



STATE OF ALASKA  
DEPARTMENT OF  
**COMMERCE**  
COMMUNITY AND  
ECONOMIC DEVELOPMENT

*Sean Parnell, Governor*  
*Susan K. Bell, Commissioner*  
*Don Habeger, Director*

Division of Corporations, Business and Professional Licensing

September 22, 2010

Dear Alaskan Brokers:

It has come to my attention in the last week that many of you are not advising your new licensees of their requirement to complete 30 hours of Post Licensing Education (PLE). It is incumbent upon you, as a Broker, to take the time and remind the new licensees that they have an additional duty as a professional real estate license holder.

The Commission office assists you by sending you a license that is distinct from the others in your office by putting it on blue licensing paper. We send the licensee a reminder letter 60-90 days out from their PLE deadline. As a courtesy, we also provide Brokers a letter warning them that the initial license is about to expire unless PLE is completed by the date indicated on the license.

Please provide the licensee with their wallet card and advise them of their PLE obligation with its time constraints. If the licensees have any additional questions have them call me directly.

In addition, I am sending out a letter to all Alaska Real Estate Commission approved preclicensing instructors and request that they convey the PLE requirements in their course.

This has been especially surprising to me that we are having these cases arise nearly 5 years since the legislation passed. PLE has been in existence since January 2005 with an amendment in 2007 for 10 additional hours of PLE. We need to work together and ameliorate the PLE communication for new licensees.

Cordially,

Sharon Walsh  
Executive Administrator  
Alaska Real Estate Commission