

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
4

5 BOARD OF PROFESSIONAL COUNSELORS
6 MINUTES OF TELECONFERENCE MEETING
7 JULY 13, 2018
8

9 By the authority of AS. 08.01.070(2), and in compliance with the provisions of AS
10 44.64, Article 6, a scheduled teleconference meeting was held at 333 Willoughby
11 Avenue, 9th Floor, Conference room C, Juneau, AK 99811 with board members via
12 telephone.
13

14 Friday, July 13, 2018
15

16 Agenda Item 1 - Call to order and Roll call

17 Board Chair Debra Hamilton called the meeting to order at 9:00 am.
18

19 Those present, constituting a quorum of the Board:

20 Debra Hamilton, Chair, Licensed Professional Counselor

21 S. Kyle Cardwell, Licensed Professional Counselor

22 Janece Richard, Licensed Professional Counselor

23 Eleanor Vinson, Public Member
24

25 Excused: Alice Baum, Licensed Professional Counselor
26

27 In attendance from the Department of Commerce, Community and Economic
28 Development, Division of Corporations, Business and Professional Licensing were:
29

30 Rissa Teske, Licensing Examiner

31 Renee Hoffard, Records and Licensing Supervisor
32

33 Members of the public in attendance: None
34

35 Agenda Item 2 - Review & Approve Agenda

36 The board briefly discussed the agenda for today's meeting. It was decided that the
37 ethics comparison between AMCHA, ACA, and NBCC will be discussed at the meeting
38 in September. It was also decided that the continuation of the discussion about the
39 Telemedicine Business Registry will also be deferred to the meeting in September.
40

41 UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY KYLE CARDWELL
42 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE AGENDA AS
43 WRITTEN.
44

45 Agenda Item 3 - Ethics Report

46 Chair Hamilton asks if anyone has any conflicts of interest to disclose, none heard.
47

48 Agenda Item 4 - Review & Approve Meeting Minutes

49 The board reviewed draft minutes of the April 19-20, 2018 board meeting.
50

51 UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY KYLE CARDWELL
52 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE APRIL 2018
53 BOARD MEETING MINUTES AS WRITTEN.

54
55 Agenda Item 5 - New Business

56 The Board discusses attendees to upcoming conferences. Board members Vinson and
57 Cardwell express interest in attending the National Board for Certified Counselors
58 (NBCC) conference. Board member Cardwell states that he has family in North
59 Carolina, where it is thought the meeting will take place, and he would be able to
60 reduce cost as he could stay with family during the conference. Board Chair Hamilton
61 says that she can no longer attend conferences in the month of January due to a new
62 yearly commitment that occurs that same month. The Board decides that they would
63 like to send the licensing examiner to both the CLEAR (Council on Licensure,
64 Enforcement & Regulation) conference and AASCB (American Association of State
65 Counseling Boards) conference. The board decided the order of priority for the
66 conferences is as follows: AASCB, CLEAR, FARB, and ACA. They decide to look into
67 AMHCA (American Mental Health Counselors Association) conferences for next year
68 and ask Licensing Examiner Teske to reach out to NBCC to find out when and where
69 the August 2019 meeting will be.

70
71 Agenda Item 6 - Old Business

72 A- Regulation Task Force

73 The board discusses the approved supervision regulations and statutes. Board
74 Chair Hamilton and Vice Chair Cardwell volunteer to be on the Regulations Task Force
75 to look into regulation/statute changes for the approved supervision requirements.

76
77 UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY JANECE RICHARD
78 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE A TASK FORCE
79 TO GATHER INFORMATION ON REGULATIONS AND STATUES AMONGST OTHER
80 STATES REGARDING APPROVED SUPERVISOR REQUIREMENTS AND ASSIGNING TO
81 THAT TASK FORCE DEBRA HAMILTON AND KYLE CARDWELL.

82
83 B -Regulations Changes, 12 AAC 62.400-430

84
85 UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY KLYE CARDWELL
86 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO SEND THE REGULATION
87 FOR TECHNOLOGY ASSISTED DISTANCE PROFESSIONAL SERVICES OUT FOR
88 PUBLIC COMMENT AND REVIEW AS PRESENTED BEFORE THEM.

89
90 UPON A MOTION MADE BY KYLE CARDWELL; SECONDED BY ELEANOR VINSON
91 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO AMEND THE PREVIOUS
92 MOTION TO INCLUDE ORAL AND WRITTEN PUBLIC COMMENT.

93
94 The Board asked licensing examiner to find the answer to: For tribal and federal
95 organizations, if they have a practitioner located in another state providing someone
96 who is physically in a tribal or federal building in Alaska, do the telehealth laws apply?

97
98 Break at 9:56 am
99 Return at 10:14 am

101 Board member Vinson states that she found information that might help answer the
102 question about tribal and federal organization and the TBR, and she let the licensing
103 examiner know that the Pharmacy Board has regulations about it and the Social Worker
104 regulations may also have information.

105
106 Agenda Item 7 - Application Review
107

108 UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY KYLE CARDWELL
109 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO ENTER INTO EXECUTIVE
110 SESSION IN ACCORDANCE WITH AS 44.62.310(C), AND ALASKA CONSTITUTIONAL
111 RIGHT TO PRIVACY PROVISIONS FOR THE PURPOSE OF DISCUSSING SUBJECTS
112 THAT TEND TO PREJUDICE THE REPUTATION AND CHARACTER OF ANY PERSON,
113 PROVIDED THE PERSON MAY REQUEST A PUBLIC DISCUSSION. BOARD STAFF
114 TESKE TO REMAIN IN THE ROOM.

115
116 Off record at 10:23 am
117 Return at 11:53 am

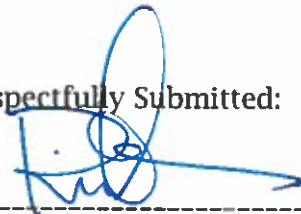
118
119 UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY KYLE CARDWELL
120 AND APPROVED BY DEBRA HAMILTON, JANECE RICHARD, AND ELEANOR VINSON,
121 IT WAS RESOLVED TO TABLE THE APPLICATION IN CASE NUMBER 2018-000539
122 PENDING MORE INFORMATION FROM INVESTIGATIVE STAFF TO BE RECIEIVED NO
123 LATER THAN OCTOBER 1, 2018.

124
125 The board will take the time to vote on the remaining applications on the division
126 software which will remain open for voting until Monday morning.

127
128 UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY KYLE CARDWELL
129 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO ADJOURN THE MEETING.

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131 Meeting adjourned at 11:59 am.
132 Off record at 11:59 am.

133 Respectfully Submitted:



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136
137 Rissa Teske, Licensing Examiner

138
139 Approved:



140
141
142
143 Debra Hamilton, Board Chair,

144
145
146 9-14-18

147 Date

