

# THE STATE of ALASKA Department of Commerce, Community, and Economic Development Division of Corporations, Business and Professional Licensing

## **Sponsoring Physicians & Paramedics**

### **Renewal of Mobile Intensive Care Paramedics**

#### NEW PROCESS for 2021 – 2022 RENEWAL OF MOBILE INTENSIVE CARE PARAMEDICS

In an effort to streamline the process for renewing active sponsoring physician relationships, the division has refined the **Sponsor Physician Recommendation** form (#08-0078a) for the 2021-2022 renewal period. This form allows the sponsor physician to submit ONE for vs. a separate form for each sponsoree/ mobile intensive care paramedic (MICP).

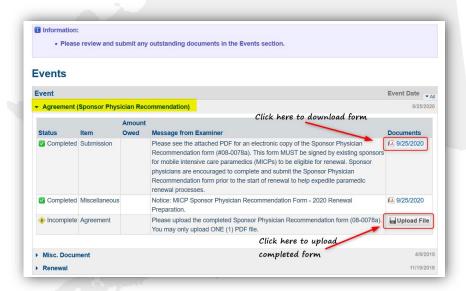
This form MUST be signed by existing sponsors for mobile intensive care paramedics (MICPs) to be eligible for renewal.

Sponsor physicians are encouraged to complete and submit the **Sponsor Physician Recommendation** form (08-0078a) *prior to the start of renewal* to help expedite paramedic renewal processes.

The form may be completed via MY LICENSE **OR** downloaded from the Alaska State Medical Board <u>Applications and Forms</u> page.

#### SUBMIT VIA MYLICENSE

- 1. Login in to MY LICENSE: http://professionallicense.alaska.gov/MYLICENSE
- 2. Within your account, scroll down and view the **Relationships** section to verify sponsoree information is accurate.
- 3. Under Events, locate Agreement (Sponsor Physician Recommendation) and select the Submission hyperlink under Documents column.
- 4. Complete and sign the form.
- Navigate back to your MY LICENSE account > Events > Agreement (Sponsor Physician Recommendation) > Agreement and select Upload File under the Documents column to submit the completed form.



Sponsor physicians will receive a notification email once it is processed.

#### **DOWNLOAD and SUBMIT**

If you prefer to submit the form via email, mail or fax:

- 1. Download the **Sponsor Physician Recommendation** form (#08-0078a) from the <u>Applications</u> and <u>Forms</u> page.
- 2. Complete and sign the form.\*
- 3. Submit the completed form to <a href="medicalboard@alaska.gov">medicalboard@alaska.gov</a>. To submit by mail or fax, use the contact details on the form.

#### NEED to CHANGE or ADD a sponsor physician?

The **Sponsor Physician Recommendation** form may NOT be used to add additional paramedics. To make changes to sponsor physician/ paramedic relationships, please complete Change or Addition of Paramedic Physican Sponsor form 08-4004g and submit to medicalboard@alaska.gov or mail to the address on the form.

<sup>\*</sup> To verify sponsoree information, view **your license** information via the Professional License Search: <a href="https://www.commerce.alaska.gov/cbp/main/Search/Professional">https://www.commerce.alaska.gov/cbp/main/Search/Professional</a> and scroll down to view the **Relationships** section.