

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

*Tentative Meeting Agenda*

**REAL ESTATE COMMISSION MEETING**

**December 14, 2023**

**Atwood Building,  
550 W 7<sup>th</sup> Avenue, Ste 1550  
Anchorage AK**

---

**ZOOM Info: Join meeting:** <https://us02web.zoom.us/j/82539531923>

Meeting ID: 825 3953 1923 Passcode: 447916  
Call-In: +1 (669)900- 6833 or (253)215-8782

---

**Thursday, December 14, 2023**

***Note: There will be a break for lunch from 12 until 1 if deemed necessary.***

- 9:00 a.m. 1. Call to Order Markwood  
    a) Roll Call  
    b) Approval of 12/14 Agenda  
    c) Statements of Conflicts of Interest
- 9:10 a.m. 2. Public Comments (est. time only; 9:10 am)  
    \* Email from Eric Glatt re: Sitzer/Burnett verdict
3. Review Meeting Minutes  
    a) September 7, 2023  
    b) September 28, 2023, Subcommittee  
    c) November 14, 2023, Teleconference
- 9:15 a.m. 4. Investigations Gabriel  
    a) Statistical Report  
    b) License Action – **Executive Session**  
        i. Consent Agreement, Case No 2022-001067 Zimmerman  
        ii. Order of Default, Case No. 2022-000981  
        iii. Final Decision and Order  
            Case No. 22-0784-REC/2021-000267 ALJ Kennedy
- 11:00 a.m. 5. Division Update Markwood  
    a) Revenue/Expenditure Report, FY23/ 4th Qtr
6. Old Business Markwood  
    a) Regulation Project – review public comments  
        12 AAC 64.118 Consumer Disclosure form

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

***Tentative Meeting Agenda***

**REAL ESTATE COMMISSION MEETING**

**December 14, 2023**

**Atwood Building,  
550 W 7<sup>th</sup> Avenue, Ste 1550  
Anchorage AK**

---

**ZOOM Info: Join meeting:** <https://us02web.zoom.us/j/82539531923>

Meeting ID: 825 3953 1923 Passcode: 447916  
Call-In: +1 (669)900- 6833 or (253)215-8782

---

- 12 AAC 64.119 Waiver of Right to be Represented form
- 12 AAC 64.930 Property Disclosure form and revised regulation
- b) Future regulation projects
  - \*Office Change process
    - change of broker
    - change of associate broker in charge (ABIC)
    - change of office name
    - change of ownership
  - \*Broker termination by owner who is a salesperson or is not licensed
  - \*Audit of E & O Insurance
  - \*Broker Supervision – licensees not responding to client
  - \*Transaction coordinators
  - \*HOA (Community Associations)
- c) FY 2023/2024 Strategic Plan – update

7. New Business Markwood  
a) 2024 Meeting Dates

8. Executive Administrator's Report Harris  
a) Licensing/Education Report  
b) Recovery Fund Report

9. Commission Member Comments and Questions

Adjournment

REC Meeting Dates for 2023 TBA