

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS, AND PROFESSIONAL LICENSING

THE STATE OFFICE BUILDING  
333 WILLOUGHBY STREET, CONFERENCE ROOM A  
JUNEAU, AK  
BOARD OF NURSING  
MEETING MINUTES

April 1-3, 2015

By authority of AS 08.01.070(2) and in compliance with the professions of AS 44.62, Article 6, a meeting of the Board of Nursing was held in the State Office Building, 9<sup>th</sup> Floor, Conference Room A, in Juneau, Alaska.

**Wednesday, April 1, 2015**

**Agenda Item 1      CALL TO ORDER**

Denise Valentine, MS, RN, ANP, Chairperson, called the meeting to order at 9:08 a.m.

**Roll Call**

Those present, constituting a quorum were:

- Denise Valentine, MS, RN, ANP, Chair, Anchorage
- Erin Evans, MS, RN, Vice Chair, Anchorage
- Julie Gillette, Secretary, Public Member, Fairbanks
- Sharyl Toscano, PhD, RN, Anchorage
- Thomas Hendrix, PhD, RN, Nurse Educator, Anchorage
- Jennie Grimwood, Public Member, Cordova
- Carrie Miller, LPN, Juneau

Staff present at various times, and telephonically, from the Division of Corporations, Business and Professional Licensing:

- Nancy Sanders, PhD, RN, Executive Administrator
- Colleen Nelson, Investigator III telephonically
- John Clark, Investigator III telephonically
- Jasmine Bautista, Investigator III telephonically
- JoAnna Williamson, Investigator III telephonically
- Ed Riefle, Senior Investigator, telephonically
- Charles Ward, Paralegal

## **Agenda**

The agenda was adopted as amended.

## **Introductions**

The newest Board member, Sharyl Toscano, PhD, RN, was introduced.

Guests present in the room throughout the day offered self-introductions. Some of those introduced included:

- Arlene Briscoe, Alaska Nurses Association (AaNA) Representative
- Beth Farnstrom, RN, Alaska Nurses Association (AaNA) Representative
- Pat Reynaga, RN, Anchorage, Providence Alaska Medical Center
- Tara Bird, RN, APRN Alliance
- Carrie Doyle, CNS, APRN Alliance
- Laura Sarcone, CNM, APRN Alliance Co-Chair
- Lynn Hartz, FNP, Alaska Nurse Practitioner Association (ANPA)
- Mark Hickey, Lobbyist for AaNA and ANPA
- Caren Robinson, Lobbyist for AaNA and ANPA

See attached visitor sign-in sheet for additional guests present throughout the day.

### **Agenda Item 1D**

#### **Ethics Report**

Denise Valentine, Board Chair, and Julie Gillette, Public Member, reported attending the NCSBN Mid-Year conference in March in Louisville, KY. Ms. Valentine's Ethics Disclosure form was submitted to her ethics supervisor, and deemed not to be an ethical violation. Julie Gillette's report was given to Dr. Nancy Sanders. No other Board members had any ethics reports to submit.

### **Agenda Item 2A**

#### **CONSENT AGENDA**

Items 5A and 5E were pulled from the consent agenda and Items 4D and 4E were added for discussion. A motion was duly made by Julie Gillette, seconded by Thomas Hendrix and carried unanimously with 6 ayes to accept the amendment.

### **Agenda Item 2A1**

#### **Minutes, January 28-30, 2015**

Minutes were previously approved. The Board revisited item 5F in the January 2015 Minutes for a potential change, RN Administration of

Nitrous Oxide in the Pediatric Patient. The Board further discussed this motion and the motion stands as is with the following clarification: **The intent of this motion is not to be restrictive based on either sign or symptom or specific procedure.**

**Agenda Item 2B      INFORMATION EXCHANGE**

The Board discussed the recent Midyear NCSBN conference specifically addressing thoughts on the Nurse Licensure Compact (NLC) which currently has a 25 state membership. Alaska is not part of the NLC.

**Agenda Item 3      ADJUDICATION**

**On a motion duly made by Erin Evans, seconded by Jennie Grimwood, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, enters into executive session in accordance with AS 44.62.310(c)(2) for the purpose of reviewing cases and reports presented by the investigative team.**

The Board entered into executive session at 9:43 am.

The Board came out of executive session at 11:35 am.

**Agenda Item 2A2      Licensing Examiners' Report & NCLEX Quarterly Report**

The Board reviewed the NCLEX Quarterly report and noted pass rates for AVTEC did not meet the required 80% pass rate for first time NCLEX takers. The Board will continue to monitor the programs and their overall quarterly and yearly outcomes.

**Agenda Item 2A3      CNA Program Quarterly Reports**

The Board reviewed & discussed the Nurse Aide Licensing Examiner's Quarterly Report & CNA Program Quarterly Report. There were several facilities with low pass rates. No action was taken as the number of students/test was low and the Board reviews the programs on an annual basis. The Board will continue to monitor programs with low pass rates.

**Agenda Item 2B4      NCSBN Reports & Dental Examiners Supreme Court Ruling**

The Board discussed the reports and information related to the reports discussed at the NCSBN Midyear meeting.

The Board recessed for lunch at 11:56 am.

The Board reconvened from lunch at 1:00 pm.

**Agenda Item 3      ADJUDICATION (Continued)**

**On a motion duly made by Julie Gillette, seconded by Jennie Grimwood, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2015-000411, Dilptuch Dyett, NA Applicant, adopts the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's certification without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Julie Gillette, seconded by Tom Hendrix, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2013-001636, Peggy G. Ede, RN license #NUR R 10894, adopts the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Ede's license without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Erin Evans, seconded by Sharyl Toscano, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2015-000187, Alicia M. Ferguson,**

**RN applicant, adopts the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Tom Hendrix, seconded by Carrie Miller, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2015-000295, Tonja Renee King, RN Applicant, adopts the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Julie Gillette, seconded by Tom Hendrix, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2015-000347, Laura A. Peters, RN Applicant, adopts the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Jennie Grimwood, and seconded by Julie Gillette, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the License Surrender, Case No. 2013-001819, Deborah Simpkins, license number NUR R 32343, adopted the License Surrender in this matter.**

**This License Surrender takes effect immediately upon signature of the Order in accordance with the approval of the Board of Nursing.**

**On a motion duly made by Erin Evans, seconded by Sharyl Toscano, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2013-002276, Frederick R. Strege, license number NUR R 22358, adopted the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Tom Hendrix, seconded by Carrie Miller, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Consent Agreement and Proposed Decision and Order, Case # 2012-001024 and 2013-002030, Respondent, Kirsten R. Theissen, License number NUR R 30586, adopts the Consent Agreement and Decision and Order in this matter.**

**This Consent Agreement takes effect immediately upon signature of this Order in accordance with the approval of the Board of Nursing. The Division may enforce the Consent Agreement by immediately suspending Respondent's license without an additional order from the Board of Nursing or without a prior hearing, for a violation of the Consent Agreement.**

**On a motion duly made by Julie Gillette, seconded by Erin Evans, and carried with 6 ayes, it was**

**RESOLVED that the Alaska Board of Nursing, having examined the proposed Stipulated Consent Agreement, Decision and Order, under Case # 2014-001614 and OAH No 14-2118-NUR, in the matter of Dixie Deacon, Registered Nurse's License NUR R 15759, rejects the Consent Agreement, Decision and Order in this matter.**

**On a motion duly made by Julie Gillette, seconded by Jennie Grimwood, and carried with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the proposed Consent Agreement, Decision and Order, under Case # 2015-000080, in the matter of Mary Riparip, certified nurse's aide certificate NUA A 11424, adopts this Consent Agreement, Decision and Order in this matter.**

**This Consent Agreement, Decision and Order takes immediate effect upon signature of this Order in accordance with the approval of the Board of Nursing.**

**On a motion duly made by Erin Evans, and seconded by Sharyl Toscano, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Voluntary Surrender of Certified Nurse Aide's Certificate # NUA A 13568, in the matter of Respondent Eva Verzosa, Case No. 2015-000074, hereby adopts the Voluntary Surrender of Certified Nurse Aide's Certificate No. 13568 and Order in this matter.**

**This Voluntary Surrender, Decision, and Order take immediate effect upon signature of this Order in accordance with the approval of the Board of Nursing.**

**On a motion duly made by Julie Gillette, and seconded by Erin Evans, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, having examined the Voluntary Surrender of Certified Nurse**

**Aide's Certificate # NUA A 9908, in the matter of Respondent Supamas Wongkumheang, Case No. 2015-000094, hereby adopts the Voluntary Surrender of Certified Nurse Aide's Certificate No. 9908 and Order in this matter.**

**This Voluntary Surrender, Decision, and Order takes immediate effect upon signature of this Order in accordance with the approval of the Board of Nursing.**

Let the record reflect that the Board Chair signed the original documents.

Let the record reflect there were no Ex-Parte communications during the discussion of these orders.

**Agenda Item 4      LICENSURE**

**Agenda Item 4C**

Laura Sarcone, CNM, co-chair of the APRN Alliance, addressed the Board. There have been two meetings since the January Board meeting. One of the current topics was the ability of ANPs to sign death certificates. September 18, there will be an ANPA conference. Each of the four APRN roles will have time to present their scopes of practice to the attendees.

SB 53 has been heard and passed out of Senate Labor & Commerce. It's awaiting hearing in Senate Health & Social Services Committee and is not scheduled for a hearing at this time.

Funding for the Prescription Drug Monitoring Database (PDMD) was discussed and additional fees are being considered. SB 71, Vaccine Certifications for Pharmacists would allow pharmacists to administer vaccines without a collaborative agreement. SB 71 is scheduled to be heard in Finance on April 2<sup>nd</sup>. The ANP Board member's seat will expire March 1, 2016. Interested parties for this seat should contact Karen Gillis, Director of Boards and Commissions.

**Agenda Item 4A**

Nancy Sanders, Executive Administrator, addressed the Board on the topic of professional activities for continuing competencies. The Sajne G. Johnson request for approval of professional activities by taking care of a family member was presented. Her license is currently being audited and due to extenuating family circumstances, she was unable to submit documentation demonstrating work as an LPN. The Board considered the appeal and in order to be consistent with past decisions declined the request.

**Agenda Item 4B**

**Women's Health CNS Authorization**



The Board reviewed information submitted by Nicole Zonzel and Maureen Cahill regarding the lack of recognition or testing for a Women's Health Clinical Nurse Specialist. This is a national issue that is being worked and will be readdressed in July.

**Agenda Item 5**

**PRACTICE**

**Agenda Item 5B**

Dr. Angela Trujillo, University of Alaska Anchorage, addressed the Board on the topic of interpersonal violence. Interpersonal violence occurs between people with an intimate relationship. The goal is to make sure social services are available as soon as a situation occurs and to ensure statutes are aligned with the goal. She is proposing mandatory CE course for AK nurses because the state currently does not have this training requirement. There are 24 states including Alaska that require CE but have no specified courses. Three modules of training have been developed to meet this requirement. She requested a statute change to require interpersonal violence training in the State of Alaska.

Dr. Nancy Sanders stated this would not be a statute change rather a regulation change. The Board was very appreciative of the presentation and believes the training is valuable in the workplace but does not want to make this training mandatory in regulation.

**Agenda Item 5C**

Debra Booysen, RN, presented a RN Expanded Scope of Practice Proposal– Nitrous Oxide for Labor Analgesia. She cited several large hospitals that currently allow the use of this method of analgesia. Portions of the material needed were missing from our Board member books for pre-reading but available from Ms. Booysen. They were made available to the Board today for review with a possible decision to be made on Friday.

The Board recessed for break at 2:55 pm.

The Board reconvened from break at 3:15 pm.

**Agenda Item 5D**

Lisa An, ANP, ANMC General Surgery, joined the Board telephonically to discuss performing colonoscopies at ANMC. She will be mentored by Claudia Christiansen, ANP, who was previously approved by the Board and has completed 2,500 colonoscopies. Ms. An will be precepted by Ms. Christiansen until 100 colonoscopies have been performed. Based on information presented the Board approved the request.

**On a motion duly made by Tom Hendrix, seconded by Sharyl Toscano, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, approve Lisa An, ANP, expanded scope of practice to perform colonoscopies at ANMC.**

The Board requested that Lisa An follow up with the Board in January 2016 presenting brief statistics and outcomes.

**Agenda Item 5G                      Proposed Regulation Changes**

The Board reviewed and discussed proposed changes.

The Board recessed at 5:02 pm to resume the meeting on Apr 2, 2014 at 9:00 am.

**Thursday, April 2, 2015**

**Agenda Item 1                      CALL TO ORDER**

Denise Valentine, MS, RN, ANP, Chairperson, called the meeting to order at 9:00 a.m.

**Roll Call**

Those present, constituting a quorum were:

- Denise Valentine, MS, RN, ANP, Chair, Anchorage
- Erin Evans, MS, RN, Vice Chair, Anchorage
- Julie Gillette, Secretary, Public Member, Fairbanks
- Sharyl Toscano, PhD, RN, Anchorage
- Thomas Hendrix, PhD, RN, Nurse Educator, Anchorage
- Jennie Grimwood, Public Member, Cordova
- Carrie Miller, LPN, Juneau

Staff present at various times, and telephonically, from the Division of Corporations, Business and Professional Licensing:

- Nancy Sanders, PhD, RN, Executive Administrator
- Janey Hovenden, Director, Department of Commerce, Community, and Economic Development (DCCED)
- Sara Chambers, Operations Manager, DCCED, Division of Professional Licensing

**Agenda**

A motion was made by Julie Gillette and seconded by Thomas Hendrix to adopt the agenda as amended. The motion passed with 6 ayes.

## **Introductions**

Guests present in the room throughout the day offered self-introductions. Some of those introduced included:

- Beth Farnstrom, RN, Alaska Nurses Association (AaNA) Representative
- Pat Reynaga, RN, Anchorage, Providence Alaska Medical Center
- Laura Sarcone, CNM, APRN Alliance Co-Chair
- Lynn Hartz, FNP, Alaska Nurse Practitioner Association (ANPA)

See attached visitor sign in sheet for additional guests present throughout the day.

## **Public Testimony**

The Board entered into public testimony at 9:05 am. Beth Farnstrom, in reference to the Nurse Licensure Compact (NLC), asked how do we know which state license a nurse is practicing with and does the nurse know the rules of that state? The NLC addresses this topic and it will be discussed later today.

Pat Reynaga spoke about the Women's Health CNS certification requirement. The two CNSs this affects do not have an exam to test their skills. She asked if we can look at the Mt Edgecomb model to possibly find an exception for them to practice in their specialty. Options will be researched.

Public testimony ended at 9:35 am.

## **Agenda Item 5**

### **PRACTICE**

## **Agenda Item 5F**

Telehealth/telemedicine Advisory Opinion.

The Board reevaluated the Telehealth for the Advanced Nurse Practitioner AO and refined it for clarity regarding patient location versus licensing requirements.

**On a motion duly made by Tom Hendrix, seconded by Sharyl Toscano, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, order the January 2015 Advisory Opinion for Telehealth for the Advanced Nurse Practitioner be amended to state the following in the second paragraph:**

**“Telehealth advanced practice nursing requires the healthcare provider to hold an active unencumbered license in the state of Alaska. Licensure should be based on the location of the patient.”**

The Board recessed to the legislature at 9:56 am.

The Board reconvened from the legislature at 12:00 pm.

The Board recessed for lunch at 12:00 pm.

The Board reconvened from lunch at 1:00 pm.

**Agenda Item 5G      Proposed regulation change (continued)**

The Board further discussed regulation changes focusing on the retired nurse language.

**On a motion duly made by Erin Evans, seconded by Julie Gillette, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, release the following amended regulation changes that have been approved by the Board for public comment once they are put into regulation format: 12 AAC 44.135 (b), 12 AAC 44.290(a)(1)(A)(c), 12 AAC 44.300 added section, 12 AAC 44.305(a)(1)(F), 12 AAC 44.305(a)(3)(1)(H), 12 AAC 44.400 new section(6)(E)(g)(1), 440 (i), 460 (b)(2) repealing, 470 addition (4)(5) , 500 new section, 510(a), 540 adding (4)(5), 610(d), 620(a)(1)(2)(D), 630, 800(a)(2), 805(4), 810(a)(1)(A)(B)(3)(4), 815(c), 820(a), 830(b)(d), 870(29), repeal 12 AAC 44.945(b), 965(e), 966(c) repeal (h)(3), 970 repeal (14), 980 title change and repeal (b), 990 repeal (28), add retired nurse regulation addition as approved by the Board.**

**Agenda Item 4F**

**Decision Tree.**

The Chair addressed the Board about how a decision tree would be beneficial for addressing inquiries such as nurses expanding their scope of practice. The Board reviewed decision trees from various other states to find best practices.

The Board determined that the scope of practice for LPNs should be better defined in regulations. Currently the Board

reaffirms a decision tree on the web site. The Board will consider further refinement of the decision tree at the July meeting.

The Board recessed for break at 2:09 pm.

The Board reconvened from break at 2:20 pm.

**Agenda Item 5I                      Nurse Licensure Compact (NLC)**

Dr. Sanders briefed the Board on the latest updates on the Nurse Licensure Compact. The APRN Licensure Compact is on hold until the NLC can be aligned with it. The Board reviewed the information on the revised NLC from the Mid-Year meeting and deliberated how to vote at the May 4<sup>th</sup> NCSBN special delegate assembly.

**On a motion duly made by Tom Hendrix, seconded by Carrie Miller, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska moved to abstain from voting regarding the May 4, 2015, delegate assembly for the Nurse Licensure Compact.**

The Board recessed for break at 3:08 pm.

The Board reconvened from break at 3:15 pm

**Agenda Item 6                      EDUCATION**

**Agenda Item 6A                      CNA Program Proposal – Trinion Quality Care Services**

Raquel Callahan, RN, from Trinion joined the Board telephonically. The Board agreed the course submitted met the requirements of the State of Alaska's regulations. Ms. Callahan requested permission to instruct a Nurse Assistant Program course. Ms. Callahan has worked with adults for 6 years, however does not have the one year of long term care experience required in regulation (12 AAC 44.840(1)(B).)

Theresa Welton, BSW, CEO, joined telephonically lauding the work that Raquel Callahan has accomplished. She understands she needs to find an instructor that has the required experience.

**On a motion duly made by Julie Gillette, seconded by Tom Hendrix, and carried unanimously with 6 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, approves the Trinion Course for the Nurse Assistant Program however, the Board finds that Raquel Callahan’s nursing experience does not meet the State of Alaska’s regulation requirements regarding her long-term care experience for a CNA care instructor. The Board is agreeable to the program if an instructor meeting the requirements of 12 AAC 44.840(1)(B) is obtained.**

**Agenda Item 4                      LICENSURE**

**Agenda Item 4D                      Legislation affecting the BON**

Janey Hovenden, Director and Sara Chambers, Operations Manager joined the Board.

Senate Bill 53, an act relating to advanced practice registered nursing, was discussed. The Board is hopeful it will move forward. Senator Stedman plans to move it after the Medicaid expansion bill. Sara Chambers explained a fiscal note was attached for “worst case scenario” if the bill is passed. There may be indirect cost to other Boards and the goal is to make them minimal.

Senate Bill 71, an act relating to the practice of pharmacy, requires a regulatory change. This bill will have a fiscal note. There is a concern about the documentation in medical records with this bill. The bill is currently held in Senate Finance until the next hearing.

Senate Bill 23, an act relating to immunity for prescribing, providing, or administering opioid overdose drugs. This bill does not have fiscal or operational impacts on our department.

Collectively, these bills do have an unplanned financial impact. We need an ability to analyze what bills are coming up that will affect the department. Potential legislation should be identified as soon as possible to pre-assess financial and regulatory impacts.

The Board recessed at 4:11 pm to resume the meeting on Friday, Apr 3, 2015.

**Friday, April 3, 2015**

**Agenda Item 1                      CALL TO ORDER**

Denise Valentine, MS, RN, ANP, Chairperson, called the meeting to order at 9:00 a.m.

## **Roll Call**

Those present, constituting a quorum were:

- Denise Valentine, MS, RN, ANP, Chair, Anchorage
- Erin Evans, MS, RN, Vice Chair, Anchorage
- Julie Gillette, Secretary, Public Member, Fairbanks
- Sharyl Toscano, PhD, RN, Anchorage
- Jennie Grimwood, Public Member, Cordova
- Carrie Miller, LPN, Juneau

Board Member Thomas Hendrix, PhD, RN, Nurse Educator, Anchorage was excused with permission.

Staff present at various times, and telephonically, from the Division of Corporations, Business and Professional Licensing:

- Nancy Sanders, PhD, RN, Executive Administrator
- Sara Chambers, Operations Manager, Professional Licensing,
- Martha Hewlett, Administrative Officer,
- Janey Hoveden, Director, DCCED

## **Agenda**

A motion was made by Julie Gillette and seconded by Erin Evans to adopt the agenda as amended. The motion passed with 5 ayes.

## **Introductions**

Guests present in the room throughout the day offered self-introductions. Some of those introduced included:

- Beth Farnstrom, RN, AaNA Representative
- Pat Reynaga, RN, Anchorage Providence Alaska Medical Center
- Laura Sarcone, CNM, APRN Alliance Co-Chair
- Lynn Hartz, FNP, Alaska Nurse Practitioner Association (ANPA)
- Greta Wade, RN, Alaska State Hospital and Nursing Home Association. (ASHNA)

## **Public Testimony**

The Board entered into public testimony at 9:03 am.

The Board was joined by Lynn Hartz, and she discussed regulations that go out for public testimony. She suggested having a link on the web site specifically for the changes to easily reach nurses and let them know how

to participate in dialogue. Dr. Sanders currently creates a link letting nurses know how to contribute.

Item 5C was discussed during public testimony.

Public testimony ended at 9:35 am. Nitrous oxide discussions continued among Board members.

**Agenda Item 5      PRACTICE (continued)**

**Agenda Item 5C      Nitrous Oxide (Continued)**

Board Member, Erin Evans, reviewed the plan presented on April 1, 2015, from Debra Booysen, RN, and had a few concerns: ACLS certification was not clarified in the training program. Informed consent was not clear. It was not clear if a patient would have IV access. Final concern was a lack of letters of support from RNs who would be affected. The Board wants to ensure RNs are agreeable with using nitrous oxide and comfortable with the risks. Ms. Evans would like to see a training program for nurses regarding exposure and using dosimeters.

Board member, Sharyl Toscano, identified occupational risks as a concern due to the amount of exposure the nurse may have to nitrous oxide. This should be in the policies and procedures.

The Board Chair invited Laura Sarcone, CNM from ANMC to address the Board related to their utilization of Nitrous Oxide in labor and delivery. The use of Nitrous Oxide does not require the patient to have IV access. Vitamin B12 deficiencies are a concern when using Nitrous Oxide. Pulse oximetry can be used without an IV when Nitrous Oxide is used as long as the patient can hold the mask. The occupational risks of spontaneous abortion are theoretical and dated and were not conducted in an ideal setting. The new equipment adequately scavenges waste Nitrous Oxide. Ms. Sarcone cautioned the Board about requiring an IV during labor. Each patient has different needs. The nurses will be wearing dosimeters.

**On a motion duly made by Erin Evans, seconded by Sharyl Toscano, and carried unanimously with 5 ayes, it was**

**RESOLVED that the Board of Nursing for the State of Alaska, approves the following proposal for RN expanded scope of practice: Nitrous Oxide for Labor Analgesia in Fairbanks Memorial Hospital with the following stipulations:**



**1) the policy and procedures reflect that RN administering Nitrous Oxide holds a current ACLS certification. 2) the policy and procedures indicates that it is the OB provider who is to obtain informed consent and the OB provider is to assess the patient to determine eligibility. 3) Policy and procedure indicates that RN staff administering nitrous receive education on occupational exposure. 4) Dosimetry monitoring is available to any RNs upon request. 5) Requests letters of support from labor and delivery nurses at FMH.**

The Board recessed for a break at 10:01 am.

The Board reconvened from break at 10:14 am.

**Agenda Item 4B      Women's Health CNS Requirement**

The Board discussed the Women's Health CNS specialty not being recognized due to a lack of testing for their certification. The Board recognizes more information is needed before a proposed regulation change can be made. The time between this meeting and the July meeting will be used to research requirements that can be added to clarify what the state would require in lieu of a certification.

**Agenda Item 8      GOVERNANCE**

Our Executive Administrator, Dr. Nancy Sanders, is retiring at the end of July. The Board discussed requirements for a replacement.

Board member Erin Evans is moving out of state and this is her last official meeting.

Let the record show the Board deeply appreciates the service and professionalism both colleagues have provided to the organization. Furthermore, the Board would like to be part of the hiring process.

**Agenda Item 7A&B      ORGANIZATION**

The Board met with the Director Janey Hovenden, Operations Manager Sara Chambers, and Administrative Officer, Martha Hewlett.

Martha Hewlett addressed the Board first with the most recent revenue and expenditure report. NCSBN's travel support does not affect our travel budget. Martha said NCSBN's trips are pre-approved through the Department but after the trip an ethics report should be filed. Sara Chambers stated the law requires ethics reports for prepaid trips that

include pre-paid travel and lodging. The Board was pleased with the revenue and expenditures report.

Dr. Sanders reminded Ms. Hewlett and Ms. Chambers that the Board will need a CNA fee analysis for the July meeting.

The Director introduced herself to the Board. She was previously in Fairbanks City government and she has been in her position as Director for a month. The Board expressed an interest in the decision making process for Dr. Nancy Sanders replacement. Legal indicated a Board member can be on the interview panel so the Board will elect a representative. Recruitment is Alaska residents first. If less than 5 applicants apply, then the department can solicit a replacement from out of state. The Board has the option of setting a higher bar than the statutory minimum standards. A written resignation is required before recruitment can be initiated. Advertisement is in Workplace Alaska. We are encouraged to reach out to potential candidates in professional nursing organizations once the position is posted.

What do we do as a Board to gain the public's interest in the CNA Consultant position? The position needs more promotion and is still open for recruitment. The value of the position should be emphasized.

Dr. Sanders can attend the reading of Bill 53 and answer questions of the committee members per the Director. If the bill is adopted this session, Sara Chambers asked that the Board be proactive early in ensuring the regulations are written with the Board's concerns addressed.

The Board recessed for lunch at 11:56 am.

The Board reconvened from lunch at 1:15 pm.

#### **Agenda Item 8      GOVERNANCE**

The Board held annual elections for the positions of Chair and Secretary. Erin Evans nominated Julie Gillette to serve another term as Secretary. She accepted and the Board unanimously reelected her. Erin Evans nominated Denise Valentine to serve as Chair for another term. She accepted and was elected unanimously. Jennie Grimwood provided the second for both nominations.

**On a motion duly made by Erin Evans, seconded by Julie Gillette, and carried unanimously, it was**

**RESOLVED that the Board of Nursing for the State of**

**Alaska, enters into executive session for the purpose of  
evaluating the Executive Administrator.**

The Board entered into executive session at 1:15 pm.

The Board came out of executive session at 1:26 pm.

The Board completed the meeting evaluation forms and the Executive Administrator evaluation forms. The Board feels it's been an honor and privilege to work with Dr. Sanders.

**Agenda Item 7B      Succession Plan**

The following information describes qualities the Board would want in a future Executive Administrator:

Values: Integrity, Accountability, Quality, Vision, Collaboration, Leadership, Communication/Public Speaking Skills

Skill Set: Working knowledge of Boards, knowledge of the disciplinary processes, knowledge of nursing educational programs, scope of practice for CNA, APRNs, RNs, LPNs, CNA program evaluation process, licensure, communication

The Board requests the following questions be asked of potential Executive Administrator candidates:

- 1) Describe how you display courage in your current position. Name factors that strengthen and drain your courage. Give an example of how you maintain the integrity of your team or an individual team member.
- 2) Please tell us about your knowledge of the nurse practice act and state and federal laws. Give us examples of you applying the knowledge of rules and regulations.
- 3) What has been your experience in giving presentations to small or large groups? What has been your most successful experience in speech making?
- 4) What partnership alliances will be important to the agency in the future?
- 5) Many decisions require input from others. Give an example of when you had to make a decision and how you sought input from others.

**Agenda Item 8      GOVERNANCE (continued)**

The assignment reminder list was reviewed prior to adjourning.

Board Member Carrie Miller agreed to input disciplinary data into the disciplinary data base for this year.

Board Member Sharyl Toscano agreed to maintain the Advisory Opinion database for this year.

The strategic plan for FY 2015 will be reviewed separately by the Chair and Executive Administrator.

The Board adjourned at 2:21 pm until 9:00 am, July 8-10, 2015 in Anchorage, Alaska.

Respectfully submitted,

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Nancy Sanders, PhD, RN  
Executive Administrator  
Alaska Board of Nursing

Approved:

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Denise Valentine, MS, RN, ANP, Chair  
Alaska Board of Nursing

Date: \_\_\_\_\_