td>
<td>Traci Gilmour</td>
<td>This week</td>
<td>Send to David Edwards-Smith through Dawn Hannasch</td>
</tr>
<tr>
<td>Draft a resolution to send to the MBLEX regarding special accommodations</td>
<td>All members</td>
<td>Teleconference in the next month or so</td>
<td>Send to David Edwards-Smith through Dawn Hannasch</td>
</tr>
<tr>
<td>Apprenticeship program and establishment licensing support</td>
<td>Jill Motz</td>
<td>July 2017 meeting</td>
<td>In Board packet for July meeting</td>
</tr>
</tbody>
</table>

In a motion duly made by Traci Gilmour and seconded by Ron Gibbs with unanimous consent, it was:

Resolved to designate Board member Jill Motz as the Board delegate while seeking and providing information and support for HB110 (establishment licensing) and the Apprenticeship guidelines in Anchorage and the Wasilla/Palmer area.

Agenda item 13 Correspondence

Hearing nothing further, the Chair encouraged review of each email/letter that has been sent to the Board for information or requesting information. The Board directed Ms. Hannasch on a response to each inquiry. Ms. Hannasch will have the information delivered to each inquiry in the next 10 business days.

Agenda Item 14 Administrative Business
Board member Tracy Gilmour, through the Chair requested a change in the dates of the October 2017 meeting. Board members will each look at their schedules and a final date will be chosen at the July 2017 meeting.

Board Chairmen, David Edwards-Smith sign the 6 wall certificates and the corrected/updated meeting minutes from December 2016 and January 2017.

Hearing nothing further, the Chair entertained a motion to adjourn.

In a motion duly made by Traci Gilmour and seconded by Ron Gibbs with unanimous consent, it was:

Resolved to adjourn at 3:22 pm

Respectfully Submitted,

Dawn K Hannasch, Licensing Examiner

David Edwards-Smith, Boards Chair

Date

8-11-17

Date

8-11-17