

**STATE OF ALASKA**  
**DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT**  
**DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

**BOARD OF PROFESSIONAL COUNSELORS**  
**October 13-14, 2016**  
**MINUTES OF MEETING**

By authority of AS 08.01.070(2) and AS 08.95.020, and in compliance with the provisions of AS 44.62, Article 6; a scheduled meeting of the Board of Professional Counselors was held in Anchorage, Alaska, at 550 W. 7th Avenue.

*Thursday, October 13, 2016*

**Call to Order/Roll Call 9:32 A.M.**

Board members present, forming a quorum of the Board, were:

Anne Brainerd Marko, Licensed Professional Counselor, Chair  
Stephanie Johnson, Licensed Professional Counselor  
Debra Hamilton, Licensed Professional Counselor

Present from the Division of Corporations, Business, and Professional Licensing at various times were:

Brian Howes Investigator  
Renee Hoffard, Licensing Examiner

Chair Anne Brainerd Marko reminded the board that at this time the board has 2 vacancies, the public member and 1 professional counselor member; she and Renee encouraged the other board members to let their communities know of the vacancies. Board member Lyn Tashea had to resign unexpectedly prior to the board meeting.

Renee also informed the board that due to the current vacancies, board members cannot recuse themselves from a quorum vote. Any matters that a board member feels they cannot in good conscious vote on should be tabled until a future meeting when a full board is present.

**Ethics Reports**

There were no ethics violations to report.

## **Agenda Item 2          Review Agenda**

The Board reviewed the agenda:

The board struck Agenda item 6, Conference Reports as the AkCA has held no meetings, updated their website, or responded to board requests for contact since the April meeting. Lyn was the board liaison and presented the reports. The board added “The Golden Package” under agenda item 11, New Business; it is discussion of a complete packet of re-worked statutes and regulations that the board would like to begin work on to bring the program current with national standards in an effort to be proactive as opposed to reactive. The board struck Agenda item 10 as no correspondence has been received for the board.

**On a motion duly made by Debra Hamilton, seconded by Stephanie Johnson, and passed unanimously, it was RESOLVED to adopt the agenda as amended.**

## **Agenda Item 3 Review of task list from July meeting**

The board review the task list from the July meeting; Renee completed the task in a very timely manner. The public notice regarding PESI CEU credits has been available on the website; Renee stated she had received several phone calls regarding the CEU’s.

## **Agenda Item 7 Old Business**

The Board reviewed the minutes for the July 2016 meeting.

**On a motion duly made by Debra Hamilton, seconded by Stephanie Johnson, and passed unanimously, it was**

**RESOLVED that the Board approve the July 2016 meeting minutes as amended.**

The board began review of the applications while awaiting the Investigator to provide the investigative report.

## **Agenda Item 4 Investigator Report**

Investigator Brian Howes joined the meeting at 10:27 to provide the investigative report. The report reflected that there are 3 matters currently open. The program has 1 licensee on probation and that licensee is meeting the terms of probation.

Investigator Howes exited the meeting at 10:35 am.

## **Agenda Item 5 Division Update**

Division Director Janey Hovenden joined the meeting telephonically at 11:00 a.m. to provide the division update. She discussed the current travel restrictions and limits with the board.

The call ended at 11:11 am

As the board had concluded all of the day’s business other than public comment and application review, Chair Marko recessed the meeting for lunch.

Off the record at 12:03 pm

Back on record at 1:56 pm

**Agenda Item 10      Public Comments**

Jason Robinson attended the meeting; Board Chair Marko permitted him to ask questions of the board and the board answered his questions. Jason asked general questions regarding board policies and procedures and questions regarding the profession.

**Agenda Item 3      Application Review**

The Board reviewed 24 applications for licensure, 3 applications to be a Board Approved Supervisor, 2 reinstatement of licensure, 5 continuing education provider's approval requests, and 4 CEU audits.

**On a motion by Debra Hamilton, seconded by Stephanie Johnson, and approved unanimously it was**

**RESOLVED to approve the following list of applications with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:**

**PROFESSIONAL COUNSELOR – EXAM**

- Askland, Brandi
- Ball, Shane
- Barbachano, Juan
- Cao, Mi
- Craytor, Michael
- Foote, Olivia
- Galvan, Amanda
- Jones, Alyssa
- Maas, Sayaka
- McLaughlin, Erin
- Nytes, Anne
- Perry, Vanessa
- Robinson, Jason
- Rose, Phyllis
- Strobe, Charissa
- Vigil, Michael

**PROFESSIONAL COUNSELOR – CRED**

- Barlow, Amanda
- Billups, Jasmine
- Desper, Donald
- LaRue, Damita
- Poston, Laurie
- Pratt, Nancy
- Rhoades, Jessica
- Shepherd, Scott

**PROFESSIONAL COUNSELOR SUPERVISOR**

- Bannan, Deborah

- Cranor, Kathryn
- Gerby, Catherine

**CEU Audit**

- Alonso, Alex
- Axelson, Andrea
- Mims, Dannon
- Pawelko, Liz

**REINSTATEMENT OF LICENSURE**

- Hall, Van
- Paulick, Katherine

**CONTINUING EDUCATION PROVIDER APPROVAL**

- Moving Forward, S. Magestro
- Advanced: Resiliency Overcoming Adversity, S. Magestro
- F.S.A.D: Trying Differently rather than Harder; Southcentral Foundation
- 33rd Annual Rural Providers/Kawerak Regional Conference; Rural Alaska Community Action Program
- Basic Mediation Training; Alaska Court System

Off the record at 4:32 pm

**Friday October 14, 2016**

**Call to Order/Roll Call 9:07 A.M.**

Board members present, forming a quorum of the Board, were:

Anne Brainerd Marko, Licensed Professional Counselor, Chair  
 Stephanie Johnson, Licensed Professional Counselor  
 Debra Hamilton, Licensed Professional Counselor

Present from the Division of Corporations, Business, and Professional Licensing:

Renee Hoffard, Licensing Examiner

The Board continued with the agenda as amended.

**Agenda Item 12      New Business**

A: Future Regulations Projects: Regulations in response to SB74.

**Agenda Item 13      Board Business**

**A. Task List**

1. Renee – post notice on the board webpage concerning PESI no longer being approved to provide CEU's per NBCC.
- 2.

**B. Sign Wall Certificates**-Wall certificates were signed

C Schedule future meetings- The Board confirmed the following meeting dates for the upcoming year.

1. January 19-20, 2017; Anchorage
2. May 4-5, 2017; Anchorage - Tentative
3. September 28-29, 2017; Anchorage - Tentative

D Sign Meeting Minutes -

Chair Marko signed Final Minutes for July 2016.

F Training/conferences -

Chair Marko and Renee Hoffard are scheduled to attend the AASCB annual conference in January 2017. The conference is scheduled to be held in New Orleans, LA.

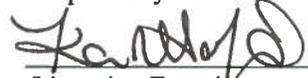
At this time the Board concluded all scheduled Board business.

**Upon a motion made by Debra Hamilton, and seconded by Stephanie Johnson, and approved unanimously, it was**

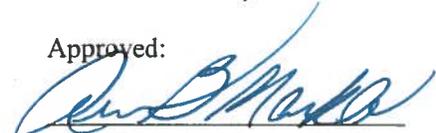
**RESOLVED to adjourn.**

Meeting adjourned at 1:14 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Licensing Examiner

Approved:

  
\_\_\_\_\_  
Anne Brainerd Marko, Chair  
Board of Professional Counselors

Date:

1/20/2017