

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

Alaska State Board of Marital and Family Therapy
February 8, 2021

***These are draft minutes prepared by staff of the Division of Corporations, Business, and Professional Licensing.
These minutes have not yet been reviewed or approved by the Board.***

By Authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, a regularly scheduled meeting of the Alaska State Board of Marital and Family Therapy was held **February 8, 2021** via Zoom.

February 8, 2021

Agenda item #1 Call to order

This meeting was called to order by Chairperson **Noah Shields** at **9:09AM**.

Board Members present, constituting a quorum:

Noah Shields, Licensed Marriage and Family Therapist, Board Chair
Nicole Jenkins, Licensed Marriage and Family Therapist
Kayla Green, Public Member

Division Staff present were:

Lacey Derr, Records & Licensing Supervisor
Josh Hardy, Investigator
Lyda Rees, Occupational Licensing Examiner

Agenda Item #2 Review Agenda

A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:

Resolved to approve the agenda as presented.

Agenda item #3 Ethics Reporting

The board had no ethics disclosures to report.

Agenda item #4 Investigative Report

Investigator Josh Hardy provided the investigative report to the board. For the time period of September 4, 2020 through February 4, 2021 there are 3 open cases under review; no cases were closed for that time period.

Agenda Item #5 Emergency Courtesy License

Records and Licensing Supervisor Lacey Derr presented the board with the final Emergency Courtesy License (ECL) regulations. There had been no public comment received and RLS Derr explained the ECL was a very useful tool to get licensees approved for services while applying for full licensure to serve Alaska long term. It also assisted in getting licensees moving forward when there were no notaries available for in person services. The agreement amongst the board was the regulations were serving their purpose and should become permanent.

A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:

Resolved to adopt 12 AAC 19.117 – Emergency Courtesy License as presented and make permanent.

A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:

Resolved to adopt emergency amendments 12 AAC 19.110, 19.115, 19.200, 19.210 – notary requirements as presented and make permanent.

Agenda item #6 **New Business**

Records and Licensing Supervisor Derr informed the Board that due to a variety of factors there is currently a high vacancy rate among license examiners for the division. The division is taking the vacancy rate very seriously and looking for solutions. She provided a brief over-view of the random continuing education audit process as board members. The board set a tentative meeting date for audit reviews of March 29.

Agenda Item #8 **Review/Approve Previous Meeting Minutes**

A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:

Resolved to approve the April 16, 2020 meeting minutes as presented.

Break – off record at 9:46 am
Return – on record at 10:00am

Agenda Item #7 **Public Comment**

The Chair opened public comment, there was no one on the call to speak. He closed public comment.

A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:

Resolved to adjourn the meeting at 10:10am.

Adjourned at 10:10 AM

Respectfully Submitted By:

Lacey Derr
Records & Licensing Supervisor
State of Alaska, CCED

Date

Noah Shields
Board Chairperson
Alaska State Board of Marital and Family Therapy

Date