

# DRAFT MEETING MINUTES

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY,  
AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS  
AND PROFESSIONAL LICENSE

BOARD OF CERTIFIED DIRECT-ENTRY MIDWIVES

Teleconference originating at 333 Willoughby Ave., Juneau, AK

April 8, 2016

By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6, a teleconference meeting of the Board of Certified Direct-Entry Midwives was held April 8, 2016 originating at 333 Willoughby Ave., Conference Room B, Juneau, AK

Friday, April 08, 2016

## **Call to Order/Roll Call**

Deborah Schneider called the meeting to order at 11:04 a.m. A quorum of the Board was present.

Kathryn Roberts, CNM, Anchorage  
Jennifer Swander, Public Member, Secretary, Seward  
Deborah Schneider, CDM, Chair, Wasilla

Present from the Division of Corporations, Business & Professional Licensing

Renee Hoffard, Licensing Examiner  
Dawn Hannasch, Records and Licensing Supervisor

## **Agenda Item 1 Ethics Reports**

There were no ethics violations to report.

Harriet Milks joined the meeting at 11:06 to provide counsel to the board.

## **Agenda Item 3 – Executive Session**

**ON A MOTION BY JENNIFER SWANDER, SECONDED BY KATHRYN ROBERTS, AND APPROVED UNANIMOUSLY IT WAS RESOLVED TO GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH AS 44.62.310(C) FOR THE PURPOSE OF DISCUSSING MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE PUBLIC ENTITY. BOARD STAFF DAWN HANNASCH, RENEE HOFFARD AND HARRIET MILKS, COUNSEL, TO REMAIN IN ROOM DURING EXECUTIVE SESSION.**

Off the record at 11:06 am  
Back on record at 11:39 am

**ON MOTION BY JENNIFER SWANDER, SECONDED BY KATHRYN ROBERTS AND APPROVED UNANIMOUSLY IT WAS VOTED TO APPROVE THE LICENSURE APPLICATION OF ELKE SAUNDERS FOR LICENSURE BY CREDENTIALS.**

## **Agenda Item 4 Other board business as needed:**

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The board discussed the current regulations project and recommended adding the following amendments to current regulations. The recommended changes could permit the board to ensure public safety as it concerns applications by credentials; one change is to maintain consistency with applications by examination.

12 AAC 14.120. (a) is amended to read:  
The board may issue a certificate

12 AAC 14.120(c) is amended to read:  
In order to be scheduled for review by the board at its next regularly scheduled meeting, a complete application for certification and all supporting documents, including the requirements of (b) of this section, must be received by the division's Juneau office before the board will review the application.

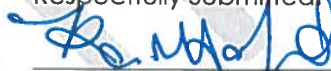
12 AAC 14.120 is amended to add:  
(e) The board may request additional information relating to the applicant's previous practice via:  
1. records and/or;  
2. written explanation and/or;  
3. personal interview with the board.

Renee was tasked with emailing the proposed changes to the board for final review and forward the recommended changes to Jun Maiquis, the division regulations specialist so the changes could be included in the current open regulations project from the February 25-26,2016 meeting.

**ON MOTION BY JENNIFER SWANDER, SECONDED BY KATHRYN ROBERTS AND APPROVED UNANIMOUSLY IT WAS RESOLVED TO ADJOURN THE MEETING. ALL IN FAVOR, NO NAYS.**

Ms. Schneider adjourned the meeting at 12:09 p.m.

Respectfully Submitted,



Renee Hoffard, Licensing Examiner



Deborah Schneider, CDM Chair

2/5/2020

Date