

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
4

5 REAL ESTATE COMMISSION
6 MEETING MINUTES
7

8 December 5, 2016
9

10 " By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62,
11 Article 6, a scheduled meeting of the Real Estate Commission was held December 5,
12 2016, at the State of Alaska Atwood Building Suite 1270, 550 W. 7th Avenue, Anchorage,
13 Alaska.
14

15 **Monday, December 5, 2016**

16 **Agenda Item 1 - Call to Order**

17 Chairperson Eric Bushnell called the meeting to order at 9:00 a.m. at which time a quorum
18 was established.
19

20 **Roll Call – 1(a)**

21 **Members present:**

22 Nancy Davis, Broker, 1st Judicial District, Chair
23 Marianne Burke, Public Member
24 Eric Bushnell, Associate Broker at Large
25 Stacy Harvill, Associate Broker, 4th Judicial District
26 Traci J. Barickman, Broker, 3rd Judicial District
27

28 **Members absent:**

29 Cindy Cartledge, Public Member
30 Peggy Ann McConnochie, Broker, Broker at Large
31

32 **Staff Present:**

33 Sharon Walsh, Executive Administrator
34 Nancy Harris, Project Assistant
35 Jay Paff, Investigator
36 Greg Francois, Senior Investigator
37 Amber Whaley, Investigator
38

39 **Staff Present via telephone:**

40 Charles Ward, Paralegal II, CBPL
41

42 **Guests Present:**

43 Errol Champion, Representative for AK Association of Realtors and Broker of Coldwell
44 Banker Race Realty, Juneau
45 Kassandra Taggart, Broker, Real Property Management Last Frontier, Anchorage
46 Devon Thomas, Broker, Century 21 Realty Solutions, Wasilla
47 Anita Bates, Associate Broker, Dwell Realty, Anchorage
48 Jennifer Stalcup, Anchorage
49 Bob Bickel, Broker, Alaska Fine Homes and Real Estate, LLC, Palmer
50 Matthew Steele, Salesperson, Century 21 Realty Solutions, Wasilla
51 Larry Pederson, Administrative Law Judge, Office of Administrative Hearings, Anchorage
52 Chis Kennedy, Administrative Law Judge, Office of Administrative Hearings, Anchorage
53 Jeffrey W. Robinson, Attorney, Ashburn & Mason, P.C., Anchorage
54 Brandy Pennington, Salesperson, Dwell Realty, Anchorage
55

56 Guests Present via Telephone:
57 Lisa Carroway, Carpinteria, CA
58

59 **Approval of Agenda- 1(b)**

60 Commission members reviewed and discussed the meeting agenda and had no additions.
61

62
63 **On a motion duly made by Ms. Burke, seconded by Ms. Davis, it was,**
64
65 **RESOLVED to approve the meeting agenda for December 5, 2016 with**
66 **flexibility.**
67

68 **All in favor; Motion passed.**
69

70
71 **Agenda Item 2 - Approval of Meeting Minutes**
72 **September 21, 2016 – 2(a)**
73

74
75 **On a motion duly made by Ms. Davis, seconded by Ms. Harvill, it was,**
76
77 **RESOLVED to approve the September 21, 2016 meeting minutes.**
78

79
80 Ms. Burke stated there was a correction needed on page 2, line 131 & 132 “record of
81 insurance”. On line 133, add: “for a period”. On line 135 change to “choose to include”
82

83 Ms. Barickman stated a change on page 4 line 205, last name Bickel is misspelled.
84

85
86 **All in favor; Motion passed.**
87

88 **October 4, 2016 Teleconference – 2(b)**
89

90
91 **On a motion duly made by Ms. Davis, seconded by Ms. Harvill, it was,**
92
93 **RESOLVED to approve the October 4, 2016 teleconference meeting**
94 **minutes.**
95

96
97 **All in favor; Motion passed.**
98

99
100 **Agenda Item 3 – Public Comment**

101 **Errol Champion**

102 Mr. Champion spoke to the REC regarding the date oversight on SB158 and that AAR
103 would be working on new legislation to fix the date requiring E & O insurance for all real
104 estate licensees in 2020 and not by 1/31/2018. Mr. Champion discussed a number of
105 other issues that the Association is watching for potential legislation.
106

107 **Kassandra Taggart, Broker**

108 Addressed the REC regarding MILLIE. A program designed to assist mostly military
109 families find homes through the use of non-licensed people in the relevant communities.
110 The Commission asked Investigator Paff to look into this issue to see if there was a
111 violation of non-licensed activity.

112
113 **Kristin Ryan, Director with the Dept of Environmental Conservation**

114 Addressed the REC advising them that her Department would be introducing legislation
115 this session to get the Legislature to adopt the Uniform Environmental Covenants Act
116 (UECA).

117
118 **Lisa Carroway**

119 Addressed the REC via teleconference from CA regarding listings, advertising taking
120 offers and suggested to the REC that a uniform rewrite of most of AK REC statutes should
121 be considered. Chair Bushnell asked if she was a licensee in AK and she replied no. He
122 suggested she send her changes to the staff at the REC.

123
124 **Linda Sharp, Broker**

125 Ms. Sharp sent an email with her comment that was provided for REC members to read in
126 their packets.

127
128 Ms. Harris read Ms. Sharp's email for the record.

129
130 In Ms. Sharp's email she said that a prospective buyer she was working with had told her
131 that after he had talked with her he called the REC and asked if he was required to sign
132 the Consumer Disclosure. He said that the REC said that the licensee is required to
133 present the Consumer Disclosure to buyers and sellers but that they are not required to
134 sign it. Ms. Sharp is asking the Commission for confirmation where it is states and how
135 she and other licensees would document and prove they presented the Consumer
136 Disclosure to their clients/customers.

137
138 Mr. Bushnell said they will be taking up this issue up after lunch.

139
140
141 Commission recessed for break at 9:53 a.m.

142 Commission reconvened from break at 10:06 a.m.

143
144
145 **Agenda Item 4 – Case #2015-000421 & 2013-001343**

146
147 **On a motion duly made by Ms. Barickman, seconded by Ms. Davis, it was,**

148
149 **RESOLVED that they go into executive session** in accordance with AS
150 44.62.310(c) for the purpose of discussing subjects that tend to prejudice
151 the reputation and character of a person.

152
153 **All in favor; Motion passed.**

154
155
156 The Commission went into Executive session at 10:07 a.m.

157
158

159 **On a motion duly made by Ms. Barickman, seconded by Ms. Harvill, it was,**
160
161 **RESOLVED to come out of executive session.**

162
163 **All in favor; Motion passed.**

164
165
166 The Commission came out of Executive session at 10:33 a.m.
167

168 **On a motion duly made by Ms. Barickman, seconded by Ms. Harvill, it was,**
169
170 **RESOLVED to accept the decision of case #2015-000421 and 2013-**
171 **001343.**

172
173 **All in favor; Motion passed.**

174
175 Consent of Agreement for Tracy Sorensen was adopted.
176

177
178 **Agenda Item 5 – Executive Administrator’s Report**

179 Ms. Walsh presented the Licensing statistics for the REC to review and discuss.
180

181 Recovery Fund Balance Report – 5(a)

182 Ms. Walsh presented the Recovery Fund report to the REC for their review and
183 discussion.

184
185 **Agenda Item 6 – Education Report**

186 Education Statistics – 6(a)

187 Ms. Harris presented the Education report for the REC to review and discuss.

188
189 Regulation Tracker – 6(b)

190 Ms. Harris presented the Regulation Tracker to the Commission for their consideration.
191 There are two outstanding proposed regulations, 12 AAC 64.420, 12 AAC 64.063(b) and
192 12 AAC 64.064(b) for the Commission’s consideration today.

193
194 Clarification on Guidelines topics -DCE– 6(c)

195 Ms. Harris asked the REC to provide clarification on what they meant by the term they
196 used at the September meeting, “a minimum of two (2) topics”?

197
198 **On a motion duly made by Ms. Barickman, seconded by Ms. Harvill, it was,**
199
200 **RESOLVED to change wording on DCE guidelines that include at least**
201 **a minimum of two topics.**

202
203 **Ms. Burke seconded by Ms. Harvill offered a friendly amendment to add that**
204 **this is clarification.**

205
206 **All in favor; Motion passed.**

207
208
209
210 **Agenda Item 8 – Old Business**

211 Signing of Consumer Disclosure – Best Practice – 8(c)

212 The REC discussed the issue of signing a Consumer Disclosure by the Licensee and the
213 consumer. There seems to be a lot of confusion by licensees and what they tell or require
214 their consumers.

215
216 **On a motion duly made by Ms. Barickman, seconded by Ms. Davis, it was,**

217
218 **RESOLVED to work on a project to include verbiage to re-write**
219 **regulation 12 AAC 64.118 regarding the Consumer Disclosure that**
220 **would make it a requirement to obtain signatures, have the revision**
221 **completed by 4/1/2017.**

222
223 **All in favor; Motion passed.**

224
225
226
227 Agenda Item 7 – OAH Case #16-0716-REC

228
229
230 **On a motion duly made by Ms. Barickman, seconded by Ms. Davis, it was,**

231
232 **RESOLVED that they go into executive session** in accordance with AS
233 44.62.310(c) for the purpose of discussing subjects that tend to prejudice
234 the reputation and character of a person.

235
236 **All in favor; Motion passed.**

237
238
239 The Commission went into Executive session at 11:05 a.m.

240
241
242 **On a motion duly made by Ms. Barickman, seconded by Ms. Harvill, it was,**

243
244 **RESOLVED to come out of executive session.**

245
246 **All in favor; Motion passed.**

247
248
249 The Commission came out of Executive session at 11:17 a.m.

250
251 **On a motion duly made by Ms. Barickman, seconded by Ms. Harvill, it was,**

252
253 **RESOLVED to accept the decision of case #2016-0716-REC, agency**
254 **#2016-000599.**

255
256 **All in favor; Motion passed.**

257
258
259 Team Information Consideration– 8(a)
260 REC discussed “team” concepts. How to accommodate teams, team leaders, guidance for
261 team leaders, defining teams, multiple teams in branches, how teams operate and how do
262 they maintain and insure confidentiality, consider amending the consumer disclosure to

263 address operating as a team. Consider a work session for next REC meeting with
264 invitations to UAA Real Estate School, Independent Brokers, Commercial Brokers,
265 Director Hovenden, and Large Brokerages with teams.
266

267
268 **On a motion duly made by Ms. Barickman, seconded by Ms. Davis, it was,**
269

270 **RESOLVED to have the Commission put together a working group, to**
271 **include Commission members, the public, industry members, and**
272 **other members as discussed, to start in January working on the**
273 **formation of teams in AK in relation to license law; to include**
274 **identifying teams, disclosure requirements, supervision, and other**
275 **items.**
276

277 **All in favor; Motion passed.**
278

279
280 Commission recessed for lunch at 12:13 p.m.
281 Commission reconvened at 1:07 p.m.
282

283
284 Regulation Project – 12 AAC 64.063(b) & .064(b)– 8(b)
285

286 Ms. Walsh passed out the public comments received from the public notice for this project
287 to the Commission members for their review.
288

289 Commission members reviewed the public comments.
290

291 **On a motion duly made by Ms. Barickman, seconded by Ms. Harvill, it was,**
292

293 **RESOLVED to accept the regulation 12 AAC 64.063(b) & 12 AAC**
294 **64.064(b), and per AS 44.62.210(a), the Commission has reviewed**
295 **public comments received and has considered the cost to private**
296 **persons of the proposed regulatory action being taken.**

297 Ms. Barickman stated that in reviewing the public comments, the two individuals that
298 submitted comments seemed to be confused about what the regulations were about and
299 referenced continuing education.
300

301 **All in favor; Motion passed.**
302

303
304 **Agenda Item 9 – Investigative Report**

305 Mr. Paff, investigator for the Real Estate Commission, introduced the Greg Francois the
306 new Senior Investigator, and Investigator, Amber Whaley, new probation monitor.
307

308 Probation Report– 9(a)

309 Investigator Amber Whaley, presented the Commission with an updated probation report.
310 There are 15 licensees on probation and 3 probationers out of compliance.
311

312 Ms. Whaley discussed the cases of those on probation with the Commission.
313

314 Mr. Bushnell asked what is the next step to bring those back into compliance?

315

316 Ms. Whaley said to work on getting them into compliance. Mr. Paff said they would send
317 them a registered letter to notify them that they are out of compliance and work to get
318 them back into compliance, if not, let them know what the following steps are and what
319 can happen. He said that historically across the all boards they usually give them a 30-day
320 period to response.

321

322 Mr. Bushnell polled the Commission on what amount of time would a licensee have to
323 respond to a registered letter sent from the Investigator in regards to compliance of
324 probation: a 2- week time frame or a 30 day time frame?

325

326 The Commission members agreed that a licensee has a 2-week timeframe to response to
327 a registered letter sent from the Investigator regarding their compliance of probation.

328

329 Ms. Whaley will send the licensees that are not in compliance with their probation a
330 registered letter to come in compliance and they have 2 weeks to respond per
331 Commission.

332

333 Ms. Burke said that now would be the time to address at what time does the licensee go
334 into payment of the suspended amount.

335

336 Mr. Paff said that the Commission determines that the licensee violated their consent
337 agreement and that triggers another action for a violation of a consent agreement. Once
338 the Commission determines a licensee has violated their consent agreement the
339 Investigator would then notify them that they have violated their consent agreement.

340

341

342 Statistical Report – 9(a)

343 Investigator Paff presented the investigative report to the Commission for the time period
344 August 31, 2016 through November 21, 2016. He stated that 6 matters were opened and 4
345 were closed-1 of those were intakes; 21 are currently ongoing, under active investigation
346 or pending litigation.

347

348 Mr. Paff said that he attended a hearing for three and half days and learned a lot of
349 information. He said that the probation the REC has done historically “doesn’t have much
350 teeth”, and it doesn’t have a measurable reason for being there in reality. Yes, we have
351 suspended fines that can still be there without a probationary period. He said he has made
352 some adjustments, and the Commission will see changes in some of the cases he
353 presents today. He said to look at the issue, in that transaction, and make it directly reflect
354 why the individual is going to be on probation. Mr. Paff said for example, a licensee has
355 issues with documentation in a transaction, make the probationary period not just
356 probation and ask the licensee to submit a report, but to make it better is to make it very
357 specific to their issues. He said if you put an individual who has issues with documentation
358 in transactions on probation for 2 years, during that 2 year period the investigator will
359 contact their broker once every 6 months and have them provide a copy or list of their
360 closed transactions. From that list of closed transactions, the investigator can select up to
361 50% of those close transactions for review and those transactions would be reviewed by
362 reviewing member. This would not be as a form of discipline but are they doing the right
363 thing, the right permissions from their clients, etc. and provide feedback to the licensee.
364 Therefore, if we want to put people on probation to make it directly relate to the reasoning
365 why they are on probation and make what they submit mean something.

366

367 Consideration of Case #2015-000590 and consent agreements – 9(c) & (d)
368

369 Mr. Paff stated that the next items require that the REC go into executive session.
370

371 **On a motion duly made by Ms. Barickman, seconded by Ms. Davis, it was,**
372

373 **RESOLVED that they go into executive session** in accordance with AS
374 44.62.310(c), for the purpose of discussing subjects that tend to prejudice
375 the reputation and character of a person.
376

377 **All in favor; Motion passed.**
378

379
380 The Commission went into Executive session at 1:43 p.m.
381

382 **On a motion duly made by Ms. Davis, seconded by Ms. Harvill, it was,**
383

384 **RESOLVED to come out of executive session.**
385

386 **All in favor; Motion passed.**
387

388
389
390 The Commission came out of Executive session at 2:14 p.m.
391

392 **On a motion duly made by Ms. Davis, seconded by Ms. Harvill, it was,**
393

394 **RESOLVED to accept the CA for case #2016-000653.**
395

396 **All in favor; Motion passed.**
397

398 The REC accepts the consent agreement for case #2016-000653 in the matter of Richard
399 Johannes.
400

401 **On a motion duly made by Ms. Barickman, seconded by Ms. Davis, it was,**
402

403 **RESOLVED to adopt the Consent Agreement for case #2016-001280.**
404

405 **All in favor; Motion passed.**
406

407
408 The REC adopts the consent agreement for case #2016-001280 in the matter of Barbara
409 Bottoms.
410

411 **On a motion duly made by Ms. Davis, seconded by Ms. Harvill, it was,**
412

413 **RESOLVED to accept the Consent Agreement for case #2016-000851.**
414

415
416 Ms. Barickman abstained from the vote.
417

418 **4 members in favor; Motion passed.**

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The REC adopts the consent agreement for case #2016-000851 in the matter of Sara Collison.

On a motion duly made by Ms. Davis, seconded by Ms. Harvill, it was,

RESOLVED to accept the Consent Agreement for case #2016-000434.

Ms. Barickman abstained for the vote.

4 members in favor; Motion passed.

The REC adopts the consent agreement for case #2016-000434 in the matter of Chad Graham.

Commission recessed for Break at 2:22 p.m.
Commission reconvened from Break at 2:27 p.m.

Agenda Item 10 – Division Paralegal

Agenda Item 11 – Division Update

Mrs. Chambers went over the end of FY16 revenue and expenditure report with the Commission. She said there have been some issues with the transition to the State's new IRIS system and the retirement of the Division's Fiscal Officer. Therefore, it has been a struggle to get accurate indirect numbers. Normally we would have had those numbers by the end of October instead of end of November. Ms. Chambers presented her report with draft to the Commission with indirect numbers and final direct numbers, and send, hopefully, have an updated FY17 report to Commission members before the meeting adjourns.

Ms. Burke asked that when they get the indirect information could the REC receive how they arrived at that information and what it consists of, and what is the REC's percentage?

Ms Chambers said they will receive that information with back up and it will be a lot easier to discuss.

Mr. Bushnell stated that the REC would like to have another face-to-face meeting in January or February 2017 that would include Commission members and industry members, as well as the general public, to discuss the business of teams. He said it is hard to have this conversation at a regular meeting and get the business of the meeting done. The issue of teams has been an evolving issue across the nation and it impacts the public. At this meeting they would like to draft regulations on how we would handle team disclosures, working with supervision, branding as far as signage, what teams can call themselves, how it relates to statutes and regulations, representation, and how do they disclose this to the public. He said the REC hopes to have a regulation project drafted for the March meeting.

471 Ms. Chambers said that Director Hovenden had received a letter from Sharon regarding
472 the Commission's interest in meeting in person. She said she wanted to reinforce that if
473 the Commission feels they have a business need to meet in person they should feel
474 comfortable doing so. She said the division published a policy and procedures manual at
475 the beginning for FY16 with some guidelines for staff and boards given our division wide
476 authority restraints. Not what the individuals programs are bringing in, but what our
477 expenditure authority is. Everyone needed to be aware that we have not been given the
478 authority that we need from the legislature and the division will be working to rectify that in
479 FY16. Therefore, they were targeting the use of video conferencing and web options.

480
481 Commission members asked Ms. Chambers questions regarding the usage and costs of
482 video conferencing and webx options.

483
484 Ms. Burke asked if the Recovery Fund adjustment journal entry correction was made to
485 the REC side.

486
487 Ms. Chambers said yes, the adjustment was made.

488
489 E & O Insurance Update

490 Ms. Walsh gave a quick update on E & O insurance. She said that the Director, Sara
491 Chambers, and she have met twice to discuss E & O and the process. She said they are
492 making good progress with the regulation. She said it is now at the Department of Law and
493 the next step is on to the Lt. Governor for his signature. In the meantime, the Director is
494 working with the procurement officer to get this out before she retires in April.

495
496 Ms. Burke said she had given the Director, Janey Hovenden, a list of a couple things that
497 should be taken care of while the regulation is in the process of approval.

- 498 1. There needs to be clarification on whether the bid should be a Request for
499 Proposal (RFP) or an Invitation to Bid (ITB).
500 2. There needs to be clarification on who is getting this proposal, Alaska or
501 nationwide. Last time it went out it went out to just Alaskan's. This is a national
502 marketplace.

503
504 Ms. Chambers said that when she met with Janey Hovenden, Sharon Walsh, and Gina
505 Chalcraft, the procurement officer, they did talk about those points, so they are working on
506 them. The ITB process is a lot shorter than a RFP process; it is a lot less costly and more
507 straightforward. The catch with the ITB is that the lowest bidder wins. The RFP gives you
508 more flexibility; you can set forth in the RFP what characteristics you want. On Ms. Burke's
509 second point was publication, Ms. Chambers said they can send out a general
510 announcement on our website, put an announcement on the list serve, and let any
511 associations know. However, we cannot target individual insurance companies because
512 we have to treat all insurance companies the same. They realized they sent the last ITB to
513 a very narrow group and so we will have to expand our list on who we send it out to.

514
515
516 Agenda Item 12 – New Business

517 Advisory Statement on Upgrading to AB/B – 12(a)

518 Ms. Walsh addressed the Commission regarding adopting an advisory statement to allow
519 for the educators to submit education courses for approval for the increase in the broker
520 upgrade hours. The reason for this is because there is a statute that has an January 1,
521 2017 effective date for the increase in broker upgrade education hours from 15 to 30 and
522 the regulations for that increase may not be effective until March of 2017. She said a letter

523 will be sent to all those providers of broker education to let them know that they can submit
524 courses for approval with the advisory statement.

525
526 Commission members reviewed and discussed the advisory statement as written.

527
528
529 **On a motion duly made by Ms. Harvill, seconded by Ms. Barickman, it was,**

530
531 **RESOLVED that the REC publish an advisory statement as follows.**
532 **HB158 was passed and enrolled in July 2016 increasing the hours of**
533 **education for obtaining an Associate Broker or Broker license from 15**
534 **to 30 hours with an effective date of January 1, 2017. The Real Estate**
535 **Commission will approve additional course hours from instructors**
536 **pending approval of the new regulations and attached copy of**
537 **proposed regulations.**

538
539 **All in favor. Motion passed**

540
541
542 Consider request from B Pennington – 12(a)
543 Jeff Robinson, Attorney with Ashford & Mason, representing real estate salesperson
544 Brandy Pennington license #RECS17934.

545
546 Mr. Robinson addressed the Commission with a request to revise the public reprimand
547 that is listed on the REC website in regards to Ms. Brandy Pennington and other
548 licensees.

549
550 Mr. Robinson said that as part of Ms. Pennington's consent agreement was a public
551 reprimand, however, what is concerning to him for Ms. Pennington and possibly other
552 licensees, is that there is a public summary that seems to be perpetual in duration.

553
554 He requested that in the interest of justice that the Commission consider that some of the
555 language be modified or removed from the REC website with the understanding that
556 according to the law and terms of the agreement the actual punishment could be known by
557 or could be made available to anyone, any consumer, requesting that information. He
558 asked that the Commission come up with something that is fair to people that have
559 complied with their agreements.

560
561 The Commission discussed and directed questions to Mr. Robinson regarding this issue.

562
563 Mr. Bushnell said that this is a consistent process with all boards. The goal of the
564 Commission is to treat all licensees consistently as best we can and to be consistent with
565 other boards. Also, these types of decisions are made on how it may affect other boards.
566 When the licensee's status changes, the database will be updated accordingly.

567
568
569 Public Comment- Tab 3, revisited
570 Kassandra Taggart – regarding the MILLIE Scout

571
572 Ms. Barickman said she believes that the MILLIE agent Erica G, as presented in her email,
573 is conducting activities that require a license and would like to see this investigated.

574

575 **On a motion duly made by Ms. Barickman, seconded by Ms. Davis, it was,**
576
577 **RESOLVED to direct Mr. Paff to open an investigation on the activities**
578 **of MILLIE scout Erica G and what that entails.**
579
580 **All in favor. Motion passed.**

581
582
583 Errol Champion

584 Mr. Champion said that after he listened to the status of the E & O, he said he is certain
585 that we will have to go after the bill to change the effective date for individual licensees. He
586 said you have the March meeting and a June meeting. Then, first of September, you will
587 have to put a letter out to say what is going to happen at the next renewal period and that
588 there is a mandatory E & O requirement. Please push staff as hard as you can, support
589 your committee, so we can make this happen. It is not going to be easy to get this small
590 date change through the legislature.

591
592 Ms. Burke added that the REC is facing a sunset audit. She believes that the Commission
593 should meet in Juneau in March and speak to Representative Olson. She said we should
594 do whatever we need to do to lobby for this E & O change, as little as a change it may be.

595
596 Commission members discuss having the next meeting in Juneau and meet with
597 legislators.

598
599 Commission took no action on having March meeting in Juneau.

600

601

602

603 **On a motion duly made by Ms. Davis, seconded by Ms. Harvill, it was,**

604

605 **RESOLVED to adjourn the meeting.**

606

607 **All in favor. Motion passed.**

608

609

610 **Meeting adjourned at 3:52 p.m.**

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Prepared and submitted by:
Real Estate Commission Staff

Approved:



Eric Bushnell, Chairperson
Alaska Real Estate Commission

Date: 3-29-2017