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**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND  
ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS,  
BUSINESS & PROFESSIONAL LICENSING  
BOARD OF PHARMACY  
MINUTES OF MEETING  
MAY 5-6, 2016**

10 These minutes were prepared by the staff of the Division of Corporations, Business  
11 and Professional Licensing. These minutes have not been reviewed or approved by  
12 the Board.  
13

14 By authority of AS 08.01.070(2) and in compliance with the provisions of  
15 Article 6 of AS 44.62, a scheduled meeting of the Board of Pharmacy was held  
16 Thursday, May 5<sup>th</sup> and Friday, May 6<sup>th</sup>, 2016 at the Atwood Building 550 W.  
17 7<sup>th</sup>, Suite 1540, Anchorage, AK.  
18

19 The meeting was called to order by Chair, John Cotter at 9:05 a.m.  
20

21 **Call to Order/Roll Call**

22  
23 **Board Members Present constituting a quorum:**

24  
25 John Cotter RPh, Fairbanks - Chair  
26 Leif Holm, PharmD, North Pole - Vice Chair  
27 Anne Gruening, Public Member, Juneau - Secretary  
28 Rich Holt, PharmD, Wasilla  
29 Phil Sanders, RPh, Soldotna  
30 Taryl Giessel, Public Member, Eagle River  
31

32 **Attending from the Division of Corporations, Business and Professional**  
33 **Licensing were:**

34  
35 Donna Bellino, Licensing Examiner – Juneau  
36 Brian Howes, Investigator – Anchorage  
37

38 **Visitors Present –**  
39 Shalome Cederberg, Boards & Commissions  
40 CJ Kim  
41 Ben Roland, Walgreens  
42  
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44  
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46

88 Investigator Howes advised the Board that Chrystal Dooley, who is the Marine Pilot  
89 Coordinator located in Juneau did a pharmacy inspection at one of the pharmacy's  
90 there and found no issues. Ms. Dooley used a check sheet that was previously  
91 created, but has not been updated for some time. The Board requested a copy of the  
92 inspection check sheet from the pharmacy that was visited, as well as a copy the  
93 inspection check sheet. The Board will review the documents at the August Board  
94 meeting to ensure that check sheet used is up to date and if anything needs to be  
95 added/deleted.

96

97 Investigator Howes reviewed with Board his interpretation of the changes to the  
98 PDMP as a result of the passage of SB74.

99

100 Investigator Howes advised the Board that he had a case to review/discuss with the  
101 Board:

102

103 Case No. 2015-002183

104

105 It was decided the Board go into executive session to review/discuss investigative  
106 matters.

107

108 **On a motion duly made by Ms. Gruening, seconded by Mr. Holm and approved**  
109 **unanimously, it was**

110

111 **RESOLVED** to go into executive session in accordance with AS44.62.301(c),  
112 for the purposes of discussing investigative matters.

113

114 Board staff to remain

115

116 Off the record at: 9:55 am

117 On the record at 10:05 am

118

119 **On a motion duly made by Ms. Gruening, seconded by Ms. Giessel and**  
120 **approved unanimously, it was**

121

122 **RESOLVED** to accept the Surrender of License regarding Case #2015-  
123 **002183 Pharmacy Technician Kristie L. Rostron.**

124

125

126

127

128

170 The Board recessed for lunch and will reconvene at 1:00 pm.

171

172 Off the record at 12:06 pm.

173 Back on the record at 1:05 pm

174

175 **Agenda Item 7 – Budget Review/Division Update**

176

177 The Board called Sara Chambers, Division Operations Manager who reviewed with  
178 the Board the schedule of Revenue & Expenditures for the Board of Pharmacy for  
179 the third quarter of Fiscal FY '16. The fourth quarter numbers will be available in  
180 October.

181

182 Mr. Cotter asked if expenses would go down with this being the first time pharmacy  
183 license renewal will be online. Ms. Chambers advised expenses may go down in the  
184 fourth quarter as a result of the automation.

185

186 Ms. Chambers advised the Board that once online renewal is completed she is  
187 looking forward to the feedback from the Board and its licensees on their  
188 experience with renewing online. The Division will be monitoring along the way  
189 and checking with Ms. Bellino and hope that it is a smooth transition for licensees.

190

191 Ms. Chambers advised the Board that they are continuing to provide Ms. Bellino  
192 with another examiner as a support as we go into renewal. Ms. Chambers will meet  
193 next week with Sher Zinn, Records and Licensing Supervisor for whom the Board of  
194 Pharmacy is under, along with other supervisors to look at the pharmacy renewal,  
195 and some of the other staffing dynamics that are coming up to make sure that they  
196 have all the people in place to handle all the calls and the processing of licenses.  
197 Strategically thinking about it now, and making sure that the pharmacy renewal is a  
198 priority.

199

200 1:10 Leif Holm left the room

201 1:15 Leif came back into the room

202

203 Ms. Chambers then discussed with the Board the legislative impact from the current  
204 legislative session that just ended for all practical purposes as far as professional  
205 licensing issues are concerned. The Legislators are still meeting, but the budget is  
206 their main focus now.

207

208 The Pharmacy Board had several bills in play and Ms. Chambers thanked the Board  
209 for taking the time to meet via teleconference in March to help get a handle on the

251 on the examiner position who is already challenged balancing licensing and board  
252 responsibilities. Ms. Chambers advised that there is nothing preventing a Program  
253 Coordinator from accomplishing the same goals as an Executive Administrator. The  
254 Executive Administrator and the Program Coordinator position descriptions will be  
255 designed by management, but of course with the board's desires, the board's  
256 concerns in mind. Ms. Chamber's goal is consistent with what has been previously  
257 talked about with the Board. This new position is a range 18 leadership position  
258 that would be taking on those high level responsibilities in the absence of receiving  
259 authority to hire an EA from the legislation that did not pass. The Program  
260 Coordinator position will be take on some of those responsibilities and will free up  
261 the licensing examiner. The PDMP will not take up 100% of the Program  
262 Coordinators job, and will be taking on some EA responsibilities. Ms. Chambers  
263 shared she believes this is a real plus for the pharmacy program and a win/win for  
264 the Board, for staff and the program as a whole.

265  
266 Mr. Cotter shared that he is not 100% sure about what has been described, and  
267 would like to see the role summary for the position and its interaction with the  
268 Board, to ensure that nothing would be taken away from the Board of Pharmacy.

269  
270 Mr. Cotter believes it is a 100% gain for the PDMP, but questions whether this new  
271 role would provide the assistance in making the Board of Pharmacy run more  
272 effectively. Mr. Cotter is hesitant it is a good replacement when it will not be their  
273 full responsibility. The PDMP is the responsibility of the Board of Pharmacy and Ms.  
274 Chambers will be responsible for the PDMP Coordinator and ensured Mr. Cotter that  
275 since she is the person who will be writing the position description and will be the  
276 primary driver behind what she would like to this position do.

277  
278 Mr. Cotter asked Ms. Chambers if the offer to seek grant funding to establish an EA  
279 position was still a possibility. Ms. Chambers advised grant funding is still being  
280 pursued. Health & Social Services is the lead on the grants. Additional grant funding  
281 would be welcomed to offset the cost of program to the Board. Grants are a primary  
282 source of revenue and would like for grants to eventually cover all the costs of the  
283 PDMP and the PDMP Program Coordinator. Mr. Cotter would like to utilize the  
284 PDMP and its funding mechanisms to create an EA position for the Board of  
285 Pharmacy, and if there a way to make this happen as previously discussed. Ms.  
286 Chambers advised that in this situation where a position was received comparable  
287 to an EA position through the passage of SB74, and if the out-of-state wholesale  
288 drug distributor bill comes back next year and is successful the Board can continue  
289 to request additional staff for the program which would be a fantastic outcome.  
290

331 the changes PTCB (Pharmacy Technician Certification Board) will make to certify  
332 pharmacy technicians within the next 4-5 years.

333

334 **On a motion duly made by Mr. Cotter, seconded by Ms. Gruening and approved**  
335 **unanimously, it was**

336

337 **RESOLVED to put on hold the regulation change for Pharmacy**  
338 **Technician certification.**

339

340 **On a motion duly made by Mr. Cotter, seconded by Ms. Gruening and approved**  
341 **unanimously, it was**

342

343 **RESOLVED to approve the regulation change 12 AAC 52.120(b) (3) (A)**  
344 **as amended to read (A) enrolled.**

345

346 The Board began review of the regulation **12 AAC 52.992 Administration of**  
347 **vaccines and related emergency medications.** Due to shortness of time and  
348 changes in the regulation as presented from the original information provided, the  
349 Board will compare the draft regulation to the original information this evening and  
350 will finish the regulation review on Friday morning when the Board reconvenes.

351

352 **On a motion duly made by Ms. Giessel, seconded by Mr. Holm and approved**  
353 **unanimously, it was**

354

355 **RESOLVED to recess the meeting to Friday morning May 6<sup>th</sup> at 9:00 am.**

356

357 Off the Record at 4:55 pm

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412 Mr. Cotter called for Public Comment at 9:11 am. No one addressed the Board for  
413 public comment.

414

415 **Agenda Item 3 – Recap from MPJE Question Writing Workshop**

416

417 Mr. Holt provided the Board with a brief recap of the MPJE question writing  
418 workshop he attended in March at NABP headquarters in Mt. Prospect, IL. Mr. Holt  
419 had two suggestions for board members before attending next year's workshop.

420

421 Mr. Holt stated that it is best when two board members attend this workshop to  
422 bounce ideas of what questions that the Board would want to write for the MPJE  
423 exam. Mr. Holt also suggested that the Board have a discussion before the team  
424 attends the workshop to have a consensus on what areas to focus on based on any  
425 regulations the Board may be working on.

426

427 One of the biggest things that Mr. Holt came away with from attending the  
428 workshop was how frequently does the Board of Pharmacy go back as regulations  
429 and statutes change to make sure that the questions being asked on the exam are  
430 still current.

431

432 Mr. Holt felt this would be a significant issue when taking the exam if the questions  
433 are not being kept up to date. NABP can readily provide a list of active questions  
434 currently being asked and scored and the Board could request what questions are  
435 still being asked that have had changes to the regulation.

436

437 Mr. Cotter asked if Ms. Bellino can request from NABP current MPJE questions being  
438 asked and specifically on areas where there have been regulation changes. The  
439 Board will review the information obtained at the August meeting. Ms. Bellino will  
440 reach out to NABP to request the information.

441

442 There is a follow up meeting in September at NABP that will provide what questions  
443 Mr. Holt wrote at the meeting in March would be accepted and added to the MPJE  
444 exam. Mr. Holt would like to also attend this upcoming meeting. NABP does  
445 reimburse for travel and hotel expenses. Mr. Holt felt the meeting was very  
446 productive and it was good to meet the people from NABP and work with people  
447 from other state Boards.

448

449 The Board was ahead of schedule and Mr. Cotter had the Board continue the review  
450 of the regulation changes not completed on Thursday May 5th.

451

493 Break:  
494 Off the record 10:08 am  
495 Back on the Record 10:20

496  
497 **Agenda Item 5 – Application Review**

498  
499 The Board reviewed applications that Ms. Bellino presented the Board for  
500 review/approval.

501  
502 **On a motion duly made by Ms. Gruening and seconded by Mr. Holt and**  
503 **approved unanimously, it was**

504  
505 **RESOLVED to approve the following Applications reviewed for**  
506 **Approval:**

507  
508 **Yes Answer Out-of-State Pharmacies:**

509 **Optimed Pharmacy**  
510 **ProCare, LLC – Las Vegas**  
511 **Procure, LLC - Florida**  
512 **CommCare Pharmacy – FTL, LLC**  
513 **RSVP RX #7**  
514 **RSVP RX #700**  
515 **RSVP RX #701**

516  
517 **Pharmacy Techs:**

518 **Martha LaFrance**  
519 **Dale Lola Pass**

520  
521 **Pharmacists Pending receipt of outstanding items:**

522 **Rebecca Bensler – Pending Transcript, MPJE score**  
523 **Andrea Brauer – Pending MPJE score and VOL from HI**  
524 **Matt Nielsen – Pending MPJE score, VOL from NE and IA**  
525 **Jessica Shaver – Pending MPJE score, VOL from AL**  
526 **Jessica Sowinski – Pending MPJE score**

527  
528 **Pharmacist:**

529 **Joseph Erickson – Application complete**

530  
531 **“Yes” Answer Pharmacist:**

532 **Andrew Hall**  
533

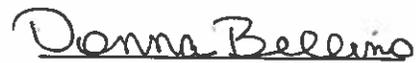
575 **On a motion duly made by Ms. Giessel, seconded by Mr. Holt and approved**  
576 **unanimously, it was**

577  
578 **RESOLVED to adjourn the meeting.**

579  
580 The board adjourned at 12:04 pm.

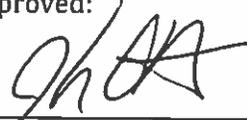
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**Respectfully Submitted:**



Donna Bellino  
Licensing Examiner

Approved:



John Cotter, RPh., Chair

Date: 8/18/16