

1 State of Alaska
2 Department of Commerce, Community and Economic Development
3 Division of Corporations, Business and Professional Licensing
4

5 Alaska Board of Professional Counselors
6 August 5, 2020 Meeting Minutes
7

8 The staff of the Division of Corporations, Business and Professional Licensing
9 prepared these draft minutes. They have not been reviewed or approved by the
10 Board.
11

12 By authority of AS 08.01.070(2), and in compliance with the provisions of AS
13 44.62, Article 6, a scheduled meeting of the Board of Professional Counselors
14 was held via videoconference through zoom.
15

16 Agenda Item 1 Call to Order/Roll Call Time: 2:12 pm
17

18 The August 5, 2020 meeting day was called to order by Chair, Debra Hamilton at 2:12 pm.
19

20 Board members present, constituting a quorum:
21

22 Debra Hamilton, Licensed Professional Counselor – *Chair*
23 Janece Richard, Licensed Professional Counselor
24 Eleanor Vinson, Public Member
25

26 Board members absent:
27

28 Laura Patin, Licensed Professional Counselor
29 Alice Baum, Licensed Professional Counselor
30
31

32 Division staff present:
33

34 Andy Khmelev, Records and Licensing Supervisor
35 Lacey Derr, Records and Licensing Supervisor
36 Sher Zinn, Regulations Specialist
37
38

39 Agenda Item 2 Review/Approve Agenda
40

41 On a motion duly made by Janece Richard, seconded by Eleanor Vinson, and
42 approved unanimously, it was
43

44 **RESOLVED** to approve the agenda for the May 18, 2020 meeting.
45

| | APPROVE | DENY | ABSTAIN | ABSENT |
|-------------------|----------------|-------------|----------------|---------------|
| 46 Debra Hamilton | x | | | |
| 47 Alice Baum | | | | x |
| 48 Laura Patin | | | | x |
| 49 Eleanor Vinson | x | | | |
| 50 Janece Richard | x | | | |

51
52
53 Motion passed with no further discussion.

54
55 **Agenda Item 3** **Administrative Business**

56
57 The board gathered for a quick emergency meeting to adopt the additions to 12 AAC 62.400
58 into permanency from an emergency regulation.

59
60 Miss Zinn explained the amendments made to the regulation by the Department of Law.

61
62 The board then read the public comments in regards to the regulation change. There were
63 no major concerns to address.

64
65 **On a motion duly made by Eleanor Vinson, seconded by Janece Richard, and**
66 **approved unanimously, it was**

67
68 **RESOLVED** to adopt the emergency amendment to 12 AAC 62.400 and make
69 them permanent as drafted by the regulation specialist.

| | APPROVE | DENY | ABSTAIN | ABSENT |
|-------------------|----------------|-------------|----------------|---------------|
| 71 Debra Hamilton | x | | | |
| 72 Alice Baum | | | | x |
| 73 Laura Patin | | | | x |
| 74 Eleanor Vinson | x | | | |
| 75 Janece Richard | x | | | |

76
77
78 Motion passed with no further discussion.

79
80 **On a motion duly made by Janece Richard, seconded by Eleanor Vinson, and**
81 **approved unanimously, it was**

82
83 **RESOLVED** to adjourn the meeting.
84
85

| | APPROVE | DENY | ABSTAIN | ABSENT |
|----|----------------|-------------|----------------|---------------|
| 86 | | | | |
| 87 | Debra Hamilton | x | | |
| 88 | Alice Baum | | | x |
| 89 | Laura Patin | | | x |
| 90 | Eleanor Vinson | x | | |
| 91 | Janece Richard | x | | |

92

93 Motion passed with no further discussion.

94

95 *Off the record at 2:34 pm.*

96

97

98

99 _____ Date
 Andy Khmelev, Records and Licensing Supervisor

100

101

102

103 _____ Date
 Debra Hamilton, Board of Professional Counselors Chair

