

1
2 STATE OF ALASKA
3 DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT
4 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
5

6 REAL ESTATE COMMISSION
7 MEETING MINUTES
8 Teleconference
9

10
11 December 21, 2023
12

13
14 By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62,
15 Article 6, Teleconference for the Real Estate Commission was held Thursday, December
16 21, 2023, Anchorage, Alaska via Zoom.
17

18 **Thursday, December 21, 2023**

19 **Agenda Item 1 - Call to Order**

20 Chairperson Cheryl Markwood, called the meeting to order at 11:03 a.m., at which time a
21 quorum was established.
22

23 Agenda Item 1(a) – Roll Call

24 Members Present via Zoom

25 Cheryl Markwood, Broker, Broker at Large, Chairperson
26 Devon Doran, Broker, 3rd Judicial District
27 Chad Stigen, Associate Broker, Broker at Large
28 Elizabeth Schok, Associate Broker, 4th Judicial District
29

30 Members Absent

31 Traci Heaton, Associate Broker, 1st Judicial District, Vice Chairperson
32

33 Staff Present:

34 Nancy Harris, Executive Administrator, REC
35 Kerry Givens, Project Assistant, REC
36

37 Guests Present via Zoom:

38 Judge Christopher Kennedy, ALJ, Anchorage
39 Jerry Lymburner, Broker, Powered by Lymburner, LLC
40

41 Agenda Item 1(b) - Approval of 12/21 Agenda

42 Commission members reviewed the agenda as presented.
43

On a motion made by Doran, seconded by Schok, it was,

**Resolved to approve the December 21, 2023, teleconference meeting
agenda as presented.**

44
45 **No objections. Motion passed.**
46
47

48 **Agenda Item 2 –License Matter**

49 **Agenda Item 2(a) – Final Decision and Order in Case No 22-0784-REC/2021-000267**
50

51 Ms. Schok had a conflict of interest as the reviewing member and abstained from
52 executive session and from voting on this agenda item.

53
54 Commission members that will vote on this matter are Ms. Markwood, Ms. Doran, and Mr.
55 Stigen.

56
57 *At the request of Administration, members are required to disclose a conflict of interest, if*
58 *a conflict of interest is found, those members would abstain from voting and cannot be in*
59 *attendance in the executive session. However, if there is a question of quorum, the*
60 *recusing Commission member should stay in the waiting room via Zoom and be present*
61 *for the motion to keep quorum.*

62
63 The Commission went into executive session to discuss the Final Decision and Order.

64
65

66 **On a motion duly made by Stigen, seconded by Doran, it was,**

67

68 **Resolved to go into executive session to discuss investigative**
69 **matters in the Final Decision and Order for Case No. 22-0784-REC,**
70 **Agency No 2021-000267.**

71

72 **Roll call vote:** Doran- yes, Heaton – absent, Schok – yes, Stigen – yes, Markwood- yes.

73

74

75 *Commission went into executive session at 11:07 a.m.*

76 *Out of executive session at 11:52 a.m.*

77

78

79 **On a motion made by Doran, seconded by Stigen, it was,**

80

81 **Resolved to approve the proposed decision in Case No. 22-0784-REC,**
82 **Agency No 2021-000267.**

83

84 **Roll call vote:** Schok – abstained, Heaton – absent, Stigen – yes, Doran-yes, and
85 Markwood- yes.

86

87

88 *The Final Decision and Order has been adopted by the Commission in Case No. 22-0784-*
89 *REC, Agency No. 2021-000267.*

90

91

92 **Adjournment**

93

94 **On a motion made by Doran, seconded by Stigen, was,**

95

96 **Resolved to adjourn the meeting.**

97

98 **No objections: Motion passed.**

99

100

Real Estate Commission
Education Committee Teleconference -
Meeting Minutes
December 21, 2023
Page 3 of 3

101
102
103
104
105
106
107
108
109
110
111
112
113
114

Meeting adjourned at 11:54 a.m.

Prepared and submitted by:
Real Estate Commission Staff

Approved:



Cheryl Markwood
REC Chairperson
Alaska Real Estate Commission