



State of Alaska  
**DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT**  
**DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING**

**BOARD OF MARITAL AND FAMILY THERAPY**  
**Minutes of the meeting January 18, 2024**

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By the Authority of AS 08.01.070(2) and AS 08.63.030, and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Marital and Family Therapy originated virtually via Zoom.

The Chair called the meeting to order at 9:02 am.

**Agenda Item – Roll Call**

**Board Members Present Constituting a Quorum**

- Noah Shields, Chair, Therapist/Counselor
- Shawnmarie Carpenter, Therapist
- Richard Clampitt, Therapist/Counselor

**Board Members Absent**

- Kayla Green, Member of the Public

**Staff Members Present**

- Renee Carabajal, Program Coordinator II
- Jeanne Pace, Program Coordinator I
- Marlo Adams, Licensing Examiner

**Members of the Public Present**

- Merci Dennis
- Jocelyn Doremus
- Kate McNamara
- Kelsey Fox
- Angelina Taylor
- Jonathan Swinton

**Agenda Item – Ethics Report**

The Board had no ethical issues to report.

**Agenda Item – Approve Agenda**

In a motion duly made by Richard Clampitt, seconded by Shawmmarie Carpenter with unanimous consent, it was resolved to accept the January 18, 2024, agenda as amended to include telehealth continuing education requirement and retired license.

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			

Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

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**Agenda Item – Ethics Disclosures**

Board members did not have any ethics to disclose.

**Agenda Item - Public Comment**

Merci Dennis – Had questions about retirement license, portability compact work group, multidisciplinary continuing education course support from other mental health boards, AMFTRB conference, listserv, renewal fees, some master’s program requiring 300 contact hours, and inconsistency in language in the statutes and regulations.

Jocelyn Doremus – spoke to need of portability compact for relocating or traveling clients. Asked if there was a way to have several sessions allowed without being in violation in these cases.

The board addressed questions: State of Alaska is not limiting contact with clients traveling outside of the state or relocating. You will need to contact the boards of those states for their specific regulations.

The AMFTRB conference is on the Board’s agenda and budgeted for attendance.

The renewal fee has been on the Board’ agenda for a while. Finance is giving an update today.

The graduation hours the Board approved a change to that regulation. That was done a few meetings ago.

Continuing education approval and whether each mental health board will accept what another board has approved will need clarification on this from Renee Carabajal.

With the listserv we have contact information for some LMT’s. If you are not receiving information from the listserv, please reach out to the division with your contact information.

**Agenda Item – New Business/Jurisprudence Exam**

**In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, Richard Clampitt, moved that the Alaska State Board of Marital and Family Therapy enter into executive session for the purpose of discussing matter which by law, municipal charter, or ordinance are required to be confidential. Board Staff to remain during the session are Renee Carabajal, Jeanne Pace and Marlo Adams. Shawnmarie Carpenter seconded the motion. Passed by unanimous consent.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			

Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

75

76 Off record 9:36 am

77 On record 10:30 am

78

79 For the record, there were no actions taken by the Board during executive session.

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81 **Agenda Item – Investigations Report**

82 Jasmine Bautista gave the September 14, 2023, to January 5, 2024, report. There is one case open in  
 83 complaint status. No cases have closed this period. Open cases take about six months to one year to  
 84 close. Jasmin is looking for an expert witness to review this open case.

85

86 Off record 10:36 am

87 On record 10:42 am

88

89 **Agenda Item – New Business/Jurisprudence Exam**

90 **In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to**  
 91 **Privacy Provisions, Shawnmarie Carpenter, moved that the Alaska State Board of Marital and Family**  
 92 **Therapy enter into executive session for the purpose of discussing matter which by law, municipal**  
 93 **charter, or ordinance are required to be confidential. Board Staff to remain during the session are**  
 94 **Renee Carabajal, Jeanne Pace, and Marlo Adams. Richard Clampitt seconded the motion. Passed by**  
 95 **unanimous consent.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

96

97 Off record 10:43 am

98 On record 11:01 am

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100 For the record, there were no actions taken by the Board during executive session.

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102 **Agenda Item – Fiscal Report**

103 Melissa Dumas gave the 4<sup>th</sup> quarter fiscal report. A fee analysis will need to be completed before the  
 104 next renewal period. Melissa to provide the fee analysis findings to the Board at the upcoming April  
 105 meeting. In-state and out-of-state travel expenditures were discussed pertaining to staff and board  
 106 members. Vacancies in staff and what to expect in expenditures was discussed.

107

108 **Agenda Item – New Business/Jurisprudence Exam**

109 **In accordance with the provisions of Alaska Statute 44.62.310(c) and Alaska Constitutional Right to**  
 110 **Privacy Provisions, Shawnmarie Carpenter, moved that the Alaska State Board of Marital and Family**  
 111 **Therapy enter into executive session for the purpose of discussing matter which by law, municipal**

112 charter, or ordinance are required to be confidential. Board Staff to remain during the session are  
 113 Renee Carabajal, Jeanne Pace, and Marlo Adams. Richard Clampitt seconded the motion. Passed by  
 114 unanimous consent.  
 115

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

116  
 117 Off record 11:31 am  
 118 On record 11:44 am  
 119

120 For the record, no action was taken during executive session; however, the Board did revise the  
 121 jurisprudence exam to bring the exam current with the statutes and regulations.  
 122

123 **Agenda Item – New Business/Customer Correspondence**

124 We will accept a dual emphasis pathway degree upon meeting the requirements outlined in our statutes  
 125 Sec 08.063.100(3)(b).  
 126

127 **Agenda Item – Application Review**

128 **In a motion duly made by Richard Clampitt, seconded by Shawmmarie Carpenter with unanimous**  
 129 **consent, it was resolved to approve #218492 application by credentials.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

130  
 131 **In a motion duly made by Richard Clampitt, seconded by Shawmmarie Carpenter with unanimous**  
 132 **consent, it was resolved to approve #MFTM256 application for reinstatement.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

133  
 134 Off record 12:02 pm  
 135 On record 1:02 pm  
 136

137 **Agenda Item – Application Review**

138 **In a motion duly made by Shawmmarie Carpenter, seconded by Richard Clampitt with unanimous**  
 139 **consent, it was resolved to approve #177424 application for board approved supervisor.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			

Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

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141 **Agenda Item – Senior License**

142 Richard has investigated the senior license and found in other states this is a type of hold license to be  
 143 reinstated at some point. The senior license could be a reduced fee. Criteria could be for a licensee who  
 144 is a resident, who has practiced in the state for 10 or 20 years, and 65 years or older, part-time clientele  
 145 instead of full client load. The senior licensee would still need to meet the required continuing education  
 146 and renewal processes. Noah contacted the American Association of Marital and Family Therapists with  
 147 no response, and the American Association of Marital and Family Therapists’ Regulatory Board and was  
 148 told they only address exam topics. Noah and Richard to further investigate the senior license topic and  
 149 get findings to Jeanne for the next Board meeting. Noah and Richard can work together on this since you  
 150 are a four-member Board. The two board members working together does not constitute a quorum of  
 151 the Board. You will have to have a statutory change before it can be a regulatory change to implement  
 152 this new license type. The Board will need to agree upon language, secure a legislative sponsor for this  
 153 bill, and get this introduced and passed this session or it will die where it is. You could also take this next  
 154 year to work with your individual representatives for all the statute changes that the Board would like to  
 155 see made and produce a comprehensive bill that could be introduced next year. This would be a two-  
 156 year process. We need to add this topic to the agenda for the upcoming April meeting.

157

158 For the record, Richard Clampitt is not a doctor.

159

160 It was discussed having the associate license extension topic, since language has already been created  
 161 and voted on, to add this to the statutes to be discussed with representatives.

162

163 **In a motion duly made by Shawmmarie Carpenter, seconded by Richard Clampitt with unanimous**  
 164 **consent, it was resolved to approve Richard Clampitt to represent the Board in reaching out to**  
 165 **representatives to secure a legislative sponsor for potential legislative changes, and to include the**  
 166 **agreed upon language for the associate license extension.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

167

168 Noah sending agreed upon associate license extension language to Richard and Jeanne.

169

170 **Agenda Item – Telehealth Continuing Education**

171 12 AAC 19.04.05 eligibility to practice telehealth has anything been added to the application and license  
 172 renewal to show that four continuing education hours are required in telehealth? The renewal  
 173 application will be modified closer to renewal time. This is on the list of items to get updated. The  
 174 applications will be updated with this requirement. We do not need to go the legislative route to get  
 175 applications updated.

176

177 **Agenda Item – Schedule Future Meetings**

178 The division has a list of those interested in the portability work group. Renee will put Shawnmarie in  
179 touch with the interested parties. This needs to be on the agenda for the next several meetings to get  
180 updates from this work group.

181  
182 It is best for staff to know as far out in advance as possible to schedule and book travel. Staff must  
183 submit travel requests no less than six weeks before travel occurs. Out of state travel will need more lead  
184 time than six weeks.

185  
186 Set an agenda item for the April meeting to discuss who will attend the AMFTRB conference. Set a Board  
187 member to go to the conference with an alternate in case the first person ends up not being able to  
188 attend. We do need the agenda for the conference to set the travel.

189  
190 Discussion took place regarding the open public member board position. Listserv announcement with  
191 criteria that public member cannot be a relative, work with, or otherwise financially benefit from an  
192 LMFT licensed under this chapter.

193  
194 A future meeting was scheduled for August 19, 2024.

195  
196 **In a motion duly made by Richard Clampitt, seconded by Shawnmarie Carpenter with unanimous**  
197 **consent, it was resolved to adjourn the January 18, 2024, meeting at 1:59 pm.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green				X

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Date Final Minutes Approved by the Board: <input type="checkbox"/> Meeting <input checked="" type="checkbox"/> OnBoard	February 22, 2024
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