



Agenda Item #4                      Review Meeting Minutes

The board reviewed the drafted minutes presented in the Board Book. Ms. Goddard-Aguero noted some corrections to the minutes on pages 2 and 5. The noted revisions were regarding punctuation, spelling, and sentence structure.

*A motion duly made by Ms. Karen Cunningham, seconded by Ms. Nicole Jenkins, and approved by unanimous consent, was:*

*Resolved to accept the January 22, 2019 minutes as amended.*

Ms. Osborn shall mail the revised final minutes to Chairperson Dorothea Goddard-Aguero to sign and return. Upon receipt of the signed minutes, Ms. Osborn will post them to the State of Alaska Board of Marital & Family Therapy webpage.

Agenda item #5                      Ethics Report

There were no ethics conflicts to report.

Ms. Dorothea Goddard-Aguero reminded the board that they cannot speak on behalf of the board and to instruct people to refer to the Statutes and Regulations and/or reach out to Ms. Lauren Osborn for further questions.

With time before the Investigative Report, the board discussed the 2019 Annual Report. A brief overview of the Annual Report was provided to new board members, as well as recourses on where to find past Annual Reports. In addition, the 2018 Annual Report was provided as an example. Ms. Osborn indicated she had not yet received the sections from the board members assigned at the January 22, 2019 meeting.

Agenda item #6                      Investigative Report

*Senior Investigator, Autumn Roark and Investigator, Erika Prieksat joined the meeting at 9:30AM.*

Ms. Prieksat informed the board that there were zero (0) matters opened and two (2) matters closed. There are no matters remaining ongoing or under active investigation.

*A motion duly made by Ms. Nicole Jenkins, seconded by Mr. Karen Cunningham, and approved by unanimous consent, was:*

*Resolved to enter Executive Session at 9:30AM in accordance with 44.62.311(c) for the purposes of discussing a license surrender. Board staff to remain present: Lauren Osborn, Autumn Roark, and Erika Prieksat.*

*A motion duly made by Ms. Karen Cunningham, seconded by Mr. Noah Shields, and approved by unanimous consent, was:*

*Resolved to exit Executive Session at 9:35AM.*

*A motion duly made by Mr. Noah Shields, seconded by Ms. Nicole Jenkins, and approved by unanimous consent, was:*

*Resolved to accept the license surrender from Larry Holman (#MFTM26).*

Roll Call:

Board Members approved:

Dorothea Goddard-Aguero  
Nicole Jenkins  
Noah Shields

Board Members abstained:

Karen Cunningham

With no further questions from the board, the Investigative Report ended.

*Senior Investigator, Autumn Roark and Investigator, Erika Prieksat exited the meeting at 9:40AM.*

Agenda item #7 Division update

*Accountant III, Marylene Wales joined the meeting at 9:42a.m.*

Ms. Marylene Wales presented the FY19 second quarter and third quarter financial report to the board. Ms. Cunningham Ms. Cunningham also asked to see a comparison of other boards to see how the Marital and Family Therapy board was fairing. Ms. Wales would email the information requested to Ms. Osborn to distribute to the board.

*Accountant III, Marylene Wales exited the meeting at 10:03a.m.*

*The board stopped for a break at 10:04 a.m.*

*Return from break at 10:15a.m.*

Agenda Item #8 Investigative Board Training

*Investigator, Erika Prieksat exited the meeting at 10:15AM.*

***A motion duly made by Mr. Noah Shields, seconded by Ms. Karen Cunningham, and approved by unanimous consent, was:***

***Resolved to enter Executive Session at 10:15AM in accordance with 44.62.311(c) for the purposes of the Investigative Board Training presentation. Board staff to remain present: Lauren Osborn and Erika Prieksat.***

***A motion duly made by Mr. Noah Shields, seconded by Ms. Nicole Jenkins, and approved by unanimous consent, was:***

***Resolved to exit Executive Session at 10:27AM.***

*Investigator, Erika Prieksat exited the meeting at 10:27AM.*

With time before the lunch break, the board began the process of reviewing applications. Ms. Goddard-Aguero went over the process of reviewing applications via OnBoard for board members new to the process. The board reviewed an application together page-by-page.

***A motion duly made by Ms. Noah Shields, seconded by Ms. Karen Cunningham, and approved by unanimous consent, was:***

***Resolved to table the pending application for Marital and Family Therapy Associates License for Tamara Tauchas (#142384) until additional documentation can be obtained from applicant regarding field supervision.***

*The Board started lunch at 11:30 p.m.*

*The Board returned from lunch at 12:32 p.m.*

*A motion duly made by Ms. Nicole Jenkins, seconded by Ms. Karen Cunningham, and approved by unanimous consent, was:*

*Resolved to approve the continuing education course Early Childhood Mental Health (#17224).*

*A motion duly made by Ms. Karen Cunningham, seconded by Mr. Noah Shields, and approved by unanimous consent, was:*

*Resolved to table the continuing education course The Power of Porn (#17225) until credentialing of presenters can be verified.*

*A motion duly made by Ms. Karen Cunningham, seconded by Ms. Nicole Jenkins, and approved by unanimous consent, was:*

*Resolved to approve the continuing education course Southeast Program for Remote Island & Native Community Clinicians in Alaska (#17277 & 17278).*

*A motion duly made by Ms. Karen Cunningham, seconded by Ms. Nicole Jenkins, and approved by unanimous consent, was:*

*Resolved to approve Evelyn Dela-Cruz Jiron (#145316) pending successful passage of the jurisprudence examination.*

*A motion duly made by Ms. Nicole Jenkins, seconded by Mr. Noah Shields, and approved by unanimous consent, was:*

*Resolved to accept the continuing education audit of Karen Cunningham (#107073).*

**Roll Call:**

**Board Members approved:**

Dorothea Goddard-Aguero  
Nicole Jenkins  
Noah Shields

**Board Members abstained:**

Karen Cunningham

*A motion duly made by Ms. Nicole Jenkins, seconded by Mr. Noah Shields, and approved by unanimous consent, was:*

*Resolved to accept the continuing education audit of Rozanne Rucker (#MFTM280).*

*A motion duly made by Ms. Nicole Jenkins, seconded by Mr. Noah Shields, and approved by unanimous consent, was:*

*Resolved to table the continuing education audit of Jana Miner-Collins (#MFTM77) and James Lee (#MFTM262) until domestic violence certification has been completed.*

The public comment period opened at 1:30PM.

With no persons present for public comment, the public comment period closed at 1:33PM.

Agenda item #13

New Business

**Renewal Data:** Renewal data as of February 2019 was presented to the board. Ms. Jenkins asked how often renewals are not happening and what is typical for a renewal year. Ms. Osborn will research this more and get back to the board.

Agenda item #14

Old Business

**Chair and Vice Chair Assignments:** The board discussed chair and vice chair assignments.

**Title Protection Letter:** Ms. Natalie Lewis was tasked with drafted the Title Protection Letter at the meeting held on January 22, 2019. With Ms. Lewis absent from this meeting, the board tabled this agenda item until the next meeting.

Agenda Item #15

Legislation Discussion

With Ms. Sara Chambers absent, this agenda item was tabled pending further notice.

Agenda Item #16

Administrative Business

Correspondence:

**Out of State Supervision:** Ms. Cunningham submitted a question regarding out of state supervision and if the board could approve supervision hours obtained out of state. Ms. Osborn presented her response to Ms. Cunningham to the board in case anyone else had the same question. In accordance with Sec. 08.63.120 Authorized Supervisors and 12 AAC 19.210 Approved Supervisors, the applicant must be obtaining supervision from a board approved supervisor to meet the license requirements laid out in Sec 08.63.110 to obtain a full LMFT in Alaska.

**Teletherapy Regulation Clarification:** The board began discussing regulation change 12 AAC 19.210(e)(2) regarding whose needs the change would refer to; the supervisor's, the supervisee's, or the client's needs. The distinction is necessary because the supervisor is not always aware or responsible for the client's needs, but in the roll as a supervisor would be aware of and responsible for the supervisee's needs. The board determined that it did not reference the client's needs, but the supervisee's needs in the teletherapy format as this section is regarding Approved Supervisors and the guidelines of teletherapy supervisors.

*A motion duly made by Ms. Karen Cunningham, seconded by Mr. Noah Shields, and approved by unanimous consent, was:*

*Resolved to amend 12 AAC 19.210(e)(2) to clarify the referencing of the supervisee's needs.*

**Applicant Refund Request:** A letter submitted by an applicant requesting a refund was reviewed by the board.

*A motion duly made by Ms. Nicole Jenkins, seconded by Ms. Karen Cunningham, and approved by unanimous consent, was:*

*Resolved to deny the refund request in accordance with centralized regulation 12 AAC 02.030.*

Task List:

**Task –** Ms. Lauren Osborn will forward the FY comparison data received from Marylene Wales to the board.

Meeting Date: **May 7, 2019**

**Task** – Ms. Lauren Osborn will respond to Joan Wilson regarding the clarification on teletherapy regulation.

**Task** – The board will submit completed, assigned portions of the 2019 Annual Report to Ms. Osborn on or before Friday, May 26, 2019.

**Task** – Ms. Karen Cunningham will draft “Thank You” to Dr. Leon Webber and email it to Ms. Osborn.

**Task** – Ms. Osborn will research typical renewal data and report back to the board.

**Meeting Dates:**

The board determined that the August date set at the last meeting would not work for most of the members. The August meeting is now set to take place on August 13, 2019.

*Upon a motion duly made by Mr. Noah Shields and seconded by Ms. Karen Cunningham, and approved by unanimous consent, it was:*

*Resolved to adjourn the Alaska State Board of Marital and Family Therapy.*

**Adjourned at 2:48 PM**

Respectfully Submitted By:

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Lauren T. Osborn  
Occupational Licensing Examiner  
State of Alaska, DCCED, CBPL

\_\_\_\_\_  
Date

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Dorothea Goddard-Aguero  
Board Chairperson  
Alaska State Board of Marital and Family Therapy

\_\_\_\_\_  
Date