

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

Alaska State Board of Marital and Family Therapy
November 9, 2018

*These are drafted minutes prepared by staff of the Alaska State
Board of Marital and Family Therapy
They have not be reviewed or approved by the board.*

Written meeting minutes only reflects a brief overview of the business conducted during the boards meeting. For a more detailed account, please request a copy of the meeting recording.

By Authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, a regularly scheduled meeting of the Alaska State Board of Marital and Family Therapy was held **November 9, 2018 at 333 Willoughby Ave, 9th Floor, Juneau, Alaska via teleconference.**

November 9, 2018

Agenda item #1 Call to order

This meeting was called to order by Acting Chairperson **Karen Cunningham** at **9:02 a.m.**

Board Members present, constituting a quorum:

Dorothea Goddard-Aguero, Public Member, Chairperson
Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair (Acting Chairperson)
Natalie Lewis, Public Member

Board Members absent:

Leon Webber, Licensed Marriage and Family Therapist
Nicole Jenkins, Licensed Marriage and Family Therapist

Division Staff present were:

Chelsea S Childress, Records and Licensing Supervisor
Lauren T Osborn, Occupational Licensing Examiner

Ms. Dorothea Goddard-Aguero explained that, even though she was attending the meeting, she does not wish to continue as chairperson. Ms. Dorothea Goddard-Aguero asked Ms. Cunningham to serve as Acting Chairperson during this meeting.

Agenda Item #2 Review Agenda

The board reviewed the meeting agenda. The board had no revisions or suggestions for the agenda presented.

A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by unanimous consent, was:

Resolved to approve the agenda as presented.

47
48 Agenda item #3 Ethics Report

49
50 Ms. Cunningham reported on contact received from Mercy Dennis in regard to the last board meeting and feeling
51 unwelcomed when participating in public comment – like she was speaking to an empty void. Ms. Cunningham elected to
52 submit a Report of Contact form.

53 The board discussed drafting a letter response to the individuals that provided public comment. Ms. Dorothea Goddard-
54 Aguero volunteered to begin drafting the letter.

55 **TASK – Ms. Dorothea Goddard-Aguero will email the drafted language to Ms. Chelsea Childress for it to be**
56 **distributed to the board and reviewed during the meeting.**

57 Agenda Item #4 Review Meeting Minutes

58
59 The board reviewed the drafted minutes for the meeting held August 3, 2018. Ms. Cunningham noted the heading
60 reflected the Alaska Board of Social Work Examiners, not the Alaska Board of Marital and Family Therapy.

61
62 The board had no other revisions or suggestions to the drafted minutes.

63
64 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
65 *unanimous consent, was:*

66
67 *Resolved to approve the August 3, 2018 meeting minutes as amended.*

68
69 Agenda item #5 Application Review

70 The board reviewed the pending application for Marital and Family Therapist license by examination, submitted by
71 David Banks.

72
73 *A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by*
74 *unanimous consent, was:*

75
76 *Resolved to approve the application for Marital and Family Therapist license by examination,*
77 *submitted by David Banks.*

78
79 The board reviewed the pending application for Marital and Family Therapist Board-Approved Supervisor,
80 submitted by Marty Garrigues.

81
82 Ms. Cunningham questioned the license number recorded on the application, and asked what “MFTM” stood for.
83 Ms. Childress informed Ms. Cunningham that was a license number issued in the old licensing database, prior to
84 July, 2015. Only numerical characters are included in license numbers generated in the current licensing database.

85
86 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
87 *unanimous consent, was:*

88 *Resolved to approve the application for board-approved supervisor, submitted by Marty Garrigues.*

89
90 The board reviewed the pending application for Continuing Education Provider Approval Application titled Child
91 Exploitation and Trafficking, course #16948

93 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
94 *unanimous consent, was:*

95 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
96 *Child Exploitation and Trafficking, course #16948*
97

98 The board reviewed the pending application for Continuing Education Provider Approval Application titled 2018
99 Medication Assisted Treatment Conference, course #16945
100

101 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
102 *unanimous consent, was:*

103 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
104 *2018 Medication Assisted Treatment Conference, course #16945*
105

106 The board reviewed the pending application for Continuing Education Provider Approval Application titled
107 Motivational Interviewing and SBIRT, course #16944
108

109 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
110 *unanimous consent, was:*

111 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
112 *Motivational Interviewing and SBIRT, course #16944*
113

114 The board reviewed the pending application for Continuing Education Provider Approval Application titled
115 EMDR Working with Grief, course #16947
116

117 *A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by*
118 *unanimous consent, was:*

119 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
120 *EMDR Working with Grief, course #16947*
121

122 Break at 9:32AM.

123 Return from break at 9:42AM.
124

125 Ms. Childress conducted a roll-call upon return to the meeting.
126

127 **Board Members present, constituting a quorum:**

128 Dorothea Goddard-Aguero, Public Member, Chairperson

129 Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair (Acting Chairperson)

130 Natalie Lewis, Public Member
131

132 **Board Members absent:**

133 Leon Webber, Licensed Marriage and Family Therapist

134 Nicole Jenkins, Licensed Marriage and Family Therapist
135

136 **Division Staff present were:**

137 Chelsea S Childress, Records and Licensing Supervisor

138 Lauren T Osborn, Occupational Licensing Examiner
139
140

141 **Agenda item #6**

Division update
142

143 Melissa Dumas joined the meeting at 9:42am

144 Charles Ward joined the meeting at 9:45am

145

146 Ms. Dumas reviewed the FY18 4th Qtr Report, and provided a detailed explanation of direct and indirect
147 expenditures for the board.

148

149 The board had no questions for Ms. Dumas or Mr. Ward.

150

151 Melissa Dumas exited the meeting at 9:55am

152 Charles Ward exited the meeting at 9:55am

153

154 With 45 minutes remaining until the investigative report, the board moved on to New Business.

155

156 Melissa Dumas presented the 4th quarter report for FY18. Ms. Cunningham asked how this report compared to last
157 quarters. No other questions were presented from the board. Ms. Dumas moved on to indirect expenditures. With
158 45 minutes remaining until the investigative report, the board moved on to New Business.

159

160 **Agenda item #8** **New Business**

161

161 **Board Responses to Public Comments 8/3/18**

162 Ms. Goddard-Aguero suggested reaching out to LPC board to combine boards.

163

164 Ms. Cunningham noted agreement with Ms. Aguero, adding that it would be a good idea to see if the LPC board
165 may be interested.

166

167 Ms. Goddard-Aguero understood that, historically speaking, the board had been opposed to joining a composite
168 board and thinks that it would be nice to have senior management staff present for the discussion.

169

170 **Chair and Vice Chair Assignments**

171 Ms. Goddard-Aguero was not aware that the chair was automatically defaulted to the legislative contact. Due to the
172 time requirements, and that it is often short notice when the chair is asked to be present for leg committees, Ms.
173 Goddard-Aguero noted she would not be interested in continuing as the chairperson for the board.

174

175 The board determined that Ms. Cunningham will serve as acting chairperson until discussion with the entire board
176 present can take place.

177

178 **Future Meetings (teleconference vs. in-person)**

179 Ms. Childress explained that during the teleconference board meeting held June 22, 2018 the board approved a
180 motion to have future meetings via teleconference. Ms. Goddard-Aguero had misunderstood and thought the next
181 meeting was in-person in order to meet newly appointed board member, Natalie Lewis.

182

183 Ms. Goddard-Aguero stated that despite of attempting to save on travel costs, it would be a good idea to hold at
184 least on in-person meeting per year. Ms. Cunningham agreed that the next board meeting should be held in person
185 in order to meet Natalie Lewis.

186

187 **Subcommittee Report**

188 Ms. Cunningham reported that the subcommittee report did not happen and asked if this can be completed over
189 the phone.

190

Ms. Goddard-Aguero move to have January 22nd, 2019 board meeting be held in-person, in Juneau, so that subcommittee members can lobby with the legislature regarding the supervision issue

A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by unanimous consent, was:

Resolved to approve holding the January 22nd, 2018 meeting in-person in Juneau for the purpose of lobbying with the legislature regarding the supervision issue.

AMFTRB Post Meeting Newsletter

Ms. Cunningham noted the AMFTRB is seeking volunteers to help with the National Teletherapy Mobility. This board tabled this discussion until the next board meeting, after the AMFTRB meeting minutes have posted.

Break at 10:55AM.

Return from break at 11:04AM.

Agenda Item #7 Investigative report

Sonia Lipker and Erika Preiksat joined the meeting at 10:39am

Erika Preiksat reviewed the investigative report for the period of May 23, 2018 through October 30, 2017. The Division opened one (1) matters and closed zero (0) matters. Three (3) matters remain ongoing and under active investigation.

The board had no questions.

Sonia Lipker and Erika Preiksat exited the room at 10:42am

Agenda item #9 Lunch Break

The board left for lunch at 11:51 AM

The board returned from lunch at 1:18 PM

Agenda Item #10 Public Comments

Public comment period opened at 1:32 PM. –

No persons present for public comment.

Public comment period closed at 1:35 PM.

Agenda Item #11 Old Business

Statutes and Regulations Discussion:

Jun Maiquis joined the meeting at 11:16am

The board reviewed the drafted language for the proposed regulations at the meeting held August 3rd, 2018.

A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by unanimous consent, was:

Resolved to adopt the proposed regulations as publically noticed for:

12 AAC 19.210 – Approved Supervisors

12 AAC 19.300 – License Renewal

- 241 *12 AAC 19.350 – Application of providers for continuing education course approval*
- 242 *12 AAC 19.400 – Scope of teletherapy practice*
- 243 *12 AAC 19.405 – Eligibility to practice teletherapy*
- 244 *12 AAC 19.410 – Providing technology assisted distance professional services*
- 245 *12 AAC 19.415 – Safety and confidentiality of communications*
- 246 *12 AAC 19.420 – Informed consent*
- 247 *12 AAC 19.900 – Code of ethics*
- 248 *12 AAC 19.950 – Definitions*

249
250 Ms. Childress conducted roll-call to establish a majority vote.

251
252 Dorothea Goddard-Aguero, Public Member, Chairperson
253 Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair (Acting Chairperson)
254 Natalie Lewis, Public Member

255
256 Motion unanimously passes.

257
258 Jun Maiquis exited the meeting at 11:34am

259
260 Agenda Item #12 Administrative Business

261
262 Correspondence:

263
264 The board reviewed a correspondence inquiry from Tami Ryan, in regards to earning CE Credit for MFT Webinars.

265
266 *A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by*
267 *unanimous consent, was:*

268 *Resolved to approve “live” continuing education courses obtained as “in-person” credit.*

269
270 The board reviewed a correspondence inquiry from o Alessandra Alsip, in regards to MFT Associate Supervision
271 Accrual.

272
273 The board determined the distance supervision is acceptable with a board approved LMFT Supervisor, so long as
274 the supervision occurs via video, skype or webinar.

275
276 *A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by*
277 *unanimous consent, was:*

278 *Resolved to approve distance supervision with a Board-Approved LMFT Supervisor, so long as the*
279 *supervision occurs via video, skype or webinar to be considered “live” and “in-person.”*

280
281 Task List:

282
283 Ms. Childress reviewed the list of tasks assigned throughout the meeting; the board confirmed the task list as
284 accurate, and that no additional tasks are required

285
286 Confirm Future Meeting Dates:

287
288 As previously determined, the next board meeting is scheduled for January 22, 2019. The board determined
289 additional meeting dates for 2019 should be determined when the entire board is present.

290

291 With no further business to discuss, a motion was made to adjourn the meeting.
292

293 *Upon a motion duly made by Ms. Dorothea Goddard-Aguero and seconded by Ms. Natalie Lewis, and*
294 *approved by unanimous consent, it was:*
295

296 *RESOLVED to adjourn the Alaska State Board of Marital and Family Therapy meeting.*
297

298
299 **Adjourned at 2:06 PM**
300

301 Respectfully Submitted By:
302
303
304

305 _____
306 Chelsea Childress
307 Records and Licensing Supervisor
308 State of Alaska, DCCED
309
310
311
312

Date

313 _____
314 Karen Cunningham
315 Acting Chairperson
316 Alaska State Board of Marital and Family Therapy

Date