

**Department of Commerce, Community
And Economic Development
Alaska State Board of Certified
Direct-Entry Midwives**

Atwood Building
Suite 1620
Anchorage Alaska
September 22 & 23 2016

Thursday, September 22, 2016

Agenda item 1 Call to order/roll call

Board Chair Deborah Schneider called the meeting to order at 9:00 a.m.

Board members present:

- Dana Brown
- Dr. Kathryn Ostrom
- Kathryn Roberts
- Deborah Schneider
- Jennifer Swander

Board staff present:

- Dawn K Hannasch
- Cori Hondolero
- Brian Howes
- Angela Birt

Member's of the public present:

- Anica Sprokkreeff
- Susan Terwilliger
- Melanie Sipes-Hansen
- Lena McGinnis-Kilic
- Cheryl Corrick
- Laura Gare
- Kristen Gerrish
- Felicity Smith
- Darcy Lucey
- Judi Davidson

Agenda item 2 Review/Approve Agenda

The Board moved several items from day two to day one to make better use of their time. Including Board business, old business and new business.

96 **(C) GBS provided by MAA or MEAC**

97 **(D) NRP by AAP provided by MAA**

98

99 The Board went on to discuss the ASCCP's standard for PAP smears. Dana Brown pointed out that the
100 Board wants to be current with the National Standard. Chairperson Deborah Schneider informed the
101 Board that if they were to adopt the CDC's standards for one topic they would have to adopt the CDC's
102 entire statutes and regulations.

103

104 **Break from 10:26 am – 10:36 am**

105

106 **Agenda Item 3 Peer Review Report**

107

108 Lena Kilic presented the Board with the findings of the Peer Review/Accountability Action Committee
109 that was conducted in August of 2016.

110

111 Emergency Transports (4/1/2016-3/31/17) to date
112 13 reported emergency transports from 11 different midwives
113 All incidents were found to be handled appropriately

114

115 Emergency Transports (4/1/15-3/31/16)
116 19 reported emergency transports from 13 different midwives
117 All incidents were found to be handles appropriately

118

119 Emergency transports (4/1/14-3/31/15)
120 27 reported emergency transports from 18 different midwives

121

122 Birth Summary review 2016
123 All Midwives found to be in compliance
124 10 charts requested from 7 different midwives

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126

127 **Agenda Item 11 Jurisprudence Exam**

128

129 The Board assigned its self the task of scrubbing through its Statutes and Regulations to confirm that the
130 jurisprudence exam is complete and up to date and to find any cost saving measures that can be taken. .
131 The Board divided the Statutes and Regulations. Each member will come back to the table with their
132 findings and suggestions Friday morning.

133

134

135 **Agenda item 6 Old Business**

136

137 The Board reviewed the following drafted meeting minutes:

- 138 • February 2016
- 139 • April 2016
- 140 • June 2016

141

142 **In a motion duly made by Jennifer Swander and seconded by Kathryn Roberts,**
143 **and approved by unanimous consent, it was resolve to approve the meeting**

144 minutes from February 25th and 26th 2016 as written

145

146 In a motion duly made by Jennifer Swander and seconded by Kathryn Roberts,
147 and approved by unanimous consent, it was resolve to approve the meeting
148 minutes from April 8, 2016 as written.

149

150 In a motion duly made by Jennifer Swander and seconded by Kathryn Roberts,
151 and approved by unanimous consent, it was resolve to approve the meeting
152 minutes from June 3, 2016 as written

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154

155 **Agenda item 4** **Investigative Report**

156

157 Investigator Brian Howes joined the meeting to give the investigative report. He informed the Board that
158 a new “unlicensed practice” case has been opened.

159

160 **I, Jennifer Swander move that the Alaska State Board of Direct Entry Mid-Wives enter**
161 **into executive session in accordance with AS 44.62.310(c), and the Alaska Constitutional**
162 **Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudicethe**
163 **reputation and character of any person, provided the person may request a public**
164 **discussion; Board staff member Dawn Hannasch to remain.**

165

166 Entered into executive session at 10:58 a.m.

167 Out of executive session at 11:26

168

169 The Board approved a list of individuals that can be used as reviewers for probation cases and any
170 other cases that an Investigator may deem necessary.

171

172 **Agenda item 5** **Division update**

173

174 Operations Manager Sara Chambers joined the meeting telephonically at 11:30

175

176 Ms. Chambers reviewed the fiscal year 2016 3rd quarter financial report with the Board. Ms. Chambers
177 answered a few specific questions regarding personnel and indirect expenses. The Board is concerned
178 with the fact that the Occupational Licensing Examiner is spending 50% of her time on the Midwives
179 program that only has 40 licenses and about 50% of her time on a much larger program. Dawn
180 Hannasch, Records and Licensing Supervisor explained to the Board that the Division receives phone call
181 and email inquiries from Board members, licenses, applicants and the public on a daily basis. Most if not
182 all of the information that they are seeking can be found on the Board’s web site. Ms. Hannasch also
183 went on to explain that the Division wants to provide the public with excellent customer service and
184 accurate information. Ms. Chambers reemphasized Ms. Hannasch’s comments.

185 Chairperson Deborah Schneider asked the Division what can be done to control the amount of inquiries.
186 Ms. Chambers explained that the Board can direct the public to the website for information, and
187 encouraged the members of MAA to provide information on their website as well.

188

189 Kathryn Roberts left the meeting from 12:20-12:30. A quorum was still maintained.

190

191 Ms. Schneider asked Ms. Chambers what the Board can do to control costs. Ms. Chambers informed the
192 Board that these expenses were not always controlled by the Board or the Division. The MID program
193 is a complex program and that the Board had not been covering its expenses for a while. Regulations
194 need to be updated, application processes have to be changed and the program as a whole needs to be
195 more streamlined. Ms. Chambers mentioned that some programs are moving to less paperwork and
196 documents required and going with the info received from the National organization to verify if an
197 applicant qualifies or not.

198
199 The Board was concerned regarding a “mistake” that was made by the Department of Law while
200 working on the MID program regulations changes. Ms. Chambers explained that she and Ms. Hannasch
201 would be meeting with the DOL folks to discuss the situation and to come to resolutions. Ms. Chambers
202 suggested that the Board continue to “scrub” their Statute and Regulations looking for cost saving
203 measures. It would be expensive to do a regulations project but the investment now could really pay off
204 for the Board in the future. Board Member Jennifer Swander asked the Division about the fee’s that
205 were charged to the Board when a mistake was made by the DOL. Would the DOL correct the mistake
206 without charging the Board? Ms. Chambers will add that to the conversation with the DOL.

207
208 Ms. Schneider informed the Division that the Board believes 3 mistakes have been made regarding their
209 regulations project:

- 210 1. The wrong regulations were sent out for public comment this past Spring
- 211 2. Department of Law removed the wrong wording and sent it back to the Board for review
- 212 3. The regulations project from February is still on the Regulations Specialists desk.

213
214 Ms. Chambers emphasized that she would gather the staff on Monday to review the information and
215 find out where the issues are at.

216
217 Ms. Schneider then moved onto the Board’s concerns regarding the licensing and renewal fees that are
218 on the Lt. Governor’s desk for approval. It was the Board understanding that the fee’s would be “spread
219 out” over a few renewal cycles and not expected with such a short notice. The Board believes that this
220 will cause 1/3 of DEM to allow their licenses to lapse and not be able to provide care for the women and
221 children in Alaska. At this time 25% of all births in Alaska are attended to by a Midwife. On average,
222 Midwives are saving the US Government 11 million dollars in Medicaid/Medicare. Ms. Chamber
223 reminded the Board that the fees were sent out to all licenses and interested parties in July of this year.
224 So this is not new information. The Board has had 14 years of deficient and the Legislators will not allow
225 this to continue. It is against the law for other Boards to be covering your costs. This is not an indictment
226 on the Midwives as a profession. Ms. Schneider would have liked to make the payment more budget
227 friendly. The profession has no issue with paying what is owed, however the deficit took 14 years to
228 make, but we are only allowed 1 renewal cycle to make it up. Why was this not brought to our attention
229 14 years ago when it first started? Ms. Chambers reminded the Board that Director Habegar and she
230 have worked hard over the past 5 years to offer Board’s more financial information so that they have a
231 much clearer picture. We all want to get deficits under control; we will need legislative change to help
232 mitigate the cost of investigations for non-licensed practice so that fee’s go back to the Boards and not
233 to the general fund.

234
235 The Board recessed for lunch from 1:00 pm – 1:58 pm

236
237
238

239 Public Comment

240

241 6 individuals signed up for public comment however only 3 wished to address the Board during the
 242 public comment period from 2:00 pm -3:00 pm

243

244 1. Susan Terwilliger, CDM-President of MAA

245 Ms. Terwilliger thanked the Board for their diligence and hard work. She voiced her outrage over
 246 the fee hike that is on the Lt. Governor's desk. It is so high compared to the income level of
 247 DEM's. If 20% of a different profession, say the Nurses, couldn't afford the fee's there would be
 248 a great public outcry. If the Division could lower it by \$900, why not lower it more? Why was the
 249 Board not told about this deficit 14 years ago? Who would want to work in Alaska with fee's this
 250 high? DEM are saving the government money in Medicaid/Medicare fees. We would like to see
 251 a letter form the Legislators stating that we have to make up the deficit in one renewal cycle.
 252 Where is this push coming from? The Board needs to intervene! The women of Alaska will be
 253 the ones to pay the price for this.

254

255 2. Cheryl Corrick, CDM in Fairbanks Alaska

256 Ms. Corrick suggested that the fees be no more than \$3000. Given the chance the Board could
 257 work on its expenses. \$3800 is not reasonable. On page #19: Under Peer review, 12AAC 14.50
 258 needs to be corrected to (b)

259

260 3. Judy Davidson CDM-Matsu

261 National certification as a way to licensure is the wave of the future. ¾ of all MID in Alaska
 262 already hold a national certification. This avenue to licensure would be a huge cost savings to
 263 the State and the Board which then would reflect onto the licenses. We would all qualify
 264 because our standards are higher than the national certifications at this time. I'm asking the
 265 Board to please consider this as a viable option in the future.

266

267

268 Agenda item 11 Regulations project

269

270 The Board reviewed the suggestion that was made during public comment regarding 12 AAC 14.900. The
 271 Board will submit the request for correction to the Regulations Specialist.

272

**273 In a motion duly made by Jennifer Swander and seconded by Kathryn Roberts,
 274 and approved by unanimous consent, it was resolve to approve the following
 275 wording for regulations and send to the Regulations Specialist:**

276

277 Correction to page #19 of the regulations 12 AAC 14.900 (C) (3) (d) needs to be "(B)"

278

279 Agenda item 13 Board Business

280

281 Schedule next meeting:

282 The Board has tentatively schedule their next 2 meetings for March 24, 2017 from 8:00 a.m. to 5:00 pm
 283 and September 15, 2017 from 8:00 a.m. to 5:00 pm. As a cost saving measure the Board believes that
 284 they should be able to conduct all of their business in one full day.

285

286

287 Elect new Officers:

288 Per Statutory Authority Sec. 08.65.010 (c) the Board elected a New President and a new Secretary.

289

290 **In a motion duly made by Dana Brown and seconded by Jennifer Swander,**
291 **and approved by unanimous consent, it was resolve that Deborah Schneider would**
292 **serve as Board President for a second term.**

293

294 **In a motion duly made by Deborah Schneider and seconded by Kathryn Roberts,**
295 **and approved by unanimous consent, it was resolve that Jennifer Swander would**
296 **serve as Board Secretary for a second term.**

297

298 Task list:

299 The Board has assigned itself the following tasks:

- 300 • Jurisprudence exam (due 9/23/2016)
- 301 • Dana Brown will present information to the Board about the "Bridge program".

302

303

304 Application review:

305

306 The Board reviewed 3 applications during their meeting.

307

308 **In a motion duly made by Kathryn Roberts and seconded by Jennifer Swander,**
309 **with unanimous consent, it was resolved to approve the following apprentice**
310 **permit application, with the stipulations that the information in the applicant's**
311 **file will take precedence over the information in the minutes:**

312 **-Christine Mehl**

313

314 **In a motion duly made by Kathryn Roberts and seconded by Jennifer Swander,**
315 **with unanimous consent, it was resolved to approve the following Certified**
316 **Direct Entry Midwives by exam pending a complete file, with the stipulations**
317 **that the information in the applicant's file will take precedence over the**
318 **Information in the minutes:**

319 **-Kathrine parks**

320

321 **In a motion duly made by Kathryn Roberts and seconded by Jennifer Swander,**
322 **with unanimous consent, it was resolved to approve the following Certified**
323 **Direct Entry Midwives by credential pending a complete file, with the stipulations**
324 **that the information in the applicant's file will take precedence over the**
325 **information in the minutes:**

326 **-Megan Koontz**

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335 **Department of Commerce, Community**
336 **And Economic Development**
337 **Alaska State Board of Certified**
338 **Direct-Entry Midwives**

339
340 Atwood Building
341 Suite 1620
342 Anchorage Alaska
343 September 22 & 23 2016
344

345
346
347 Friday, September 23, 2016
348

349 **Agenda item 1** **Call to order/roll call**

350
351 Board Chair Deborah Schneider called the meeting to order at 9:07 a.m.
352

353 **Board members present:**

354 Dana Brown
355 Dr. Kathryn Ostrom
356 Kathryn Roberts (arrived at 9:15 a.m.)
357 Deborah Schneider
358 Jennifer Swander
359

360 **Board staff present:**

361 Dawn K Hannasch
362 Cori Hondolero
363 Al Kennedy
364
365

366 **Agenda item 4** **Full Board interview**

367
368 The Board reviewed the consent agreements and probation information for the full Board interviews
369 later in the day. They took time to review the material with new Board members. Board member Dana
370 Brown will recuse herself from all conversation, discussion and question due to prior knowledge.
371

372 At 9:30 Cori Hondolero took over to staff the Board meeting for Dawn Hannasch
373

374 **Agenda item 6** **Old Business**

375
376 The Board discussed the \$3800.00 renewal fees. They stated that it is their belief that the Midwives in
377 the State of Alaska may give up their license due to the increase. The Board discussed sending a letter
378 the Lt. Governor asking him to not sign the regulations change and would like to see the Division give
379 licensees the opportunity to pay the fees over time. The Board believes that their concerns and
380 comments were not considered by the Division. In the past the Board had asked for the fee's to be
381 raised but the Division actually lowered the fees.

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In a motion duly made by Jennifer Swander and seconded by Dana Brown, and approved by unanimous consent, it was resolve that the Board will draft a letter to send to the Lt. GOV regarding the fee increase purposed by the Division.

- **Updated webpage**

The Board would like to see the Board home page updated and more users friendly. They are hoping that this will decrease the public and licenses need to call/email the examiner. They should be able to find all of their answers on the website.

- **Medication List Review**

The Board reviewed the current medication list. The list needs to be updated with current medication information, repeat doses and maximum doses. The Board would like to see the list contain all medications the CDM's are allowed to use. The Board would like to add the list to the initial application. Will the training that is provided to licenses through conferences and continuing education opportunities be enough to keep CDM's updated? Will the Board need to send out a notice each time the list is updated? The form itself needs to be updated as well to provide more room to write.

- **Jurisprudence Exam review**

The Board would like to look into having all new applicants take the Jurisprudence exam. The Board disused the updates needed to the exam.

In a motion duly made by Jennifer Swander and seconded by Kathryn Roberts, and approved by unanimous consent, it was resolve to add the following to the Jurisprudence exam:

12 AAC 14.430(e) The Boards self-study program required in 12 AAC 14.420 (a)(2) covers the Boards current statutes and regulations in AS 08.65 and 12 AAC 14 and will be revised for each renewal. The Board self-study program and Boards current statutes and regulations will be provided to each licensee.

The Board worked on the jurisprudence exam by reviewing each question. The Board Chair will give the Examiner the Boards changes and corrections.

- **Regulations review and clean up**

The Board continued to look at regulations that need to be corrected or updated. Their goal is to add as many changes as possible into one project as a way of saving the Board money.

In a motion duly made by Kathryn Roberts and seconded by Jennifer Swander, and approved by unanimous consent, it was resolve to change 12 AAC 14.500 (H)

432 In a motion duly made by Jennifer Swander and seconded by Kathryn Roberts,
 433 and approved by unanimous consent, it was resolve to amend 14.500(d)(1)
 434 and (d) (2) to read: "the appropriate gestational age the certified direct entry
 435 midwife shall discuss the availability of maternal screening".
 436

437 The Board would like all of the regulations changes drafted and sent to the Board chair for review before
 438 sending it to the Regulations specialist.

439
 440

441 **Agenda item** **Full Board interview**

442

443 Licensed Direct Entry Midwife Kirsten Gerrish, #MIDM33 met with the Board for her probation
 444 monitoring. The Board checked in with Ms. Gerrish, regarding her current practice, concerns with her
 445 past practices, charting and next steps for her continued successes a CDM. Ms. Garrish's charts will be
 446 reviewed by a Board appointed licensed midwife. Ms. Garrish will be required to submit only the charts
 447 and billing where she was the primary provider.
 448

449 1:43 p.m. Chef Angela Birt joined the meeting
 450

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453 In a motion duly made by Kathryn Roberts and seconded by Jennifer Swander,
 454 and approved by unanimous consent, it was resolve to amend paragraph (J)
 455 of the consent agreement to reflect the need for review of Ms. Gerrish's charts
 456 and billing statements where she is the primary provider on the case.
 457

458

459

460 Licensed Direct Entry Midwife Lorna Mazoff, #MIDM53 met via telephone with the Board for her
 461 probation monitoring. The Board checked in with Ms. Mazoff regarding her current practice, concerns
 462 with her past practices, charting and next steps for her continued successes a CDM. The investigation
 463 took 5 years to complete. Ms. Mazoff may be moving out of state and possibly not renewing her Alaska
 464 license. She is not taking new clients in Alaska at this time. She is in private practice at this time.

465 In a motion duly made by Kathryn Roberts and seconded by Dry. Katherine Ostrom,
 466 and approved by unanimous consent, it was resolve to amend the consent agreement
 467 for Lorna Mazoff to reflect an end date of December 31, 2016 as long as she continues
 468 to remain in compliance, due to excellent reports.
 469

470

471

472 In a motion duly made by Kathryn Roberts and seconded by Dr. Kathrin Ostom,
 473 and approved by unanimous consent, it was resolve to adjourn the meeting of
 474 Alaska Midwives Board at 2:51 p.m. on Friday September 23, 2016.
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Respectfully Submitted:

Renee Hoffard, Licensing Examiner

Deborah Schneider, CDM Chair



Date 2/5/2020

FINAL