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52 *A motion duly made by Ms. Nicole Jenkins, seconded by Mr. Noah Shields, and approved by unanimous*
53 *consent, was:*

54
55 *Resolved to approve the agenda as amended.*

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57 Agenda Item #3 Review Meeting Minutes

58 The board reviewed the drafted minutes presented in the Board Book for February 24, 2017, June 7, 2017, and May
59 7, 2019. The minutes from 2017 were approved without amendments. Mr. Noah Shields noticed that “Ms.
60 Cunningham” was written twice on page 3, under agenda item #7.

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62 *A motion duly made by Ms. Nicole Jenkins, seconded by Mr. Noah Shields, and approved by unanimous*
63 *consent, was:*

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65 *Resolved to accept the February 24, 2017 minutes as presented.*

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67 *A motion duly made by Ms. Karen Cunningham, seconded by Ms. Nicole Jenkins, and approved by*
68 *unanimous consent, was:*

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70 *Resolved to accept the June 7, 2017 minutes as presented.*

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72 *A motion duly made by Ms. Karen Cunningham, seconded by Mr. Noah Shields, and approved by*
73 *unanimous consent, was:*

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75 *Resolved to accept the May 7, 2019 minutes as amended.*

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77 Ms. Osborn shall mail the revised final minutes to Chairperson Dorothea Goddard-Aguero to sign and return.
78 Upon receipt of the signed minutes, Ms. Osborn will post them to the State of Alaska Board of Marriage and
79 Family Therapy webpage.

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81 Agenda item #4 Ethics Report

82 There were no ethics conflicts to report.

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84 Agenda item #6 Right Touch Regulation for Licensing

85 Ms. Chambers, being out of town, was not present at the meeting to present the Right Touch Regulation for
86 Licensing PowerPoint. Ms. Osborn briefly explained that the template could be used as a thought provoking
87 template for reviewing or updating regulations and worked as a framework for further discussions. The board
88 decided that the presentation was self-explanatory and, after reviewing the PowerPoint, moved on to the next
89 agenda item with no further questions.

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91 Agenda item #7 Board Member Expectations

92 Ms. Osborn reminded the board to be responding to emails sent regarding drafted agendas to ensure all items
93 wished to be discussed are allotted appropriate time. Ms. Osborn presented an example of the Alaska Social Work
94 Board Expectations as a guideline of what is expected of board members: timeliness in responding to ballots,
95 responding to emails regarding meetings, etc. Minor adjustments made at the top of meetings are expected, but Ms.
96 Osborn impressed upon the board the importance of providing the public with a completed drafted agenda prior to
97 meetings being held.

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99 Agenda item #8 New Business

100 The regulations updated as of June 26, 2019 were presented to the board. The board has been in the process of
101 regulations for teletherapy since 2016. Ms. Goddard-Aguero expressed her delight to see this large project finished
102 and available to current and future licensees.
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Agenda item #9 New Regulation Project

Grounds for Denial:

As of now, the MFT board has no regulation specific for grounds for denial. Mr. Shields expressed the necessity of having a set regulation in place for this. Ms. Goddard-Aguero stated that the intentions are clear within the applications, but that a regulation backing up the application language would be ideal.

Natalie Lewis joined the meeting at 9:53AM.

Ms. Goddard-Aguero updated Natalie Lewis on the meeting business discussed and began reviewing the rest of the proposed New Regulation Project.

License Deactivation:

Several licensees had submitted questions regarding license deactivation or going “inactive” in their license status. Centralized statutes state that licenses not renewed will lapse and, after five years, the license is no longer able to be renewed. Ms. Osborn reminded the board the Voluntary License surrenders result in a license action and may negatively impact licensees when/if pursuing licensure in another state or jurisdiction. The board was of the mind that leaving a license to lapse was sufficient and would not be pursuing language regarding license deactivation.

Reinstatement:

The board reviewed reinstatement language from different boards and discussed the necessity of having a Reinstatement language. In accordance with centralized licensing statute 08.01.100(d), a license lapsed for over five years may not be renewed. However, the board intends to pursue language to allow reinstatements for renewals less than five years lapsed. The board briefly discussed minor changes to the language presented, but ultimately decided to draft the language together at a later date.

Approved Supervisors & License by Examination:

The board reviewed regulations 12 AAC 19.210 and 12 AAC 19.110 for possible updates to the language that may be necessary with the recent regulation update as of June 2019. The board determined that this language was up-to-date and would not be pursuing any language updates to these regulations.

A motion duly made by Mr. Noah Shields, seconded by Ms. Natalie Lewis, and approved by unanimous consent, was:

Resolved to pursue a new regulation project for language pertaining to Grounds for Denial and Reinstatement language.

Broke for a break at 10:42AM.

Returned from break at 10:49AM.

Agenda item #12 Application review

With plenty of time before lunch, the board began reviewing application review. One application presented did not include completed transcripts as the person was set to graduate in just a few weeks. The board expressed, in accordance with Sec. 08.63.100(3)(B), official transcripts are required to complete applications. The board also stated that applications completed more than one month before the next scheduled board meeting are reviewed via OnBoard.

Upon a motion duly made by Ms. Karen Cunningham and seconded by Ms. Nicole Jenkins, and approved by unanimous consent, it was:

RESOLVED to approve Tamara Tauchas (#142384) temporary license for examination.

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Roll Call:

Dorothea Goddard-Aguero, Public Member, Chairperson
Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair
Nicole Jenkins, Licensed Marriage and Family Therapist
Noah Shields, Licensed Marriage and Family Therapist
Natalie Lewis, Public Member

Upon a motion duly made by Ms. Nicole Jenkins and seconded by Ms. Natalie Lewis, and approved by unanimous consent, it was:

RESOLVED to table the application for Patricia Gould (#147742) pending verification of completed education requirements.

Roll Call:

Dorothea Goddard-Aguero, Public Member, Chairperson
Nicole Jenkins, Licensed Marriage and Family Therapist
Noah Shields, Licensed Marriage and Family Therapist
Natalie Lewis, Public Member

Abstained:

Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair

Upon a motion duly made by Ms. Nicole Jenkins and seconded by Mr. Noah Shields, and approved by unanimous consent, it was:

RESOLVED to table the application for Continuing Education – Sex Therapy for Non-Sex Therapists (#17440) pending explanation of hours requested.

Roll Call:

Dorothea Goddard-Aguero, Public Member, Chairperson
Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair
Nicole Jenkins, Licensed Marriage and Family Therapist
Noah Shields, Licensed Marriage and Family Therapist
Natalie Lewis, Public Member

Upon a motion duly made by Ms. Nicole Jenkins and seconded by Mr. Noah Shields, and approved by unanimous consent, it was:

RESOLVED to approve the supervision plan amendment for Amber Vial (#141273).

Roll Call:

Dorothea Goddard-Aguero, Public Member, Chairperson
Nicole Jenkins, Licensed Marriage and Family Therapist
Noah Shields, Licensed Marriage and Family Therapist
Natalie Lewis, Public Member

Abstained:

Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair

Agenda Item #13 Old Business

With time still left before lunch, the board began discussing Old Business.

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Financial Discussion:

The board revisited the comparison of other board’s financial positions sent via email. Ms. Cunningham asked why the personal service cost was so high. Mr. Shields brought up the deficit of the board and questioned where the board goes from here. Ms. Goddard-Aguero commented that the deficit could be explained with the non-renewal year, though Ms. Jenkins brought up the fact that less than 22% of licensees had renewed the year 2018. Ms. Cunningham requested a breakdown of the personal services cost. Ms. Osborn stated that she would request this explanation to be explained by the financial officer at the next meeting.

Title Protection:

Ms. Natalie Lewis was tasked with drafted a Title Protection Letter. The board was presented with the first draft and made minor corrections. Ms. Osborn drafted the letter with the suggested amendments into an official letterhead.

A motion duly made by Ms. Nicole Jenkins, seconded by Ms. Natalie Lewis, and approved by unanimous consent, was:

Resolved to approve the drafted Title Protection Letter with amendments.

Chair Assignments:

The chair assignments had been previously discussed at prior meetings, though no clear motion was made as to who was chair and who was vice-chair. Ms. Osborn requested clear motions with language indicating the individuals with appropriate titles be made. After a brief discussion, it was decided that Dorothea Goddard-Aguero would be chair and Karen Cunningham would be vice-chair.

A motion duly made by Ms. Nicole Jenkins, seconded by Ms. Natalie Lewis, and approved by unanimous consent, was:

Resolved to approve Dorothea Goddard-Aguero as board chair and Karen Cunningham as vice-chair.

Thank You Letter:

Ms. Cunningham was unable to provide a drafted letter regarding a Thank You to Dr. Leon Webber. Ms. Goddard-Aguero questioned if a Thank You Letter was still necessary as a wall plaque had already been sent by the division after a request from the board was made. With some deliberation, Ms. Goddard-Aguero expressed her belief that a personalized letter from the board should be sent and she would take on the task of drafting such letter.

The board started lunch at 11:15AM

The board returned from lunch at 12:25PM

Prior to public comment, the board briefly went over some housekeeping items. The board reviewed the amended Title Protection Letter, updated by Ms. Osborn over lunch, and had no further adjustments to make.

Correspondence:

The board also took a second to review an email submission from Mercy Dennis. The board was sent correspondence relaying a wish to join Public Comment with a document providing such comments. Ms. Goddard-Aguero mentioned that a many of the questions were directed towards the department to which Ms. Osborn pulled up the forwarded email message to the board showing division response. The board reviewed the response email regarding the administrative issues brought up in the submission together. Ms. Karen Cunningham stated that the division response seemed appropriate. Ms. Natalie Jenkins commented that the email was well handled, but specified the frustration of receiving such correspondence as all correspondence to the board should be sent to the

258 examiner. The board concluded that the division response was sufficient and if further correspondence was
259 requested or received, then the board would address this at the next meeting.

261 **Agenda Item #11** **Public Comments**

262 Public Comment period opened at 1:30PM.

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264 *Kim Eames entered the meeting at 1:31PM.*

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266 Ms. Eames did not wish to make public comment, intending to call in for the application review period, and instead
267 elected to call Ms. Osborn for updates after the meeting.

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269 *Kim Eames exited the meeting at 1:35PM.*

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271 No other persons were present for public comment.

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273 Public Comment period closed at 1:35PM.

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275 **Agenda Item #13** **Administrative Business**

276 **Travel and Meeting Dates:**

277 Ms. Osborn spoke regarding Travel for conferences requested, stating that as the conference is not third-party
278 reimbursed, the travel was not likely to be approved for Karen Cunningham to attend the AMFTRB 2019
279 Conference.

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281 Ms. Osborn also mentioned that the November meeting could be rescheduled for a single, half-day meeting in
282 December as the board continuously finishes agendas ahead of schedule and adjourn early. The board discussed
283 dates for the December meeting.

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285 *A motion duly made by Ms. Karen Cunningham, seconded by Ms. Nicole Jenkins, and approved by*
286 *unanimous consent, was:*

287
288 *Resolved to cancel the November meeting and to meet for a half-day teleconference*
289 *on December 10, 2019.*

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291 Having completed board business, the board move to adjourn the meeting.

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293 *Upon a motion duly made by Ms. Karen Cunningham and seconded by Ms. Natalie Lewis, and approved*
294 *by unanimous consent, it was:*

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296 *RESOLVED to adjourn the Alaska State Board of Marital and Family Therapy.*

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298 **Adjourned at 2:08 PM**

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300 Respectfully Submitted By:

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303 _____
304 Lauren Osborn
305 Occupational Licensing Examiner
306 State of Alaska, CCED

307 _____
Date

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309 _____
310 Dorothea Goddard-Aguero
311 Board Chairperson
312 Alaska State Board of Marital and Family Therapy

_____ Date