

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY
3 AND ECONOMIC DEVELOPMENT
4 BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL THERAPY
5 550 West 7th
6 Anchorage, AK
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8

9 By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6,
10 a scheduled meeting of the Board of Physical and Occupational Therapy was held on
11 April 2-3, 2013 at 550 West 7th, Suite 1270, Anchorage, AK
12

13 **April 2, 2013**
14

15 Agenda Item 1 - Call to Order/Roll Call
16

17 Kathy Lind, Chair of the Board of Physical Therapy and Occupational Therapy called the
18 meeting to order at 9:10 a.m. Those present, constituting a quorum of the Board, were:
19

20 Kathleen Lind, Chair, OT
21 Judy Bogard, Secretary, PT
22 Valerie Phelps, PT
23 Mary Melissa Robinson, OTL
24 Ruth Kostik, Public Member
25 James Parietti, PT.
26 Darin Bell, MD (arrived at 9:15)
27

28 Ms. Lind welcomed Ruth Kostik to the board as the new Public Member. Ms. Kostik was
29 appointed March 1, 2013 and replaced David Carey. Darin Bell informed the Board that
30 he will resign from his medical doctor position on the board effective June 1, 2013. Dr.
31 Bell will advise Boards and Commissions so they can begin seeking a replacement for
32 him.
33

34 Present from the Division of Corporations, Business & Professional Licensing
35

36 Connie Petz, Licensing Examiner
37 Michele Wall-Rood, Investigator
38 Edward Riefle, Investigator
39 Dawn Bundick, Investigator
40

41 Agenda Item 2 – Review/Approve Consent Agenda
42

- 43 1. September 26-28, 2012 Board Meeting Minutes
- 44 2. November 20, 2012 Teleconference Minutes
- 45 3. February 25, 2013 Teleconference Minutes
- 46 4. Liaison Report from Valerie Phelps
- 47 5. Liaison Report from Melissa Robinson
- 48 6. Correspondence sent to Doug Munoz of AKPTA
- 49 7. Correspondence sent to Susan Kaplan and Katy Kerris of AKOTA
- 50 8. Correspondence sent to Dee Berline-Nauman
- 51 9. Correspondence sent to Katrina Filipowicz
- 52 10. FSBPT 'Basis Codes' for Physical Therapy licensing violations

- 53 11. 2012 FSBPT State Board agency reports – submitted for Annual meeting
54 12. Professional sentenced and fined for defrauding Medicare, Medicaid and BCBS
55

56 The Board agreed all items within the consent agenda did not deem further discussion.
57

58 **ON A MOTION MADE BY BOGARD, SECONDED BY PHELPS IT WAS RESOLVED TO**
59 **APPROVE THE CONSENT AGENDA. ALL IN FAVOR, CARRIED UNANIMOUSLY.**
60

61 Kathy Lind will sign all final minutes, staff will post final minutes to the Web.
62

63
64 Agenda Item 3 – Review/Approve Agenda
65

66 **ON A MOTION MADE BY BELL, SECONDED BY KOSTIK IT WAS RESOLVED TO APPROVE**
67 **THE AGENDA. ALL IN FAVOR, CARRIED UNANIMOUSLY.**
68

69
70 Agenda Item 4 – Ethics Reporting
71

72 Valerie Phelps reported to the board she had been contacted by an applicant for
73 licensing. She directed him to staff and although she did not engage in any Board
74 business conversation she recused herself from any vote to avoid ex-parte concerns.
75

76 There were no ethics violations to report by board members or staff.
77

78
79 Agenda Item 5 - FY13 Annual Report/Budget Report
80

81 The Board decided to table reviewing the annual report to the end of the board
82 meeting to determine if they want to change any goals for the FY13 annual report. For
83 future agendas staff will place the annual report at the beginning of the agenda for fall
84 board meetings and at the end of the agenda for spring board meetings.
85

86 Off the record at 9:55 a.m. and back on the record 10:18 a.m.
87

88 Agenda Item 6 - Investigative Report
89

90 Investigator Michele Wall-Rood presented her Investigative Report up to and including
91 March 13, 2013. She introduced investigator Edward Riefle who will handle probations
92 and has been assigned to monitor Seanna Bryson PTA. Investigator Dawn Bundick was
93 introduced, she is handling files for this board and then Ms. Bundick left the meeting.
94

95 **CASES:** (reflect the status of open matters)
96 ((1) Probation, (2) Investigations, (3) Complaints, (5) Intakes)
97

98 **CLOSURES:** (1) Investigation, (1) Complaint, (9) Intakes)
99

100 **KATHY LIND CALLED FOR A MOTION TO ENTER EXECUTIVE SESSION IN**
101 **ACCORDANCE WITH AS 44.62.310(C)(2) AND (3), AND THE ALASKA**
102 **CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS, FOR THE PURPOSE OF REVIEWING**
103 **APPLICATIONS FOR WHITIS, LUDWIG AND COWAN.**
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ON A MOTION BY ROBINSON, SECONDED BY BOGARD TO ENTER EXECUTIVE SESSION ACCORDING TO DISCUSS APPLICATIONS. ROLE CALL VOTE: BOGARD, PHELPS, ROBINSON, BELL, KOSTIK, PARIETTI AND LIND ALL VOTED YES.

THE ALASKA BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL THERAPY IS RESOLVED TO ENTER EXECUTIVE SESSION ACCORDING TO AS 44.62.310(C) (2) AND (3), AND THE ALASKA CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS, FOR THE PURPOSE OF REVIEWING APPLICATION FILE FOR WHITIS, LUDWIG AND COWAN.

All Board members and staff: Wall-Rood, Riefle and Petz to stay in the room.

Enter Executive Session - off the record at 10:23 a.m.

Out of Executive Session - back on record 12:01 p.m.

1: The Board determined the renewal application for Anne Whitis, PT did not require further action by the board or investigations.

ON A MOTION BY LIND, SECONDED BY ROBINSON TO ACCEPT ANN WHITIS APPLICATION FOR RENEWAL WITH NO FURTHER ACTION. BOGARD, PHELPS, ROBINSON, BELL, KOSTIK, PARIETTI AND LIND ALL VOTED YES.

No future action required on Whitis file.

2: The Board reviewed the application submitted by Beate Ludwig.

ON A MOTION BY BOGARD, SECONDED BY PHELPS TO APPROVE THE APPLICATION FOR BEATE LUDWIG FOR A LICENSE FOR PHYSICAL THERAPY PENDING TWO OPTIONS.

FIRST OPTION: APPLICATION BY EXAM

- (1) TAKING THE NATIONAL PHYSICAL THERAPY EXAM AND PASSING IT;**
- (2) COMPLETING FOREIGN TRAINING INTERNSHIP UNDER SUPERVISION ACCORDING TO 12 AAC 54.040 (C) A FOREIGN-TRAINED PHYSICAL THERAPIST OR PHYSICAL THERAPY ASSISTANT APPLICANT SHALL SERVE AN INTERNSHIP UNDER THE ON-SITE SUPERVISION OF A CURRENTLY LICENSED PHYSICAL THERAPIST IN AN INSTITUTION MEETING THE REQUIREMENTS OF (D) OF THIS SECTION AND AS 08.84.032(A)(2). THE BOARD WILL NOT CONSIDER INTERNSHIP HOURS CLAIMED BEFORE THE DATE THAT THE INTERNSHIP WAS PRE-APPROVED BY THE BOARD. A FOREIGN-TRAINED PHYSICAL THERAPIST OR PHYSICAL THERAPY ASSISTANT APPLICANT SHALL SERVE AN INTERNSHIP BASED ON A MINIMUM OF SIX MONTHS' FULL-TIME WORK, AVERAGING NOT LESS THAN 35 HOURS PER WEEK; OR PART-TIME WORK AVERAGING LESS THAN 35 HOURS PER WEEK, BUT EQUIVALENT TO THE TOTAL MINIMUM NUMBER OF HOURS REQUIRED UNDER (1) OF THIS SUBSECTION.**
- (3) PAYING \$180.00 LICENSE FEE**

THE SECOND OPTION: APPLICATION BY CREDENTIALS DEMONSTRATING AN ACTIVE PHYSICAL THERAPIST LICENSE IN ANOTHER STATE ACCORDING TO

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- (1) 12 AAC 54.110 (3) VERIFICATION OF THE APPLICANT'S LICENSURE STATUS SENT DIRECTLY TO THE DEPARTMENT FROM EACH JURISDICTION WHERE THE APPLICANT HOLDS OR HAS EVER HELD A LICENSE TO PRACTICE PHYSICAL THERAPY, ONE OF WHICH MUST INDICATE A CURRENT LICENSE IN GOOD STANDING;
 - (2) DEMONSTRATE TO THE BOARD THAT THE SCORE THAT SHE RECEIVED ON THE NPTE MET THE ALASKA CRITERIA FOR PASSING SCORES AT THE TIME THE TEST WAS TAKEN
 - (3) COMPLETE FOREIGN TRAINED INTERNSHIP UNDER SUPERVISION ACCORDING TO 12 AAC 54.040 (C) A FOREIGN-TRAINED PHYSICAL THERAPIST OR PHYSICAL THERAPY ASSISTANT APPLICANT SHALL SERVE AN INTERNSHIP UNDER THE ON-SITE SUPERVISION OF A CURRENTLY LICENSED PHYSICAL THERAPIST IN AN INSTITUTION MEETING THE REQUIREMENTS OF (D) OF THIS SECTION AND AS 08.84.032(A)(2). THE BOARD WILL NOT CONSIDER INTERNSHIP HOURS CLAIMED BEFORE THE DATE THAT THE INTERNSHIP WAS PRE-APPROVED BY THE BOARD. A FOREIGN-TRAINED PHYSICAL THERAPIST OR PHYSICAL THERAPY ASSISTANT APPLICANT SHALL SERVE AN INTERNSHIP BASED ON A MINIMUM OF SIX MONTHS' FULL-TIME WORK, AVERAGING NOT LESS THAN 35 HOURS PER WEEK; OR PART-TIME WORK AVERAGING LESS THAN 35 HOURS PER WEEK, BUT EQUIVALENT TO THE TOTAL MINIMUM NUMBER OF HOURS REQUIRED UNDER (1) OF THIS SUBSECTION.
 - (4) PAYING \$180.00 LICENSE FEE
- ROLE CALL VOTE: BOGARD, PHELPS, ROBINSON, BELL, KOSTIK, PARIETTI, LIND, BOGARD ALL VOTED YES.

Task: Staff – send applicant Ludwig letter regarding Boards decision.

3: The Board reviewed the application from Richard Cowan for physical therapist license.

ON A MOTION MADE BY DARIN BELL, SECONDED BY ROBINSON, TO APPROVE RICHARD COWAN FOR A PHYSICAL THERAPIST LICENSE IN THE STATE OF ALASKA. A ROLE CALL VOTE: KOSTIK-NO, PARIETTI-NO, LIND-NO, BOGARD-NO, PHELPS-RECUSED FROM VOTE, ROBINSON-NO, BELL-NO

KATHY LIND STATED THE MOTION FAILED AND MR. COWAN IS DENIED A LICENSE FOR PHYSICAL THERAPIST BASED ON FAILURE TO PASS THE NATIONAL EXAM EQUAL TO THE REQUIREMENTS IN THIS STATE AT THE TIME OF EXAMINATION ACCORDING TO 08.84.060. LICENSURE BY ACCEPTANCE OF CREDENTIALS. THE BOARD MAY LICENSE WITHOUT EXAMINATION AN APPLICANT WHO IS A PHYSICAL THERAPIST, PHYSICAL THERAPY ASSISTANT, OCCUPATIONAL THERAPIST, OR OCCUPATIONAL THERAPY ASSISTANT LICENSED UNDER THE LAWS OF ANOTHER STATE, IF THE REQUIREMENTS FOR LICENSURE IN THAT STATE WERE, AT THE DATE OF THE APPLICANT'S LICENSURE, SUBSTANTIALLY EQUAL TO THE REQUIREMENTS IN THIS STATE. ACCORDING TO NOVEMBER 1989 STATUTES AND REGULATION, 12 AAC

207 **54.080 PASSING SCORES (9) AN APPLICANT FAILING ONE OR MORE**
208 **SECTIONS OF THE EXAMINATION MUST RETAKE THE ENTIRE EXAMINATION.**

209
210 **AND; FOR NOT HAVING A CURRENT LICENSE IN GOOD STANDING PER 12**
211 **AAC 54.100 (3) VERIFICATION OF THE APPLICANT'S LICENSURE STATUS SENT**
212 **DIRECTLY TO THE DEPARTMENT FROM EACH JURISDICTION WHERE THE**
213 **APPLICANT HOLDS OR HAS EVER HELD A LICENSE TO PRACTICE PHYSICAL**
214 **THERAPY, ONE OF WHICH MUST INDICATE A CURRENT LICENSE IN GOOD**
215 **STANDING;**

216
217 **AND; 08.84.120 (A) (4) IS GUILTY, IN THE JUDGMENT OF THE BOARD, OF**
218 **GROSS NEGLIGENCE OR MALPRACTICE OR HAS ENGAGED IN CONDUCT**
219 **CONTRARY TO THE RECOGNIZED STANDARDS OF ETHICS OF THE PHYSICAL**
220 **THERAPY PROFESSION OR THE OCCUPATIONAL THERAPY PROFESSION.**

221
222 Task: Staff – send license denial letter to Applicant and notify FSBPT Mr. Cowan was
223 denied a physical therapist license in the state of Alaska.

224
225 Lunch recess: Off record 12:14 p.m.

226
227 Kathy Lind called the meeting to order at 1:09 p.m. All board members were present.

228
229 Agenda Item 7 - Public Comment

230
231 No Public attended the meeting. The Board addressed a letter submitted by Katy Kerris
232 for the Alaska Occupational Therapy Association and their goals for statute change. The
233 board responded to each point presented by AKOTA. Ms. Lind crafted a response for
234 staff to forward to Ms. Kerris.

235
236 Task: Staff will forward letter to Katy Kerris.

237
238 Agenda Item 8 – Report for NBCOT annual meeting

239
240 Ms. Lind attended the NBCOT annual meeting in Alexandria, Virginia, Oct 26 &27, 2012.
241 She wanted the Board to be aware of topics of discussion.

242
243 It was recommended the Board perform their own evaluation of their function and
244 present it to the sunset committee.

245
246 Alaska needs to be aware that there are 3 states currently discussing de-regulation and
247 needs to stay informed and how this could impact licensing in Alaska. Hairdressers and
248 nail technicians are the ones currently under consideration. These states are looking at
249 the cost to regulate and they are saying it would be a 'buyer beware' in relation to this
250 service.

251
252 Bench mark insurance companies may need a rider to cover OT/PT – watch for this.

253
254 The term "maintenance of function" is in the new medical reform that occupational
255 therapy will fall under. The federal definition "for habilitation" by Medicaid.

256
257 NBCOT is using 1 CEU = 1 PDU = 10 contact hours. This board may need to change our
258 language in the future to follow the national trend. Also, NBCOT supports continuing

259 competence for self assessment, self improvement i.e.: giving a seminar, or writing a
260 book.

261
262 Social media scanning provided very few hits on occupational therapists and none of
263 them negative. As a profession OT's are well thought of. Always be sure to set your
264 privacy setting on high on your electronic equipment.

265
266 NBCOT is nationally accredited by the American National Standards Institute (ANSI).
267 NBCOT's primary purpose of the credential is to serve the public. Our practice is valid
268 and defensible, as a state we are issuing a license based on that exam.

269

Agenda Item 9 - Ethics Project

270

271
272 The Board had asked investigator Michele Wall-Rood what would happen if the Board
273 did not incorporate the national standards for the code of ethics in the regulations. Ms.
274 Wall-Rood informed the Board that if it did not incorporate a version of a national
275 standard code of ethics, or alternate standard, if someone was investigated with an
276 ethical concern then investigations would need to have some sort of expert opinion to
277 determine if there was an ethical violation.

278

279 The board refined and condensed the ethics document to what they now consider as a
280 final draft. They believe this document serves two purposes. It will identify what is
281 expected from a professional therapist and it will also educate the consumer in what
282 they can expect from their therapist.

283

284 The board would like staff to see if this document as drafted is a good working document
285 and identify issues that may need further consideration. It is understood that Department
286 of Law may see this from another perspective.

287

288 Does this draft ethics document cover professional ethics? Is it concise and clear? This
289 document will be moved to a future regulation project at which time the Board would
290 determine if they would repeal the current ethics and all references related to the cited
291 ethics within the PTOT regulations and seek to adopt this draft version of ethics.

292

293 Task: Staff will provide the April revision of the Ethics project and send to all Board
294 Members. Staff is to identify all references within the current regulations and have that
295 prepared for the fall board meeting. Put this draft ethics document in the next board
296 packet under future regulation project.

297

298 Meeting recessed at 4:03 p.m. on Tuesday April 2, 2013.

299

300 **APRIL 3, 2013**

301

Agenda Item 10 – Call meeting to Order

302

303 Kathy Lind called the meeting to order at 8:47 a.m., Role Call:

304

305 Kathleen Lind, Chair, OT
306 Judy Bogard, Secretary, PT
307 Valerie Phelps, PT
308 Mary Melissa Robinson, OTL
309 Ruth Kostik, Public Member
310 James Parietti, PT.

311 Darin Bell, MD

312

313 All board members present and staff, Connie Petz.

314

315

Agenda Item 12 - Application review

316

317 The Board deviated and began the meeting addressing Agenda item 12. The Board
318 reviewed an application file for licensee due to her 'yes' answer on her renewal
319 application.

320

321

**KATHY LIND CALLED FOR A MOTION TO ENTER EXECUTIVE SESSION IN
322 ACCORDANCE WITH AS 44.62.310(C)(2) AND (3), AND THE ALASKA
323 CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS, FOR THE PURPOSE OF REVIEWING
324 THE APPLICATION WITH A YES ANSWER.**

325

326

**ON A MOTION BY ROBINSON, SECONDED BY BOGARD TO DISCUSS THE APPLICANT.
327 ROLE CALL VOTE TO ENTER EXECUTIVE SESSION BOGARD, PHELPS, ROBINSON, BELL,
328 KOSTIK, PARIETTI AND LIND ALL VOTED YES.**

329

330

**THE ALASKA BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL THERAPY IS
331 RESOLVED TO ENTER EXECUTIVE SESSION ACCORDING TO AS 44.62.310(C) (2) AND
332 (3), AND THE ALASKA CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS, FOR THE
333 PURPOSE OF DISCUSSING APPLICANT FILE FOR RENEWAL WITH A YES ANSWER.**

334

335 All board members and staff to stay in the room.

336

337 Off record at 9:02 a.m. to enter executive session. Back on record at 9:19 a.m.

338

339

The board reviewed the application with a yes answer for medical and determined they
340 would draft a letter to the applicant advising documentation should be submitted from a
341 medical provider and employer prior to end of license renewal period for future renewal
342 periods.

343

344

The Board reviewed 4 applications for license. One was a renewal which required
345 documentation of an additional 40 hours of continuing education due to not meeting
346 the 60 hours of required practice during the July 1, 2010 to June 30, 2012 licensing period.
347 When a licensee is not practicing in their field they are unable to meet the required 60
348 hours of practice during a 24 month period they have the option to complete additional
349 CE's to meet the renewal requirements.

350

351

**ON A MOTION BY BOGARD, SECONDED BY PHELPS TO APPROVE FOR LICENSURE
352 APPLICATIONS - TROCHIM, COCKRILL AND BISWORKARMA AND RENEWAL
353 APPLICATION FOR MARIN. ROLE CALL VOTE: BOGARD, PHELPS, ROBINSON, BELL,
354 KOSTIK, PARIETTI AND LIND ALL VOTED YES.**

355

356

Break off record at 9:49 a.m. Back on record at 9:56 a.m.

357

358

Agenda Item 11 - Regulations Project

359

The Board reviewed the Regulations Project 11/19/12 draft – The below revisions are
360 requested along with adding a checklist regulation change which is viewed as
361 housekeeping for the Board.

362

363 The Board has scheduled a May 22, 2013 Teleconference to review any written public
364 comment and request the regulations be sent to ALL licensees to make them aware of
365 this regulation project. The board recognized that occupational therapy assistants will
366 have an increase in their financial costs by being required to have 12 more continuing
367 education hours for each renewal licensing period.
368

369 The Board found several items to be revised from the draft regulations dated 11/19/12.
370

371 In both 12 AAC 54.600(6)(A) and 12 AAC 54.610(6)(A) move the wording to follow 60
372 hours of occupational therapy services, requiring the agency or source to document 60
373 hours of service. The second part of these regulations are related to continuing
374 education documentation which is to be submitted by the applicant when applying for
375 a license.
376

377 12 AAC 54.600(6) is amended to read:

378 (6) **verification** [EVIDENCE] that, within the 24 months immediately before the date the
379 application is received by the department, the applicant

380 (A) performed at least 60 hours of occupational therapy service **sent directly to the**
381 **department on a form provided by the department from the agency or source** and
382 completed at least 24 contact hours of occupational therapy related course work; **sent**
383 **directly to the department on a form provided by the department from the agency or**
384 **source;**

385 (B) passed the NBCOT examination; or

386 (C) satisfactorily completed an internship of 150 hours approved by the board, **sent**
387 **directly to the department on a form provided by the department from the agency or**
388 **source;** and
389

390 12 AAC 54.610(6) is amended to read:

391 (6) **verification** [EVIDENCE] that, within the 24 months immediately before the date the
392 application is received by the department, the applicant

393 (A) performed at least 60 hours of occupational therapy service **sent directly to the**
394 **department on a form provided by the department from the agency or source** and
395 completed at least 24 contact hours of occupational therapy related course work; **sent**
396 **directly to the department on a form provided by the department from the agency or**
397 **source;** or

398 (B) passed the NBCOT examination.
399

400 The Board asks the wording be changed from board to department in 54.640(4)(A) and
401 (B):
402

403 12 AAC 54.640(a)(4) is amended to read:

404 (4) a letter verifying

405 (A) the applicant's scheduled examination date sent directly to the ~~board~~ **department**
406 from NBCOT [OR THE PROFESSIONAL EXAMINATION SERVICE]; or

407 (B) that the applicant has taken the examination and is waiting for the results to be sent
408 directly **to the board department** from NBCOT [OR THE PROFESSIONAL EXAMINATION
409 SERVICE TO THE BOARD];
410

411 Once the regulation changes are adopted there will be a checklist regulation form **12**
412 **AAC 54.915(d)** that needs to be revised by removing the word [NOTARIZED] Professional
413 reference according to 12 AAC 54.050(3)
414

415 Then the date on this form OL-317 will need to be revised once the project is finally
416 adopted. See Attached Form.

417
418 **ON A MOTION MADE BY ROBINSON, SECONDED BY PARIETTI, TO MAKE THE**
419 **ADDITIONAL CHANGES TO THE REGULATION PROJECT. PUBLIC NOTICED**
420 **AND MAILED TO ALL ALASKA LICENSEES. THERE COULD BE AN ADDITIONAL**
421 **EXPENSE TO OCCUPATIONAL THERAPY ASSISTANTS FOR ADDITIONAL**
422 **CONTINUING EDUCATION. ALL IN FAVOR. NO NAYS.**
423

424 The Board included in the motion to inform all licensees of this regulation project. The
425 Board recognizes occupational therapy assistants will have an increase in their financial
426 costs by being required to have 12 more continuing education certificates for each
427 renewal period. The Board asks for written public notice for this regulation project to be
428 completed and ready for the board to review in a teleconference on May 22, 2013.
429

430 TASK: Staff will forward the regulation project to Regulations Specialist, Jun Maiquis.
431

432 Break off record at 10:15 a.m. and back on record at 10:30 a.m.
433

434 Agenda Item 13 – CE Audits
435

436 Discussion evolved during the review of continuing education certificates and the Board
437 agreed that they would approve ethic courses for this audit period, July 1, 2010 to June
438 30, 2012. The Board acknowledged they are currently in the process of a regulation
439 project, along with an ethics project. They recognize that protection of the public is a
440 priority for the board they will accept ethics courses for continuing education.
441

442 The board stated they agree that ethics courses are valuable and increase protection of
443 the public. Considering the board is working towards developing an ethics statement for
444 the regulations, they will accept ethics course certificates for continuing education.
445 However, they would not want to have excess contact hours in ethics only, they may
446 consider a regulation project in the future to limit how many CEs per renewal period.
447

448 The Board determined the reinstatement application for Jack Volpe had 10 continuing
449 education certificates which can carry over to the July 1, 2012 to June 30, 2013 licensing
450 period. Staff will send letter to Mr. Volpe with copy of certificate.
451

452 The board approved more CE's, staff will follow up for additional information and forward
453 all others who did not meet the audit requirements to the paralegal.
454

455 The meeting was behind schedule and will resume with agenda item 14 after lunch.
456

457 LUNCH Off record at 11:58 a.m.
458

459 Agenda Item 15 – Call Meeting to Order – Role Call
460

461 Kathy Lind called the meeting to order at 1:04 p.m. All board members and staff present.
462

463 Agenda Item 14 – Continuing Education and Competency Discussion
464

465 Kathy Lind will work with NBCOT and Valerie Phelps will contact FSBPT, both will compile
466 information for the board to keep moving ahead on this project of staying informed of

467 the changing continuing education environment.

468

469 Agenda Item 16 - Discussion for requirement of 24 CE's for OT/OTA's at initial licensure

470

471 The board will continue to discuss this topic at the September meeting. They recognize
472 this may be an outdated requirement as most jurisdictions do require continuing
473 education for license renewal. The board wants to hold for more discussion on this topic.

474

475

Agenda Item 17 – Correspondence

476

477 The board concurred with staffs' response to several documents asking about practice
478 concerns. The Board stands that it will not determine what can or cannot be practiced.
479 The professional must be accountable to their education and if trained and or certified in
480 something, those are the credentials which show you are qualified to perform the task.

481

482 The Board does not regulate durable medical equipment, it oversees the practice of
483 physical therapy and occupational therapy services.

484

485 Therefore, no further response is needed for the correspondence.

486

487 Break off record at 2:16 p.m. and back on record at 2:26

488

489

Agenda Item 18 - Old Business/Task Follow up

490

491 Schedule board meetings:

492 May 22, 2013 Teleconference

493 September 19-20, 2013 Anchorage

494 March 27-28, 2014 Juneau

495

496 The Board held discussion regarding out of state travel to the national conferences. They
497 wanted it on the record that these meetings are beneficial to the work of the board and
498 that they want staff to attend the FSBPT.

499

500 2013 FSBPT Annual meetings – Valerie Phelps and Staff

501 2013 NBCOT Annual meetings – Melissa Robinson

502

503 The Board began discussion for the Annual Report, clarified a few statements and revised
504 dates for the annual report under legislative goals and regulations. They also added a
505 new goal.

506

507 Goal #9: Review continuing education competency

508 Objective # 1: Review inequality of initial licensing requirements for continuing
509 education.

510 Objective # 2: Review national organizations on continuing education.

511 Objective # 3: Review other jurisdictions requirements for continuing education.

512 Objective # 4: Revise our language to reflect national trends.

513

514 Break off record at 3:32 p.m. and back on record at 4:08 p.m.

515 Recap of assigned tasks:

516

517 Staff tasks:

518 • Issue license to all approved applicants

- 519 • Post all approved/final minutes to web
- 520 • Draft minutes for the April board meeting
- 521 • Schedule board meeting rooms
- 522 • Forward approved regulations to regulations specialist
- 523 • Schedule May 22, 2013 teleconference
- 524 • Forward jurisprudence to board members when regulations are adopted by
- 525 the governor – the new questions need to be completed prior to new law
- 526 going in to effect so the website can be updated.
- 527 • Draft response letters for correspondence and to licensees audited for CE's
- 528 • Forward audited licensees whose audits are not in compliance to paralegal
- 529 • Provide the April revision of the Ethics project document and send to all Board
- 530 Members. Staff is to identify all references within the current regulations and
- 531 have that prepared for the fall board meeting. Put the new Ethics document
- 532 in the next board packet under future regulation project.
- 533

534 Board member tasks:

- 535 • Kathy – draft letters to...
- 536 • Phelps – FSBPT and continuing competency
- 537 • Bogard – Narrative for annual report – submit to staff by May 24
- 538 • Liaisons' to send written recaps for meetings to staff to place under consent
- 539 agenda: Robinson AKOTA and Phelps AKPTA

540 Agenda Item 19 - Other discussion

541

542

543 Next board meeting: Jurisprudence questions need to be revised. Discuss electronic

544 version of verification of licensure, discuss tele-rehabilitation, does it meet our needs.

545 Continuing education, consider expanding use of CEU, CCU, look at expanding our

546 definition of accepted items, seminars, articles and work with students.

547 Agenda Item 19 - Adjourn Meeting

548

549

550 Kathy Lind called for a motion to adjourn the meeting.

551

552 **ON A MOTION BY BOGARD, SECONDED BY ROBINSON**

553 **TO ADJOURN THE MEETING. ALL IN FAVOR - NO NAYS.**

554

555 The Board having no further business to discuss adjourned the meeting 4:12 p.m.

556 Respectfully Submitted:

557 Connie Petz

558 Connie Petz, Licensing Examiner

559 Approved:

560 Kathleen Lind

561 Kathleen Lind, Chair

562 9/20/13

563 Date