

41 **BOARD OF VETERINARY EXAMINERS**
42 **MINUTES OF MEETING**
43 **October 24, 2014**
44 **PAGE 2**

45
46 **Agenda Item 1** **Review Agenda**

47
48 The Board reviewed the agenda and asked for updates or additions.
49 The Board moved the AAVSB Recommendations/NAVLE Candidates to Old/New
50 Business. Agenda is approved with that change.
51

52 **Agenda Item 2** **Review/Approve Minutes**

53
54 The board reviewed the minutes for the February 21, 2014 and May 2, 2014 Board
55 meetings. Page 3, line 122 of the minutes need to be changed to read DeeDee Jonrowe
56 disconnected rather than Dr. Priddy.
57

58 **On a motion duly made by Jonrowe, seconded by Rose, and approved**
59 **unanimously, it was**

60
61 **RESOLVED to approve the February 21, 2014 meeting minutes and**
62 **the May 2, 2014 teleconference minutes with the above noted change.**
63

64 **Agenda Item 3** **Ethics Disclosure**

65
66 There were no ethics violations to report from any board members.
67

68 **Agenda Item 4** **Budget Report**

69
70 Ms. Martha Hewlett, Administrative Officer II, and Ms. Colleen Kautz, Operations
71 Manager, were introduced to the Board via conference call at 9:20 a.m. Jonrowe
72 questioned what personal services are, Hewlett answered. Hewlett explained account
73 codes and revenue, and what personal services include.

74 License fees were evaluated with Board expenses and fee analyses should be completed
75 by end of FY2014.

76 Ms. Hewlett discussed the breakdown of fiscal costs for the quarter, and direct versus
77 indirect expenses. Administrative costs are allocated based on total licenses per Board.
78

79 The Board thanked Ms. Hewlett for her time.
80

81 **Agenda Item 5** **Investigative Report**

82
83 Angela Birt, Chief Investigator, had reports for the board that needed to be discussed
84 under executive session.
85
86
87
88
89
90

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95
96 **On a motion duly made by Jonrowe, seconded by Beck and**
97 **approved unanimously, it was RESOLVED to go into executive**
98 **session in accordance with 44.62.310(c)(2) , and Alaska Constitutional**
99 **Right to Privacy Provisions, for the purpose of reviewing and**
100 **discussing investigative matters.**

101
102 Board staff to remain during executive session.

103
104 Enter executive session at 9:50 a.m.

105 Exit executive session at 10:42 a.m

106
107 There were no other disciplinary matters before the Board. The Board thanked Ms. Birt
108 as she left.

109
110 Off record at 10:42 a.m.

111 On record at 10:50 a.m.

112
113
114 **Agenda Item 6** **Miscellaneous Correspondence**

115
116 The Board discussed the NAVLE information regarding NBVME NAVLE processing
117 applications rather than the licensing examiner. No action was taken. The Board
118 reviewed the NJ Attorney General, Amendment CE Rule and AAVSB recommendations
119 as correspondence.

120
121 **Agenda Item 7** **Public Comment**

122
123 No one was present for public comment.

124
125 **Agenda Item 8** **Old/New Business**

126
127 Board meetings for 2015 need to be scheduled. The Board agreed on February 20, 2015
128 at 10:00 a.m. The Board meeting will be scheduled at the Atwood Building, when the
129 rest of the 2015 Board meetings will be determined.

130
131 Applicant, Rex Rammell was unable to attend this meeting. The examiner will notify Dr.
132 Rammell that the next Board Meeting will be held on February 20, 2015 and will
133 schedule a time for the applicant to interview.

134
135 The board reviewed two course applications, "Tactical Canine Casualty Care: Cold
136 Weather Operations," for 16 credit hours and Hypothyroidism for 1 credit hour.

137
138 **On a motion duly made by Jonrowe, seconded by Beck, and approved**
139 **unanimously, it was RESOLVED that the Board approve "Tactical Canine**
140 **Casualty Care" for 16 CE credits.**

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146 **On a motion duly made by Jonrowe, seconded by Beck, and approved unanimously,**
147 **it was**

148
149 **RESOLVED that the Board approve "Hypothyroidism" for 1 CE credits.**

150
151 A consent agreement was distributed to the board regarding Paula Schmidt.

152
153 **On a motion duly made by Priddy, seconded by Rose, and approved unanimously, it**
154 **was**

155
156 **RESOLVED that the Board approve the Consent Agreement for Paula**
157 **Schmidt.**

158
159 **Agenda Item 9 Regulations**

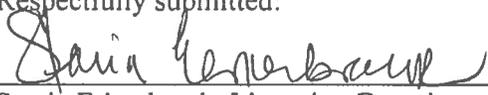
160
161 The Board was updated on the VTNE regulation project. The licensing examiner will
162 send all members of the Board what was submitted to the Regulations Specialist.

163
164 Wall certificates were signed.

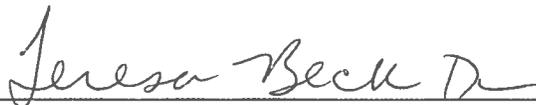
165
166 There being no further business, Dr. Beck called for adjournment of the meeting.

167
168 The board adjourned the meeting at 11:32 a.m.

169
170
171 Respectfully submitted:

172 
173 _____
174 Stacia Erkenbrack, Licensing Examiner

175
176
177 Approved:

178
179 
180 _____
181 Teresa Beck, DVM, Chairperson
182 Alaska State Board of Veterinary Examiners

183
184
185 Date: 2-6-15
186