

State of Alaska

**DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

**BOARD OF PROFESSIONAL COUNSELORS
February 17th-18th, 2022**

By the authority of AS. 08.01.070(2), and in compliance with the provisions of AS 44.64, Article 6, a scheduled board meeting was held via Zoom.

Thursday, February 17th, 2022

Agenda Item – Call to Order & Roll Call

Chair Alice Baum called the meeting to order at 9:03 AM

Those present constituting a quorum of the board:

Alice Baum, Chair, LPC

Janece Richard, Vice Chair, LPC

Dorene Hagen, LPC

Sammie O’Neal, LPC

Absent from the board:

Eleanor Vinson, Public Member - *excused*

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business, and Professional Licensing were:

Logan Bugayong, Occupational License Examiner

Lacey Derr, Records & Licensing Supervisor

As the meeting began, Chair Alice Baum took a moment to express the value of meeting in person. This meeting was initially planned for the board to meet in Juneau to discuss statutory changes in person and finish reviewing audits from the program’s most recent renewal cycle. Chair Alice Baum stated that in person meetings aid in the decision-making process and allows for more in depth communication and discussion regarding the subjects the board is faced with. The rest of the board supported this statement and they look forward to when they are able to meet in person again in the future.

Agenda Item – Review and Approve Agenda

46
47 The board reviewed the drafted agenda of the meeting. Dorene Hagen stated that since the board did
48 not schedule appointments with legislators for this meeting, the time after lunch that had been
49 scheduled for discussion with legislators could be amended to begin Friday’s agenda items after lunch,
50 starting with Old Business.

51
52 **In a motion duly made by Dorene Hagen and seconded by Janece Richard, with unanimous**
53 **consent, it was resolved to approve the agenda as amended.**
54

55 **Agenda Item – Ethics Report**

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57 Hearing no Ethics to report, the board moved on with business.
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60 **Agenda Item – Meeting Minute Review**

61
62 The board reviewed the meeting minutes from the previous meetings held in December, 2021.

63
64 **In a motion duly made by Dorene Hagen and seconded by Sammie O’Neal, with unanimous**
65 **consent, it was resolved to approve the December 2nd and 3rd, 2021 meeting minutes as**
66 **presented.**

67
68 **In a motion duly made by Dorene Hagen and seconded by Janece Richard, with unanimous**
69 **consent, it was resolved to approve the December 17th, 2021 meeting minutes as presented.**
70

71 **Agenda Item – Board Business**

72
73 Chair Alice Baum opened the discussion of electing a new board chair. She will be resigning from the
74 Board of Professional Counselors, effective March 1st, 2022. Dorene Hagen was nominated to take on
75 being the board chair when Alice Baum leaves. Sammie O’Neal was in favor of this as long as Dorene
76 herself was comfortable with taking this on.

77
78 **In a motion duly made by Janece Richard and seconded by Sammie O’Neal, with unanimous**
79 **consent, it was resolved to elect Dorene Hagen as Board Chair.**
80

81 From this point on in the meeting, Dorene Hagen served as the Board Chair. The board continued on
82 with Board Business to discuss the recent conference attended by Dorene Hagen and Sammie O’Neal.
83 The American Association of State Counseling Boards (AASCB) conference was held virtually on February
84 4th and 5th. Sammie O’Neal shared that the president of the AASCB is strongly in favor of compacts. He
85 said it was an awesome experience to be able to attend. Chair Dorene Hagen said that telehealth was
86 discussed thoroughly throughout the conference. AASCB is looking for input from other State boards
87 about their experiences with telehealth during the Covid-19 pandemic.

88 At this conference, there was also thorough discussion regarding the Black Lives Matter
89 movement and treating everyone from a place of compassion and warmth. Sammie O’Neal commented

90 on the limited diversity in counseling and the struggles that he has faced in the practice of Professional
91 Counseling.

92

93 **Agenda Item – Legislative Connections**

94

95 The initial intent of this meeting was to meet with legislators to discuss the following statutory changes.

96 The board was unable to schedule these meetings and will work on creating their presentations to

97 legislators until they can meet with them. The first statute the board wants to change is Sec. 08.29.210.

98 Supervisor Requirements. The board would like to amend this statute to include the following

- 99
- 100 • Specification of 5 years of post-master’s counseling experience
 - 101 • Adding a 4 year renewal period instead of the license being perpetual
 - 102 • Requiring 6 supervisory CE’s each renewal period

103 The board would also like to amend Sec. 08.29.110 Qualifications for Licensure to include the following.

- 104
- 105 • Remove “because of the remote location of the counselor”

106 The board would like to remove this requirement to increase ease of access for supervision and allow
107 for continuity of supervision and established relationships. This would allow all supervisees to complete
108 their supervision via electronic means without prior approval from the board.

109 Lacey Derr recommended reaching out to legislators that are currently supporting the Board of

110 Psychologist and Psychological Associate Examiners legislation that is currently moving forward and to

111 pay attention to those who are supporting legislation regarding mental health. These discussions will

112 likely carry over into next Spring. Alice Baum reminded the board that when they speak with legislators,

113 they represent the board and the board’s opinion. Sammie O’Neal brought up broaching the financial

114 cost and benefit that this may add to the discussion. Alice Baum stated that one of the reasons they

115 brought this up is to have up to date training and that excellent supervision will provide excellent

116 professionals and will reduce the number of complaints. Alice Baum also added that by creating the non

117 barrier to licensure it allows for more access to supervisors in rural areas that may not have had their

118 license for five years. They want to maintain that it will be post-master’s and not post-licensure. Sammie

119 O’Neal and Dorene Hagen both support the direction this is being moved in.

120 The board would like to remove “because of the remote location of the counselor”. Alice Baum stated

121 that she appreciated this section as it would allow for ease of access in rural areas. Janece Richard

122 agreed and stated that it will save the board’s time in distance supervision request approvals.

123

124 ***The board took a brief at ease***

125

126 **Off Record: 10:05 AM**

127 **On Record: 10:15 AM**

128

129 ***Member of the public Jimmy Ward joined after the brief at ease.***

130

131 **In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it
132 was resolved to amend the agenda to begin Old Business.**

133

134 **Agenda Item – Old Business**

135

134 The board moved on to Old Business while they waited for Division staff to arrive for the Division
135 Report. Alice Baum expressed that applicants for licensure by credentials generally have easier CE's and
136 do not have a synchronous requirement. She elaborated that there are certain CE brokers that have very
137 easy ways to receive the number of required CE's and is concerned that people are not getting out of
138 the courses what they should and that they should revisit this. She would like the professionals to
139 ensure that they are getting enough value and education out of these courses. Dorene Hagen would be
140 interested in having an additional three credits per renewal period in telehealth. Alice Baum brought up
141 suicidal subjects and that all mental health professionals should be trained in this. She believes at least a
142 minimum of three credit hours in this per renewal period would be important. Janece Richard is
143 contemplating challenges and barriers that they may have with adding these courses. She concurs that
144 cross cultural may be more beneficial than limiting the CE to Alaskan Native as Lacey Derr said. Logan
145 Bugayong drafted the following motion for the board. Alice Baum revisited ensuring that professionals
146 are not blowing through their continuing education. The board discussed limiting the number in a day.
147 Janece brought up that someone may attend a conference and get all of their CE's in one weekend.

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In a motion duly made by Alice Baum and seconded by Sammie O'Neal, with unanimous consent, it was resolved to amend 12 AAC 62.310.(a) to read "A licensee applying for renewal of a professional counselor license must complete the number of continuing education contact hours set out in this section; at least three of the contact hours must be in professional ethics, at least three of the contact hours must be in telehealth, at least three of the contact hours must be regarding suicidality, and at least three of the contact hours must be in cultural competency."

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In a motion duly made by Janece Richard and seconded by Alice Baum, with unanimous consent, it was resolved to amend 12 AAC 62.310 and add a section stating that no more than 12 contact hours may be acquired in one day.

161

The board took a brief at ease.

162

163

Off Record: 11:00 AM

164

On Record: 11:05 AM

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166

Agenda Item – Division Report

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Administrative Operations Manager Melissa Dumas presented the board's fiscal report for the 2nd quarter of FY 2022. The program's most recent renewal will lead to the board finishing the fiscal year with a surplus. Fiscal and Annual Reports are available on the Division's website.

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The board had some time before public comment was scheduled to begin. Lacey Derr took a moment to discuss the agenda item of Marital and Family Therapy. There has been brief discussion in potentially merging the Board of Marital and Family Therapy and the Board of Professional Counselors. Lacey Derr informed the board that most states have composite boards of professional counselors and marital and family therapists and on occasion, social workers. Lacey Derr is reaching out to larger jurisdictions that have composite boards to ask an administrator or board member to speak to the Board of Marital and

177 Family Therapy. The Board of Professional Counselors wishes to have a representative speak at their
178 next quarterly meeting.

179

180 **Agenda Item – Public Comment**

181

182 Public Comment opened at 11:30 AM. Jimmy Ward spoke during public comment regarding the status of
183 his application. Logan Bugayong apologized for the delays in processing and explained that due to short
184 staffing during the pandemic, they were assigned two boarded programs that were on the same renewal
185 cycle and meeting schedule, and an additional non-boarded program. This was not sustainable for a
186 single examiner to maintain, especially as renewals began for the Board of Professional Counselors and
187 delays became more prevalent. This matter has been handled and Mr. Ward’s application will be
188 reviewed by Logan Bugayong after the meeting.

189

190 With no other members of the public present, the board continued discussing board business and closed
191 Public Comment at 11:45.

192

193 **Agenda Item – New Business**

194

195 Having discussed Marital and Family Therapy, the board continued to the FAQ page. Currently, this
196 program does not have a Frequently Asked Questions page on the website that has questions pertaining
197 to applying for licensure. At this time, the Frequently Asked Questions pertain to questions that clients
198 of professional counselors might have. Sammie O’Neal and Logan Bugayong both put together a
199 comprehensive list of frequently asked questions. The board decided to break for lunch early and
200 continue discussing New Business after lunch.

201

202 **Agenda Item – Lunch**

203

204 **In a motion duly made by Sammie O’Neal and seconded by Alice Baum, with unanimous consent, it**
205 **was resolved to recess for lunch.**

206

207 **Off Record: 11:42 AM**

208 **On Record: 1:00 PM**

209

210 **Agenda Item – New Business (Continued)**

211

212 The board continued discussing Frequently Asked Questions. Sammie O’Neal and Logan Bugayong both
213 put together a comprehensive list of frequently asked questions. Many of the questions do not yet have
214 formulated responses, so they will work on these lists and present them again at the next meeting. As
215 part of this discussion, the board discussed defining the difference between a licensed professional
216 counselor and a counselor practicing without a license. The board will reach out to Director Sara
217 Chambers and the Department of Law for assistance in interpreting the Statutes and Regulations.

218 The board continued on with New Business to discuss supervision reporting. Logan Bugayong

219 provided several examples of supervised experience forms that were turned in to the Division and

220 needed to be corrected. Logan Bugayong is asking for guidance from the board regarding how to

221 approach these forms when they are received. Alice Baum stated that when she was applying for
222 licensure, she had to turn in a supervision log with her supervised experience form. The board discussed
223 requiring either the supervisor or supervisee to provide a quarterly report. Logan Bugayong provided
224 information regarding how other states conducted supervision, have an intern license type or require
225 pre-authorization before supervision begins. The board will continue discussing potential revisions to
226 the supervised experience process at future meetings.

227 The board moved on to discussing letters of reference. Letters of reference are required for
228 those applying for licensure by examination. Logan Bugayong presented the language in Sec.
229 08.29.110(a) "The board shall issue a professional counselor license to a person who applies for the
230 license, submits the required fee, submits two letters of recommendation from professional counselors
231 who are familiar with the applicant's practice of professional counseling", and Sec. 08.29.100(a)(1)-(2),
232 "A person who is not licensed under this chapter may not profess to be a licensed professional
233 counselor, a professional counselor, or a licensed counselor; or make use of a title, words, letters, or
234 abbreviations that may reasonably be confused with the title of "licensed professional counselor,"
235 "professional counselor," or "licensed counselor." They then provided the letter of reference form
236 which states that "The letter of recommendation must come from a professional counselor who is
237 familiar with the applicant's work. The professional counselor does not necessarily need to be licensed."
238 Vice Chair Janece Richard stated that the language in the letter of reference makes sense as there are
239 applicants who work in rural areas and do not have access to licensed professional counselors. There are
240 counselors in rural Alaska that did not get licensed for any number of reasons and it could be a barrier to
241 licensure to now allow letters of reference from these individuals. Logan Bugayong then brought up that
242 they have received letters from social workers and psychologists as well and asked the board who they
243 are willing to accept letters from. Alice Baum believes that an LPC candidate should be able to receive
244 letters of reference from social workers and psychologists and other mental health professionals that
245 are familiar with the applicant's work. After further discussion, and realizing this may lead to statutory
246 or regulatory changes, the board decided to hold off on making any decisions regarding this and to
247 revisit it at a future meeting.

248

249 ***The board took a brief at ease.***

250 **Off Record: 2:30 PM**

251 **On Record: 2:43 PM**

252

253 **Agenda Item – Application Review**

254

255 The board continued on with the agenda to review tabled applications.

256

257 **Upon a motion made by Sammie O'Neal, seconded by Alice Baum, and approved**
258 **unanimously, it was resolved to enter into Executive Session in accordance with AS**
259 **44.62.310(c), and Alaska constitutional right to privacy provisions for the purpose of**
260 **discussing subjects that tend to prejudice the reputation and character of any person,**
261 **provided the person may request a public discussion.**

262

263 **Executive Session: 2:58 PM**

264 **Executive Session End: 3:16 PM**

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In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it was resolved to accept the random continuing education audit for Stephen Foreman, license number 129193.

The board reviewed additional tabled applications and decided there was not enough time scheduled to have an in depth conversation before voting. The board elected to continue discussing tabled applications tomorrow.

In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it was resolved to recess until 9:00 AM on Friday February 18th, 2022.

Off Record: 3:56 PM

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Friday February 18th, 2022

Agenda Item – Call to Order & Roll Call

Chair Dorene Hagen called the meeting to order at 9:02 AM

Those present constituting a quorum of the board:

- Dorene Hagen, Chair, LPC
- Alice Baum, LPC
- Sammie O’Neal, LPC

Those absent from the board:

- Eleanor Vinson, Public Member – *excused*
- Janece Richard, Vice Chair, LPC – *unexcused*

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing were:

- Logan Bugayong, Occupational Licensing Examiner
- Colleen Kautz, Program Coordinator

In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it was resolved to amend the agenda to begin Application Review.

Agenda Item – Application Review

In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it was resolved to approve the application to be a Board Approved Supervisor for Shawn Darnell.

In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it was resolved to approve the application to be a Board Approved Supervisor for Kylie DUBY.

In a motion duly made by Sammie O’Neal and seconded by Alice Baum, with unanimous consent, it was resolved to approve the application for licensure by credentials for Kara Eads.

In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it was resolved to approve the application to be a Board Approved Supervisor for Lucia Grauman Neander.

In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous consent, it was resolved to approve the application for licensure by examination for Edward Jones.

322 **In a motion duly made by Sammie O’Neal and seconded by Alice Baum, with unanimous**
 323 **consent, it was resolved to approve the application to be a Board Approved Supervisor for**
 324 **Ward Walker.**

325
 326 **In a motion duly made by Sammie O’Neal and seconded by Alice Baum, with unanimous**
 327 **consent, it was resolved to approve the application for licensure by examination for Mallory**
 328 **Wetherington.**

329
 330 As the board reviewed applications, there was further discussion regarding specifying in the future who
 331 can provide letters of reference for applicants by examination. Alice Baum mentioned again the value of
 332 meeting in person and that meeting in person makes approving applications go quicker and that it
 333 expedites the application review process and allows for helpful discussion. Sammie O’Neal said that he
 334 has an office space in Anchorage that he is willing to open up for board members who are in the area for
 335 the meetings via Zoom.

336
 337 **Agenda Item – Audit Review**
 338

339 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 340 **Continuing Education Audit for Angela Brown, license number 101187. With unanimous**
 341 **consent, it is resolved to accept the Random Continuing Education Audit for Angela Brown,**
 342 **license number 101187.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O’Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

343
 344 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 345 **Continuing Education Audit for Michael DeMolina, license number PCOP420. With unanimous**
 346 **consent, it is resolved to accept the Random Continuing Education Audit for Michael**
 347 **DeMolina, license number PCOP420.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O’Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

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350 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 351 **Continuing Education Audit for Katherine Foster-Dalmolin, license number PCOP805. With**
 352 **unanimous consent, it is resolved to accept the Random Continuing Education Audit for**
 353 **Katherin Foster-Dalmolin, license number PCOP805.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O’Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

354
 355 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 356 **Continuing Education Audit for Kayleen Hetrick, license number PCOP92. With unanimous**
 357 **consent, it is resolved to accept the Random Continuing Education Audit for Kayleen Hetrick,**
 358 **license number PCOP92.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O’Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

359
 360 ***The board took a brief at ease.***

361 **Off Record: 10:03 AM**
 362 **On Record: 10:11 AM**

363
 364 **Investigator Josh Hardy joined at 10:15 AM**
 365 **Senior Investigator Jenni Summers joined at 10:32 AM**

366
 367 **Agenda Item – Investigative Report**

368
 369 Investigator Josh Hardy provided the investigative report for cases and intakes between November 16th,
 370 2021 and February 3rd, 2022. There were no consent agreements or investigative memorandums to
 371 review at this meeting.

372
 373 **Agenda Item – Regulation Projects**

374
 375 The board reviewed regulation changes that were recently signed by the Lieutenant Governor’s office.
 376 These regulation changes go into effect February 20th, 2022. These regulations pertain to distance
 377 supervised experience, the AMHCA code of ethics, the definition of synchronous, and the required
 378 number of continuing education hours required for the Board Approved Supervisor certification.

379 Logan Bugayong brought up a regulation pertaining to the retention of documents for applicants
 380 who apply for licensure by examination. Currently, the regulation states that an application submitted

381 under this section is considered abandoned after three years and an extension of up to two years can be
 382 granted. There are currently 141 in process license files for the professional counseling program, the
 383 Division has concern that due to this regulation, this can lead to the Division being used as document
 384 storage. After discussion, the board decided that they would like to amend this regulation.

385 **In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous**
 386 **consent, it was resolved to amend 12 AAC 62.100(d) to read an application submitted under**
 387 **this section is considered abandoned one year after the date of the application and to strike**
 388 **section (e) from the regulation.**

389
 390 The board clarified for future reference that their intention is to make this uniform with the centralized
 391 regulation which states that an application is considered abandoned after one year without
 392 correspondence from an applicant.

393
 394 ***The board took a brief at ease.***

395 **Off Record: 11:10 AM**

396 **On Record: 11:18 AM**

397
 398 **Agenda Item – Audit Review (Cont.)**

399
 400 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 401 **Continuing Education Audit for Lee Hudson, license number PCOP914. With unanimous**
 402 **consent, it is resolved to not accept the Random Continuing Education Audit for Lee Hudson,**
 403 **license number PCOP914, citing 12 AAC 62.310(d) *A minimum of 20 hours of the total number***
 404 ***of continuing education contact hours required for renewal of a license under this section must***
 405 ***be earned through attendance and completion of synchronous courses, seminars, and***
 406 ***workshops.***

	Accept	Deny	Table	Abstain	Absent
Alice Baum		XX			
Dorene Hagen		XX			
Sammie O’Neal		XX			
Janece Richard					XX
Eleanor Vinson					XX

407
 408 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 409 **Continuing Education Audit for Shawndean Hutchison license number 128458. With**
 410 **unanimous consent, it is resolved to accept the Random Continuing Education Audit for**
 411 **Shawndean Hutchison, license number 128458.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O’Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

412 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 413 **Continuing Education Audit for Kerrie Johnson, license number 101189. With unanimous**
 414 **consent, it is resolved to table the Random Continuing Education Audit for Kerrie Johnson,**
 415 **license number 101189, citing the need to review whether continuing education meets**
 416 **requirements of 12 AAC 62.320. APPROVED CONTINUING EDUCATION.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum			XX		
Dorene Hagen					
Sammie O’Neal					
Janece Richard					XX
Eleanor Vinson					XX

417
 418 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 419 **Continuing Education Audit for Glenn Lavarias, license number PCOP878. With unanimous**
 420 **consent, it is resolved to not accept the Random Continuing Education Audit for Glenn**
 421 **Lavarias, license number PCOP878, citing 12 AAC 62.310(d), *a minimum of 20 hours of the***
 422 ***total number of continuing education contact hours required for renewal of a license under***
 423 ***this section must be earned through attendance and completion of synchronous courses,***
 424 ***seminars, and workshops.***

	Accept	Deny	Table	Abstain	Absent
Alice Baum		XX			
Dorene Hagen		XX			
Sammie O’Neal		XX			
Janece Richard					XX
Eleanor Vinson					XX

425
 426 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 427 **Continuing Education Audit for Jane Lighthill, license number 103955. With unanimous**
 428 **consent, it is resolved to accept the Random Continuing Education Audit for Jane Lighthill,**
 429 **license number 103955.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O’Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

430

431 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 432 **Continuing Education Audit for Erin Maloney-Saggiomo, license number 106261. With**
 433 **unanimous consent, it is resolved to accept the Random Continuing Education Audit for Erin**
 434 **Maloney-Saggiomo, license number 106261.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O'Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

435
 436 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 437 **Continuing Education Audit for Elena Martin, license number 133296. With unanimous**
 438 **consent, it is resolved to accept the Random Continuing Education Audit for Elena Martin,**
 439 **license number 133296.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O'Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

440
 441 The board reviewed the continuing education audit for Tamra Matlock, license number PCOP129 and
 442 has elected to keep this ballot tabled pending the receipt of additional certificates and syllabi for specific
 443 courses.

444
 445 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 446 **Continuing Education Audit for Tomson McCabe, license number PCOP865. With unanimous**
 447 **consent, it is resolved to accept the Random Continuing Education Audit for Tomson McCabe,**
 448 **license number PCOP865.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O'Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

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 450

451 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 452 **Continuing Education Audit for Ariel Moilanen, license number 136839. With unanimous**
 453 **consent, it is resolved to accept the Random Continuing Education Audit for Ariel Moilanen,**
 454 **license number 136839.**

	Accept	Deny	Table	Abstain	Absent
Alice Baum	XX				
Dorene Hagen	XX				
Sammie O’Neal	XX				
Janece Richard					XX
Eleanor Vinson					XX

455 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 456 **Continuing Education Audit for Kevin Murphy, license number PCOP239. With unanimous**
 457 **consent, it is resolved to not accept the Random Continuing Education Audit for Kevin**
 458 **Murphy, license number PCOP239, citing 12 AAC 62.310(d) *A minimum of 20 hours of the total***
 459 ***number of continuing education contact hours required for renewal of a license under this***
 460 ***section must be earned through attendance and completion of synchronous courses, seminars,***
 461 ***and workshops.***
 462

	Accept	Deny	Table	Abstain	Absent
Alice Baum		XX			
Dorene Hagen		XX			
Sammie O’Neal		XX			
Janece Richard					XX
Eleanor Vinson					XX

463 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 464 **Continuing Education Audit for Mary Palko, license number PCOP503. With unanimous**
 465 **consent, it is resolved to not accept the Random Continuing Education Audit for Mary Palko,**
 466 **license number PCOP503 citing 12 AAC 62.310(d) *A minimum of 20 hours of the total number***
 467 ***of continuing education contact hours required for renewal of a license under this section must***
 468 ***be earned through attendance and completion of synchronous courses, seminars, and***
 469 ***workshops.***
 470

	Accept	Deny	Table	Abstain	Absent
Alice Baum		XX			
Dorene Hagen		XX			
Sammie O’Neal		XX			
Janece Richard					XX
Eleanor Vinson					XX

471
 472

473 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 474 **Continuing Education Audit for Kimberly Pullen, license number PCOP832. With unanimous**
 475 **consent, it is resolved to not accept the Random Continuing Education Audit for Kimberly**
 476 **Pullen, license number PCOP832 citing 12 AAC 62.310(d) *A minimum of 20 hours of the total***
 477 ***number of continuing education contact hours required for renewal of a license under this***
 478 ***section must be earned through attendance and completion of synchronous courses, seminars,***
 479 ***and workshops.***

	Accept	Deny	Table	Abstain	Absent
Alice Baum		XX			
Dorene Hagen		XX			
Sammie O’Neal		XX			
Janece Richard					XX
Eleanor Vinson					XX

480

481 **In a roll call vote called for by Logan Bugayong, the board voted to approve the Random**
 482 **Continuing Education Audit for Constance Roseman, license number PCOP113. With**
 483 **unanimous consent, it is resolved to not accept the Random Continuing Education Audit for**
 484 **Constance Roseman, license number PCOP113, citing 12 AAC 62.310(d), *a minimum of 20***
 485 ***hours of the total number of continuing education contact hours required for renewal of a***
 486 ***license under this section must be earned through attendance and completion of synchronous***
 487 ***courses, seminars, and workshops.***

	Accept	Deny	Table	Abstain	Absent
Alice Baum		XX			
Dorene Hagen		XX			
Sammie O’Neal		XX			
Janece Richard					XX
Eleanor Vinson					XX

488

489 The board decided at this time to review and vote on the remaining 6 audits via OnBoard, the online
 490 voting platform that the board uses to vote on applications between meetings.
 491

493 **Agenda Item – Adjourn**

494

495 **In a motion duly made by Alice Baum and seconded by Sammie O’Neal, with unanimous**
496 **consent, it was resolved to adjourn the meeting.**

497

498 **Off Record: 12:53 PM**

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508 **Logan Bugayong**
509 **Occupational License Examiner**

11/18/2022
Date

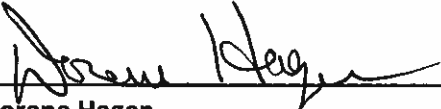
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516 **Dorene Hagen**
517 **Chair**

11-2-2022
Date