

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
4

5 BOARD OF PROFESSIONAL COUNSELORS
6 SEPTEMBER 13-14, 2018 MINUTES OF MEETING
7

8 **These DRAFT minutes were prepared by the staff of the Division of 8**
9 **Corporations, Business and Professional Licensing. 9**
10 **They have not been reviewed or approved by the board.**
11

12 By the authority of AS. 08.01.070(2), and in compliance with the provisions of AS
13 44.64, Article 6, a scheduled board meeting was held at 550 W. 7th Ave. Suite 106,
14 Anchorage, Alaska 99501.
15

16 **Thursday, September 13, 2018**
17

18 **Agenda Item 1 - Call to order & Roll call**

19 Board Chair Debra Hamilton called the meeting to order at 9:32 am.
20

21 Those present, constituting a quorum of the Board:
22 Debra Hamilton, Chair, Licensed Professional Counselor
23 Alice Baum, Licensed Professional Counselor
24 S. Kyle Cardwell, Licensed Professional Counselor
25 Janece Richard, Licensed Professional Counselor
26 Eleanor Vinson, Public Member
27

28 In attendance from the Department of Commerce, Community and Economic
29 Development, Division of Corporations, Business and Professional Licensing:
30

31 Rissa Teske, Licensing Examiner
32 Marylene Wales, Accountant III (via teleconference)
33 Autumn Roark, Investigator
34

35 Members of the public in attendance:
36 None
37

38 **Agenda Item 2 - Review & Approve Agenda**

39 The board reviews the agenda.
40

41 **UPON A MOTION MADE BY JANECE RICHARD; SECONDED BY KYLE CARDWELL**
42 **AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE AGENDA AS**
43 **WRITTEN.**

44 **Agenda Item 3 - Ethics Report**

45 Chair Hamilton asks if anyone has any ethics concerns to report, none heard.
46

47 **Agenda Item 4 - Review & Approve Meeting Minutes**

48 The board reviews the draft minutes of the July 13, 2018 teleconference meeting.

49
50 UPON A MOTION MADE BY JANECE RICHARD; SECONDED BY ELEANOR VINSON
51 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE JULY 13,
52 2018 TELECONFERENCE MEETING MINUTES AS WRITTEN.

53
54 **Agenda Item 5 - Public Comment (Regular board business)**

55 There is no one present in person or on the phone for public comment.

56
57 To make the best use of the board's time, the board discusses the investigative report,
58 ethics, and supervisor certification requirements. There is a short discussion about
59 new CEU requirements in response to what the board feels is a high amount of cases
60 under investigation for unethical conduct. The board moves into a discussion about
61 making changes to the requirements to become a board approved supervisor. Board
62 member Cardwell suggests increasing the CEU requirements, possibly to 3 graduate
63 semester hours or 45 CEU hours and the board discusses where the additional CEU's
64 can be acquired. Chair Hamilton directs the board to the NBCC (National Board for
65 Certified Counselors) website to look at the requirements for the Approved Clinical
66 Supervisor. The board is in agreement that the current requirement for certification of
67 6 CEU's, is not enough. Board Chair Hamilton adds that they could include an ongoing
68 CEU requirement, and they could also go into extended amounts of post licensure and
69 non-licensed experience. The board discusses making changes to the requirement for
70 100 hours of face-to-face supervision to require meeting with the supervisor at least
71 once a month and including an additional form in the application to indicate months
72 met and time accrued.

73
74 **Agenda Item 6 - Investigative Report**

75 Investigator Autumn Roark goes over the investigative report with the board. For the
76 period of May 23, 2018 through August 31, 2018 the division opened four (4) matters;
77 closed two (2) matters; and eight (8) matters remain open. Investigator Roark and the
78 board have a discussion about the code of ethics and what works best for determining
79 whether or not there has been a violation. The board feels that there is a large number
80 of cases and asks Investigator Roark if this is unusual. Investigator Roark informs the
81 board that anyone can make a complaint and she has to open a case. Chair Hamilton
82 asks if the AMHCA (American Mental Health Counselors Association) code of ethics is
83 helpful; Investigator Roark states that she doesn't look too closely at the code of ethics
84 but rather our regulations and statutes. She would bring the issue to the reviewing
85 board member to make a determination on whether or not a violation has been made.
86 Investigator Roark informs the board that she will be moving over to the medical board
87 and Erica will be taking over as our investigator.

88
89 Break at 10:48 am
90 Return at 10:59 am

91
92 **Agenda Item 7 - Division Update**

93 Marylene Wales, Accountant III, joins the meeting and provides the division update for
94 FY18 3rd Quarter via teleconference and briefly discusses the budget report. Division
95 Staff Wales states the 4th Quarter report will be available by October 1st. Board Member
96 Cardwell asks about reducing the renewal fee. Division Staff Wales states that she
97 believes that they will prepare a fee analysis before the next renewal period and that
98 fee analysis will help determine if they can reduce the fee.

99 The board is ahead of schedule and moves on to discuss the upcoming public
100 comment period for the regulation project, regulation changes for CEU requirements
101 for an application by credentials, increasing the number of ethics requirements from 3
102 to 6, increasing the number of CEU's for supervisor application. The board notes that
103 there are no requirements for the 40 CEU hours for an applicant by credentials to have
104 any of those hours be face-to-face; they talk about making 20 of those 40 CEU hours be
105 face-to-face. Board Member Cardwell proposes changing the requirement an applicant
106 must apply and be approved for distance supervision, as several months of
107 supervision can be lost waiting for the board to meet and approve the distance
108 supervision request.

109

110 **Agenda Item 8 - Public Comment/Testimony for Regulation Project**

111 *Technology-Assisted Distance Professional Services 12 AAC 62.400-420*

112

113 Dr. Lyn Freeman, LPC licensee calls in, she states that she was involved in the
114 regulations from the beginning and supports them 100%. She states that the only note
115 that she would make is on the texting side. Keeping that (texting) HIPPA compliant
116 requires patients to enter passwords, she sees a lot of patients with cognitive deficits
117 and traumatic brain injuries and most of them could not manage that. She has taken
118 the possibility of texting completely out of equation with her patients, as it does
119 require that you make a copy of that (the text) and it would be a bit burdensome.

120

121 The board discusses 12 AAC 62.410(b), and if simple texts such as "I'm running late"
122 should be required to be kept a patient's file.

123

124 Seeing that no one else has called in or come in person to make a public comment on
125 the proposed regulation for *Technology-Assisted Distance Professional Services*, the
126 board continues their discussion on other regulation changes.

127

128 The board discusses regulation 12 AAC 62.200 Supervised Experience, changing in
129 subsection (e) that a supervisor has be an approved supervisor before supervision
130 begins; striking out subsection (c) all together; and adding to (d) a requirement of a
131 minimum of 1 hour a month.

132

133 **Agenda Item 9 - Lunch Break**

134 Break at 12:36 pm

135 Return at 1:44 pm.

136

137 **Agenda Item 10 - Regulation Task Force**

138 The board discusses regulation 12 AAC 62.200 Approved Counselor Supervisor
139 Certification. The discussion includes what other states and NBCC require for
140 becoming a supervisor, how Alaska's requirements compare, and increasing the CEU
141 requirement for our supervisor certification. The board is in agreement that the CEU
142 requirements should be increased to possibly 45 hours and discusses how specific
143 they will get on who will approve the CEU's. The board will continue the discussion for
144 regulation changes for 12 AAC 62.200 tomorrow during New Business.

145

146 **Agenda Item 11 - 11 Application Review**

147 The board reviews and votes on applications using OnBoard.

148

149 **Agenda Item 12 - Recess Until September 14, 2018 at 9:00 am**

150

151 UPON A MOTION MADE BY KYLE CARDWELL; SECONDED BY ELEANOR VINSON
152 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO RECESS UNTIL FRIDAY,
153 SEPTEMBER 14, 2018.

154

155 The board recessed at 4:28 pm until 9:00 am Friday, September 14, 2018.

156

157

158 **Agenda Item 13 Friday, September 14, 2018**

159

160 **Agenda Item 14 - Call to Order and Roll Call**

161 Board Chair Debra Hamilton called the meeting to order at 9:05 am.

162

163 Those present, constituting a quorum of the board:

164 Debra Hamilton, Chair, Licensed Professional Counselor

165 Alice Baum, Licensed Professional Counselor

166 Kyle Cardwell, Licensed Professional Counselor

167 Janece Richard, Licensed Professional Counselor

168 Eleanor Vinson, Public Member

169

170 In attendance from the Department of Commerce, Community and Economic
171 Development, Division of Corporations, Business and Professional Licensing were:

172

173 Rissa Teske, Licensing Examiner

174

175 **Agenda Item 15 - Correspondence**

176 The board reads and discusses an email submitted to the board asking three questions
177 about ethics and billing. The name of the person has been withheld for confidentiality.

178

179 1. The board agrees that it is up to the individual insurances to decide what they will
180 pay for, and it is outside of the board's scope to determine what is billable and what is
181 not. The board recommends that the writer of the letter reach out to the individual
182 insurance companies and review Medicaid regulations.

183

184 2. Under Alaska Statute 08.29.100, there is title protection not practice protection. As
185 long as a person is not violating that statute and saying he/she is a licensed
186 professional counselor, they are not doing anything unethical.

187

188 3. The board is discussing the third question in the letter when AMHCA (American
189 Mental Health Counselors Association) representatives Richard Powell and Kirke McVay
190 call in for a teleconference discussion. The board will continue the discussion from
191 correspondence later.

192

193

194 **Agenda Item 16 - Old Business**

195 **A- Code of Ethics Discussion w/AMHCA Representatives**

196 AMHCA representatives Richard Powell and Kirke McVay, both with the ethics
197 committee, have called in to discuss the AMHCA code of ethics with the board. Mr.
198 Powell states that they are working on revisions for the 2015 Code of Ethics that he

199 projects should be finalized in about a year, and the revisions will incorporate
200 telehealth. Mr. McVay asks the board if a counselor needs to be licensed in Alaska in
201 order to provide services to a person who has moved there temporarily. The answer is
202 yes, according to the proposed Technology-Assisted Distance Professional Services
203 regulations that the board is in the process of adding to our regulations. Mr. Powell
204 says that Alaska's approach is pretty consistent with other states. Chair Hamilton asks
205 the AMHCA representatives about their opinion about texting non-personal
206 information with clients and the burden created by requiring that those short non-
207 personal texts be kept in a client's file. Mr. Powell states that he will put a note in the
208 Code of Ethics revision that this was an issue that came up in Alaska and could likely
209 happen in any state.

210 Chair Hamilton directs the conversation to the code of ethics, and asks Mr. Powell and
211 Mr. McVay to give the board a short presentation on why AMHCA would be better than
212 NBCC (National Board of Certified Counselors) and ACA (American Counseling
213 Association). Mr. Powell says that the ACA code of ethics is written very lawyerly and
214 is meant to lay out principles but guidance can be lacking. The NBCC code of ethics is
215 a little bit like AMHCA's that it's written for the practitioner. AMHCA code of ethics is
216 written for mental health counselors doing mental health counseling, and is a sort of
217 handbook. Chair Hamilton states that one of the reasons that the board switched from
218 the ACA code of ethics to the AMHCA code was because they felt that the ACA code
219 was becoming restrictive and there were certain values that were being imposed on
220 them. Board Member Cardwell states that he wants to make sure that patients can be
221 referred to a competent individual who can help them, but that also a practitioner can
222 ethically refer a patient out if their personal convictions or religious convictions would
223 influence their ability to provide the care the patient wants. Chair Hamilton states that
224 was one of the reasons for the board moving away from ACA. Mr. Powell states that
225 there isn't anything in the AMHCA code right now that restricts referrals.

226
227 Break at 10:24 am
228 Return at 10:42 am
229

230 B- Ethics Regulation Discussion (research on NBCC, AMHCA, & ACA by K. Cardwell)

231 The Board briefly discusses the conversation with the AMHCA representatives and
232 whether or not they should update regulation 12 AAC 62.900 to read 2015 instead of
233 2010. The Board also agrees that they will continue to use the AMHCA code of ethics
234 as the adopted code of ethics for the Board.
235

236 **UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY ALICE BAUM AND**
237 **APPROVED UNANIMOUSLY, IT WAS RESOLVED TO CHANGE REGULATION 12 AAC**
238 **60.900(a) TO READ "REVISED AS OF 2010" TO "REVISED AS OF 2015".**
239

240 Board member Cardwell brings up the topic of national licensure and he would like to
241 discuss that further at another meeting. Board member Vinson states that it has come
242 up before, but it wasn't successful due to the cost and lack of support. Chair Hamilton
243 states that this is one of the reasons she advocates for board members to attend
244 conferences so they can really get a picture of what's being done around the states.
245

246 C - Telemedicine Business Registry

247 The Board discusses the Telemedicine Business Registry (TBR) and what it means for
248 the Board, it is unclear to the board what their responsibility is for the TBR. The board

249 decides that since the TBR isn't in their regulations that it isn't in their jurisdiction,
250 and until they are tasked with putting it in their regulations they will keep their hands
251 off. They then instruct Licensing Examiner Teske to ask division staff in charge of the
252 TBR what they would like the Board to do with the TBR and what their responsibility is.
253

254 **Agenda Item 15 - Correspondence**

255 The board returns to complete agenda item 15.
256

257 3. The only piece of the question that the Board is able to address is the licensing
258 piece, and if you are licensed as a professional counselor in Alaska then you have to
259 adhere to the statutes and regulations, and code of ethics. Therefore if you become
260 licensed you come under the jurisdiction of the board and you are accountable and
261 responsible for adhering to the statutes and regulations and code of ethics. These
262 other concerns, such as the disclosure statement, need to be addressed with our
263 organization. 08.29.220 and 12 AAC 62.930
264

265 The board does not take a lunch break.
266

267 **Agenda Item 17 - New Business**

268 The board continues discussion and work on regulation revisions.
269

270 12 AAC 62.130 License by Credentials

271 The board discusses adding under subsection (5) the requirement that CEU credits
272 must also comply with 12 AAC 62.310(4)(d).
273

274 **UPON A MOTION MADE BY ELEANOR VINSON; SECONDED BY ALICE BAUM AND**
275 **APPROVED UNANIMOUSLY, IT WAS RESOLVED TO MAKE A CHANGE TO**
276 **REGULATION 12 AAC 62.130(5) LICENSE BY CREDENTIALS TO READ: SUBMIT**
277 **VERIFICATION OF COMPLETION OF 40 CONTINUING EDUCATION CREDITS,**
278 **INCLUDING THREE OF THE CONTINUING EDUCATION CREDITS IN ETHICS WITHIN**
279 **THE PREVIOUS TWO YEARS IMMEDIATELY PRECEDING APPLICATION FOR**
280 **LICENSURE BY CREDENTIALS; THE CONTINUING EDUCATION MUST COMPLY WITH**
281 **12 AAC 62.320 AND 12 AAC 62.310(4)(d).**
282

283 There is discussion about listing the regulations in chronological order.
284

285 **UPON A MOTION MADE BY JANECE RICHARD; SECONDED BY KYLE CARDWELL**
286 **AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO AMEND THE PREVIOUS**
287 **MOTION TO SWITCH THE REGULATIONS SO THAT 12 AAC 62.310(4)(d) READS**
288 **BEFORE 12 AAC 62.320.**
289

290 **MOTION PASSES.**
291

292 12 AAC 62.220 Supervised Experience

293 The board discusses removing the requirement to get approval from the board before
294 engaging in distance supervision, adding a 1 hour per month requirement, and
295 defining face-to-face in the regulation itself by adding a subsection (f).
296

297 The board discusses defining face-to-face in the regulations definitions section.
298

299 UPON A MOTION MADE BY ALICE BAUM; SECONDED BY JANECE RICHARD AND
300 APPROVED UNANIMOUSLY, IT WAS RESOLVED TO MODIFY REGULATION 12 AAC
301 62.220.

302 (B) MODIFIED TO SAY:

303 TO MEET THE SUPERVISED EXPERIENCE REQUIREMENTS OF AS 08.29.110(a)(6), THE
304 BOARD WILL ACCEPT THE HOURS OF SUPERVISED EXPERIENCE, ACCUMULATED
305 BY AN APPLICANT FOR LICENSURE, UNDER THE SUPERVISION OF A PERSON THAT
306 HAS NOT BEEN CERTIFIED AS AN APPROVED COUNSELOR SUPERVISOR UNDER 12
307 AAC 62.200 ONCE THAT PERSON BECOMES CERTIFIED AS AN APPROVED
308 COUNSELOR SUPERVISOR.

309 (C) STRIKE

310 (D) MODIFIED TO SAY:

311 AT LEAST 50 HOURS OF THE 100 HOURS OF FACE TO FACE SUPERVISED
312 EXPERIENCE REQUIRED UNDER AS 08.29.110(a)(6) MUST BE ACCUMULATED BY AN
313 APPLICANT IN A ONE-ON-ONE SETTING WITH A SUPERVISOR CERTIFIED AS AN
314 APPROVED COUNSELOR SUPERVISOR UNDER 12 AAC 62.200. AN APPLICANT MAY
315 ACCUMULATE THE REMAINING 50 HOURS OF SUPERVISED EXPERIENCE IN A ONE-
316 ON-ONE SETTING OR A GROUP SETTING WITH A SUPERVISOR CERTIFIED AS AN
317 APPROVED COUNSELOR SUPERVISOR UNDER 12 AAC 62.200. AN APPLICANT
318 MUST ACCUMULATE A MINIMUM OF 1 HOUR OF SUPERVISION MONTHLY.

319 (E) AN APPLICANT MAY RECEIVE SUPERVISION BY TELEPHONIC OR ELECTRONIC
320 MEANS.

321 (1) STRIKE

322 (2) STRIKE

323 ADD SUBSECTION: (F) IN THIS SECTION, "FACE TO FACE" IS SYNONYMOUS TO
324 SYNCHRONOUS WHICH MEANS HAPPENING PRECISELY AT THE SAME TIME
325 DURING WHICH THE INSTRUCTOR AND ATENDEE ARE ABLE TO COMMUNICATE IN
326 REAL TIME.

327

328 There is discussion about changing "instructor" and "attende" to "supervisor" and
329 "supervisee" in (d). There is discussion about having left out supervision accumulated
330 under a supervisor who is supervised from (b).

331

332 UPON A MOTION MADE BY KYLE CARDWELL; SECONDED BY ELEANOR VINSON
333 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO AMEND THE PREVIOUS
334 MOTION TO ADD TO (b) TO READ AS FOLLOWS:

335 TO MEET THE SUPERVISED EXPERIENCE REQUIREMENTS OF AS 08.29.110(a)(6), THE
336 BOARD WILL ACCEPT THE HOURS OF SUPERVISED EXPERIENCE, ACCUMULATED
337 BY AN APPLICANT FOR LICENSURE, UNDER THE SUPERVISION OF A PERSON THAT
338 IS CERTIFIED BEFORE THE SUPERVISION BEGINS, AS AN APPROVED COUNSELOR
339 SUPERVISOR UNDER 12 AAC 62.200. THE BOARD WILL ALSO ACCEPT THE HOURS
340 OF SUPERVISED EXPERIENCE, ACCUMULATED BY AN APPLICANT FOR LICENSURE,
341 UNDER THE SUPERVISION OF A PERSON THAT HAS NOT BEEN CERTIFIED AS AN
342 APPROVED COUNSELOR SUPERVISOR UNDER 12 AAC 62.200 ONCE THAT PERSON
343 BECOMES CERTIFIED AS AN APPROVED COUNSELOR SUPERVISOR.

344 AND TO STRIKE (c).

345

346 MOTION PASSES.

347

348 The Board discusses having not made the motion to amend (d) and change “instructor”
349 and “attendee” to “supervisor” and “supervisee”.

350

351 **UPON A MOTION MADE BY KYLE CARDWELL; SECONDED BY JANECE RICHARD**
352 **AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO MODIFY 12 AAC 62.200(f)**
353 **TO READ AS FOLLOWS:**

354 **(F) IN THIS SECTION, “FACE TO FACE” IS SYNONYMOUS TO SYNCHRONOUS WHICH**
355 **MEANS HAPPENING PRECISELY AT THE SAME TIME DURING WHICH THE**
356 **SUPERVISOR AND SUPERVISEE ARE ABLE TO COMMUNICATE IN REAL TIME.**

357

358 **MOTION PASSES.**

359

360 The board now discusses adding to definitions, 12 AAC 62.990, a definition of face-to-
361 face.

362

363 **UPON A MOTION MADE BY JANECE RICHARD; SECONDED BY ALICE BAUM AND**
364 **APPROVED UNANIMOUSLY, IT WAS RESOLVED TO AMEND 12 AAC 62.990**
365 **DEFINITIONS BY ADDING NUMBER (3) SYNCHRONOUS MEANS HAPPENING**
366 **PRECISELY AT THE SAME TIME DURING WHICH THE SUPERVISOR AND SUPERVISEE**
367 **ARE ABLE TO COMMUNICATE IN REAL TIME.**

368

369 The board discusses the correct numbering or lettering of the new subsection being
370 added to the regulation. There is also discussion about making the definition more
371 general in who it applies to.

372

373 **UPON A MOTION MADE BY KYLE CARDWELL; SECONDED BY ELEANOR VINSON**
374 **AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO AMEND THE PREVIOUS**
375 **MOTION TO READ AS FOLLOWS:**

376 **12 AAC 62.990 DEFINITIONS TO INCLUDE A SUBSECTION (d) TO READ:**
377 **IN THIS SECTION, “SYNCHRONOUS” MEANS HAPPENING PRECISELY AT THE SAME**
378 **TIME.**

379

380 **MOTION PASSES.**

381

382 The board now continues their discussion from yesterday about regulation 12 AAC
383 62.200 Approved Counselor Supervisor Certification. There is a discussion as to
384 whether 30 hours or 45 hours is appropriate. Board members Cardwell and Richard
385 are in favor of 45 hours, Board members Vinson and Hamilton are in favor of 30.
386 Board member Cardwell states that 45 hours in clinical supervision would be the
387 equivalent of a graduate level course in supervision. Board Chair Hamilton states that
388 she wants to be reasonable, and the goal is to raise the competency level and is
389 questioning whether or not the requirement has to be 45 hours to get the minimum
390 level of competency. Board member Cardwell states that we need to make sure people
391 are qualified; he offers a compromise of 30 hours but all of them have to be face-to-
392 face/synchronous. There is discussion about whether or not 30 hours of face-to-face
393 classes for supervision exists, and Board member Vinson states that we have to make
394 sure people can qualify.

395

396 UPON A MOTION MADE BY KYLE CARDWELL; SECONDED BY JANECE RICHARD
397 AND APPROVED BY THE MAJORITY IT WAS RESOLVED TO REVISE REGULATION 12
398 AAC 62.200(4) TO READ AS FOLLOWS:
399 SUBMIT DOCUMENTATION OF HAVING COMPLETED AT LEAST 45 CONTACT
400 HOURS OF CONTINUING EDUCATION RELATED TO SUPERVISION OF
401 PROFESSIONAL COUNSELORS WITHIN THE TWO YEARS PRECEDING THE DATE OF
402 APPLICATION; TWENTY OF THE 45 HOURS MUST BE COMPLETED
403 SYNCHRONOUSLY. THE 45 CONTACT HOURS MUST BE OBTAINED THROUGH ANY
404 OF THE FOLLOWING: A THREE-SEMESTER-HOUR GRADUATE COURSE IN CLINICAL
405 SUPERVISION OR A NBCC, ACA, OR AMHCA APPROVED CONTINUING EDUCATION
406 PROVIDER. OTHER COURSES RELATED TO PROFESSIONAL COUNSELING
407 SUPERVISION MAY BE PRESENTED TO THE BOARD FOR PRE-APPROVAL.

408
409 BOARD MEMBER ELEANOR VINSON OPPOSES MOTION.

410
411 MOTION PASSES.

412
413 **Agenda Item 18 - Board Administration Business**

414 **A - Schedule/Confirm Meetings**

415 The board confirmed the following meeting dates for the upcoming year:

- 416 - December 14, 2018, Teleconference, 9 am - 12 pm. (updates on regulations)
- 417 - February 7-8, 2019; Juneau
- 418 - May 9-10, 2019; Anchorage

419
420 **B - Sign Wall Certificates and Final Minutes**

421 Wall certificates and final meeting minutes were signed by the board.

422
423 **C - Task List**

424 Examiner- Find out the process for changing a statute.

425 Board members Cardwell and Richard - Task force for changing statute 08.29.210

426 Supervisor Certification and adding a renewal requirement, bring something to
427 December meeting for board review.

428
429 UPON A MOTION MADE BY KYLE CARDWELL; SECONDED BY JANECE RICHARD
430 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE FOLLOWING
431 LIST OF APPLICATIONS WITH THE STIPULATION THAT THE INFORMATION IN THE
432 APPLICANTS FILES WILL TAKE PRECEDENCE OVER THE INFORMATION IN THE
433 MINUTES.

434
435 ALICE BAUM HAS RECUSED HERSELF FORM VOTING.

436
437 **Professional Counselor by Exam**

438 Alisa Stevens
439 Andrew Watson
440 Ariel Moilanen
441 Danielle Gutierrez
442 Mark Arena

443
444 **Professional Counselor by Credentials**

445 Gail Abernathy

446 John Harpole
447 Leslie Robertson
448 Samantha Marlar-Enbom
449 Shilo Martin
450 Amy Dunville
451 Mary Pangle

452 **Approved Counselor Supervisor**

453 Alice Baum
454 Jaedon Avey
455 Katherine Ensign
456 Sally Rall

457 **License Renewal**

458 Leah Allen

459 **Continuing Education Approval**

460 Turnagain Center- Child Exploitation & Trafficking

461
462
463 At this time the Board concluded all scheduled Board business.

464
465
466 **UPON A MOTION MADE BY JANECE RICHARD; SECONDED BY KYLE CARDWELL
467 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO ADJOURN THE MEETING.**

468
469
470 The meeting adjourns at 2:46 pm

471
472
473
474 Respectfully Submitted:

475
476
477 -----
478 Rissa Teske, Licensing Examiner

479
480
481 Approved:

482
483
484 -----
485 Debra Hamilton, Board Chair,

486
487
488 -----
489 Date