



State of Alaska  
**DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT**  
**DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING**

**BOARD OF MARITAL AND FAMILY THERAPY**  
**Minutes of the meeting April 11, 2024**

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By the Authority of AS 08.01.070(2) and AS 08.63.030, and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Marital and Family Therapy originated virtually via Zoom.

The Chair called the meeting to order at 9:06 am.

**Agenda Item – Roll Call**

**Board Members Present Constituting a Quorum**

- Noah Shields, Chair, Therapist/Counselor
- Shawnmarie Carpenter, Therapist
- Richard Clampitt, Therapist/Counselor
- Kayla Green, Member of the Public

**Board Members Absent**

None

**Staff Members Present**

- Jeanne Pace, Program Coordinator I
- Marlo Adams, Licensing Examiner

**Members of the Public Present**

Kelsey Fox

**Agenda Item – Ethics Report**

The Board had no ethical issues to report.

**Agenda Item – Approve Agenda**

In a motion duly made by Richard Clampitt, seconded by Kayla Green with unanimous consent, it was resolved to accept the April 11, 2024, agenda as amended to include telehealth, continuing education requirements, and retired license.

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	x			

**Agenda Item - Public Comment**

34 No comment from the public.

35

36 **Agenda Item – New Business/Customer Correspondence**

37 Correspondence was reviewed from Colorado Christian University. The university is seeking the board’s  
38 confirmation that this degree is acceptable to the board. The board agreed they would approve this  
39 program for this license type.

40

41 **In a motion duly made by Kayla Green, seconded by Richard Clampitt with unanimous consent, it was**  
42 **resolved to approve Colorado Christian University School of Counseling Program curriculum as outlined.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	x			

43

44 Jeanne Pace announced occupational licensing examiner (OLE), Marlo Adams, will be the OLE for Marital  
45 and Family Therapy.

46

47 **Agenda Item – New Business/Senior License**

48 Discussion was had about the senior license. It was brought forth that the senior license is not in the  
49 statutes and is in the research phase.

50

51 **Agenda Item – New Business/Avenue to Locate a Supervisor**

52 It has been very difficult for people to locate a board authorized supervisor. A solution is in test phase for  
53 searching online for a board authorized supervisor for MFT. It is only in the testing phase. More  
54 information will be reported to the Board when testing is complete.

55

56 **Agenda Item – New Business/Annual Report**

57 Board members discussed the compilation of the annual report. The section of the report was divvied up  
58 as Shawnmarie—Needs, Richard—Accomplishments, Noah—Activities, and Kayla to review minutes and  
59 pass information from minutes to person with corresponding section. All members to review and supply  
60 information for each section. Through Onboard the Board will review and vote to agree upon a finalized  
61 version of the annual report. Marlo is available to format information the board wants added to the  
62 annual report. The board is to have the annual report to division staff by May 15<sup>th</sup>.

63

64 Off record at 9:43 am

65 On record at 9:50 am

66

67 **Agenda Item – Current Status and Feedback Regarding ANP Removal**

68 We attempted to have some statute changes for the Board of Marital Family Therapy. It was attached to  
69 a bill that Senator Tobin had created for physician assistance. Senator Steven’s office had basically taken  
70 our information, written it out, and combined it with that bill when it went to committee. There was a  
71 lot of discussion around removal of advanced nurse practitioner and our statute was removed from the  
72 bill. We can start over as an independent bill or have it combined again. Discussion was about replacing

73 advanced nurse practitioner with advanced psychiatric nurse practitioner. This was tabled until next  
74 meeting to give board members more time to research this matter.

75  
76

77 **Agenda Item – AMFTRB Annual Meeting Attendance September 16, 2024**

78 Noah will attend this year’s meeting; however, he would like to see another Board member attend this  
79 meeting next year.

80

81 **Agenda Item – Discussion Regarding Support of SB225 and HB314**

82 The board made public that they put forth a letter of support for Senate Bill 225 and House Bill 314. The  
83 Board supports investigative fees coming out of corporations rather than the board funding  
84 investigations. This would allow the board to look at investigative issues within the boundaries of, “is this  
85 an ethical issue or not,” without thinking it will cause a financial dilemma. Nothing has moved on this  
86 and won’t until the budget is passed. The board’s letter of support for SB225 and HB314 was read into  
87 the record.

88

89 **Agenda Item – License Portability**

90 Shawnmarie is still awaiting the list of LMFTs, MFTs, and MFTAs with interest in being a part of a  
91 subcommittee. Jeanne will track down the list and provide it to Shawnmarie via email.

92

93 **Agenda Item – Schedule Future Meetings**

94 Our next meeting is August 19<sup>th</sup>. The board scheduled a meeting for November 4<sup>th</sup> (in-person).

95

96 Off record 10:23 am

97 On record 10:29 am

98

99 **Agenda Item – Investigative Report**

100 Jasmin Bautista gave the report. The report is for period January 6, 2024, to April 4, 2024. There is one  
101 open case for this board, and this is a 2023 complaint. The open case is still under review and Jasmin is  
102 looking for an expert witness to review complaints. If anybody on the board has contact information for  
103 a potential expert witness, please let Jasmin know. The board has one closed case, and it was closed due  
104 to being an incomplete complaint. Incomplete complaints happen when a complainant does not respond  
105 within 30 days with the signed complaint forms. If the complainant submits completed, signed complaint  
106 forms then we would reopen the case.

107

108 **Agenda Item – Application Review**

109 **In a motion duly made by Richard Clampitt, seconded by Kayla Green with unanimous consent, it was**  
110 **resolved to approve application #222706.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	x			

111

112 **Agenda Item – FY24 2<sup>nd</sup> Quarter Fiscal Report**

113 Melissa Dumas gave the mid-year fiscal report and there was discussion about proposed fee changes.

114  
115 **In a motion duly made by Richard Clampitt, seconded by Kayla Green with unanimous consent, it was**  
116 **resolved to approve the fee changes as presented to the board.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	x			

117  
118 Richard Clampitt rescinded his motion to approve the fee changes as presented to the board.

119  
120 **In a motion duly made by Shawnmarie Carpenter, seconded by Kayla Green with unanimous consent,**  
121 **it was resolved to approve a 40% reduction in fees for MFT license, a 40% reduction in fees for renewal**  
122 **of an MFT license, and a 42% reduction in fees for an AMFT license.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	x			

123  
124 **In a motion duly made by Kayla Green, seconded by Richard Clampitt with unanimous consent, it was**  
125 **resolved to adjourn the April 11, 2024, meeting at 11:23 am.**

Board Member	Approve	Deny	Recuse	Absent
Noah Shields, Chair	X			
Shawnmarie Carpenter	X			
Richard Clampitt	X			
Kayla Green	X			X

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Date Final Minutes Approved by the Board: <input type="checkbox"/> Meeting <input checked="" type="checkbox"/> OnBoard	May 17, 2024
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