



THE STATE  
of **ALASKA**

Department of Commerce, Community and Economic Development  
Division of Corporations, Business and Professional Licensing

**CON**

FOR DIVISION USE ONLY

**Contractor Licensing Section**

State Office Building, 333 Willoughby Avenue, 9<sup>th</sup> Floor  
PO Box 110806, Juneau, AK 99811-0806

If your company name begins with A-E, contact (907) 465-5470

If your company name begins with F-N, contact (907) 465-8444

If your company name begins with O-Z, contact (907) 465-5372

Email: *ConstructionContractors@Alaska.Gov*

Website: *ProfessionalLicense.Alaska.Gov/ConstructionContractors*

**Contractors Request for Return of Cash Deposit**

**NOTICE TO BANK:** This is not a release form. Please call (907) 465-2550 if presented with this form.

<b>Business Name:</b>		<b>Contractor License #:</b>	
<b>Return Mailing Address:</b>			
<b>Phone Number:</b>		<b>Email Address:</b>	

<b>Bank Name:</b>			
<b>Bank Address:</b>			
<b>CD Number:</b>		<b>Issue Date:</b>	

Pursuant to AS 08.18.115 and 12 AAC 21.090 a contractor who has filed a cash deposit as bond may request the return of the deposit by filing this **completed** form three full years after the cash deposit has ceased to function as the bond for the contractor registration. The licensee must legally be able to:

- request for the return of the cash deposit which was posted as bond for construction contractor registration;
- and —
- certify that either the former contractor has not been engaged in business as a contractor under the license indicated above for at least three years, or that the cash deposit has been replaced by a surety bond which had an effective date of: \_\_\_\_\_
- and —
- certify that to the best of the contractor's knowledge no action has been commenced upon the cash deposit which has not been dismissed or reduced to a final judgment which has been satisfied.

Notary Stamp	<b>Applicant's Signature:</b>		<b>Printed Name:</b>	
	<b>Notary Public for State of:</b>		<b>Subscribed and Sworn to Before me on this Day:</b>	
	<b>Notary's Signature:</b>		<b>My Commission Expires:</b>	



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PO Box 110806, Juneau, AK 99811-0806

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Website: [ProfessionalLicense.Alaska.Gov/ConstructionContractors](http://ProfessionalLicense.Alaska.Gov/ConstructionContractors)

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## Instructions for Request for Return of Cash Deposit Form

The complete and notarized form should be mailed to:

State of Alaska  
Department of Commerce, Community, and Economic Development  
Division of Corporations, Business and Professional Licensing  
Contractor Section  
P.O. Box 110806  
Juneau, AK 99811-0806

Pursuant to Alaska Statute 08.18.115 and Alaska Regulation 12 AAC 21.090 a contractor who has filed a cash deposit as bond may request the return of the deposit by filing a notarized statement three full years after the cash deposit has ceased to function as the bond for the contractor registration. The notarized statement is incorporated into this form. The contractor must:

- a. request the return of the cash deposit;
- b. certify that the former contractor has not been engaged in business as a contractor under the indicated license for at least three years, or that the cash deposit was replaced by a surety bond effective at least three years prior to the request for release;
- c. certify that to the best of the contractor's knowledge no action has been commenced upon the cash deposit which has not been dismissed or reduced to final judgment which has been satisfied.

The three-year holding period begins with **one** of the following:

the lapse without reinstatement of the contractor registration;

— or —

the effective date of a surety bond which replaced the cash deposit;

— or —

the date the Division of Corporations, Business and Professional Licensing receives a notarized statement from the contractor that the company has ceased doing business as a contractor.

### For Questions Call:

If your company name begins with A-E contact: (907) 465-5470

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If your company name begins with O-Z contact: (907) 465-5372