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STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS

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Minutes of Meeting
April 13-14, 2017

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By the authority of AS. 08.01.070(2), and in compliance with the provisions of AS 44.64, Article 6, a scheduled board meeting was held at 550 W. 7th Ave., Anchorage, Alaska.

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Thursday, April 13, 2017

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Agenda Item 1 - Call to order and Roll call

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Board Chair Al Levy called the meeting to order at 8:44 am, and welcomed new board member Deborah Gideon. Dr. Gideon is a psychologist from Anchorage and was appointed to the board when Kristi Fuller completed her term.

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Those present, constituting a quorum of the Board:

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Deborah Gideon, Psychologist
Joel Wieman, Psychologist
Al Levy, Psychological Associate
Sarah Angstman, Psychologist
Suzanne Dutson, Public Member

In attendance from the Department of Commerce, Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing were:

Renee Hoffard, Licensing Examiner
Janey Hovenden, Division Director (via teleconference)
Al Kennedy, Senior Investigator
Nina Ackers, Investigator

Members of the public in attendance:

Janna Zeedyk - AkPa Liaison
Shalome Cedarberg - Boards and Commissions for the Governor's Office

Agenda Item 2 - Ethics

Board Chair Levy explained the ethics disclosure procedures to new board member Deborah Gideon. There were no ethics disclosures from the board.

Agenda Item 3 - Review & Approve Agenda

Renee recommended that the board strike the division update from the agenda as the division director was preparing for legislative session. Chair Levy recommend that the board make use of the time to work on application review.

50
51 UPON A MOTION MADE BY SUZANNE DUTSON; SECONDED BY SARAH
52 ANGSTMAN AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE
53 AGENDA AS AMENDED.

54 Agenda Item 4 - Review & Approve Meeting Minutes
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56 While the board reviewed the February meeting minutes; Chair Levy wanted it noted in
57 the meeting minutes that he appreciates how organized examiner Renee Hoffard is.
58 The board reviewed draft minutes prepared by the division for the February 2017
59 meeting. The board presented a list of recommended changes for Renee to make to
60 the draft minutes; final revised version to be presented for review April 14.
61

62 Chair Levy asked Renee for a status on the fee change regulations project; Renee let
63 the board know that public comment had closed April 7, 2017 and the project was
64 with Director Hovenden for final consideration.
65

66 UPON A MOTION MADE BY SARAH ANGSTMAN; SECONDED BY SUZANNE DUTSON
67 AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO AMEND THE AGENDA TO
68 MOVE TO APPLICATION REVIEW UNTIL TIME FOR THE INVESTIGATIVE REPORT
69

70 The board started review of applications.
71

72 UPON A MOTION MADE BY JOEL WIEMAN; SECONDED BY SUZANNE DUTSON AND
73 APPROVED UNANIMOUSLY, IT WAS RESOLVED TO ENTER INTO EXECUTIVE
74 SESSION IN ACCORDANCE WITH AS 44.62.310(C), AND ALASKA CONSTITUTIONAL
75 RIGHT TO PRIVACY PROVISIONS FOR THE PUPOSE OF DICUSSING MATTERS
76 WHICH BY LAW, MUNICIPAL CHARTER, OR ORDINANANCE ARE REQUIRED TO BE
77 CONFIDENTIAL. BOARD STAFF RENEE HOFFARD TO REMAIN IN THE ROOM.
78

79 OFF RECORD AT 9:50 AM

80 BACK ON RECORD AT 10:00 AM
81

82 Applicant Ned Beedie spoke with the board and discussed the options available to him
83 in regards to licensure. The board assured Dr. Beedie that prompt action would be
84 taken once requested documents were received by Renee.
85

86 Break at 10:12 am

87 Return at 10:27 am
88

89 Investigators Nina Akers and Al Kennedy joined the meeting.
90

91 Agenda Item 5 - Investigative Report
92

93 Senior Investigator Al Kennedy introduced Nina Akers; she has been assigned to the
94 Board as their investigator. She reviewed the investigative report with the board. For
95 the period of January 15, 2017 - March 31, 2017 the division opened 1 matter; 1
96 matter remains open. The program does not currently have any licensees under
97 probation. Investigators Kennedy and Akers excused themselves from the meeting.

98

99 The board continued with application review until time for Public Comment at 11:00
100 am.

101

102 Agenda Item 6 - Division Update

103

104 Director Hovenden was able to join the meeting to provide the division update via
105 teleconference to briefly discuss the proposed fee changes in preparation for the
106 upcoming renewals. She read from the two written comments received with concerns
107 for the proposed fee increases for Psychological Associates. Chair Levy reaffirmed the
108 board's position that the license fee for Psychological Associates should be the same
109 as the fee for the Psychologists. Chair Levy offered to send a letter to the division with
110 the board's explanation for the increase of fees. Director Hovenden thanked the board
111 for their involvement and assistance with the fee regulations project and ended the
112 call.

113

114 The board continued application review until time for Public Comment at 11:00 am.

115

116 Agenda Item 7 - Public Comment

117

118 Janna Zeedyk introduced herself to the board as the recently appointed AkPA liaison.
119 She had some questions for the board:

120

- 121 1. Does the board anticipate "creating" an inactive or retired status for license?
- 122 2. Interested to hear how fees are set, how the fees are determined, what the funds
123 are used for specifically?
- 124 3. Interested if the board is considering reciprocity for senior applicants/ what
125 credential is being considered?
- 126 4. Is the board considering making the EPPP 2 a requirement?
- 127 5. What are credentials not being received directly for ASPPB, why is the board not
128 using ASPPB's credential bank and having applicants resubmit credential
129 verifications to the board?
- 130 6. How does AkPA communicate with the board?

130

131 Renee informed the board that since there was no one else present for public comment
132 the board could respond to Janna's question if they were prepared to do so. Chair
133 Levy answered her questions about fee setting. Renee explained that all responsibility
134 of the fees lies with the division; the board can make recommendations but it is
135 ultimately a decision made by the division director and provided a copy of the current
136 fiscal report. Joel explained that all parts of the administrative process is also
137 managed by the division. The fees are used to pay any costs incurred by the program;
138 travel, administrative costs, etc. The program does currently have an operating
139 surplus but that could be spent at any time for heavy investigative costs or for legal
140 advice should the board/program be involved in a lawsuit. The program had
141 historically had a relatively low percentage of investigations.

142

143 The EPPP2 has not been finalized by ASPPB so that is not a requirement that the board
144 is considering at this time and they are not aware of any states that are making it
145 mandatory in the foreseeable future. Chair Levy explained that the process of using
146 the ASPPB credential bank is a process the board is continuing to work on; they have

147 submitted documents to ASPPB so that a beta application for the PLUS program can be
148 created.

149
150 Creating an inactive or retired license status would require statute change; it is not
151 something the board has the regulatory authority to change. The board stated that
152 several potential license types should be looked at and he explained several various
153 examples.

154
155 Renee explained that AkPA should reach out to the division and the licensing examiner
156 at any time there are questions that need to be answered; all communication should be
157 routed through the division so there is no appearance of ethics violations for board
158 members and/or licensees.

159
160 The board concluded the discussion with Janna and returned to application review.

161
162 Lunch break at 12:21 pm
163 Return from lunch at 1:29 pm

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165 Agenda Item 8 - Application Review

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167 **UPON A MOTION MADE BY SARAH ANGSTMAN; SECONDED BY SUZANNE DUTSON**
168 **AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE FOLLOWING**
169 **APPLICATIONS WITH THE STIPULATION THAT THE INFORMATION IN THE**
170 **APPLICANT FILES TAKE PRECEDENCE OVER THE MINUTES OF THIS MEETING.**

171 **MONICA PILARC**
172 **DUSTIN LOGAN**
173 **JONATHAN LUNDY**
174 **HASKELL ACKERS - REMEDIAL CEU'S.**

175
176 Agenda Item 9 - Annual Report

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178 The board discussed the FY17 annual report that is due to the division by the close of
179 the current fiscal year detailing goals and objectives for the current year and proposals
180 for the upcoming year. Renee explained the board will need to make any budget
181 recommendations, any potential proposed regulations/statute changes and the
182 goals/objectives. The report is tentatively due by the end of May. Chair Levy asked if
183 the rest of the board had any comments for and they discussed the report for FY16
184 that was presented in the board packet. The board agreed for Chair Levy to provide
185 the information for the FY17 annual report to Renee once the template and hard
186 deadline have been provided by the division.

187
188 Agenda Item 10 - Executive Session - Draft of Exam Questions

189
190 **UPON A MOTION MADE BY SUZANNE DUTSON; SECONDED BY DEBORAH GIDEON**
191 **AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO ENTER INTO EXECUTIVE**
192 **SESSION IN ACCORDANCE WITH AS 44.62.310(C), AND ALASKA CONSTITUTIONAL**
193 **RIGHT TO PRIVACY PROVISIONS FOR THE PUPOSE OF DICUSSING MATTERS**
194 **INVOLVING CONSIDERATION OF GOVERNEMENT RECORDS THAT BY LAW ARE**
195 **NOT SUBJECT TO PUBLIC DISCLOSURE. BOARD STAFF RENEE HOFFARD TO**
196 **REMAIN IN THE ROOM.**

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OFF RECORD AT 2:05 PM
BACK ON RECORD AT 3:59 PM

The board recessed at 4:00 pm until 9:00 am Friday, April 14, 2017.

FRIDAY, APRIL 14, 2017

Board Chair Al Levy called the meeting to order at 9:20 am.

Those present, constituting a quorum of the Board:

- Deborah Gideon, Psychologist
- Joel Wieman, Psychologist
- Al Levy, Psychological Associate
- Sarah Angstman, Psychologist
- Suzanne Dutson, Public Member

In attendance from the Department of Commerce, Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing were:

Renee Hoffard, Licensing Examiner

The board returned to agenda item #4, review and approval of final minutes from the February 2017 board meeting.

UPON A MOTION MADE BY SUZANNE DUTSON; SECONDED BY DEBORAH GIDEON AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO APPROVE THE FEBRUARY 2017 MEETING MINUTES AS AMENDED.

Agenda Item 11 - Correspondence

The board had 1 letter sent from a licensee expressing his opinion that the board needs to consider making regulatory changes to licenses to include an inactive or retired license status and ASPPB's proposed amendments to their code of conduct.

The board discussed Martin Atrop's letter regarding license statuses. The license status would require a statute change and is beyond the current authority of the board. The board discussed potential options to move forward with proposing various license types and/or statuses. Board member Suzanne Dutson volunteered to do research and follow-up at upcoming board meetings to keep the board on track with this project as they move forward. The board also discussed the use of the title "Psychologist" in regards to writing text books and various other publications. They agreed that use of the title in academia and publishing is acceptable.

The board discussed the public comment request for ASPPB's proposed code of conduct changes and agreed to review the proposed changes on their own then submit

245 any comments to Renee to submit by the public comment deadline. Renee asked that
246 any comments would need to be submitted to her no later than Friday, April 21.

247

248 Agenda Item 12 - Regulations Project

249

250 The board's proposed regulation changes to address SB74 - telehealth was returned by
251 Department of Law as being "Non-specific" enough. The board discussed options for
252 how to make proposed changes to make a portion the continuing education
253 requirement specific to the Alaskan population and the issues they face due to
254 geographic isolation.

255

256 Agenda Item 13 - Old Business

257

258 The board reviewed the draft version of the proof of internship form that Sarah and
259 Renee had been working on and approved the form to be included in the application
260 for licensure. The board discussed options for how to make proposed changes to
261 make a portion the continuing education requirement specific to the Alaskan
262 population and the issues they face due to geographic isolation. The board also
263 discussed defining "Alaska specific." The board's previous proposed amendments was
264 "Effective July 1, 2017, at least three of the total credit hours of continuing education
265 required for the concluding licensing period must be in issues and topics specific to
266 the practice of psychology in this state." The board decided to put off voting on a
267 proposed regulation amendment until the next scheduled meeting to allow time for
268 each board member to research the various options that would be specific enough for
269 the department of law yet broad enough for all licensees to locate continuing
270 education opportunities.

271

272 Renee informed the board that at this time agenda item 14 has already been taken care
273 of, the final meeting minutes have been signed, there were no wall certificates and the
274 next board meeting has already been scheduled.

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276 Break at 10:49 am

277 Return at 11:13 am

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279 Agenda Item 15 - Executive Session - Exam Scoring

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281 **UPON A MOTION MADE BY DEBORAH GIDEON; SECONDED BY SUZANNE DUTSON**
282 **AND APPROVED UNANIMOUSLY, IT WAS RESOLVED TO ENTER INTO EXECUTIVE**
283 **SESSION IN ACCORDANCE WITH AS 44.62.310(C), AND ALASKA CONSTITUTIONAL**
284 **RIGHT TO PRIVACY PROVISIONS FOR THE PUPOSE OF DICUSSING MATTERS**
285 **INVOLVING CONSIDERATION OF GOVERNEMENT RECORDS THAT BY LAW ARE**
286 **NOT SUBJECT TO PUBLIC DISCLOSURE. BOARD STAFF RENEE HOFFARD TO**
287 **REMAIN IN THE ROOM.**

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289 **OFF RECORD AT 11:14 AM**

290 **BACK ON RECORD AT 2:57 PM**

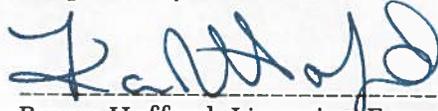
291

292 Renee informed the board that the next scheduled exam is scheduled for July 21, 2017.
293 Chair Levy stated his appreciation of everyone's hard work to accomplish all of the
294 board business.

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296 Chair Levy adjourned the meeting at 3:05 pm
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298 Off the record at 3:06 pm
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Respectfully Submitted:



Renee Hoffard, Licensing Examiner

Approved:



Board Chair, Al Levy

8-4-17

Date