

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

BOARD OF MARITAL AND FAMILY THERAPY

MINUTES OF THE MEETING
Wednesday, October 25th, 2017

These are DRAFT minutes prepared by the staff of the Division of Corporations, Business and Professional Licensing. These minutes have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Marital and Family Therapy was held on Wednesday, October 25th, 2017 beginning at 9:00 a.m. The meeting was held at 550 W. 7th Ave, Ste 1656, in the Atwood Building, in Anchorage, Alaska.

Agenda Item 1 Call to Order/Roll Call/Ethics Report

The meeting was called to order by Chair Leon Webber at 9:05 a.m.

Board Members Present, constituting a quorum:

Dorothea Agüero, Public Member, Chairperson
Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair
Nicole Jenkins, Licensed Marriage and Family Therapist
Leon Webber, Licensed Marriage and Family Therapist
JoAnn Young, Public Member

Division Staff present were:

Chelsea Childress, Licensing Examiner

Ethics Report:

There were no ethics conflicts to report.

Agenda Item 2

Review Agenda

Time: 9:10 a.m.

The Board reviewed their meeting agenda. The Board had no revisions or suggestions for the agenda presented.

On a motion duly made by Ms. Goddard-Aguero, seconded by Ms. Cunningham, and approved unanimously, it was

RESOLVED to accept the agenda as presented.

Agenda Item 6

Division Update

Time: 9:57 a.m.

The division update scheduled for 10:00 a.m. was canceled. Licensing Examiner, Ms. Childress informed the Board that the cancellation was due to the FY17 Year End report not being available yet.

Agenda Item 3

Time: 9:11 a.m.

After reviewing the agenda, the Board proceeded to review the meeting minutes, starting with January 27th, 2017.

The Board had no revisions or suggestions for the agenda presented.

On a motion duly made by Ms. Young, seconded by Ms. Goddard-Aguero, and approved unanimously, it was

RESOLVED to accept the June 7th, 2017 minutes as presented.

Agenda Item 4

Time: 9:20 a.m.

The Board reviewed the application submitted by Cora Benedict, who was applying for a Marital and Family Therapy Associate License.

On a motion duly made by Ms. Jenkins, seconded by Ms. Cunningham and approved unanimously, it was:

RESOLVED to approve Cora Benedict for a Marital and Family Therapy Associate License.

With 25 minutes remaining until the scheduled Investigative Report, the Board decided to continue with Board Business.

Agenda Item 7

Board Business

Time: 9:25 a.m.

Report of Contact:

The Board noted no new Report of Contacts were present.

Review Goals and Objectives:

Licensing Examiner, Chelsea Childress commented on the goals and objectives enclosed in the board book. Ms. Childress noted they were the final goals and objectives from the finalized FY17 Annual Report.

Liaison and Conference Report:

Ms. Cunningham attended the AMFTRB and AAMFT Conferences in Atlanta, Georgia in October, 2017. Ms. Cunningham informed the Board of the important topics covered at the conference, including the updated Model Teletherapy and Telesupervision Regulation (based upon the AMFTRB's Teletherapy Guidelines). The intention of the Regulation document is to help facilitate the harmonization of the practice of teletherapy and telesupervision across jurisdictions.

TASK: Licensing Examiner, Ms. Childress will follow up with Jun Maiquis, Regulations Specialist, regarding the regulation drafts previously submitted – specifically for teletherapy.

TASK: Licensing Examiner, Ms. Childress will forward a copy of the updated Model Teletherapy and Telesupervision Regulation to Jun Maiquis, Regulations Specialist.

During the conferences, attendees also discussed developing a way for MFT's to receive Medicaid recognition, as they currently are not able to bill Medicaid.

Ms. Cunningham noted another item discussed at the conference - for regulatory boards to trust other state boards to have gone through the process to ensure the LMFTs in their state have met a set standard. With this, there are many ramifications to be considered.

Mr. Webber noted that Illinois has a regulation where, if you are licensed out of state and have passed the national examination, they will license you. Ms. Jenkins noted that California doesn't require a national examination. Ms. Cunningham said this point was presented during the conference and noted that, if licensed prior to a certain date, there would be different requirements (i.e. an examination is required, not necessarily the national examination).

Ms. Cunningham provided the documentation and notes she took at the conference to Ms. Childress. Ms. Childress will send a copy to the Board via email, keeping a copy for herself.

Agenda Item 5

Investigative Report

Time: 9:40 a.m.

Jeannette Akers, Investigator entered the room at 9:40 a.m.

Jeannette Akers, Investigator left the room at 9:44 a.m.

Ms. Akers, provided the Board with her investigative report. Ms. Akers reported that there were no open matters. Additionally, one intake was moved to a complaint and remains on-going. With the information provided, the Board was delighted to hear the current stance of the Board in terms of legal matters.

Ms. Akers asked the Board if they had any further questions. With no further questions presented, Ms. Akers concluded her investigative report, exiting at 9:44 a.m.

Agenda Item 8

Old Business

Time: 9:56 a.m.

After the investigative report, the Board continued with Old Business.

FY17 Annual Report:

Licensing Examiner, Ms. Childress provided a copy of the finalized FY17 Annual Report for the Board's review. A big *thank you* was extended to Nicole Jenkins and Leon Webber for their hard work put into completing pertinent portions of the Annual Report.

Military License Update:

At the meeting held June 7th, 2017, Ms. Young volunteered to research the option of Military Licensing further, and to begin drafting regulations for HB 84.

Ms. Young admitted confusion when tackling this task and requested assistance. Ms. Childress noted she would be more than happy to assist with any questions, etc.

Agenda Item 10

New Business

Time: 10:07 a.m.

With no further items to address, the Board moved on to the next item on the agenda, New Business.

Board Appointments:

In an effort to keep all board seats filled, the Board discussed the fact of Ms. Young's term ending 3/1/2018. Ms. Young holds a public member position, and will be concluding her second term with the Board.

Mr. Webber requested copies of the application be disbursed to the Board to take home. Ms. Childress provided copies a few minutes later. Ms. Childress noted the email from the Office of the Governor regarding the Board's vacancy was forwarded the previous week, and the link in the email would also take you to the application form.

Chair/Vice-Chair:

Mr. Webber suggested appointing a new Chair. He noted his term expires 3/1/2019, and that he hopes to serve as a clinical member for the remainder as his term, rather than as the Board's chair. Mr. Webber holds a clinical position, and will be concluding his second term with the Board.

With a couple members expressing interest for the chair position, Ms. Childress noted that there could be a chair and vice-chair appointed, so that if the chairperson is unable to be present, the vice-chair can resume the role and handle any responsibilities as required.

Ms. Childress also noted that it may be beneficial to have a chairperson with historical knowledge and historical presence on the Board. While being licensed is important, public members bring value in other categories.

Mr. Webber asked Ms. Childress if the chair and vice-chair are able to converse. Ms. Childress noted that she was fairly certain they were not allowed to directly converse, but that she would research this for the Board.

TASK: Licensing Examiner, Chelsea Childress will research the rules regarding the chair and vice-chair directly corresponding to each other.

After further discussion, Ms. Goddard-Aguero volunteered for the chair position and Ms. Cunningham volunteered for the vice-chair position.

On a motion duly made by Ms. Young, seconded by Ms. Jenkins and approved unanimously, it was:

RESOLVED to approve appointing Ms. Dorothea Goddard-Aguero as chair and Ms. Karen Cunningham as vice-chair, effective immediately.

Break at 10:31 a.m.

Back at 10:41 a.m.

Agenda Item 11

Sunset Audit Review

Time: 10:45 a.m.

Licensing Examiner, Ms. Childress provided a copy of the finalized Sunset Audit for the Board's review. Ms. Childress noted the recommendation that the legislature extend the board's termination date to 2026. Ms. Childress also noted that the Board was given no recommendations for improvement in this Sunset Review.

Ms. Young noted that one of the prior recommendations listed on their prior sunset review was to establish teletherapy regulations, and that she was proud the Board's hard work over the past 8 years is being recognized.

Agenda Item 9

Lunch Break

Time: 10:45 a.m.

Break for Lunch at 10:59 a.m.

Back from Lunch at 12:30 p.m.

Ms. Childress received notification from Ms. Cunningham that she will not be able to return from lunch due to a family emergency, subsequently informing the Board.

With 45 minutes until Public Comment, the Board determined they would work on the subcommittee assignments until then.

Mr. Webber requested assistance by forming a subcommittee for drafting regulations on allowing the Board to accept out of state supervision. This subcommittee includes Mr. Leon Webber and Ms. JoAnn Young. The hopes for this subcommittee is to have a draft outlined by the time the Board meets in January, 2018.

On a motion duly made by Mr. Webber, seconded by Ms. Young and approved unanimously, it was:

RESOLVED to approve the formation of a subcommittee for assistance in creating a draft outline of regulations allowing the Board to accept out of state supervision.

Ms. Young noted she would like to request assistance with her task in drafting regulations for Military Licensing by forming a subcommittee. This subcommittee includes Ms. JoAnn Young and Mr. Leon Webber. The hopes for this subcommittee is to have a draft outlined by the time the Board meets in January, 2018.

On a motion duly made by Ms. Young, seconded by Mr. Webber and approved unanimously, it was:

RESOLVED to approve the formation of a subcommittee for assistance in creating a draft outline of regulations on Military Licensing.

Mr. Webber noted Ms. Jenkins had experienced difficulties related to the regulations on out of state supervision, and asked if she would be willing to put together a list of items she might have wished were an option. Mr. Webber noted his intention was so he and Ms. Young can reference the list when meeting as a subcommittee and drafting the regulations. Ms. Jenkins noted she would be willing to forward the list to Ms. Childress.

TASK: Nicole Jenkins will forward the list to Licensing Examiner, Chelsea Childress, who will then forward the list to JoAnn Young and Leon Webber.

Agenda Item 12 Public Comment Time: 1:30 p.m.

No persons present for public comment.

Agenda Item 13 Administrative Business Time: 1:32 p.m.

Sign Wall Certificates and Meeting Minutes:

Ms. Childress noted there were no wall certificates to sign. Additionally, as the meeting minutes for June 7th, 2017 were approved during this meeting, Ms. Childress will forward the final minutes to Ms. Goddard-Aguero for signature upon return to the office.

Correspondence:

Ms. Childress noted there were no correspondence items to review.

Schedule Next Meeting Date(s):

The Board discussed the meeting dates for 2018. The Board determined the future meeting dates as Friday, June 8th and Friday, October 26th.

On a motion duly made by Ms. Jenkins, seconded by Ms. Young and approved unanimously, it was:

RESOLVED to approve the future meeting dates as Friday, June 8th and Friday, October 26th.

The next meeting date is scheduled for January 19th, 2018. The Board discussed the intention of this meeting, and the potential for lobbying during the June 7th, 2017 board meeting. Ms. Childress noted the subcommittee formed to draft regulations allowing acceptance of out of state supervision and for Military Licensing will need a motion allowing them to represent the Board when contacting legislatures.

On a motion duly made by Ms. Jenkins, seconded by Ms. Young and approved unanimously, it was:

RESOLVED to approve allowing the subcommittee formed to draft regulations allowing acceptance of out of state supervision and for Military Licensing to represent the Board when contacting legislatures.

TASK: Licensing Examiner, Chelsea Childress will submit the Board's travel request for the meeting scheduled January 19, 2018 no later than November 10th, 2017.

Agenda Item 14

Time: 1:41 p.m.

On a motion duly made by Mr. Webber, seconded by Ms. Jenkins and approved unanimously, it was:

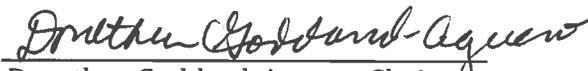
RESOLVED to adjourn the meeting at 1:41 p.m.

Respectfully Submitted by:



Chelsea Childress, Licensing Examiner

Approved by:



Dorothea Goddard-Aguero, Chair