



Business Licensing
PO Box 110806, Juneau, AK 99811
Phone: (907) 465-2550
Email: BusinessLicense@Alaska.Gov
Website: BusinessLicense.Alaska.Gov

Business License: Address Change

AS 43.70.020(a)(1) and 12 AAC 12.030(4)

Per 12 AAC 02.900, a business must maintain current and valid addresses on file at all times and must notify the division in writing of a change in address. This form is only to notify the Business License Section of a business's address change. Separate address change notification is required to the Corporations and Professional Licensing Sections.

- File this form in-between business license renewal periods.
- Online filing is not available for this form; submit this form by US Mail.

Standard processing time from March-September is 10-15 business days. During heavy business license filing seasons, October-February, the processing time will be delayed. Filings are reviewed in date order received. We do not offer expediting services.

Once filed, print a copy of your updated business license from www.BusinessLicense.Alaska.Gov, click *Search Business Licenses*.

Business License Name:		Business License Number:	
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Mailing Address Change

Previous Mailing Address:	P.O. Box or Street	City	State	Zip
NEW Mailing Address:	P.O. Box or Street	City	State	Zip

Physical Address Change

Previous Physical Address:	Street	City	State	Zip
NEW Physical Address:	Street	City	State	Zip

Updated Contact Information

Phone:		Fax:	
Email Address:			
Website:			

Signature

By my signature below, I declare under the penalty of perjury the information provided on the application is true and correct to the best of my knowledge.

Owner Name:		Owner Title:	
Owner Signature:		Date Signed:	