

Nancy Dahlstrom
Lieutenant Governor
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**OFFICE OF THE LIEUTENANT GOVERNOR
ALASKA**

M E M O R A N D U M

TO: Sara Chambers, Boards and Regulations Advisor
Department of Commerce, Community and Economic Development

FROM: April Simpson, Alaska Administrative Code Coordinator 
Office of the Lieutenant Governor

DATE: July 22, 2026

RE: Filed Permanent Regulations: Department of Commerce, Community and Economic Development

Department of Commerce, Community and Economic Development regulations re:
General Occupational Licensing Functions (12 AAC 02.325)

Attorney General File:	2025200593
Regulation Filed:	7/22/2026
Effective Date:	8/21/2026
Print:	259, October 2026

cc with enclosures:

Beth Parsons, Paralegal 2
Department of Law

Lisa Gorman Alaska Legal Analyst
LexisNexis

Sylvan Robb, Division Director
Department of Commerce, Community and Economic Development

Stefanie Davis, Regulations Specialist
Department of Commerce, Community and Economic Development



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Law

CIVIL DIVISION

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Juneau, Alaska 99811
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July 21, 2026

The Honorable Nancy Dahlstrom
Lieutenant Governor
State of Alaska
P.O. Box 110015
Juneau, AK 99811-0015

Re: Approval and Submission of Regulations for Filing
12 AAC 02.325: DCCED - General Occupational Licensing Functions

Our file: 2025200593

Dear Lieutenant Governor Dahlstrom:

Pursuant to AS 44.62.060, the Department of Law has reviewed the enclosed regulations adopted by the Department of Commerce, Community and Economic Development, concerning fees with respect to professional counselors, associate counselors, and approved counselor supervisors.

Our review examined each regulation for legality, existence of statutory authority, clarity, compliance with the *Drafting Manual for Administrative Regulations*, and conformance with the procedural requirements of AS 44.62.010 - 44.62.290.

Based upon this review, the Department of Law approves each regulation as to form and legality. This letter constitutes the written statement of approval under AS 44.62.060(b) and (c) that authorizes your office to accept the regulations for filing.

We note that a companion Board of Professional Counselors project, 2024200515, addresses associate counselors and supervision of associate counselors by approved counselor supervisors. We respectfully request that projects 2024200515 and 2025200593 be filed on the same date.

We hereby submit the regulations to you for filing under AS 44.62.040 on behalf of the Department of Commerce, Community and Economic Development.

Sincerely,

CORI MILLS
ACTING ATTORNEY GENERAL

By: Rebecca C Polizzotto
Rebecca C. Polizzotto
Chief Assistant Attorney General
Legislation, Regulations, and
Legislative Research Section

Digitally signed by
Rebecca C Polizzotto
Date: 2026.07.21
10:56:27 -08'00'

RCP/SCW/bhp

CC w/enclosure: Stefanie Davis, Regulations Specialist
Department of Commerce, Community and Economic Development

Harriet D. Milks, Assistant Attorney General
Department of Law

Steven C. Weaver, Assistant Attorney General
Department of Law

ORDER ADOPTING CHANGES TO REGULATIONS
OF THE DEPARTMENT OF COMMERCE, COMMUNITY,
AND ECONOMIC DEVELOPMENT

The attached regulations, dealing with updating regulations for the Board of Professional Counselor fees, are adopted and certified to be a correct copy of the regulation changes that the Department of Commerce, Community, and Economic Development adopts under the authority of AS 08.01.065 and after compliance with the Administrative Procedure Act (AS 44.62), specifically including notice under AS 44.62.190 and 44.62.200 and opportunity for public comment under AS 44.62.210.

This action is not expected to require an increased appropriation.

In considering public comments, the Department of Commerce, Community, and Economic Development paid special attention to the cost to private persons of the regulatory action being taken.

The regulation changes adopted under this order take effect on the 30th day after they have been filed by the lieutenant governor, as provided in AS 44.62.180.

Date: 7/7/2026

Signed by:



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Sylvan Robb, Director
Division of Corporations, Business and
Professional Licensing

FILING CERTIFICATION

April Simpson for

I, Nancy Dahlstrom, Lieutenant Governor for the State of Alaska, certify that on July 22, 2026, at 1:42p.m., I filed the attached regulations according to the provisions of AS 44.62.040 - 44.62.120.

April Simpson
for Lieutenant Governor *Nancy Dahlstrom*

Effective: August 21, 2026

Register: 259, October 2026

FOR DELEGATION OF THE LIEUTENANT GOVERNOR'S AUTHORITY

I, NANCY DAHLSTROM, LIEUTENANT GOVERNOR OF THE STATE OF ALASKA, designate the following state employees to perform the Administrative Procedures Act filing functions of the Office of the Lieutenant Governor:

April Simpson, Regulations and Initiatives Specialist

IN TESTIMONY WHEREOF, I have signed and affixed the Seal of the State of Alaska, in Juneau, on May 15th, 2023.



A handwritten signature in blue ink, reading "Nancy Dahlstrom", is written over a horizontal dotted line.

**NANCY DAHLSTROM
LIEUTENANT GOVERNOR**

12 AAC 02.325 is amended to read:

12 AAC 02.325. Board of Professional Counselors. (a) The following fees are established for professional counselors:

- (1) application fee for [ANY] initial license, \$200;
- (2) license fee for all or part of the [ANY] initial biennial license period, \$270 [\$250];
- (3) [ANY] biennial license renewal fee, \$270[\$250];
- (4) ANY BOARD-APPROVED SUPERVISOR FEE, \$150].

12 AAC 02.325 is amended by adding new subsections to read:

(b) The following fees are established for associate counselors:

- (1) application fee for initial license, \$200;
- (2) license fee for all or part of the initial biennial license period, \$150;
- (3) biennial license renewal fee, \$150.

(c) The following fees are established for approved counselor supervisors:

- (1) certification fee for all or part of the initial biennial license period, \$200;
- (2) biennial certification renewal fee, \$200. (Eff. 5/5/99, Register 150; am 8/12/2001, Register 159; am 6/13/2002, Register 162; am 8/8/2003, Register 167; am 7/9/2005, Register 175; am 9/17/2011, Register 199; am 9/7/2013, Register 207; am 9/20/2015, Register 215; am 8/19/2017, Register 223; am 6/5/2019, Register 230; am 8 / 21 / 2020, Register 259)

Authority: AS 08.01.065