



**State Office Building**  
PO Box 110806, Juneau, AK 99811-0806  
Phone: (907) 465-2550  
Email: [license@alaska.gov](mailto:license@alaska.gov)  
Website: [ProfessionalLicense.Alaska.Gov](http://ProfessionalLicense.Alaska.Gov)

## MY LICENSE Instructions – Renewal Applications

The Department of Commerce, Community, and Economic Development has introduced a new online feature to help you conveniently manage your professional license.

### Using MY LICENSE will enable you to easily:

- **Renew** - your professional license online.
- **Update** - your email and mailing addresses.
- **Go Paperless** - Opt-in to receive electronic communication about licensure, regulations changes, and other important news.

### If you are not registered with MY LICENSE, follow these steps:

- 1) Visit the MY LICENSE customer home page at [ProfessionalLicense.Alaska.Gov/MYLICENSE](http://ProfessionalLicense.Alaska.Gov/MYLICENSE).
- 2) If you do not have an existing myAlaska account, please create one. Once created and logged in, you'll be redirected to the MY LICENSE customer home page.  
*If you are unable to log in to your existing account, contact [MyAlaskaHelp@Alaska.Gov](mailto:MyAlaskaHelp@Alaska.Gov).*
- 3) Under Access an Existing License, enter the license number and Web Authorization Code listed above. You have successfully linked your professional license to your MY LICENSE account!
- 4) To renew your license:
  - a. Select the license number you wish to renew from the Professional Licenses section. This will bring you to your license details page.
  - b. Select the "Renew License" button to enter the online renewal application.

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- 1) Visit the MY LICENSE customer home page at [ProfessionalLicense.Alaska.Gov/MYLICENSE](http://ProfessionalLicense.Alaska.Gov/MYLICENSE).
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*If you are unable to log in to your existing account, contact [MyAlaskaHelp@Alaska.Gov](mailto:MyAlaskaHelp@Alaska.Gov).*
- 3) To renew your license:
  - a. Select the license number you wish to renew from the Professional Licenses section. This will bring you to your license details page.
  - b. Select the "Renew License" button to enter the online renewal application.

*If you have multiple professional licenses eligible for renewal, a separate online submission is required for each license.*

**If you still have questions after following the instructions, call the Division of Corporations, Business and Professional Licensing at (907) 465-2550.**