

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BOARD OF PROFESSIONAL COUNSELORS
APRIL 28-29, 2016
MINUTES OF MEETING

By authority of AS 08.01.070(2) and AS 08.95.020, and in compliance with the provisions of AS 44.62, Article 6; a scheduled meeting of the Board of Professional Counselors was held in Anchorage, Alaska, at 550 W. 7th Avenue.

Thursday, April 28, 2016

Call to Order/Roll Call 9:33 A.M.

Board members present, forming a quorum of the Board, were:

Anne Brainerd Marko, Licensed Professional Counselor, Chair
Stephanie Johnson, Licensed Professional Counselor
Lyn Tashea, Licensed Professional Counselor
Debra Hamilton, Licensed Professional Counselor

Present from the Division of Corporations, Business, and Professional Licensing at various times were:

Sonia Lipker, Probations Monitor/ Investigator
Brian Howes, Investigator
Angela Birt, Chief Investigator
Renee Hoffard, Licensing Examiner

Chair Anne Brainerd Marko reminded the board that at this time the public member position on the board is vacant; she and Renee encouraged the other board members to let their communities know of the vacancy.

Ethics Reports

There were no ethics violations to report.

Agenda Item 2 Review Agenda

The Board reviewed the agenda:

Renee informed the board that as no correspondence had been received, Agenda Item #11 could be struck from the agenda; also for Agenda Item #8, B, no new information had been received about the mental health board summit. Therefore both items were struck from the agenda.

The board decided to skip to Agenda Item #6, review of the January board meeting task list until 10:00 am.

Agenda Item 6 Review Task list from previous meeting

The board reviewed the January meeting task list for completion. During the review, the board discussed writing a proposal of statute and regulations changes that are needed and presenting the entire package to legislators in an effort to more clearly define the profession. The board discussed the various changes that they have been working on over the past several years and many of the changes require statutory authority that the board currently does not have. It was decided that if the board could present a complete re-vamp of the statutes and regulations to legislators, there would be a greater chance of having a legislator agree to sponsor the project.

Agenda Item 3 CACREP Liaison

- A. Dr. Valerie Gifford, Dr. Sue Renes, Heather Dall, Jane Monahan, and Kristine Cook from University of Alaska, Fairbanks called into the meeting to give the board a status update on their progress with the CACREP accreditation process. The staff at UA, Fairbanks has been moving forward with the self-study requirement of the accreditation process. They worked on course sequences for the two programs; school counseling and mental health counseling. They are in the process of reviewing the practicum and internship requirements so that they can make the changes needed to meet the standards of CACREP. They are all committed to meeting the June 30, 2016 goal of submitting the program to CACREP for review. The board will be notified when the self-study is submitted; at this time the staff doesn't need any assistance from the board. However, during the on-site visit, the staff may need some of the board to speak with the inspectors. The staff stated they would keep in contact with the board to notify them when the on-site visit is scheduled. Chair Marko thanked the staff for the hard work and dedication they have shown over this process and the board expressed their willingness to assist with the accreditation process. The call ended at 10:13 am.

The board returned to Agenda Item #6, reviewing the completion of tasks from the January meeting until 10:30 am when Sonia Lipker, Investigator and Probation Monitor for the division arrived to present the Investigative Report.

Agenda Item 4 Investigator Report

Investigator Lipker met with the Board and gave the Investigations Report. From December 31, 2016 through April 5, 2016 there were 3 matters opened and 3 closed. A total of 6 matters remain ongoing and under review. The Board had 1 probationer; that individual completed probation April 16, 2016.

Chair Marko thanked Investigator Lipker for her hard work and the board appreciated the speed at which matters are reviewed.

Investigator Brian Howes joined the meeting.

On a motion duly made by Debra Hamilton, seconded by Stephanie Johnson, and passed unanimously, it was

RESOLVED that the Board would enter Executive Session in accordance with AS 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request public discussion. Board staff Renee Hoffard and Investigators Brian Howes and Sonia Lipkir to remain during the session.

Off the record at 10:32 am
Back on the record at 10:58 am

Investigators Lipker and Howes exited the meeting.

The board continued discussion of Agenda Item #6, reviewing the task list for the January 2016 meeting.

Agenda Item 5 Division Update

Division Director Janey Hovenden and Administrative Assistant Martha Hewlett joined the meeting telephonically to provide the division update and financial report.

Martha reviewed the end of third quarter financial reports with the board; due to the increased fees, the board is in position to reduce the current deficit before the next renewal cycle and fee analysis.

Director Hovenden spoke with the board about Senate Bill 74, Medicaid Reform. The bill has a section that will amend the statues for Professional Counselors, AS 08.29.400. She recommended that the board review the bill that was passed by the legislature during legislative session; the bill is awaiting the governor's signature and should go into effect 90 days after it is signed. Renee was tasked with providing a copy of page 4, section 4 , which is the section that amends AS 08.29.400, of the bill to the board members before the meeting recess for the day; new regulations projects is an agenda item for Friday, April 29, 2016. The call ended at 11:17 am

Agenda Item 6 Conference Reports

- A. Alaska Counseling Association – Liaison Lyn Tashea
Lyn sent emails directly to AkCA's president, Deb Russ in an effort to establish communication with the association. She stated in her emails that due to lack of updates to the association's webpage, she had no knowledge of scheduled association board meetings. Ms. Russ emailed her back and stated she would keep Lyn updated and would contact Renee about attending the April board meeting. February 9 was the last time Lyn received any contact from Ms. Russ. Renee stated that she had not been contacted at any time between the January and February meetings by any member of the association's board.

Agenda Item 7 Old Business

A: Review of meeting minutes:

On a motion duly made by Debra Hamilton, seconded by Lyn Tashea, and passed unanimously, it was

RESOLVED that the Board approve the January 2016 meeting minutes as amended.

As the board had concluded all of the day's business other than public comment and application review, Chair Marko recessed the meeting for lunch.

Off the record at 12:02 pm
Back on record at 1:57 pm

Agenda Item 8 Public Comments

There was no public comment.

Agenda Item 9 Application Review

The Board reviewed 16 applications for licensure, 1 application to be a Board Approved Supervisor, 3 continuing education provider’s approval requests, 1 request for Alternate Supervision Plans, and 1 request for an extension on an examination score.

On a motion by Debra Hamilton, seconded by Stephanie Johnson, and approved unanimously it was

RESOLVED to approve the following list of applications with the stipulation that the information in the applicants’ files will take precedence over the information in the minutes:

PROFESSIONAL COUNSELOR – EXAM

- Allton, Kristen
- Cavalier, Mary
- Davis, Lydia
- Davis, Molly
- Hannam, Michaele
- Jarnagin, Rebecca
- Kariofillis, Yanna
- McDonnell, Rena
- Palen, Alice
- Richards, Jennifer

PROFESSIONAL COUNSELOR – CRED

- Campbell, Ammon
- Conlin, Daniel
- Lachance, Sherri
- Reiersen, Wendy
- Roche-Sheets, Jennifer
- Salisbury-Blackburn, Jolene

PROFESSIONAL COUNSELOR SUPERVISOR

- Roberts, Carol

ALTERNATE SUPERVISION PLANS

- Prettyman Eggleston, Marne

CONTINUING EDUCATION PROVIDER APPROVAL

- Catholic Community Services
- The Couples Center of Alaska
- Juneau Suicide Prevention Coalition

Exam Extension

- Maloney, Erin

Off the record at 4:32 pm

Friday April 29, 2016

Call to Order/Roll Call 8:58 A.M.

Board members present, forming a quorum of the Board, were:

Anne Brainerd Marko, Licensed Professional Counselor, Chair
Stephanie Johnson, Licensed Professional Counselor
Lyn Tashea, Licensed Professional Counselor
Debra Hamilton, Licensed Professional Counselor

Present from the Division of Corporations, Business, and Professional Licensing:

Renee Hoffard, Licensing Examiner
Brian Howes, Investigator
Angela Birt, Chief Investigator
Renee Ward-Law, DOL

The Board continued with the agenda as amended.

Agenda Item 12 New Business

A: Future Regulations Projects:

The Board discussed Senate Bill 74, Medicaid Reform and the need to draft regulations regarding professional counselors as it pertains to SB74. The board agreed to start the July meeting at 1:00 pm on Wednesday, July 20 as opposed to Thursday, July 21 to ensure time do discuss regulations. After discussing the various requirements that SB74 will require the board felt that it would be best to draft an article of regulations expressly for telehealth and professional counselors. Chair Marko agreed to work on drafting language before the July meeting so the board would have a starting place.

Investigator Brian Howes joined the meeting.

On a motion duly made by Debra Hamilton, seconded by Stephanie Johnson, and passed unanimously, it was

RESOLVED that the Board would enter Executive Session in accordance with AS 44.62.310(c) and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request public discussion. Board staff Renee Hoffard and Investigator Brian Howes

Off record at 11:21 am

Back on record at 11:27 am

Agenda Item 12 New Business

B. Annual Report – Chair Marko was tasked with drafting the narrative for the board’s annual report.

Board member Stephanie Johnson was excused at 1:00 pm.

Agenda Item 13 Board Business

A. Task List

1. Chair Marko – draft the narrative for the program’s annual report
2. Chair Marko – work on draft regulations for SB74

B. Sign Wall Certificates-Wall certificates were signed

C. Schedule future meetings- The Board confirmed the following tentative meeting dates for the upcoming year.

1. July 20-22, 2016 Anchorage
2. October 13-14, 2016 Anchorage

D. Sign Meeting Minutes -

Chair Marko signed Final Minutes for January 2016.

F. Training/conferences –

Debra Hamilton and Stephanie Johnson are scheduled to attend the NBCC annual symposium; this year it is scheduled to be in Reston, VA during May.

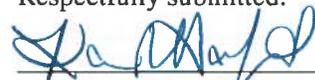
At this time the Board concluded all scheduled Board business.

Upon a motion made by Debra Hamilton, and seconded by Lyn Tashea, and approved unanimously, it was

RESOLVED to adjourn.

Meeting adjourned at 1:14 p.m.

Respectfully submitted:



Licensing Examiner

Approved:



Anne Brainerd Marko, Chair
Board of Professional Counselors

Date: 7/22/2016