

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF MASSAGE THERAPISTS**

**September 9, 2021  
Videoconference  
State Office Building  
333 Willoughby Ave., 9<sup>th</sup> Fl, Conference Room C  
Juneau, AK**

In light of the current COVID-19 situation, no physical attendance will be accepted

**ZOOM Meeting:** <https://us02web.zoom.us/j/88069922066?pwd=Wm9vZXVvZXM3NFRKVE5RTUF3QVp1Zz09>

**Call In:** 253-215-8782

**Meeting ID:** 880 6992 2066

**Passcode:** 153763

**DRAFT MEETING AGENDA**

*Working Groups May Occur*

**Agenda:**

- 1. 9:00 a.m.** September 9, 2021 Roll Call
- 2. 9:05 a.m.** Review Agenda
- 3. 9:10 a.m.** Ethics Disclosure
- 4. 9:30 a.m.** Investigations
  - A. Investigative Report
  - B. Investigative Memo
  - C. CE Audits
  - D. Case Review: Precedent and Civil Fines
- 5. 10:15 a.m.** Board Procedure Review
  - A. Communication With Licensees Regarding Licensing Matters
  - B. Application Review of Applications by Examination
  - C. Application Review of Applications by Credentials
  - D. Communication With the Licensing Examiner
  - E. Onboard Application Review
- 6. 10:45 a.m.** COVID-19 - Board Guidance Review

7. **11:00 a.m.** Application Review
  - A. S.R.
8. **12:00 p.m.** Lunch
9. **1:15 p.m.** Public Comment
10. **1:45 p.m.** FSMTB Annual Meeting - Charlotte NC
11. **2:00 p.m.** Review of 625 Transcript Analysis Form
12. **3:30 p.m.** Administrative Business
  - A. Review/approve June 2021 Meeting Minutes
  - B. Previous Meeting Task List
  - C. Correspondence
  - D. Massage Establishment Regulation Review
13. **5:00 p.m.** Adjourn