

1 STATE OF ALASKA  
2 DEPARTMENT OF COMMERCE, COMMUNITY  
3 AND ECONOMIC DEVELOPMENT  
4 BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL THERAPY  
5 550 West 7<sup>th</sup>  
6 Anchorage, AK  
7

8 By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6,  
9 a scheduled meeting of the Board of Physical and Occupational Therapy was held on  
10 September 19-20, 2013 at 550 West 7<sup>th</sup>, Suite 1270, Anchorage, AK  
11

12 **September 19, 2013**

13  
14 **Agenda Item 1 - Call to Order/Roll Call**

15  
16 Kathy Lind, Chair of the Board of Physical Therapy and Occupational Therapy called the  
17 meeting to order at 9:02 a.m. Those present, constituting a quorum of the Board, were:  
18

19 Kathleen Lind, Chair, OT  
20 Judy Bogard, Secretary, PT  
21 Valerie Phelps, PT  
22 Mary Melissa Robinson, OT  
23 Ruth Kostik, Public Member  
24 James Parietti, PT  
25 Ilona Farr, MD - Arrived at 9:20a.m.  
26

27 Ms. Lind welcomed Dr. Farr to the board as the new medical doctor. Dr. Farr was  
28 appointed July 1, 2013 and replaced Dr. Bell.  
29

30 Present from the Division of Corporations, Business & Professional Licensing

31  
32 Connie Petz, Licensing Examiner  
33 Sara Chambers, Operations Manager  
34 Michele Wall-Rood, Investigator  
35 Ed Riefle, Investigator  
36

37 Public Present:

38  
39 Attorney Colby Smith  
40 Beate Ludwig  
41

42 **Agenda Item 2 – Review/Approve Consent Agenda**

- 43  
44 1. May 22, 2013 Teleconference Minutes  
45 2. Liaison Report from Valerie Phelps  
46 3. Liaison Report from Melissa Robinson  
47 4. Correspondence sent to Katy Kerris of AKOTA  
48 5. Correspondence sent to Jack Volpe  
49 6. Correspondence sent to Antonia Fowler  
50

51 The Board asked to move items 4 and 5 to agenda item 23 correspondence for further  
52 discussion. All board members agreed the remaining items within the consent agenda  
53 did not deem further discussion.

54  
55 **ON A MOTION MADE BY BOGARD, SECONDED BY PHELPS RESOLVED TO APPROVE**  
56 **THE CONSENT AGENDA ITEMS # 1, 2, 3 & 6. ALL IN FAVOR, CARRIED UNANIMOUSLY.**

57  
58 Kathy Lind will sign May 2013 final minutes and staff will post to website.

59  
60 Agenda Item 3 – Review/Approve Agenda

61  
62 **ON A MOTION MADE BY BOGARD, SECONDED BY PHELPS APPROVED THE AGENDA**  
63 **AS AMENDED MOVING CONSENT AGENDA ITEMS # 4 AND # 5 TO AGENDA ITEM 23.**  
64 **ALL IN FAVOR, CARRIED UNANIMOUSLY.**

65  
66 Agenda Item 4 – Ethics Reporting

67  
68 There were no ethics violations to report by board members or staff.

69  
70 Agenda Item 5 - Investigative Report

71  
72 Investigator Michele Wall-Rood presented her Investigative Report up to and including  
73 August 15, 2013.

74  
75 **CASES:** (reflect the status of open matters)(1) Probation, (2) Investigations, (6) Complaints

76  
77 **CLOSURES:** (19) Closed Intakes {15 of these intakes were yes answers}

78  
79 Ms. Wall-Rood explained that 'intakes' include yes answers where applicants answered  
80 yes to professional fitness questions or a complaint which is submitted but then not signed  
81 and returned by the person filing the initial complaint so it is a closed file.

82  
83 Investigator Ed Riefle does probation follow up. He explained Seanna Bryson had  
84 stopped her probationary requirements in the state of Washington. If she does not  
85 continue with them it will affect her Alaska probationary license and the division can  
86 suspend her license per her consent agreement. He understands she is currently working  
87 with WA on meeting all board orders. The Alaska board will be kept informed.

88  
89 Agenda Item 6 – FY13 Annual Report/Budget Report

90  
91 The Annual report was submitted on time, August 1, 2013. The board reviewed and  
92 discussed areas they will want to improve for clarity on the next annual report. The FY13  
93 regulations project was enacted on August 18, 2013. The board asked what steps were  
94 needed to allow staff to attend conferences. A goal of the board is that staff would  
95 attend either the FSBPT or NBCOT conference every other year.

96  
97 Task: Staff will be revising applications where necessary and update the FY14 annual  
98 report revisions as directed by the board to include in the spring board packet.

99  
100 Break off record at 10:09 a.m. Back on record at 10:16 a.m.

101

102 Sara Chambers spoke to the board regarding the budget. She recommended the board  
103 send her a letter requesting staff be allowed to attend the FSBPT annual meeting in 2014.  
104

105 TASK: Staff to forward the 4<sup>th</sup> quarter budget to all board members once available.  
106 TASK: Ms. Chambers will see if something can be provided to the board to inform them  
107 how much the budget is reimbursed for any future third party reimbursement.  
108

109 Agenda Item 7 - HB 187  
110

111 Sara Chambers discussed with the board how HB 187 could mitigate fee spikes by  
112 averaging expenses over several periods of licensing cycles. It will also help boards in  
113 their investigative expenses by allocation from the general fund. This bill was introduced  
114 this past legislative session and will be in house finance the upcoming session. The board  
115 thought this bill could be beneficial to the budget of the board.  
116

117 **ON A MOTION MADE BY BOGARD, SECONDED BY ROBINSON IN SUPPORT OF**  
118 **HOUSE BILL 187. ALL IN FAVOR, CARRIED UNANIMOUSLY.**  
119

120 Agenda Item 8 - HB 84  
121

122 The board discussed House Bill 84 which passed in the Alaska state legislature and will be  
123 enacted (effective) December 31, 2013. HB 84 states "All programs offering a temporary  
124 license must review the military credentials of an applicant to determine whether they  
125 are 'Substantially Equivalent' to those required in statute and regulation. This bill also  
126 states the division must 'expedite' the processing of those applying.  
127

128 The board believes the current statutes and regulations are in place to accommodate  
129 this law as temporary permits are already available. The board did ask how they would  
130 determine 'Substantially Equivalent'. It was suggested the national organizations,  
131 FSBPT/NBCOT could be great resources for the evaluation of 'substantially equivalent'  
132 education. Board members will research what national organizations are planning in this  
133 arena.  
134

135 The board discussed that Baylor University was one school affiliated with the military that  
136 provides a program in physical therapy. Fort Sam Huston provides a program for  
137 occupational therapy. It was discussed that the requirement of passing of national  
138 exams are part of licensure or certification in all jurisdictions. Based on this discussion the  
139 board felt that they were already accepting military educated therapists as equivalent  
140 in both education and examination requirements.  
141

142 It was discussed that the current applications do not have any questions that ask if an  
143 applicant is in the military. Ms. Chambers said there is a division wide work in process to  
144 create a form that will be included with the request for temporary permit that will identify  
145 they are military.  
146

147 Lunch recess: Off record at 12:09 p.m.  
148

149 Kathy Lind called the meeting to order at 1:08 p.m. Roll call - all board members were  
150 present.  
151  
152  
153

154 Agenda Item 9 - Public Comment

155

156 No public present.

157

158 Agenda Item 10 – Department of Law

159

160 The board had requested Department of Law provide an interpretation of substantially  
161 equal to the requirements in this state. A written response was provided from DOL,  
162 however the board viewed the response to say it was up to the board to determine their  
163 own interpretation. In reviewing whether test scores are substantially equal to the  
164 requirements in this state, prior to 1997, regulation 12 AAC 54.080 (a) all 3 parts of the  
165 professional examination service examination scores reported required a converted  
166 score of 70 percent. The board determined they will stand with the law on test scores.  
167 According to Alaska law all 3 parts of the examination (prior to 1997) have to be passed  
168 in one sitting. AS 08.84.030 (a)(2) and AS 08.84.060 and date of exam 1987 regulation  
169 12 AAC 54.080 (b) An applicant failing one or more sections of the examination must  
170 retake the entire examination.

171

172 In addition in determining whether test scores are substantially equal to the requirements  
173 in this state, if the broken out score is not available from the FSBPT (for tests taken prior to  
174 1997), the board will defer to the FSBPT raw cut score and the national physical therapy  
175 scoring parameters by state (FSBPT document dated 03/92) when taken in one sitting.

176 The board understands their decision to not deviate and enforce the law as stated at the  
177 time the exam was completed will have the most impact for all applicants who took the  
178 exam prior to 1997.

179

180 Task: Staff will notify the applicants who this decision impacts and inform them they will  
181 need to meet the requirements of Alaska law at the time they took the exam.

182 Break - Off record at 2:23 p.m. back on record at 2:31 p.m.

183

184 Agenda Item 11 – Regulations Project

185

186 The regulation project passed into law and was enacted on August 18, 2013. Staff  
187 informed the board there appears one word 'with' was left out of regulation 12 AAC  
188 54.110 FOREIGN-TRAINED APPLICANTS. Items 1-8 are required but not directly from the  
189 applicant, only in addition to all other items.

190

191 Staff had been advised to recommend the board make a statement of intent on the  
192 record for the minutes and the board would like the word 'with' to be included in the  
193 regulation could be amended with the next regulation project.

194

195 **ON A MOTION BY KOSTIK, SECONDED BY BOGARD, THE BOARD CLARIFIES 12 AAC**  
196 **54.110 AN APPLICANT FOR A PHYSICAL THERAPIST OR PHYSICAL THERAPY**  
197 **ASSISTANT LICENSE BY CREDENTIALS WHO RECEIVED AN EDUCATION AND DEGREE**  
198 **OUTSIDE THE UNITED STATES SHALL MEET ALL REQUIREMENTS FOR LICENSURE UNDER**  
199 **"AS 08.84, 12 AAC 54.030(A)(1) AND (4), AND THIS SECTION, AND SHALL SUBMIT TO**  
200 **THE DEPARTMENT ON A FORM PROVIDED BY THE DEPARTMENT AND THE BOARDS**  
201 **INTENT ON 12 AAC 54.110 WAS ITEMS 1-8 BE REQUIRED IN ADDITION TO THE**  
202 **APPLICATION. THE BOARD WILL CLARIFY THE WORDING IN THE NEXT REGULATION**  
203 **PROJECT. ALL IN FAVOR, CARRIED UNANIMOUSLY.**

204

205 TASK: Staff will provide to the regulations specialist.

206

207 At 3:15 p.m. the Board deviated back to public comment agenda item 9 to hear from  
208 Attorney Colby Smith and foreign educated applicant for physical therapist license  
209 Beate Ludwig.

210

211 The Board determined that although the section scores could not be broken out she did  
212 provide additional information which helped them see that her initial 1993 examination  
213 scores were completed in one sitting and her scores exceeded the AK raw cut score of  
214 109 as she had a score of 131. Ms. Ludwig, having proved she passed the exam and  
215 holding a current license in Hawaii now qualifies to apply by credentials.

216

217 The Board explained the new laws enacted on August 18, 2013 to Ms. Ludwig. She is now  
218 required to meet them for licensure. In order to proceed with licensure she must submit  
219 or have submitted to the division as outlined on the forms:

220

- 221 • \$180.00 fee for physical therapist license (made payable to the State of Alaska)
- 222 • Authorization for Release of Records
- 223 • Jurisprudence questionnaire
- 224 • Current verification of licensure from the state of Hawaii
- 225 • Verification of 60 hours of work experience in the immediate past 24 months

226 Task: Staff - Draft a letter of response to Ms. Ludwig and cc Attorney Smith and include  
227 instructions, explaining the boards' decision and include forms for her to proceed  
228 towards licensure. Staff will draft a new foreign trained application to meet the new law.

229

230 Recess meeting at 3:57 p.m. Reconvene on Friday September 20, 2013 at 8:30 a.m.

231

232 Agenda item 13 Call Meeting to Order/Roll Call

233

234 Kathy Lind, Chair called the meeting to order at 8:43 a.m. Those present, constituting a  
235 quorum of the Board, were:

236

237 Kathleen Lind, Chair, OT  
238 Judy Bogard, Secretary, PT  
239 Valerie Phelps, PT  
240 Mary Melissa Robinson, OT  
241 Ruth Kostik, Public Member  
242 James Parietti, PT  
243 Ilona Farr, MD arrived at 8:49a.m.

244

245 Ms. Lind shared with the board that the physical therapy and occupational therapy  
246 boards Sunset Audit was completed. Results will be published in the future.

247

248 The board resumed the meeting with: Agenda Item 12 - Legislative Change

249

250 The board reviewed their 10 recommendations for proposed legislative change.

251

252 It was decided item # 2 should be more specific and they changed it to now read:

253

254 #2 Define Legislative Intent declaring "public protection" as a role of the board under  
255 08.84.010(c)...

256  
257 The board discussed the purpose of a physician on the board. All agreed, including the  
258 new physician to the board that this board would be better served having another  
259 professional educated in this boards' field of therapy. They want to change the  
260 composition of the board replacing the physician with either an OT or OTA.  
261

262 Add goal #11 under 08.84.010 Creation and Membership of the board: removal of  
263 physician to be replaced by a licensed occupational therapist or occupational therapy  
264 assistant.

265 The board discussed they should align the professional titles allowed under 08.84.130 with  
266 the national organizations. They consider this housekeeping and keeping current  
267 national trends. Removing the letter 'L' from in front of the professions.

268 They added #12 08.84.130(a) removal of the (L) from LPT to be replaced with PT  
269 "physical therapist", or other letters, words or insignia....

270 They added #12 08.84.130(c) removal of LOT, replaced with OT, occupational therapist,  
271 or other letters, words or insignia.... Perhaps adding OT(D) for doctorate too, board to  
272 ask AKOTA on this part.

273 Task: Staff will revise the legislative recommendations to include the changes and put in  
274 March 2014 board packet.  
275

276 The board discussed their concerns where Chiropractic advertising includes physical  
277 therapy services without employing a physical therapist. This would be a violation of AS  
278 08.84.130. A letter was drafted to the board of Chiropractic and staff will forward to the  
279 Board of Chiropractors.  
280

281 Board members will also research where the national organizations stand on chiropractic  
282 use of physiotherapy and physical therapy. This is a title protection issue. The board  
283 does not want to wait until someone is harmed when not being provided actual Physical  
284 Therapy. The board appointed Ms. Phelps and Mr. Parietti to work as a subcommittee  
285 with the APTA and the FSBPT to seek advice, precedents and provide information for the  
286 concerns of the board with the chiropractors use of physical therapy terminology.  
287

288 **ON MOTION BY ROBINSON, SECONDED BY KOSTIK TO APPOINT AS A SUBCOMMITTEE,**  
289 **PHELPS AND PARIETTI TO CONTACT AND PURSUE FURTHER INFORMATION FROM APTA AND**  
290 **FSBPT TO SEEK ADVICE, PRECEDENTS AND THEIR GUIDANCE. ALL IN FAVOR**  
291

292 TASK: Board members to forward their finding to staff for future board discussion  
293

294 Agenda Item 14 – Application review  
295

296 The board reviewed 9 applications for licensure:  
297

298 **ON A MOTION BY ROBINSON SECONDED BY PARIETTI APPROVE FOR LICENSURE:**

299 **PHYSICAL THERAPIST LICENSE:**

- 300 • **LYDIA ARMACOST**
- 301 • **ELLIOT DAVENPORT**
- 302 • **EMILY ROGERS**
- 303 • **AMBER ROGERS**
- 304 • **MELINDA SHERWOOD**
- 305 • **RYAN WILLIAMS**
- 306

307 **OCCUPATIONAL THERAPIST**  
308 • **GENNY COOK** - Pending receipt of written explanation of work history and  
309 completion of jurisprudence question.  
310 **OCCUPATIONAL THERAPY ASSISTANT**  
311 • **KATELYN MCQUATE**  
312 **OCCUPATIONAL THERAPIST REINSTATEMENT APPLICATION**  
313 • **KRISTEN BARRON**  
314 **ALL IN FAVOR - NO NAYS.**  
315  
316 TASK: Staff to issue licenses to all licensees and contact Ms. Cook for additional  
317 information prior to issuing her a license.  
318  
319 Agenda Item 15 – CE Audit's  
320  
321 The board reviewed late submission for 3 licensees for continuing education audit. Two  
322 licensees met the audit requirements. One will need to be contacted for additional  
323 information, if they are unable to provide any, then staff will forward to paralegal.  
324  
325 TASK: Staff will contact all parties.  
326  
327 Break Off the record at 11:21 a.m. Back on at 11:30 a.m.  
328  
329 Agenda Item 16 – Continuing Education and Competency Discussion  
330  
331 Valerie Phelps shared about FSBPT continuing competency and information for the  
332 board to stay informed of the changing continuing education environment. Again she  
333 pointed out that a professional development unit is one form of evaluation being used  
334 by NBCOT. The aptitude program created by FSBPT has progressed since they presented  
335 to the board (September 23-24, 2010). Ms. Phelps has signed up and showed how the  
336 courses are represented on their FSBPT website.  
337  
338 The board will continue this discussion at the next board meeting and liaisons will share at  
339 the state association meetings that licensees could be looking at the FSBPT and NBCOT  
340 for continuing education program information. These may be great tools for  
341 management of continuing education certificates.  
342  
343 Lunch off the record at 12:05 p.m.  
344  
345 Agenda Item 18 Call Meeting to Order  
346  
347 Kathy Lind called the meeting to order at 1:00 p.m. All board members were present.  
348  
349 Agenda item 17 - Discussion for requirement of 24 CE's for OT/OTA's at initial licensure  
350  
351 The board continued to discuss the requirement of 24 CE's for OT/OTA's at initial  
352 licensure. They recognize this may be an outdated requirement as the majority of  
353 jurisdictions require continuing education for license renewal. The board was unanimous  
354 in the decision to repeal the requirement for occupational therapists and occupational  
355 therapy assistants to submit documentation of 24 continuing education certificates with  
356 initial application for licensure from 12 AAC 54.600(6)(a); 12 AAC 54.610(6)(a); 12 AAC  
357 54.640(4)(a) and remove the wording "and completed at least 24 contact hour of OT  
358 related course work" in the next regulation project.

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Agenda Item 19 Telemedicine discussion

Ms. Robinson had asked the board to hold discussion on the regulations for standards for practice of telerehabilitation and reviewed 12 AAC 54.530 and 12 AAC 54.825.

She read from an April 2013 AOTA Telehealth Position Paper regarding their view on the use of telehealth within occupational therapy, "Note that given the variability of client factors, activity demands, performance skills, performance patterns, and contexts and environments, the candidacy and appropriateness of a telehealth service delivery model 'should be determined on a case-by-case basis'..."

Ms. Robinson asked the board to think about the size of the state of Alaska and the importance of knowing their client along with their cultural and sociological environments. She felt strongly it is very important that understanding the client within their environment is critical to the occupational therapist.

Other board members were in agreement that you need to have some knowledge of rural Alaska in order to be effective within those environments. From a public protection standpoint there was unanimous agreement that the law was enacted in the best interest of the patient and there are plenty of therapists within the state who could be utilizing the ability to use telerehabilitation.

The board had also received two letters requesting the board consider allowing a licensee to be located outside of the state of Alaska when providing therapy services to clients within Alaska. As current law states they "must be physically present in the state while performing telerehabilitation under this section";. The board determined they would not pursue or seek any change in the law at this time. The board asked Ms. Robinson to draft a response to the correspondence.

TASK: Ms. Robinson will forward letter to staff.

TASK: Staff will put on state letterhead, forward to interested parties and place a copy in the next board packet under consent agenda.

Agenda Item 20 Jurisprudence question redraft

The board worked on revisions of jurisprudence questions to have ready for review by the March board meeting. Due to time constraints they will work on the questions outside of the board meeting. Ms. Bogard and Mr. Parietti will be a sub-committee working on their assigned questions and Ms. Phelps will work individually on questions. Ms. Robinson will submit the revised occupational therapy questions to staff.

TASKS: All board members will return their revisions to staff who will forward to Ms. Kostik and Ms. Lind for the final review/draft to be ready for the March board meeting. They will submit to staff by January to be included in the March board meeting packet.

Agenda Item 21 Final Minutes April 2013

**ON A MOTION BY JUDY BOGARD ADOPT MINUTES FROM APRIL 2-3, 2013 MEETING AS WRITTEN, SECONDED BY VALERIE PHELPS. ALL IN FAVOR, NO NAYS.**

Agenda Item 22 Ethics Project

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The Board had completed a final draft for an ethics document at the April 2013 board meeting. Their intent is to identify what is expected from a professional therapist and to educate the consumer in what they can expect from their therapist. The board determined they were ready to move forward with this regulation project. They completed their goal for developing an Alaska code of ethics for physical therapy and occupational therapy. They want to remove the references of the National code of ethics from the regulations and replace them with the "Alaska Physical Therapy and Occupational Therapy Ethics".

In this regulation project they will include repeal of requiring 24 continuing education certificates with initial application for licensure from 12 AAC 54.600(6)(a); 12 AAC 54.610(6)(a); 12 AAC 54.640(4)(a) by removing the wording "and completed at least 24 contact hour of OT related course work".

**ON A MOTION BY ROBINSON, SECONDED BY BOGARD MOVE FORWARD WITH THE REGULATION PROJECT. THE BOARD COMPLETED THE "ALASKA PHYSICAL THERAPY AND OCCUPATIONAL THERAPY ETHICS". PHYSICAL THERAPISTS, PHYSICAL THERAPY ASSISTANTS, OCCUPATIONAL THERAPISTS AND OCCUPATIONAL THERAPY ASSISTANTS SHALL:**

**PRINCIPLE 1: PATIENT/CLIENT SAFETY AND WELL BEING:**

1. **ADHERE TO THE CORE VALUES/STANDARDS OF THE PROFESSIONS.**
2. **ACT IN THE BEST INTEREST OF THE PATIENT/CLIENT.**
3. **PROVIDE SERVICES WITHIN PRACTITIONER'S LEVEL OF COMPETENCE AS DEMONSTRATED BY EDUCATION, TRAINING AND PROFESSIONAL EXPERIENCE.**
4. **PROVIDE SUPERVISION FOR SUPPORT PERSONNEL.**
5. **PROVIDE FOR THE CONTINUITY OF SERVICE WHEN TRANSITIONING CARE.**

**PRINCIPLE 2: RIGHT OF INDIVIDUALS TO SELF DETERMINATION:**

1. **RESPECT THE PATIENT/CLIENT RIGHT TO INFORMED CONSENT, RIGHT TO REFUSE SERVICES, AND KEEP THEM INFORMED OF THE PROCESS IN MEETING GOALS SPECIFIC TO THE PLAN OF INTERVENTION. IF THE PATIENTS/CLIENTS CANNOT GIVE CONSENT, THE THERAPIST MUST BE SURE THAT CONSENT HAS BEEN OBTAINED FROM THE PERSON WHO IS LEGALLY RESPONSIBLE FOR THE PATIENT/CLIENT.**
2. **ESTABLISH A COLLABORATIVE RELATIONSHIP WITH RECIPIENTS OF SERVICES INCLUDING FAMILIES, SIGNIFICANT OTHERS AND CAREGIVERS THROUGHOUT THE INTERVENTION PROCESS, INCLUDING SETTING GOALS AND PRIORITIES.**
3. **MAINTAIN CONFIDENTIALITY OF ALL VERBAL, WRITTEN, ELECTRONIC, AUGMENTATIVE AND NON-VERBAL COMMUNICATION, DISCLOSING SUCH ONLY WHEN ALLOWED OR REQUIRED BY LAW.**

**PRINCIPLE 3: PROVIDE SERVICES IN A FAIR AND EQUITABLE MANNER:**

1. **ADVOCATE FOR JUST AND FAIR TREATMENT FOR ALL PATIENTS, CLIENTS, EMPLOYEES AND COLLEAGUES BY ENCOURAGING EMPLOYERS AND COLLEAGUES TO ABIDE BY THE ETHICAL STANDARDS SET FORTH BY THE PROFESSIONS.**

461 2. ACT IN A RESPECTFUL MANNER TOWARD EACH PERSON REGARDLESS OF AGE,  
462 GENDER, RACE, NATIONALITY, RELIGION, ETHNICITY, SOCIAL OR ECONOMIC  
463 STATUS, SEXUAL ORIENTATION, HEALTH CONDITION, OR DISABILITY.

464 **PRINCIPLE 4: COMPLY WITH INSTITUTIONAL RULES, LOCAL, STATE, FEDERAL AND**  
465 **INTERNATIONAL LAWS APPLICABLE TO THE PROFESSION:**  
466

- 467 1. COMPLY WITH PROFESSIONALLY APPLICABLE INSTITUTIONAL, LOCAL, STATE,  
468 FEDERAL AND INTERNATIONAL LAWS AND REGULATIONS.  
469 2. REPORT TO THE BOARD ANY UNPROFESSIONAL, INCOMPETENT, OR ILLEGAL  
470 BEHAVIOR OF A PHYSICAL OR OCCUPATIONAL THERAPIST OR PHYSICAL OR  
471 OCCUPATIONAL THERAPY ASSISTANT IN PRACTICE, EDUCATION OR RESEARCH.  
472 3. COOPERATE WITH AN INVESTIGATION BY THE BOARD OF PHYSICAL AND  
473 OCCUPATIONAL THERAPY. COOPERATION INCLUDES RESPONDING FULLY AND  
474 PROMPTLY TO ANY QUESTIONS RAISED BY THE BOARD AND PROVIDING COPIES  
475 OF THE MEDICAL RECORDS AND OTHER DOCUMENTS REQUESTED BY THE BOARD.  
476

477 **PRINCIPLE 5: PROVIDE COMPREHENSIVE, ACCURATE, AND OBJECTIVE INFORMATION**  
478 **ABOUT SERVICES:**  
479

- 480 1. PROVIDE ACCURATE AND RELEVANT INFORMATION TO THE PUBLIC AND  
481 RECIPIENTS ABOUT SERVICE, CREDENTIALS, EXPERIENCE, EDUCATION AND  
482 TRAINING.  
483 2. RECORD AND REPORT IN AN ACCURATE AND TIMELY MANNER IN  
484 ACCORDANCE WITH APPLICABLE REGULATIONS, ALL INFORMATION RELATED TO  
485 PROFESSIONAL ACTIVITIES, SERVICES, AND PATIENT CARE.  
486

487 **PRINCIPLE 6: TREAT COLLEAGUES AND OTHER PROFESSIONALS WITH RESPECT, FAIRNESS,**  
488 **DISCRETION, AND INTEGRITY:**  
489

- 490 1. RESPECT THE TRADITIONS, PRACTICES, COMPETENCIES AND RESPONSIBILITIES OF  
491 PHYSICAL THERAPY, OCCUPATIONAL THERAPY AND OTHER PROFESSIONS, AS  
492 WELL AS THOSE OF THE INSTITUTIONS AND AGENCIES THAT CONSTITUTE THE  
493 WORKING ENVIRONMENT.  
494 2. PROVIDE APPROPRIATE DIRECTION TO, AND COMMUNICATION WITH THERAPY  
495 STAFF AND PERSONNEL.  
496

497 **REPLACE THE REFERENCES IN 12 AAC 54.500 AND 12 AAC 54.800 FOR THE NATIONAL CODE**  
498 **OF ETHICS. REPLACE WITH THE "ALASKA PHYSICAL THERAPY AND OCCUPATIONAL THERAPY**  
499 **ETHICS".**  
500

501 **IN ADDITION, REMOVE THE REQUIREMENT FOR CONTINUING EDUCATION CONTACT HOURS**  
502 **FOR APPLICANTS FOR OCCUPATIONAL THERAPIST AND OCCUPATIONAL THERAPY**  
503 **ASSISTANT AT THE TIME OF APPLICATION FOR INITIAL LICENSURE. REMOVE THE WORDING**  
504 **"AND COMPLETED AT LEAST 24 CONTACT HOURS OF OCCUPATIONAL THERAPY RELATED**  
505 **COURSE WORK" FROM 12 AAC 54.600 (6)(A), 12 AAC 54.610 (6)(A) , 12 AAC 54.640**  
506 **(B)(4)(A).**  
507

508 **ALL IN FAVOR, NO NAYS.**  
509

510 **TASK:** Staff to forward regulation project to Jun with PRRFs to prepare for the board to  
511 review at the March 2014 board meeting. Ask Jun about adding the word 'with' to  
512 regulation **12 AAC 54.110. FOREIGN-TRAINED APPLICANTS** An applicant for a physical

513 therapist or physical therapy assistant license by credentials who received an education  
514 and degree outside the United States shall meet all requirements for licensure under AS  
515 08.84, 12 AAC 54.030(a)(1) and (4), and this section, and shall submit to the department  
516 on a form provided by the department WITH. See agenda item 11.

517  
518 The Board completed a PRRF – Proposed Regulation Recommendation Form. This  
519 document is the tool used by the Board to clearly identify and establish the decision for  
520 repealing the national standards of ethics and the logic and reason in why the board  
521 wants to proceed with the Ethics document they have drafted.

522  
523 Agenda Item 23 – Correspondence  
524

525 The April 19, 2013 letter to Ms. Kerris was discussed by the board. It was noted there was  
526 a confusing statement and an amended letter should be sent for more clarity. Ms. Lind  
527 will craft a follow up letter. Staff will forward.

528  
529 The board agreed the letter sent to Mr. Volpe did not need any follow up.

530  
531 Agenda Item 24 – Old Business, Other discussion, Task Follow up  
532

533 Schedule board meetings:

534 Potential noon teleconference dates: October 24, 2013; board business and November  
535 20, 2013, FSBPT and APTA discussion on Physiotherapy

536 March 27-28, 2014 Anchorage

537 September 11-12, 2014 Juneau

538

539 The Board held discussion regarding out of state travel to the national conferences. They  
540 want it on the record that they want to have Valerie Phelps and staff Connie Petz attend  
541 the September 18-19, 2014 FSBPT Annual meeting.

542

543 2013 NBCOT Annual meeting – Melissa Robinson requesting to attend, travel request was  
544 submitted, staff is waiting for final approval for the out of state travel.

545

546 Judy Bogard will not be seeking reappointment but Melissa Robinson will. They will both  
547 send letters to Boards and Commissions and they will send a copy to staff.

548

549 Staff tasks:

550

- Issue license to all approved applicants

551

- Post all approved final minutes to web

552

- Draft minutes for the September board meeting

553

- Schedule board meeting rooms

554

- Schedule teleconference rooms

555

- Request link on web to annual report and sunset audit once published

556

- Contact FSBPT to ask how they are approaching the military continuing education as outlined in the new national law.

557

- Forward jurisprudence questionnaire to board members to begin rewriting questions

558

559

- Draft response letters for correspondence and to licensees audited for CE's

560

- Forward audited licensees whose audits are not in compliance to paralegal

561

562

563

564

- 565 Board member tasks:  
566 • Kathy – submit letters to Ms. Chambers, Board of Chiropractors for staff to forward  
567 and Ms. Kerris  
568 • Phelps – FSBPT, Continuing Competency and AKPTA Liaison meeting recap report  
569 • Robinson – submit letter to MOSAIC for staff to forward, AKOTA liaison meeting  
570 recap report and NBCOT conference report  
571 • Phelps and Parietti will work as a subcommittee researching FSBPT/APTA stance  
572 and experience on the issue of chiropractic use of physical therapy terminology  
573 and forward findings to staff for future board discussion  
574 • Board members Phelps, Bogard, Parietti and Robinson to draft new questions for  
575 jurisprudence, submit to staff to forward to Ms. Lind and Ms. Kostik to review.  
576

577 For the record, at all times there was a quorum of the board present during the meeting.  
578 Names and times when members who left at times while the meeting was still on the  
579 record, they were:

580 Judy Bogard: 9/20/13 - 11:24 a.m. to 11:30 a.m. and at 3:10pm to 3:20pm

581 Valerie Phelps: 9/20/13 - 8:56 a.m. to 8:58 a.m.

582 Dr. Farr: 9/19/13 – 10:57 a.m. to 11:00 a.m., 1:39 p.m. to 1:40 p.m. and on 9/20/13 9:59  
583 a.m. to 10:00 a.m., 10:58 a.m. to 10:59 a.m., 12:03 p.m. to 12:04 p.m., 1:30 p.m. to 1:40  
584 p.m., 3:06 pm. to 3:07 p.m. Dr. Farr left the board meeting at 3:40 p.m.  
585

586 Agenda Item 19 - Adjourn Meeting

587  
588 Kathy Lind called for a motion to adjourn the meeting.  
589

590 **ON A MOTION BY PHELPS, SECONDED BY BOGARD**  
591 **TO ADJOURN THE MEETING. ALL IN FAVOR - NO NAYS.**  
592

593 The Board having no further business to discuss adjourned the meeting at 4:16 p.m.

594 Respectfully Submitted:

595 Connie Petz

596 Connie Petz, Licensing Examiner

597 Approved:

598 Kathleen Lind

599 Kathleen Lind, Chair

600 3/27/14

601 Date