

APPLICANT CHECKLIST

Architects

State of Alaska Board of Registration for Architects, Engineers, and Land Surveyors
P.O. Box 110806
Juneau, Alaska 99811-0806
Phone (907) 465-2540 Fax (907) 465-2974
E-mail: license@alaska.gov

ARCHITECT BY COMITY – 12 AAC 36.061, 12 AAC 36.103

1. Completed **TYPEWRITTEN, NOTARIZED** [application](#);
2. Fees: \$350 (\$100 nonrefundable application fee, \$100 board review fee, and \$150 registration fee). Board review fee is nonrefundable after file is reviewed by the board;
3. NCARB Certificate Record, or, verification of exams and licensure in another jurisdiction, a copy of official transcripts directly from the institution, and verification of experience;
4. Arctic and Seismic Requirement (12 AAC 36.110). Application may be submitted and reviewed by the board before the course is completed;
5. [Jurisprudence Questionnaire](#)

ALL SECTIONS OF THE 4-PAGE APPLICATION MUST BE COMPLETED EVEN IF/THOUGH SUBMITTING AN NCARB COUNCIL RECORD.

ARCHITECT BY EXAM - 12 AAC 36.060, 12 AAC 36.061

1. Completed **TYPEWRITTEN, NOTARIZED** [application](#);
 2. Fees: \$250 (\$100 nonrefundable application fee and \$150 registration fee);
 3. NCARB Record Summary including proof that you have met the education requirements specified in 12 AAC 36.061;
 4. Arctic and Seismic Requirement (12 AAC 36.110). Application may be submitted and reviewed by the board before the course is completed;
 5. [Jurisprudence Questionnaire](#)
-

Applications and nonrefundable application fees must be received in the Juneau office 30 days before a scheduled board meeting. Please see the [Board Meeting Schedule](#) for details.