

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

BOARD OF MARITAL AND FAMILY THERAPY

MINUTES OF THE MEETING

August 1, 2014

These are minutes prepared by the staff of the Division of Corporations, Business and Professional Licensing. These minutes have been reviewed and approved by the Board.

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Marital and Family Therapy was held Friday, August 1, 2014, beginning at 9:00 a.m. The meeting was held at the Atwood Building, 550 W. 7th Avenue, Suite 1270, Anchorage, Alaska.

Agenda Item 1 Call to Order/Roll Call

The meeting was called to order by Chair Leon Webber at 9:00 AM

Board Members Present, constituting a quorum:

Leon Webber, Licensed Marriage and Family Therapist
Kennith McCarty, Licensed Marriage and Family Therapist
JoAnn Young, Public Member
Linda King, Licensed Marriage and Family Therapist
Father John Downing, Public Member

Attending from the Division of Corporations, Business and Professional Licensing were:

Sher Zinn, Records and Licensing Supervisor
Michele Wall-Rood, Investigator
Martha Hewlett, Administrative Officer (*via telephone*)

Present from the Public:

Kennith McCarty, President of Alaska Association of Marriage and Family Therapists (AAMFT)

Agenda Item 2 Review Agenda

It was noted Father John Downing would only attend the morning session of the meeting. A letter in support of Title 47 and supervision of hours would be added to Old Business.

Agenda Item 3 Review Minutes

The Board reviewed the minutes from the May 9, 2014 meeting.

On a motion duly made by Father John, seconded by Ms. Young, and approved unanimously, it was

RESOLVED to approve the minutes of the May 9, 2014 meeting.

The minutes were signed by Chair Leon Webber and Sher Zinn, Records and Licensing Supervisor.

Agenda Item 4 Ethics Report

There were no ethics violations to report.

Agenda Item 5 Applications and CE Review

The license applications and CEU applications were reviewed.

The board reviewed the continuing education application and material for the 2014 31st Annual Rural Providers Conference. It was decided to notify the provider the board would look at each course individually. The board instructed Ms. Zinn to notify the provider to submit a separate application and documentation for each individual course. Once received, the board would review each lecture or course on an individual basis.

On a motion duly made by Mr. McCarty, seconded by Ms. King, and approved unanimously, it was

RESOLVED to ask for more information for the conference material prior to board approval.

On a motion duly made by Ms. King, seconded by Ms. Young, and approved unanimously, it was

RESOLVED to grant an MFT license to Jacqueline Kinville.

Agenda Item 7 Investigative Report

The Board's investigator, Michele Wall-Rood, joined the meeting and presented the investigative report, which included activity through July 15, 2014. Ms. Wall-Rood noted there were no open matters.

Ms. Young asked what the duties were of a board secretary. Ms. Zinn noted the board should decide what duties they would like the secretary to perform. The board would like to have the secretary write the board letters. The board would discuss the intent of the letter at a meeting including the content. The secretary would draft the letter and send to Ms. Zinn or the licensing examiner who would put onto letterhead and forward to the board members for approval. Once approved by the board members, it would be signed by the licensing examiner, for the board chair, and mailed.

Agenda Item 11 Old Business

Regulations- Ms. Zinn outlined the regulations in the board packet which the board started drafting last year and the purpose of the Proposed Regulation and Recommendation Form, also known as the PRRF. The examiner may fill the form out, but may need board input on particular parts of the form, such as who would be the likely supporters or those who may oppose, or what issues may arise. It was determined Ms. Zinn would complete the form.

On a motion duly made by Linda King, seconded by JoAnn Young and approved unanimously, it was

RESOLVED to have Ms. Zinn complete the PRRF for the regulation project and forward to the regulation specialist.

Mr. McCarty asked if the board could add more regulation changes to the project. The board discussed the purpose of adding to the current project including the savings in the cost to public notice a separate project.

Long Distance and Supervision- The board agreed with Mr. Webber to table the discussion until the next meeting.

Mr. Webber also noted the AMFTA update would be at the next meeting.

Mr. McCarty gave the board the Experience Log form he drafted which included a summary of hours of experience, signed by the supervisor. Ms. Zinn noted once finalized by the board, she would forward to the publications specialist to put on the board's website.

TASK- Mr. McCarty will finalize the form and submit to Ms. Zinn for publishing on the website.

Mr. McCarty addressed the board regarding changes to the contact hours for continuing education which included requiring hours for cross cultural education related to Alaska Natives and two hours strictly devoted to domestic violence. The board discussed Mr. McCarty's suggestions.

Break- Off the record at 10:56 AM

On the record at 11:02 AM

Agenda Item 8 Budget Report/Division Updates

Martha Hewlett joined the meeting telephonically. Ms. Hewlett discussed the third quarter report and noted the fourth quarter report would not be available until October. The renewal fees had not been finalized. The board would be notified once the final numbers are determined.

Ms. Hewlett notified the board of travel changes.

Ms. Hewlett would determine why the personal services numbers jumped from \$21,392 in FY 12 to \$34,463 in FY 13 and email them to Ms. Zinn.

Agenda Item 11 Old Business

The board returned to the continuing education discussion. The board decided to add six contact hours in substance abuse, three contact hours in cross-cultural education, and two contact hours related to issues of domestic violence. The addition would fall under 12 AAC 19.310(a), (b) and (c) at the end of each paragraph, or put into a separate subsection which would relate to all continuing education requirements.

Ms. Zinn will forward the changes to the regulation specialist and have it added to the current regulation project.

On a motion made by Mr. McCarty, seconded by Linda King and approved unanimously, it was

RESOLVED to add the language to the 12 AAC 19.310(a), (b) and (c).

The regulation would added to the current regulation project.

Mr. McCarty turned the discussion to supervision of an associate. Under AS 08.63.100(a)(C)(i) it states "practiced marital and family therapy, including 1500 hours of direct clinical contact with couples, individuals, and families; and (ii) been supervised in the clinical contact for at least 200 hours, including 100 hours of individual supervision and 100 hours of group supervision approved by the board."

The board's interpretation is the 200 hours is concurrent with the 1500 hours. The Board's interpretation is that the 200 hours is concurrent with 1500 clinical hours, equaling a total of 1700 hours needed towards licensure".

Ms. Zinn stated the statute does not specify that all 1500 hours of practice in marital and family therapy must be under the supervision of a licensed marital and family therapist, or the 200 must be done concurrent with the 1500 hours. As the statute is written, a person may come into Alaska with 1300 hours and only need to complete the 200 hours of supervised hours in Alaska under a marital and family therapy associate license under 08.63.110. The board would like the 200 supervised hours to be concurrent with the 1500 hours and would like to write a change to the statute and present it to a legislator for sponsorship. Mr. McCarty stated he would like all hours to be under supervision of a licensed marital and family therapist in Alaska.

The board clarified they would like a total of 1700 hours of practice, with 200 of those hours being "supervised". Mr. Webber asked Mr. McCarty to come up with the verbiage to amend the statute and present it to the board after lunch.

Agenda Item 9 Lunch Break

Off record at 12:00 PM

On record at 1:07 PM

Father John was not present.

Agenda Item 10 Public Comment

Mr. McCarty addressed the board for public comment as the President of the AAMFT. He thanked Ms. King for attending the signing of the bill extending the Board of Marital and Family Therapy.

Agenda Item 11 Old Business- Continued

Mr. McCarty reiterated what the board's intent was to AS 08.63.100(C). Ms. Zinn noted the board would need to determine what changes they would like to make to the statutes and submit to a "friendly legislator" for sponsoring the bill. Mr. Webber said he would be willing to approach a couple of legislators on the board's behalf. Ms. Zinn asked the board how the new change would affect "labor mobility" as the board had discussed at previous meetings. If the board were to change the statute requiring the associate to obtain all 1700 hours under a licensed supervisor, then the board would not be able to accept any hours of clinical practice from another state. Would they have to do all 1700 hours in Alaska? Mr.

McCarty said “yes”, while Mr. Webber said he did not want those coming in to have to start over again.

After further discussion the board decided to have an AAG attend the next meeting to discuss AS 08.63.100(C) and give the board advice on what changes need to be made to the statute to include all 1700 hours to be supervised, but allow other people coming in from outside of the state to bring in some of their hours of clinical contact.

On a motion duly made by Ms. Young, seconded by Mr. McCarty and approved unanimously, it was

RESOLVED to have an AAG attend the October meeting to discuss changes to the statute.

The board will write a statement to come up with what the board’s intent is for supervised practice.

Agenda Item 12 New Business

Mr. McCarty addressed the board as the President of the AAMFT regarding the letter to the board. The letter concerned some issues it would like the board to consider. The issues included lowering license fees, Marital and Family Therapists to be added to Title 47, and disciplinary fines being allocated to the board.

On a motion duly made by Ms. King, seconded by Ms. Young and approved, it was

RESOLVED to write a letter of support to the AAMFT, and copy Representative Olsen.

Mr. McCarty abstained from the vote.

The letter would include the points included in the letter from the AAFMT.

- Reduction of License Fees
- Inclusion of Marital and Family Therapists in Title 47
- Support in protection of Marital and Family Therapists in good standing in regard to Regulatory Investigation of single licensee incidents

Ms. Young would write the letter and send to Ms. Zinn who would put onto letterhead, then send to the board for approval.

Agenda Item 13 Administrative Business

TASK List-

Mr. Webber- Write distance therapy supervision for next meeting

Ms. Zinn- Board evaluation sheet

Ms. King- Continue to work on labor mobility

Ms. Young- Write letter of support

Mr. McCarty- Send continuing education regulation changes to Ms. Zinn

The board determined the meeting dates:

November 7th or October 30th, depending on room availability- Anchorage

January 23rd- Juneau

Mr. Webber requested generic business cards for the board.

TASK- Ms. Zinn will place an order before the next meeting.

Mr. Webber thanked Tawna Curry for her service to the board as the licensing examiner.

On a motion duly made by Ms. King, seconded by Ms. Young and approved unanimously, the board adjourned the meeting.

The meeting adjourned at 2:37 PM.

Respectfully Submitted by:

Laura Chevillat for Sher Zinn
Sher Zinn, Licensing Supervisor

Approved by:

Leon Webber
Leon Webber, Chairperson

Date: 10/30/2014

