



46                   **On a motion duly made by Jonrowe, seconded by Priddy, and approved**  
47                   **unanimously, it was**

48  
49                   **RESOLVED to approve the June 5, 2015 agenda.**

50  
51                   **Agenda Item 2           Review/Approve Minutes**

52  
53                   The board reviewed the minutes for February 16, 2015 board meeting.

54  
55                   **On a motion duly made by Priddy, seconded by Hagee, and approved**  
56                   **unanimously, it was**

57  
58                   **RESOLVED to approve the February 16, 2015 board meeting**  
59                   **minutes.**

60  
61                   **Agenda Item 3           Ethics Disclosure**

62  
63                   No ethics disclosures were reported. Ms. Zinn explained exparte communication is when  
64                   a board member is contacted by an applicant or licensee. Ms. Zinn stated the board  
65                   member should stop the person from speaking and contact the licensing examiner. If a  
66                   board member listens to an applicant about an issue with their application or process the  
67                   board member must recuse themselves from voting on the application.

68  
69                   **Agenda Item 4           Public Comment**

70  
71                   There was no public comment.

72  
73                   **Agenda Item 5           Application Review**

74  
75                   The board reviewed Valerie King’s Vet Tech application. The board noted King was not  
76                   trained in the area as a Vet Tech rather as Vet assistant.

77  
78                   **On a motion duly made by Beck, seconded by Rose, and approved by roll call vote,**  
79                   **it was**

80  
81                   **RESOLVED to deny the VTNE application for Valerie King based on the fact the**  
82                   **board doesn’t believe her application has met the requirements for technician**  
83                   **licensing under Sec. 12AAC 68.310 (5). It states the applicant has to have training**  
84                   **as a Veterinary Technician and the board believes what is listed on her references is**  
85                   **Veterinarian Assistant duties.**

86  
87                   **Beck – yea, Priddy - yea, Rose – yea, Jonrowe – yea, Hagee – yea**

88  
89  
90                   The board reviewed Shayla Anderson’s Vet Tech application.

91  
92                   **On a motion duly made by Hagee, seconded by Beck, and approved by roll call vote,**  
93                   **it was**

94

95 **APPROVED to accept the Vet Tech application for Shayla Anderson to sit for the**  
96 **VTNE.**

97  
98 **Beck – yea, Priddy - yea, Rose – yea, Jonrowe – yea, Hagee – yea**  
99

100  
101 The board reviewed Frederick Conniff’s 2012 CE Audit.  
102

103 **On a motion duly made by Rose, seconded by Jonrowe, and approved by roll call**  
104 **vote, it was**

105  
106 **RESOLVED to deny the 2012 CE hours submitted by Dr. Conniff based on not**  
107 **complying on 12 AAC 68.230 (7) approved continuing education program. Rose**  
108 **accepted Priddy’s subsidiary amendment that the hours were denied based on not**  
109 **complying with 12 AAC 68.230 (7).**

110  
111 **Beck – yea, Priddy - yea, Rose – yea, Jonrowe – yea, Hagee – yea**  
112

113  
114 **Agenda Item 6            Budget Report**  
115

116 Director Janey Hovenden, Sara Chambers, Operations Manager and Martha Hewlett,  
117 Administrative Officer II were welcomed by the board. Hewlett confirmed the board had  
118 the FY 15 first through third quarter reports in their board packets. Hewlett explained  
119 licensing revenue, direct expenditures, what direct personal services entailed, and what  
120 personal services included. Hewlett explained travel, IA Legal, indirect expenses and  
121 surplus. Hagee asked to see revenue reports from previous years so he could compare the  
122 numbers. Hewlett said she would get those to the examiner who would forward them to  
123 him. Chambers addressed the board concerning present plans concerning the state  
124 government shutdown. Jonrowe asked if applications would be delayed. Chambers said  
125 she would send information updates to the boards and noted the budget may get cut and  
126 that the final amount is not known. She noted leadership is looking at ways to be careful  
127 with resources and travel may be part of the freeze. It is difficult to know what the impact  
128 may be. The Board thanked Ms. Hovenden, Ms. Chambers and Ms. Hewlett for their  
129 time.

130  
131 **Agenda Item 5            Application Review Continued**  
132

133 The board reviewed the CE Audit packet submitted by Kevin Wellington. Beck recused  
134 herself because Wellington is a personal friend.

135  
136 **On a motion duly made by Rose, seconded by Hagee, and approved by roll call vote,**  
137 **it was**

138  
139 **RESOLVED to deny the 2015 CE packet for Kevin Wellington based on it not being**  
140 **RACE approved per 12 AAC 68.230 Approved Continuing Education Program.**

141  
142 **Beck – abstained, Priddy - yea, Rose – yea, Jonrowe – yea, Hagee – yea**  
143

144

145 The board reviewed Michelle Foreman’s application for Veterinary license.

146

147 Priddy recused himself because the applicant emailed him two times and approached him  
148 at a Veterinary Hospital directly by the applicant. Beck noted unfortunately Foreman  
149 does not meet the requirements of the application. Zinn noted the applicant didn’t qualify  
150 for application by exam because she had to take the exam within 60 months prior to  
151 application and she can’t apply for License by Credentials because she doesn’t have 5  
152 years’ experience. It was noted Foreman was a little more than 6 months short of  
153 experience. Hagee asked if the requirements could be waived. Zinn reminded the board  
154 they do not have the authority in statute to waive a Statute or Regulation. Beck asked if  
155 Foreman could apply for a temporary license or temporary permit so she could fulfill her  
156 work experience and be under the supervision of someone. Ms. Zinn noted the temporary  
157 license is issued to a person who has not passed the exam yet and makes it possible for  
158 them to work while waiting to take the exam. The temporary permit is for applicants who  
159 will replace a veterinarian who is absent from their practice and is only valid for 60 days.

160

161 **On recommendation made by Beck and seconded by Hagee, and approved by roll**  
162 **call vote, it was stated**

163

164 **The board reviewed the application for Dr. Michelle Foreman. The board stated**  
165 **unfortunately she does not meet the qualifications to apply for Veterinary license by**  
166 **examination because she took the NAVLE in November 2009. Too much time has**  
167 **lapsed so she has to qualify by credentials and she is approximately six months short**  
168 **of active practice for five of the last seven years. It is the board’s recommendation**  
169 **that she gets as much active practice time in the next couple of months to fulfill that**  
170 **qualification. She may be able to qualify to come to Alaska by temporary permit but**  
171 **she will have to look at the length of time being 60 days and renewing after that 60**  
172 **day period to fulfill that time if she can meet those qualifications. She can also sit for**  
173 **the NAVLE again.**

174

175

176

177 The board reviewed the Courtesy license applications for Pfeifer and Lombeida.

178

179 A fax was received June 4, 2015 showing Dr. Olsen from Fairbanks would be  
180 sponsoring the trip. A supervising Vet must be Alaska licensed and in the state.

181

182 **On a motion duly made by Beck, seconded by Rose, and approved by roll call vote,**  
183 **it was**

184

185 **APPROVED to accept Dr. Olsen as the sponsor for the Courtesy license for Pfeifer**  
186 **and Lombeida for their specialty clinic.**

187

188 **Beck – yea, Priddy - yea, Rose – yea, Jonrowe – yea, Hagee – yea**

189

190

191 **Agenda Item 7            Investigative Report**

192

193

194 William Harlan was out of town and submitted the investigative report via email for the  
195 period February 1, 2015 through May 10, 2015. The board had no comment.

196

197 **Agenda Item 8 CE Discussions**

198

199 Ms. Zinn directed the board to 12 AAC 68.230 approved CE. If the board wanted to limit  
200 online courses, the board would need to update the regulations to define how many hours  
201 of online CE would be allowed. The board said as long as the courses are RACE  
202 approved they would be accepted. Jonrowe noted in rural Alaska web base courses may  
203 be the only way to get CE credits. There were no further comments.

204

205 Zinn directed the board to 12 AAC 68.310(4b). She said under the new regulation change  
206 of Vet Tech applicants requiring one year on the job training be done in Alaska now  
207 blocked Vet Tech applicants who did not have a diploma and were coming to the state for  
208 licensure. The board may want to consider a regulation change to allow license by  
209 credentials.

210

211 Dr. Nelson Priddy signed off at 11:50am.

212

213 Beck suggested the board keep a list for the next regulation project.

214

215 The board discussed possible clarity for 12 AAC 68.230 (6). It was noted courses that are  
216 RACE approved are acceptable. The board may consider at a later time to remove  
217 number 6.

218

219 Zinn directed the boards attention to 12 AAC 68.035 (8)(c) and consider changing the  
220 wording calendar year January to December to read active practice means at least 1,000  
221 hours of practicing veterinary medicine, surgery or dentistry during each year prior to the  
222 date of application. Rose suggested this was another issue to add to the next regulation  
223 project. Beck suggested extending the NAVLE to state 68-70 months to cover applicants  
224 who took the exam while still in school and couldn't practice the first 6 months. Zinn said  
225 a lot of people apply and have the five years' experience but some take the exam earlier  
226 in the year and the board may want wording to include the senior year or the last year of  
227 Veterinary school. The board will discuss these four areas at the next board meeting,  
228 October 9, 2015 in Anchorage.

229

230

231 **Agenda Item 9 AAVSB Conference and Correspondence**

232

233 Dr. Rose said she was going to the conference. Zinn reminded the board that the Director  
234 has to approve travel and it must be requested in the annual report for the board's budget.  
235 A travel request will have to be submitted and Rose will speak directly to the state travel  
236 department. Beck expressed how important it is for Alaska to be represented at the  
237 conference.

238

239 The board discussed the correspondence that Dr. Gerlach, VMD, submitted regarding  
240 information and new rules for veterinarian-client-patient relationship concerning  
241 prescribing medicated feed. The board noted in outlying areas and access to care, Alaska  
242 is silent on that relationship. Jonrowe said she would like to have it expressed that a  
243 Veterinarian wouldn't be stretching the regulations when they hadn't physically seen the

244 animal needing treatment that day. Jonrowe said she will write a letter to Dr. Gerlach  
245 regarding VCPR and send it to Ms. Geary to mail.

246

247

248 **Agenda Item 10 Annual Report**

249

250 Beck said she was working on the report and would submit it to Ms. Geary to send to the  
251 board.

252

253

254 **Agenda Item 10 Office Business**

255

256 The next scheduled board meeting is in Anchorage, October 9, 2015, at 10:00am to allow  
257 driving time and the flight to arrive from Fairbanks. Dr. Hagee said he will be out of the  
258 state during the next scheduled meeting.

259

260 Teresa Beck adjourned the meeting and Jonrowe seconded it.

261

262 Off the record at 12:19 p.m.

263

264

265

266

Respectfully submitted:

267

268

269

\_\_\_\_\_  
Virginia Geary, Licensing Examiner

270

271

Approved:

272

273

274

\_\_\_\_\_  
Teresa Beck, DVM, Chairperson  
Alaska State Board of Veterinary Examiners

275

276

277

Date: \_\_\_\_\_

278